



BERKELEY PUBLIC LIBRARY BOARD OF LIBRARY TRUSTEES

REGULAR MEETING
JUNE 9, 2010

AGENDA
6:30 PM

SOUTH BRANCH
1901 RUSSELL STREET

The Board of Library Trustees may act on any item on this agenda.

I. PRELIMINARY MATTERS

- A. Call to Order
- B. Public Comments (6:30 – 7:00 PM)
(Proposed 30-minute time limit, with speakers allowed 3 minutes each)
- C. Report from library employees and unions, discussion of staff issues
Comments / responses to reports and issues addressed in packet.
- D. Report from Board of Library Trustees
- E. Approval of Agenda

II. PRESENTATIONS

- A. Measure FF South Branch Library Update
 - 1. Presentation by Field Paoli Architects on the Design Development Phase; and Staff Report on the Process, Community Input and Next Steps.
 - 2. Public Comment (on this item only)
 - 3. Board discussion
- B. Berkeley Public Library Foundation Capital Campaign Update – David G. Snyder

III. CONSENT CALENDAR

The Board will consider removal and addition of items to the Consent Calendar prior to voting on the Consent Calendar. All items remaining on the Consent Calendar will be approved in one motion.

- A. Approve minutes of May 12, 2010 Regular Meeting
Recommendation: Approve the minutes of the May 12, 2010 regular meeting of the Board of Library Trustees.
- B. Social Media Policy
Recommendation: Adopt a resolution adopting a policy, the Social Forum Policy, establishing for staff and public, access and use guidelines for social media web site pages related to the Berkeley Public Library.
- C. Contract: David Snippen for consultant services to assist the Library in managing the public art selection process for the branch Measure FF projects
Recommendation: Adopt a resolution recommending City Council authorize the City Manager to execute a contract with David Snippen, for consultant services related to the management of the public art selection process for the Library bond projects, in an amount not to exceed \$30,000, for the period July 30, 2010 to July 30, 2012.
- D. Contract: Elite Reprographics for consultant services to provide copy related services including construction plan duplication for to the library bond projects
Recommendation: Adopt a resolution recommending City Council authorize the City Manager to execute a contract with Elite Reprographics for copy related services of documents related

to the implementation of the library bond projects, Measure FF in an amount not to exceed \$40,000, for the period July 26, 2010 to July 26, 2013.

E. Resolution of Gratitude to Anne Marie Miller

Recommendation: Adopt a resolution expressing gratitude to Anne Marie Miller, who served as a Library Specialist for the Berkeley Public Library from December 1970 to June 2010.

F. Resolution of Gratitude to Gwen Jones

Recommendation: Adopt a resolution expressing gratitude to Gwen Jones, who served as a Supervising Library Assistant for the Berkeley Public Library from February 1970 to June 2010.

G. SEIU Side Letter

Recommendation: Adopt a resolution to create a side letter to allow higher class pay for employees in library classifications who work more than forty percent (40%) of their shift performing the duties of the higher classification.

IV. ACTION CALENDAR

A. Contract: OBS, Inc.; for Purchase of a 2010 Model Year Explorer I Sprinter Customized Bookvan

Recommendation: Adopt a resolution to recommend the City Council authorize the City Manager to execute a purchase order with OBS Inc. of Canton, Ohio for the acquisition of a van configured for the provision of off-site library services during the closure periods of the four branch libraries while undergoing construction related to the Measure FF funded Branch Libraries Improvement Program in an amount not to exceed \$83,200.

V. INFORMATION REPORTS

A. Update on the Branch Bond Program

Discussion of staff report on status of implementation of the Measure FF branch improvement program, to include update on Request for Proposals, schedule, and budget.

B. June 2010 Monthly Report from Library Director

- i. Library Development
- ii. Professional Activities
- iii. Programs, Services and Collections
- iv. Personnel

C. Library events: Calendar of events and press releases for various Library programs are posted at <http://www.berkeleypubliclibrary.org>

D. Central Library Space Project Update

E. Children's Summer Reading Program

F. Teens Summer Reading Program

VI. AGENDA BUILDING

The next meeting will be a Regular Meeting held at 6:30 PM on Wednesday, July 14, 2010 at the **South Branch Library, 1901 Russell Street, Berkeley.**

VII. ADJOURNMENT

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Written materials may be viewed in advance of the meeting at the Central Library Reference Desk (2090 Kittredge Street), or any of the branches, during regular library hours.



"This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6342 (V) or 981-6345 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting."

I hereby certify that the agenda for this regular meeting of the Board of Library Trustees of the City of Berkeley was posted in the display cases located at 2134 Martin Luther King, Jr. Way and in front of the Central Public Library at 2090 Kittredge Street, as well as on the Berkeley Public Library's website on June 4, 2010.

//s//

Donna Corbeil, Director of Library Services
Serving as Secretary to the Board of Library Trustees

For further information, please call (510) 981-6195.

COMMUNICATIONS

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. **Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record.** If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information.

1. Jane Welford, SuperBOLD
2. Janice Haugan
3. Mary Prophet



BERKELEY PUBLIC LIBRARY

PRESENTATION CALENDAR

June 9, 2010

TO: Board of Library Trustees

FROM: Donna Corbeil, Director of Library Services

SUBJECT: MEASURE FF SOUTH BRANCH & TOOL LIBRARY PROJECT UPDATE:
REPORT ON DESIGN DEVELOPMENT PHASE

INTRODUCTION

In November 2008 voters approved Measure FF, a Library bond to renovate, expand and make seismic and access improvements at the four neighborhood branch libraries. Since that time the board has overseen the selection of four design firms, one for each project. Field Paoli Architects is the selected design firm under contract to address the needs of the South Branch Library located at 1901 Russell Street; the consultant's contract commenced on July 1, 2009.

BACKGROUND

The design team explored two options in conceptual design, to renovate all or part of the existing building (Scheme 1) and to replace it with new (Scheme 2). During this phase, 2 community meeting were held and the board discussed the options at the regular October 14, 2010 BOLT meeting. At this meeting the board expressed a preference for a new library, Scheme 2 as presented. The renovation plan had a 10% higher budget than the all-new plan due to the costs of a second story addition, and would also require substantial seismic reinforcement. For these and other reasons, BOLT made a unanimous recommendation to pursue an all-new building. Based on the input provided by the Berkeley Public Library Board of Library Trustees (BOLT), Field Paoli was directed by staff to proceed with schematic design.

At the February 10, 2010 BOLT meeting, the design team presented the plans to conclude the Schematic Design phase, which included comments expressed at the community meeting of January 27, 2010; details on the landscaping, layout, elevations, and exterior materials. Based on the input provided by the board, Field Paoli was directed by staff to proceed with the design development phase. This phase has included a community meeting held on April 13, 2010 at the South Branch Library.

CURRENT SITUATION

The South Branch project is in the design development phase. During this phase, the consultant attended and participated in meetings and discussions with the City's Planning and Building departments to review compliance status and begin to secure necessary approvals; and meetings with the project team and other city staff. Efforts related to achieving a sustainable design and LEED rating continued to ensure a minimum Silver LEED rating for the project.



Per the contract, the deliverables for this phase have been prepared and delivered by the consultant and include 100% design development drawings, an updated LEED checklist, draft specifications, draft materials board. Consultant also engaged a professional cost estimator to prepare order of magnitude construction estimates for this design.

COMMUNITY MEETINGS AND DESIGN PROGRESS

The design team has continued to receive feedback and input from staff and the library program consultant on possible layouts as they relate to the branch program and functions. Suzanne Olawski is the library lead on the branch program discussions, coordinating and facilitating staff and design team meetings.

Community meetings

The consultants have made the following presentations:

- Conceptual Design Phase: community meetings were held on September 17 and October 1, 2009 followed by a presentation to BOLT on October 20, 2009
- Schematic Design Phase: a community meeting was held on January 27, 2010 followed by a presentation to BOLT on February 10, 2010
- Design Development Phase: a community meeting was held on April 13, 2010, the community meeting presentation boards and comments are included here (Attachment 1)

Past board packets, including minutes are available online at:

http://www.berkeleypubliclibrary.org/about_the_library/bolt/bolt.php.

LPC

The consultant, staff and others associated with the project attended the May 6, 2010 regular meeting of the Landmarks Preservation Commission to speak on and respond to questions regarding a referral for a demolition request (UP 10-10000031). Due to the status of the existing building as older than 40 years, the LPC must review the application. The agenda and minutes for the LPC are available at: <http://www.ci.berkeley.ca.us/ContentDisplay.aspx?id=53344>. At the meeting the commission did not provide any recommendations or conditions to be used in approving the demolition permit.

Building Program Update

The design team will present a quantitative comparison of the existing building to the current design in their presentation. At previous meetings the team presented a summary of the major building areas and service components, i.e. seats, computers, collections. Some of the quantities associated with the design may be adjusted still, but this summary will provide a snapshot of the program at this current time.

NEXT STEPS

Following board discussion and consensus on the design development presentation including: drawings and documents illustrating project scale, layout, site issues, massing / elevations and functionality, staff will capture board directed modifications and communicate design direction to the consultant. The next phase will be the construction document phase which will begin with the final selection and coordination of building systems, i.e. structural, mechanical, plumbing, electrical and architectural. In addition, the LEED certification process will continue; the consultant will pursue a full spectrum of sustainable design measures; and an updated building cost estimate will be prepared for validation by Kitchell CEM. Construction documents will



include: architectural site plans, floor plans, furniture and shelving plans, exterior elevations, building sections, exterior and interior plans, and draft specifications. During this phase, a presentation will be scheduled with the Board; staff will bring information on design refinements, interior and exterior finishes and furnishings, building cost estimate and project schedule to receive additional Board review and direction.

The Planning Department initiated an environmental impact report study in April, estimated to be completed by the end of October 2010. Following the board meeting, staff will seek advice from the Planning Department on the next steps in the project approval process.

ATTACHMENTS

1. April 13, 2010 Community Meeting: Agenda, Meeting Notes, Presentation boards from April 13, 2010 community meeting

SOUTH BRANCH LIBRARY RENOVATION COMMUNITY MEETING

APRIL 13, 2010
6:30 – 8:00 PM

AGENDA

Welcome!

Jeri Ewart, Branch Supervisor

Agenda and Project Review

Donna Corbeil, Library Director Agenda

Recap from Previous Meetings

Avery Taylor Moore, AIA – Field Paoli

Current Project Status and Review Process

Avery Taylor Moore, AIA – Field Paoli

Design Development Update

Building, landscape, and public art

Mark Schatz, AIA - Field Paoli

Questions & Comments

Next Steps

**Thank you for coming and please complete a
comment sheet and survey before you leave.**

South branch Community Meeting

April 13, 2010

10 attendees

Staff / Consultants: Avery Moore & Mark Schatz – design team; Rene Cardineaux AIA – consultant; Donna Corbeil – Library director; Jeri Ewart – Branch head; Dennis Dang – Library Finance Manager

Questions and Comments from attendees:

1. Is parking provided on plan only for the tool patrons?
Yes, this is for loading and dropping off tools. As now there are 2 street designated handicap blue spaces one on Russell and one on MLK.
2. Is the Tool Library increasing in size? Will there be more tools?
The plans consolidate the tool library storage and services into one quadrant of the new building, now tools are stored in sheds and on the side of the building. There will not necessarily be more tools but they will be better organized and the staff will have adequate work spaces. New tools are added regularly as broken or in popular tools are removed.
3. The exterior elevation of the new building shown doesn't seem to say library or Berkeley but looks more like an office space or medical office building. Wood shown on the exterior could be expensive to maintain, similar to a wooden boat needing a lot of upkeep regardless of the coating used.
The design team is also looking at another type of material for this, and is very much aware of the long term maintenance concerns. One option may be hardi-plank, which is a cementitious panel system with a wood appearance. This can be painted or solid body stained finish.
4. Suggest use natural wood on the inside of the library vs exterior, as most houses in the neighborhood are painted due to the problem of upkeep of natural wood over time.
5. Like clerestory windows, but worried that south facing exposure could be problematic for heating and cooling the building.
The south and west facing clerestory windows will have either fritted or frosted glass, to control glare. The proposed glazing throughout is a low 3-e system, which does a great job of minimizing heat transfer. We are also proposing to have electronically controlled operable venting windows, and fans to circulate the air at the ceiling.
6. Understand the branch will have solar voltaic panels, shouldn't the roof these are on incline to the south.
The city environmental consultants have suggested that due to the micro-climate of South Berkeley which has morning fog and cloudiness the panels will be oriented to the west to get the maximum afternoon sun.
7. Suggestion that exterior signage have entire name of the library, South Branch Library vs just Library and same for the Tool Lending Library vs just tools as shown on the entry.

8. Did any of the graphics designs look at the idea of tools and books and the double o's being used inside in a creative manner?

This was explored and can be looked at further but concern is library is so much more than books and felt could be limiting compared to the role of library in the future.

9. What is the comparison of the current to the planned building in square feet for the various programs and to the other branches?

The current building, including tools is approximately 5,500 SF, the new building is approximately 8,000 SF, the children's area is doubled for example, the aisles are wider and computers have their own area and there is quiet reading space for adults. The tool library will have some additional space and will be improved functionally by bringing all of the tools together into one area. Branch square footage among the four sites will be roughly similar.

10. Will there be increased collections and places to actually sit and read? Currently, there lacks a sense of space either for reading or for the collections.

The number of shelves in linear feet is about the same, but the layout is much improved and the branch will have adequate seating and computers as was requested at earlier planning meetings.

Asked that the Library consider the needs of those with chemical and environmental sensitivities, such as paint (e.g., AFM brand), light and building materials used, following NIB standards and recommendations, which may go beyond LEED in their recommendations to include use of LED lights vs fluorescents and that ongoing operations, such as tool cleaning in the tool library are vented and not using harsh chemicals. The project will be LEED Certified Silver at a minimum which requires reduced amounts of VOCs in all finishes and materials, air quality monitoring during construction and prior to opening and system testing. There is a focus in this project on natural ventilation and day-lighting with attention to lighting that controlled at work tables with table lamps. Design team will consider frequency of lights and color balance in design and specifications. Team will consider but also bound by title 24 energy requirements for lighting and LED is still expensive and not as prevalent. Tool workspaces are vented and will be carefully planned to be safe for staff and public.

Mold levels are addressed through new materials and construction with better water proofing. Dust levels are likely to remain an issue due to old books, etc.

11. Would like the corner of the new building, its community face to feel welcoming and include seating. Would like to know how bus stop on MLK Way will be managed. This is an opportunity to make a gesture out to the community. Team is looking at the bus stop shelter now and exploring ideas of how to treat it in the design. Team will look at some outside seating options in landscape plans.

12. How will the program room be designed to deal with exterior street noise? Will there be windows?

The team has an acoustical consultant who will make recommendations for this space and any glazing under consideration for this room.

13. In discussion of exterior finishes, concern that graffiti and vandalism may damage surfaces and not be easily mitigated.
14. Would like to have space in the library for local or community art show or display in addition to public art for the project.
The team will look at possible options, but there is minimum wall space because of the book stacks, bulletin boards etc.
15. Will there be an opportunity to honor or memorialize neighborhood people or leaders in the new building by naming areas after them?
The Library foundation has undertaken a capital campaign to raise funds for the furniture and equipment, as part of this the library board has agreed that a donor wall and plaques recognizing donors will be included in the plan. More information on this campaign and how to get involved can be found at the Foundation's website: <http://www.bplf.org/>
16. The South branch library neighborhood has a diverse history which includes settlement by Asians (Japanese) of whom had many gardens, would like to see this early history and influence acknowledged or reflected in the plans, perhaps in the garden / landscape areas.
17. Is there space for public bicycle parking in the new plans?
Yes, two locations are on the plans.
18. The tool lending library parking situation can be difficult now, how will this be improved in the new plans?
The team is looking at this carefully and will be working with the city's Traffic engineers to develop the final plan; we understand that multiple vehicles pulling in and out can be problematic at times.
19. Will the shelving for media/ DVD's be improved, now it requires getting on your hands and knees to browse this area?
The team is looking at different types of shelving that would make it easier to browse, also in the long-term downloadable music and movies may become the norm and libraries are trying to plan for this change in the future.
20. In discussion on landscaping questions about Temple's plans on vacant lot.
Concern that the coast live oak that is on the Temple lot, near the library lot line be retained and not damaged during library construction.
The team has had discussions with the Temple and will continue to coordinate our projects; this is an expressed desire on both sides.
21. The plans show two out side spaces, the recessed Zen garden, and the patio in the rear. How will this be used?
Security is one of the goals of the projects so this will be a factor in determining the final use of this exterior space and how it is accessed, but current ordinances require storm water management and this location may be part of that plan.
22. Will the impervious paving planned for the tool library parking spaces be welcoming and conducive to wheelchair and walker use?

Yes it will. There is gravel underneath the pavers to capture run off and redirect it as part of the storm water plans. There will also be traditional solid surface sidewalks available.

23. In developing the plans are you considering future expansion?

No, the new building will take up quite a bit of the site footprint. Earlier conceptual options included a 2-story building but this was not pursued because of cost and operational issues, having staff on 2 different floors and the additional cost of elevator and additional stairs which did not add value to the project. The program adjacencies work best if all of the services and staff areas are on the same level.

24. Are there adequate restrooms planned and will the stall sizes be roomy enough for all types of needs?

Each restroom will have a handicapped stall per code, the restrooms are multi-stalled and meet current building code requirements for number of fixtures and size of stalls, there is also a family restroom for child and caregiver.

25. What is the timeline for the project?

The City's Planning Department has hired an EIR (environmental impact report) consultant for the South project, that work has begin and is expected to take about 6 months. The design team has submitted a use permit application to begin the formal approval process. The next public meeting will be at the Board of Library trustees, tentatively in June to discuss the status of the design development and EIR process.



BERKELEY SOUTH BRANCH LIBRARY



WOOD SIDING WITH COPPER FLASHING

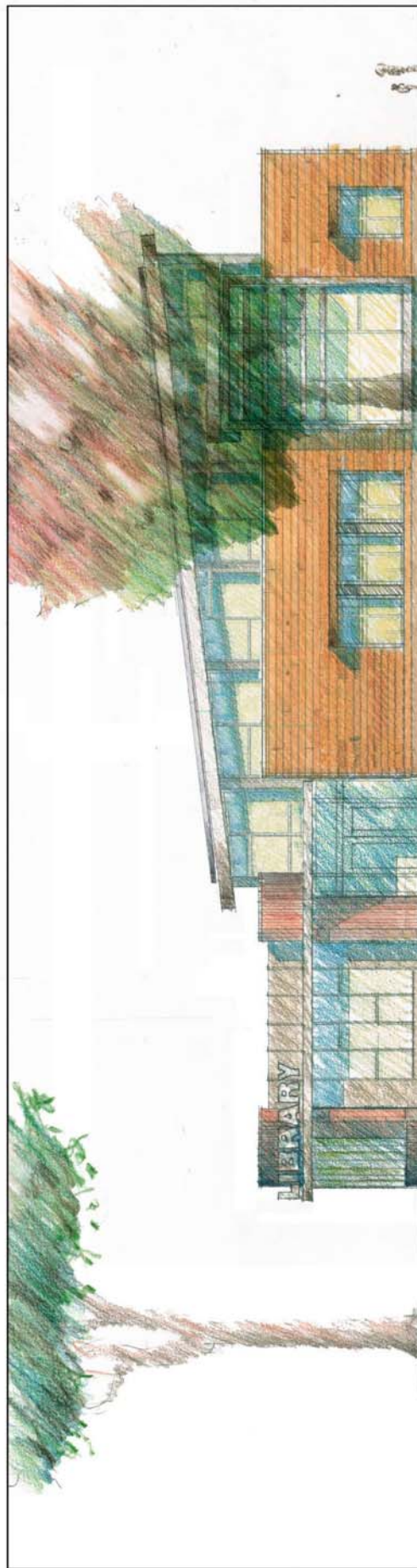


STONE OR TILE FACING AT CURVED WALL



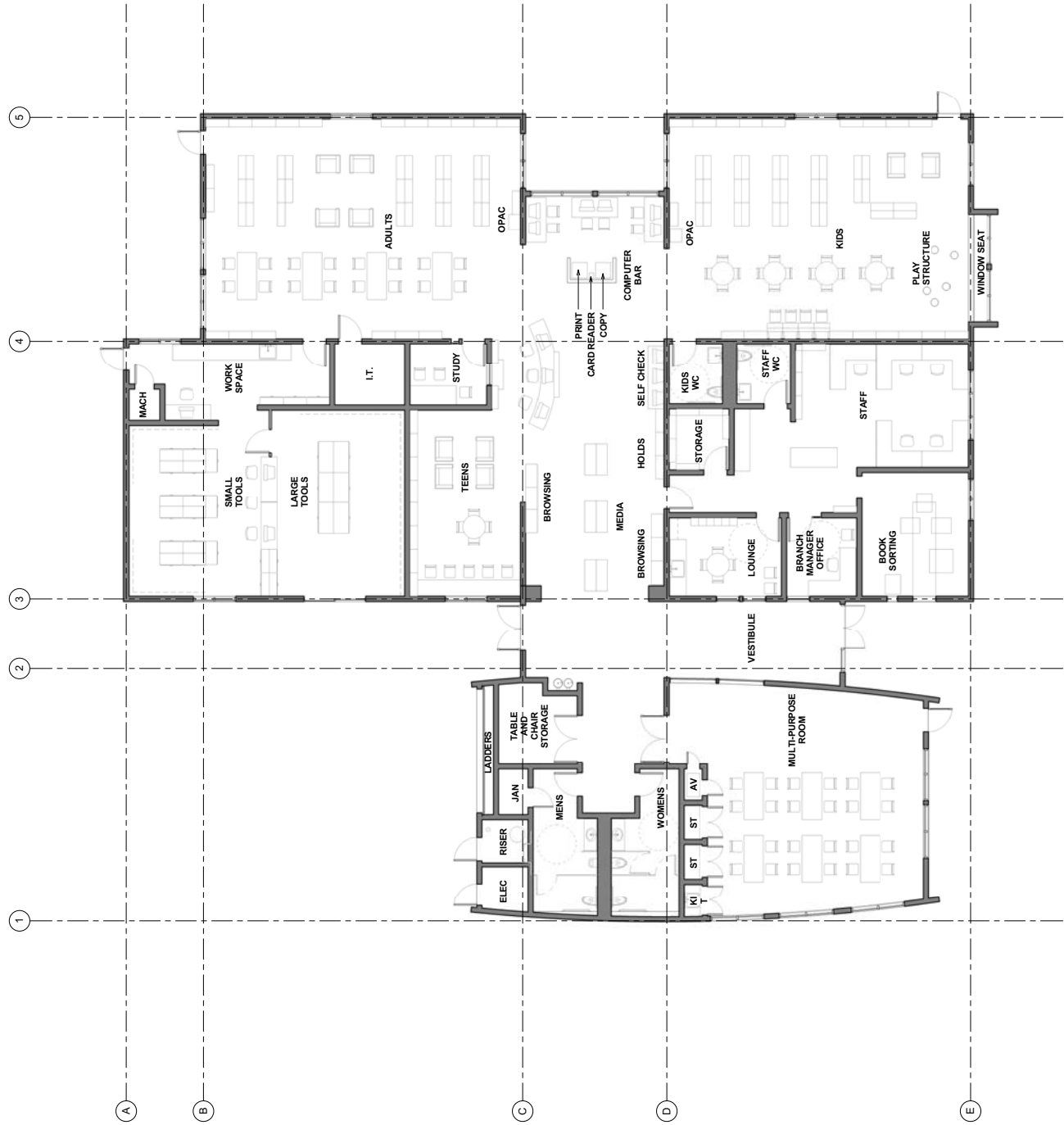
ALUMINIUM FRAME WINDOW IN WOOD SIDING

BERKELEY SOUTH BRANCH LIBRARY

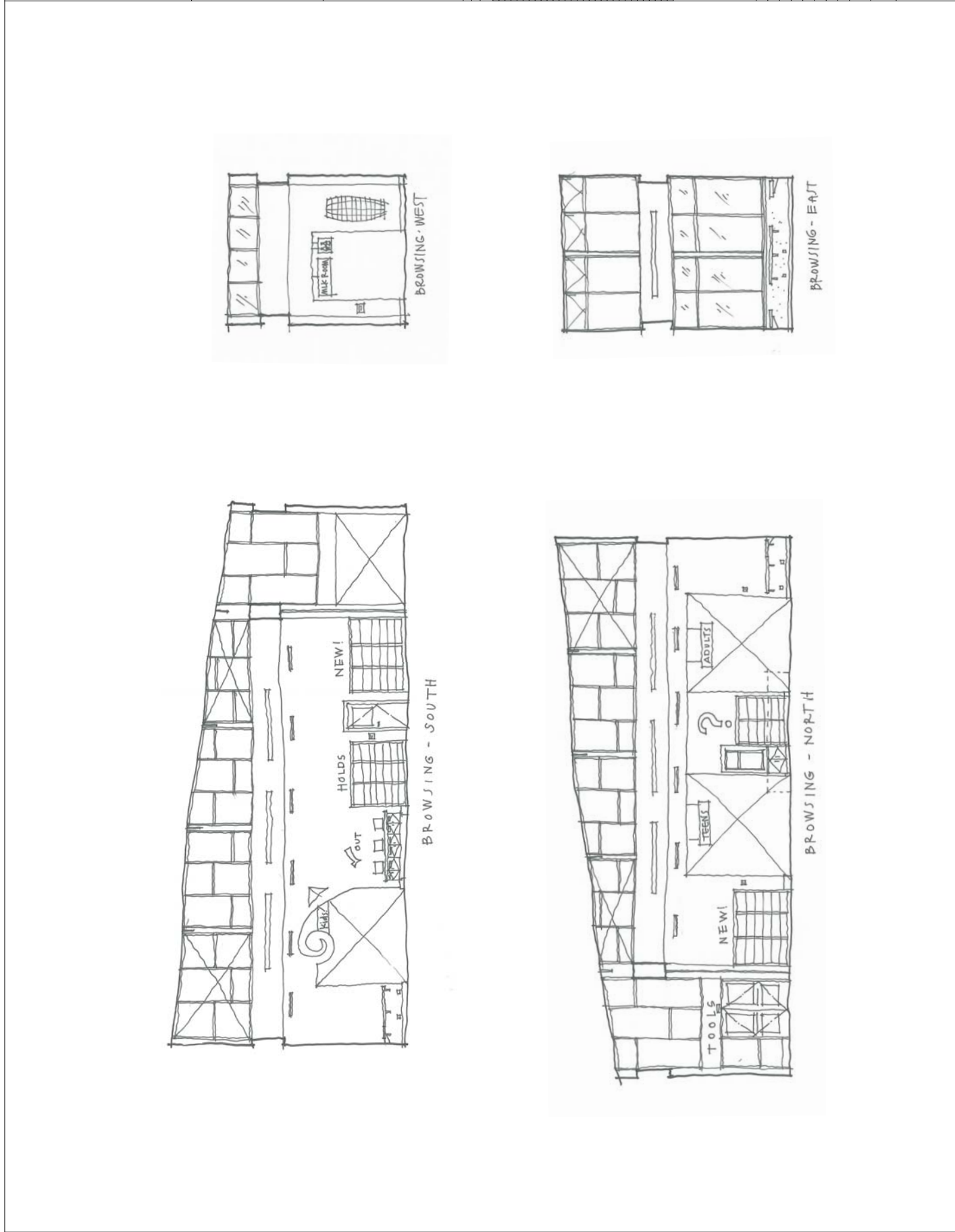


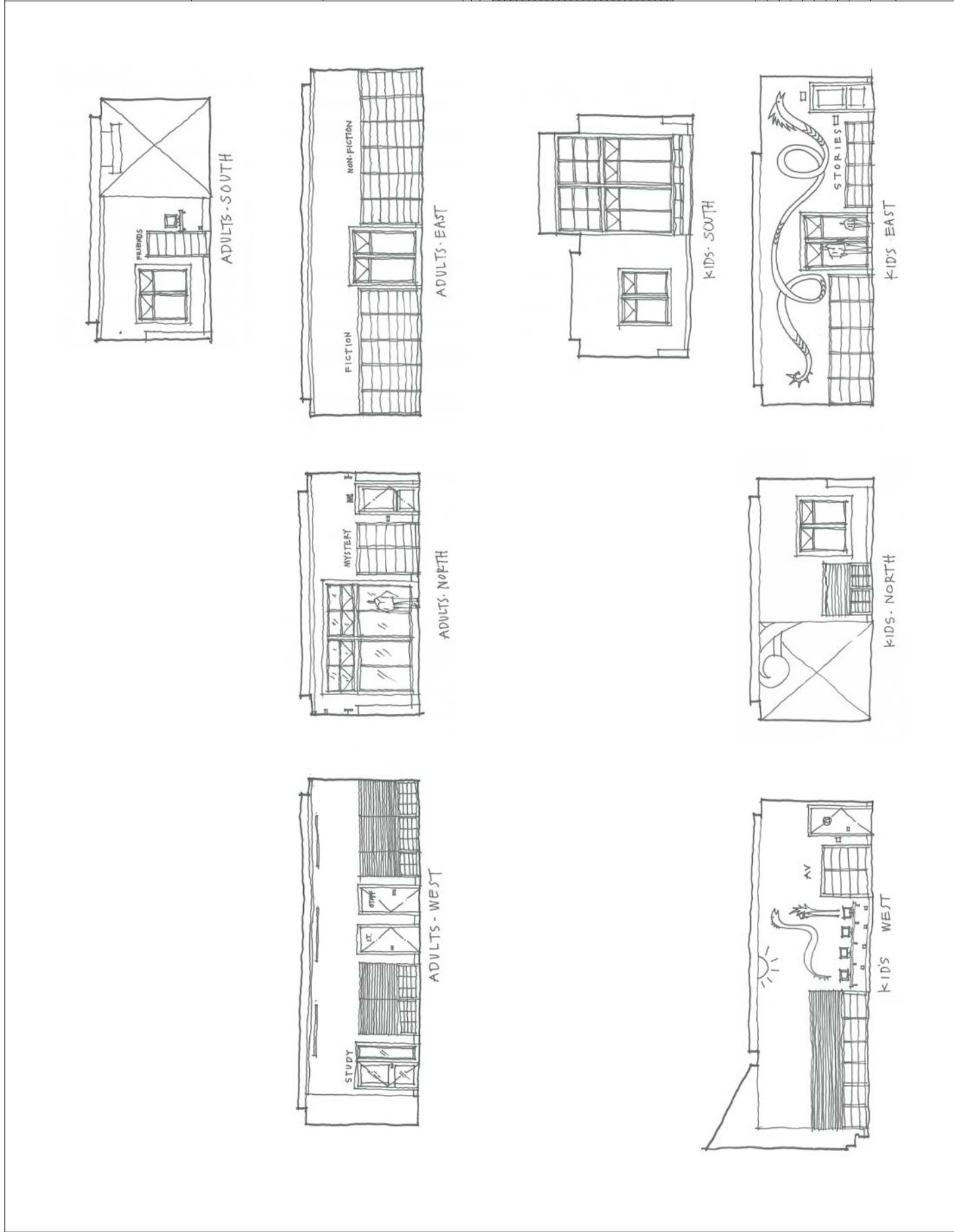
This is a detailed architectural section drawing of a building complex, oriented vertically. The drawing shows multiple levels and a central courtyard area. On the left side, there is a large, multi-story structure with a flat roof and a series of windows. A staircase is visible on the right side of this structure. In the center, there is a large, open courtyard area. To the right of the courtyard, there is another building with a flat roof and a series of windows. The drawing uses black lines on a white background to represent the building's structure and features. The overall style is that of a technical architectural drawing.

4/9/2010 11:43:56 AM



1 ENLARGED PLAN - FURNISHINGS PLAN
A4.2 3/16" = 1'-0"





Berkeley Public Library Board of Library Trustees

**Regular Meeting
May 12, 2010**

**MINUTES
6:30 p.m.**

**South Branch
1901 Russell Street**

I. PRELIMINARY MATTERS

A. Call to Order

The regular meeting of May 12, 2010 was called to order by Chair Kupfer at 6:38 PM.

Present: Trustees Winston Burton (arrived 6:40), Abigail Franklin, Carolyn Henry-Golphin Susan Kupfer and Darryl Moore (arrived 6:59).

Absent: none

Also present: Donna Corbeil, Director of Library Services; Douglas Smith, Deputy Director; Dennis Dang, Library Admin Manager; Gisela Gonzalez, Accounting Office Specialist Supervisor; Marge Sussman, West Branch Supervising Librarian; Karen Joseph-Smith, Claremont Branch Supervising Librarian; Alan Bern, Library Special Services Coordinator; Eve Franklin, Administrative Secretary.

Rene Cardinaux, AIA, Consultant

Kitchell CEM – Steve Dewan

Harley Ellis Devereaux – Edward Dean, AIA, Project Manager; Michael Bulander, AIA

Northmore Roberts & Associates - John Roberts, ASLA

Gould Evans Baum Thornley – Douglas Thornley, AIA, Design Principal; Karen Gould, Library Furnishings Specialist, Interior Design; Robert Gould, FAIA, Principal-in-Charge; Lauren MacColl Maass, AIA, Project Manager

Public Comments

1. Vimont – Current checkout system is not doing very well. Frequently needs staff assistance to check out books. Would like to see return to barcode system with new selfcheck.
2. Gene Bernardi, SuperBOLD – Asked Board to get involved with decision regarding what kind of check out system and what vendor the city will hire to install the system. Requested that the topic be placed on June agenda. First preference is a Barcode system with staff doing the check out. Second preference is a Barcode/Self Check system. Please do not purchase another RFID system. Spoke about history of SuperBOLD and privacy and health concerns about RFID.
3. Peter Warfield, SuperBOLD – Encouraged the Board to eliminate RFID. Expressed concerns about privacy threats, potential security and health risks of RFID. Spoke of groups (ACLU, Electronic Frontier Foundation, SuperBOLD, SNAFU and others) that oppose RFID. Claimed that previously stated repetitive stress injury claims have not been established. Urged Board to get public input on replacement of RFID.
4. Gordon Wright – Spoke against RFID. Urged Board to eliminate RFID. Doesn't believe that most new technologies in libraries are improving quality of life in our society. Need to move in the direction to stand up against RFID. We started down a losing path, we should reverse course and do something decent.
5. Mary – Long time Berkeley resident and library patron. Encouraged Board to eliminate RFID and hire more employees to do check out.
6. Billy Karp, Berkeley Public Library Foundation – Introduced new brochure to be used in the fundraising campaign for furniture and fixtures for the Branch Improvement Project.

B. Report from library employees and unions, discussion of staff issues - None.

C. Report from Board of Library Trustees –

1. Trustee Burton reported on meetings with Senator Loni Hancock and Representative Nancy Skinner as part of CLA legislative day in the district. Both were very supportive of libraries.

D. Approval of Agenda

R10-031 Moved by Trustee Franklin , seconded by Trustee Henry-Golphin, to approve the agenda as presented.
Motion passed unanimously.

II. BRANCH PROJECT ARCHITECT PRESENTATIONS

A. Measure FF West Branch Library Update

Presentation by design team:

Ed Dean, AIA and Michael Bulander, AIA, of Harley Ellis Devereaux / GreenWorks Studio and John Roberts of John Northmore Roberts & Associates provided an update on the Schematic Design Phase.

Mr. Dean recapped that at the last BOLT meeting the new one-story scheme was selected to move forward on. The one-story design was less expensive than the 2-story scheme and operationally worked better. He stated he took away from the conclusion of conceptual design presentation library board request that new space have a strong civic presence as the University Avenue corridor is seen as the gateway to Berkeley. In addition to functional space the goal is to make it an exciting space. The team is following the program, additional space of 30-40% and to pursue a NZE design. Mr. Bulander discussed the architecture. He stated they wanted the space connected to the location, including the streetscape as it will be one of the major buildings on University corridor. The eyebrow (attachments 1 & 2) that frames the building has several small scale devices including the entry plaza with trellis. He reviewed the façade elements which include back-lit signage on the front. The major elements are light and air, light brought in through skylights with solar panels providing energy. A SW wind will pull up air by acting as a natural engine. Next the interior spaces / layout was reviewed (attachments 3 & 4). The entrance on the exterior will have seating, bike parking, columns and plants to help it feel welcoming. The entry, right inside the doors (between the set of sliding doors) will have a bulletin board and be a place for public announcements. The service desk is visible from the entrance, SW side is adult reading area and stacks with living room feel seating at windows. Children's area is toward the rear looking at the garden / tree with a reading nook within the larger space. The multi-purpose room has sliding doors on each side so it can be used as an extension of the reading room at times. The teen area is internal adjacent to the service desk. No exterior wall, will have skylight. There is a defined literacy program area and on the SE side of the building are the main staff and work area and offices.

Next, John Roberts the landscape architect for the project reviewed the garden area and landscape plans (attachment 5). He is still working on the plan details. There are windows (children's area and multi-purpose area) from which the garden can be viewed, as well as from the main public spaces. He discussed the exterior spaces and ability to enter and see outside, and from University Avenue and much of the main spaces the tree / garden in rear is visible. Mr. Bulander added that pedestrians on the street can see through to the rear.

Continuing with the design review, Mr. Bulander stated there is a small mezzanine for mechanical equipment that is on the 2nd floor (over the bathroom area shown on the layout). The roof has solar panels that will create hot water for the radiant flooring system that is planned (attachment 6).

Mr. Dean reviewed the NZE planning efforts. Building performance analysis are underway to test various models related to day lighting, to ensure lighting meets library standards for foot candles. Chart (attachment 7) represents lighting required at various times of the year, added to model skylights and windows to provide light but fog and seasons are a factor. He stated he is satisfied that will be able to meet needs. Another concept is related to natural air flow (attachment 8), the air will come in from the rear of the building and the negative energy pulls air through a chimney out of the building at the front façade side. Studied shape of the ceiling but it doesn't seem to affect the air flow. Air flow will happen automatically via windows located high up, these will control the flow and we will have the ability to warm the air as it enters if necessary. In addition, there will be manually operable windows in spaces such as children's and staff areas. Will vent the building at

night during hot days and can run cool water through the floor as well if needed to cool the space. Plug load is also another important concept in NZE design. All new equipment that is very energy efficient is planned. We will want to get community and building occupants involved so they are aware of the draws on energy. Studies have found can set the foundation for NZE but actual achievement dependent on how the building is actually used.

Q&A:

Trustee Kupfer – What is the height of the front of the building? What is the interior height at the front of the building? *Mr. Bulander – Exterior height is about 34 feet, the height matches roof edge of hotel next door. Interior height will depend on how ceiling is shaped, likely about 20 feet.*

Trustee Kupfer - What is planned for exterior materials? *Mr. Bulander – Concrete planters, benches and steps. Possibly use fiber cement board panels to tie look together. Large window is glazing. Upper windows will have transparent (could be back-lit and have signage attached to it) and opaque sections. Mr. Dean – It's possible to illuminate building façade with solar powered battery operated lights.*

Public Comments:

1. Attendee – What's planned for drains and gutters? Spoke of seeing gutter/drain systems at an Earth Day event that reduce debris clogging gutters. Will contact library with gutter/drain system information. *Mr. Roberts responded, the basic system is to drain water from roof to perimeter "rain garden" planters which will filter water before it runs into the drainage system.*
2. Attendee – Not sure I understand what "Zero Net Energy Design" means. *Edward Dean – Zero Net Energy is averaged over a full year. On sunny days the meter will run backwards due to power supplied by the photo voltaic systems. On cold or rainy days the meter will run forward from use of heat pump to heat the slab and lighting. Over the period of a full year the energy usage will balance out at zero. PUC is talking about the next step, which is if you give the utility more power than you use, the utility has to pay you. That's not law yet, but it may become law.*
3. Attendee – Does Zero Net Energy include energy required to build? *Mr. Dean – If you are a real purist you calculate the embedded energy in the building. We are approaching it strictly from the use of the building once it is built.*
4. Chair Kupfer – Can you talk about the green design of the building. *Mr. Dean - The new building is required to meet at least LEED Silver. With the energy performance we're going to get, we may achieve LEED Platinum. Includes Water conservation, recycling, low VOC content.*
5. Attendee – Where is the increase in space? *Edward Dean – Staff areas, multipurpose room (700 SF) and literacy program (900 SF) which now uses the program room, additional bathrooms required by current code.*
6. Attendee – What was the source of the program / space requirements? Who determined check out desk location? *Ed Dean responded, a Library Programming Consultant and staff determined needs. Circulation Desk was ultimately located where it is on the layout to give good site lines to all public areas, such as adult, children and teen areas.*
7. Attendee – Where is Reference Desk? *Edward Dean – Reference and Circulation are located in shared centralized space. Marge Sussman, branch head for West added that the branch currently operates with one service desk that has multiple staff stations for reference and checkout.*

Board Comments/ Discussion:

1. Trustee Franklin – Thoughtful, well considered design. Great civic presence. Likes the idea of having an educational goal showing meters, etc.
2. Trustee Burton – Reported he attended the earlier community meeting on the project held at the branch. Very pleased with outcome, grand presence as shown in street view.

3. Trustee Henry-Golphin – Great presence. Gateway feeling to the city of Berkeley is represented in design. Sounds like even on dreary days it will be bright. Very well thought out.
4. Trustee Moore – Love the layout and design. Love the height of front façade. Excellent gateway project for University avenue. Excited about it.
5. Chair Kupfer – We made a lot of progress from earlier schemes. Thank you for working with us. Appreciate interior height and windows bringing in light; what the board was looking for in design.

Director Corbeil reported project will move into Design Development Phase next. Next steps include completion of process by the Planning Department, which has issued a contract for an EIR. A local firm has started on it and it will probably take a total of 5-6 months to complete. Also, we will need to go to the Landmarks Preservation Commission for a Structural Alteration Permit to demolish existing building and ZAB for a use permit to construct a new building. Staff will continue to work with the architects on design and refining the details. The board will be updated in a few months.

BREAK: 5 minutes

B. Measure FF Claremont Branch Library Update

Presentation by the design team:

Douglas Thornley AIA, project architect, Karen Gould, Bob Gould and Lauren Maass of Gould Evans Baum Thornley.

Doug Thornley lead the team in a discussion and presentation to update the board on the Design Development Phase including layout, lighting, furniture, floor and wall coverings, landscaping and public art.

Mr. Thornley reviewed briefly the design progress to date. The previously proposed south wall bump out has been eliminated and is replaced by expansions to the infill corners of the addition and the knuckle area build out. Further refinement to make staff areas more efficient and adding additional public space has been the focus, the result is an added reading alcove for small children. This new picture book area (the knuckle) is at the corner between the lobby and new wing with the entrance facing the children's area (attachment 9). In the children's space, about half-way is the computer seating and room for a few seats. At the rear of the children's area, what is currently the program space will be additional children's seating. This space will have a folding wall / panel to retain the ability to block it off for programs. We may loss a little stack space where this is located to create storage closet for the folding panel. More advanced plans (attachment 10) show the reflective ceiling plans with lighting and treatments. Have identified 3 areas to have special acoustical treatment in ceiling and wood slat treatment over this, these are the teen, service desk and children's flex-space, this will help mediate the noise. Skylights are planned in the teen area and children's area to introduce natural light. Will not be able to increase dramatically the natural light but will increase lighting dramatically with good lighting throughout to meet library lighting (foot candle) standards. Pendants are used to identify special areas, 5 large pendants are planned for down the center of the historic wing with ambient lighting to augment this at the stacks and perimeter so much more user friendly than now where no lights. Different pendants are planned for over the service desk area to mark this as a special area. Continuing to develop elevations (attachment 11), keeping much of the current exterior as is, similar colors with addition of cool roof and new handicapped accessible ramp that is glass, to make it more transparent and welcoming. Entrance façade as planned to have 14' dormer window so library feels more transparent and to bring in natural northern light. Mr. Thornley continued with a review of the exterior elevations, seating is still included, the bricks from the wall will be reused in landscaping. Elevations around branch (attachment 12) show the areas of in-fill / expansions. Another feature is a new bay window at the rear of the children's flex-space with a bench or seating for adult and child.

Trustee Burton asked how the flex-space will be used. Mr. Thornley responded it is primarily intended for use by children's staff for programs, they have created teen room and adult reading room with doors that can be closed and used as small meeting places. The flex-space will have an art sink, and storage for chairs and tables so children can sit on floor. Also, limited shelving in this area so access is not cut off when a program is held.

Mr. Thornley returned to discussing the entry area, this will have an exterior glass canopy for protected entrance and will be fretted glass for easier maintenance; will also integrate new signage that directional and functional. A new dormer will be dark bronze color to tie the entry elements together. Details of the built-ins underway (attachment 13) - looking at a circular shape service desk with good sight lines to both wings and visible from the outside; beginning of some ideas to create active space that is inviting to the community. One desk planned, will integrate features that have now and want to keep such as chair for patron so can sit and talk to staff. Goal to keep entry open and not clogged as it feels like now. The team is beginning to look at furnishings, with wood for the adult side that is contemporary and fitting for the design and something more playful for the children's side.

Karen Gould presented the material board (attachment 14) and discussed the interiors. In the adult area, they have lobbied for carpet so it would feel cozy and comfy like a living room. Plan to use carpet tiles. At the entry / lobby will be cork with a set-in walk off mat. The back-of-house areas will have marmoleum; restrooms will use a simple tile on walls and floor with a dark grout on the floor. In the adult area, material board shows range of colors considering but not finalized. The teen and adult area glass wall shows figures / images that can be seen through with some privacy, the colors are still being worked out. At the fireplaces considering some stenciling to bring some color back. In children's want it to be fun and whimsical, the board shows some vibrant colors and fabrics under consideration. Wood slats for ceiling, mentioned earlier, are shown, these will have acoustical backing. The teen area tables are elliptical in shape "comma" and on wheels. We are looking at durable chairs for teens; and for children's area looking at furniture and other pieces that can be climbed on by children.

Trustee Franklin asked about the carpet color which seems dark. Mrs. Gould responded that it will hide spills and dirt. The arched ceiling in the adult area is a light color to the rail with a darker color below but the space will feel light.

Ms Maass made a presentation on the landscaping plans (attachment 15 & 16). The goal is to provide as much useable exterior space as possible. Proposing re-use of the brick from the current ramp / wall to create seating in a wave shaped wall in front of the new ramp and other seats in landscaped areas around the building. A new information kiosk to replace the current one is under development. Proposing improved exterior lighting on the Benvenue side of the building as is awfully dark now and want a better street presence. The design will enhance both the historic wing and more contemporary addition. The team is proposing a new planter at the old entrance to replace the historic entry stairs. Working to create sustainable design in the outdoor areas as well as inside, the outdoor design supports the LEED Silver goal. An example is the filtration planter systems along Ashby, since this was not considered a desirable place to sit by the community. Also, recommend adding eco-pavers to the entry area to create a sense of a special place when approaching the building. The project landscape architect has met with Dan Gallagher from the COB regarding the redwood trees in the rear at the property line. Though they are not diseased they both agreed in recommending replacement now for several reasons, they will eventually grow too large for the space, they can undermine the foundation as well as a concern about the height they might reach. The double trunk is susceptible to dry-rot and can negatively impact the trees health. The team is also working closely with the neighbors to replace these trees with mature trees (12' to 15') of a species that they will be happy with. The rest of the landscape pallet is mostly low maintenance natives. The team is working with Bay Friendly design guidelines and with the COB requirements to re-use materials.

Mr. Thornley summed up the process and where the project is: the team has met with the landmarks preservation commission (LPC) subcommittee members assigned to the project and shared ideas and took comments. He is happy to report they were pleased with the direction of the plans and supportive. The team will continue to meet with the staff and listen to the client so that the library will function well. The team held their fourth community meeting (since the last update to BOLT) and received good comments and attendance. The architects submitted to the city a use permit application on APRIL 1ST. They are working on their LEED certification checklist meeting with Stopwaste.org and KEMA, both very helpful organizations; it has been a good process. Mr. Thornley stated he is beginning to look at public art opportunities for the project, and is proposing a glass artist create an in-fill glass piece at the original entry in the historic wing that is transparent so light will come through it and that is integrated into the building design. Additionally, he reported that

GEBT has completed their cost estimate for the phase and compared it to the estimate prepared by Kitchell and is happy to report the project is on budget, with all of the components covered, including sustainability, added space and seismic included.

Q&A

Board Comments / Discussion:

1. Trustee Franklin:

- How big is the new picture book alcove compared to the current space? *Mr. Thornley – It's smaller, about 132 square feet. The current space is about 225 square feet.*
- What are the plans were for the fireplaces? *Mr. Thornley – We looked at different alternatives. Didn't like the electric alternative that had a fake flame. Most likely will put a gas fire element in and cover front with glass panel, intent to activate.*
- What would a library patron be most excited about the improved library, in your opinion what would be the biggest improvements? *Mr. Thornley – This may depend on your age or interests but, dedicated Teen room, presence on the street with entry area being completely redone, adult reading area (house away from home), improved service deck, creation of picture book alcove, and lighting levels improved so feel so much better.*

Public Comment:

1. Attendee, who identified self as a parent of a young child, expressed concerns about smaller picture book space. Kids like to be near the picture books. It's a very busy area now.

Trustee Kupfer asked the branch head to speak about the children's programming. Karen Joseph-Smith, Branch Supervising Librarian, described children's programs that take place on Wednesday afternoons and Saturday mornings. Children's programs are usually held in the rear space of the children's wing. She described staff lead class visits during the school day and 6-7 times a year larger special programming such as puppet shows.

Director Corbeil acknowledged this is a difficult project in it had a small expansion and the design team has had a hard mission to fit programming needs within the constraints of the site. We're using the current building with a small increase in space with multiple goals, included required improvements.

Trustee Franklin agreed with the comment that it's especially crowded on Saturday mornings I the children's areas.

Mr. Thornley and Mr. Gould clarified there are several spaces for children to sit, the picture book alcove, a centralized seating / table area in the middle of the children's book stacks and seating in the flex space. Doug Thornley reported they are looking at expanding the picture book alcove by taking a few feet of space from the lobby area. Picture books will be adjacent to picture book alcove.

2. Attendee – Will there be space for parking strollers in the lobby area? *Mr. Thornley - Not much. As desirable as it was to create stroller parking, it was difficult to fit it in with all the programming needs.*
3. Attendee - Asked for clarification of number of seats before and after. *Mr. Thornley – There is increased seating in all areas.*
4. Attendee - Expressed concerns about reduced shelving space. *Trustee Kupfer – There have been many discussions and decisions made regarding shelving.*
5. Attendee - Expressed concern that computer space takes away from shelving space. *Director Corbeil referenced chart that summarized changes in the packet, board from the community meeting. Mr. Thornley – We learned from discussions with staff that lots of the collection is not being used. Library staff will be removing unused items. Many patrons use the "Holds" program that can bring books from other branches.*
6. Attendee - Will entire interior of the old building be redone? *New flooring, lighting and mechanicals. Historic wing to retain character.*

7. Attendee - Can see the importance of space for children's programming, concern about reduction of space *Mr. Gould. I think there is a misunderstanding. The area added is a bonus. There are several places for children to gather. The areas for children are distributed. IT should reduce congestion.*
8. Trustee Franklin - Are there picture books other than in the picture book alcove? *Mr. Thornley. Picture books will be adjacent to the picture book alcove.*
9. Attendee - Expressed concern about how many teens would use the teen space. Doesn't see many teens using the library when he has visited. *Director Corbeil – There is a part time teen librarian who has said the older teens don't stay long because there isn't room for them. Ms. Joseph-Smith – Many younger teens currently use both teen and younger children's area.*
10. Attendee – Expressed concerns about loss of shelving space, felt was a de-emphasis on books. Lobby space looks large. Expressed concerns about shared reference and circulation space, lack of privacy.
11. *Trustee Moore reminded attendees that there have been multiple community meetings where members of the community had the opportunity to see the plans, ask questions and provide feedback that helped to shape the design. Chair Kupfer added that there have been numerous conversations in the past about shelving and what was going to happen in the future and why we had to do this. The problem is that we're in an existing building that has limited expansion opportunities. Mr. Thornley – My understanding from staff is that there is a lot of the collections that isn't be used and can be moved elsewhere. No one is being denied access to books. You might not be able to get a book immediately but the "Holds" program can get it for you.*
12. Trustee Moore – What happened to the bump-outs that were planned for the south wall? *Mr. Thornley- We decided it would be better to consolidate staff space and make it more efficient and place the addition elsewhere (picture book alcove.) Director Corbeil – The focus was on the public space in the revision. The Master Facility Plan estimated a small square foot increase and that the architects have added more than originally planned.*
13. Written Comment
 - a. Children's reading area being considered is smaller than the current one. It is already too small.
 - b. Fewer books/video in children's area is tragic and alarming.
 - c. Presentations were very clear and thorough.
 - d. Packages were not clearly available at meeting to all. I was not aware of prior meetings for reviewing the plans until I saw the flyer for this meeting (5/12/10.)
 - e. Safety concerns – Square footage needs to be known to community with a display at the branch.

Chair Kupfer thanked the design team for their efforts.

Director Corbeil reviewed next steps: In Design Development phase now, there are a few more things we need to do, then move on to construction documents. Staff will continue to work with the team on details. Will come back to Board with details about the budget and schedule as we get closer to construction which is anticipated for the first quarter of 2011.

III. PRESENTATIONS

A. Quarterly Branch Renovation Program Update by Steve Dewan, Kitchell CEM

Steve Dewan provided a progress report on work done since last update in January 2010 (attachment # 17.)

Trustee Moore – What are the permit fees to the City so far? *Mr. Dewan - We anticipated 3.5 % of the bid day estimate. Building permit fees have come in higher (4.8 of bid day estimate.) Building permit fees won't be paid until we reach end of construction document phase and will be broken into two parts, fees related to the plan check and fees related to inspectors.*

Trustee Moore – Will public art have to be reviewed and approved by the Civic Arts Commission? Director Corbeil – Yes. We working closely with the Arts Commission on a process and how to move that forward. There's usually a review panel and interested Board members may take part.

Chair Kupfer acknowledged Director Corbeil's and library staff's work with the Landmarks Preservation Commission including many late night meetings and requested Board support at future meetings.

The Board thanked Steve Dewan for clear monthly reports.

Chair Kupfer suggested sending a letter to City's Planning Commission in support of the proposed amendment to revise ordinance related to variances for Library Branch projects.

B. Proposed Bond / Measure FF FY2011 Mid-Biennial Budget Update

Dennis Dang provided a FY11 mid-biennial budget update (attachment #18.)

Discussion regarding the 2nd bond sale scheduled for July. City decides when to conduct the sale. They are looking at it strategically, looking for the best fees and rates. The money will be needed in construction phase. Bond sales proceeds are deposited in a library account and earn interest.

Trustee Burton – When do we have the conversation regarding local vendors and local hires? *Chair Kupfer – We should talk about it in concert with the Labor Compliance Program.* Director Corbeil to get more direction on this from the City Manager's Office.

Discussion regarding bookmobile. Director Corbeil responded to trustee questions and comments: Firms usually don't lease bookmobiles. Bookmobiles are generally custom-made to fulfill a specific library's needs. The library has explored other options, including lease. Many libraries buy very large RV style bookmobiles, we don't think they would work well in Berkeley. There is a possibility of selling bookmobile after branch improvement project is completed. Trustees expressed a strong interest in purchasing a vehicle. There was a discussion of the type of fuel options, diesel is the norm, but will explore if can convert it to bio-diesel after purchase. This item will be added to a future agenda.

IV. CONSENT CALENDAR

R10-032 Moved by Trustee Moore, seconded by Trustee Henry-Golphin, to approve the consent calendar as presented. Motion passed unanimously.

A. Approve minutes of April 14, 2010 Regular Meeting

R10-033 Moved by Trustee Moore, seconded by Trustee Henry-Golphin, to approve the minutes of the April 14, 2010 regular meeting of the Board of Library Trustees as presented. Motion passed unanimously.

B. Resolution of Gratitude to Jane Scantlebury

R10-034 Moved by Trustee Moore, seconded by Trustee Henry-Golphin, to adopt a resolution expressing gratitude to Jane Scantlebury, who served as a Librarian for the Berkeley Public Library from September 1984 to April 2010. Motion passed unanimously.

C. Collection Development Policy

Chair Kupfer expressed some concerns about the selection criteria being so thoroughly detailed that it might be hard to implement them but deferred to staff expertise in this area.

R10-035 Moved by Trustee Moore, seconded by Trustee Henry-Golphin, to adopt a resolution approving the Collection Development Policy for the Berkeley Public Library. Motion passed unanimously.

V. INFORMATION REPORTS

A. Update on the Branch Bond Program No discussion.

B. April 2010 Monthly Report from Library Director Donna Corbeil No discussion.

C. Library events: No discussion.

- D.** FY2010 Third Quarter Budget Review No discussion.
- E.** Audit Suggestions for Fiscal Year 2011 No discussion.

VI. AGENDA BUILDING

- A.** The next meeting will be a Special Meeting held at 6:30 PM on Tuesday, May 25, 2010 at the Northbrae Community Church, 941 The Alameda, Berkeley.
 - May 25 Special Meeting
 1. Proposed FY2011 Berkeley Public Library Mid-Biennial Budget
 2. Recommendation to the City Council on the FY2011 Library Tax Rate
 3. Measure FF North Branch Library Update
 - Future agendas:
 1. Local vendors / local hires for Branch Improvement Project

VII. ADJOURNMENT

- R10-036** **Moved by Trustee Moore, seconded by Trustee Henry-Golphin, to adjourn the regular meeting of the board at 9:20 PM.** Motion passed unanimously.

COMMUNICATIONS

None.

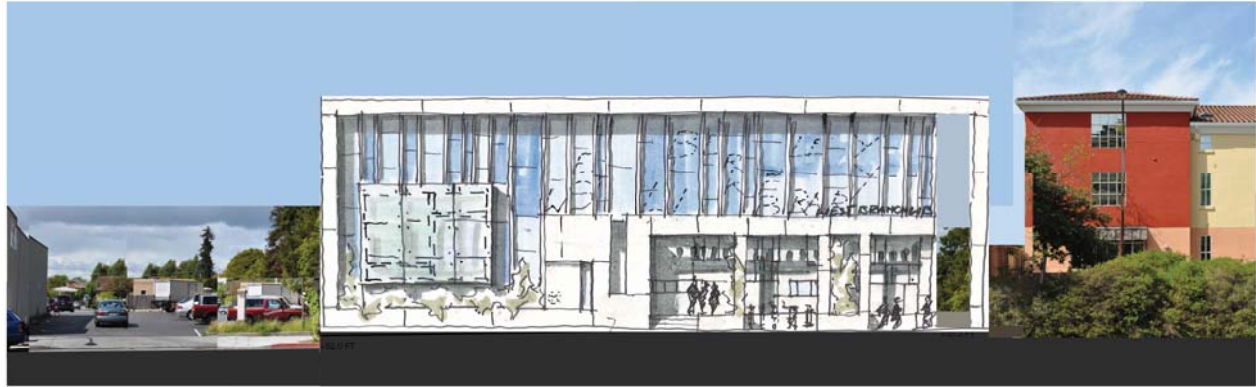
Attachments:

- 1-8** Harley Ellis Devereaux/Greenworks Studio - West Branch Presentation Boards
- 9-16** Gould Evans Baum Thornley – Claremont Branch Presentation Boards
- 17** Kitchell CEM - Quarterly Branch Renovation Program Update
- 18** Proposed Bond / Measure FF FY2011 Mid-Biennial Budget Update

SCHEMATIC DESIGN

III Consent, Item A
West Branch
Attachment 1

THE WEST BRANCH LIBRARY



UNIVERSITY AVENUE ELEVATION



STREET VIEW PERSPECTIVE

HARLEY ELLIS DEVEREAUX

SCHEMATIC DESIGN

III Consent, Item A
West Branch
Attachment 2

THE WEST BRANCH LIBRARY



FACADE IMAGES

HARLEY ELLIS DEVEREAUX

SCHEMATIC DESIGN

III Consent, Item A
West Branch
Attachment 3

THE WEST BRANCH LIBRARY



FLOOR PLAN

HARLEY ELLIS DEVEREAUX

SCHEMATIC DESIGN

III Consent, Item A
West Branch
Attachment 4

THE WEST BRANCH LIBRARY



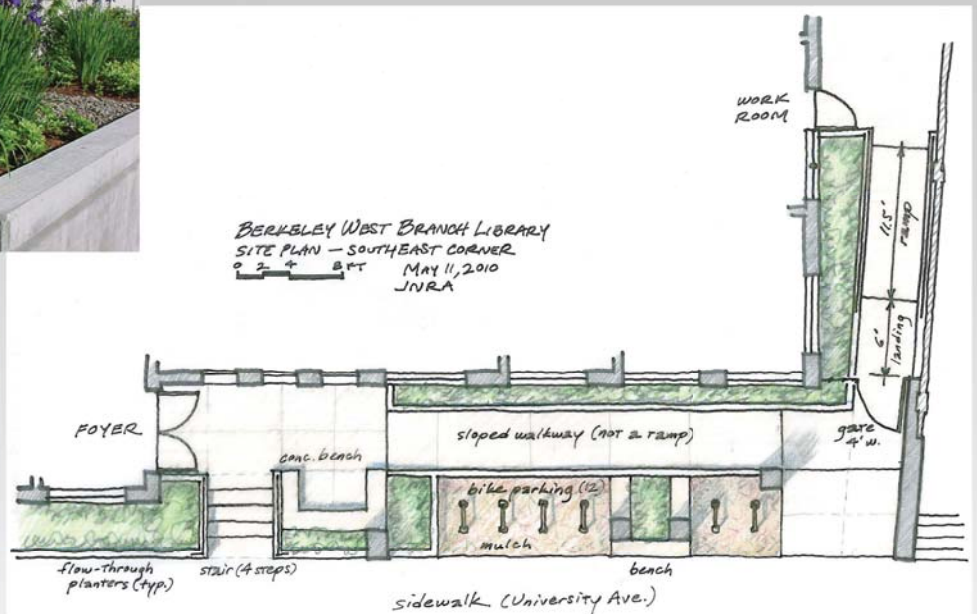
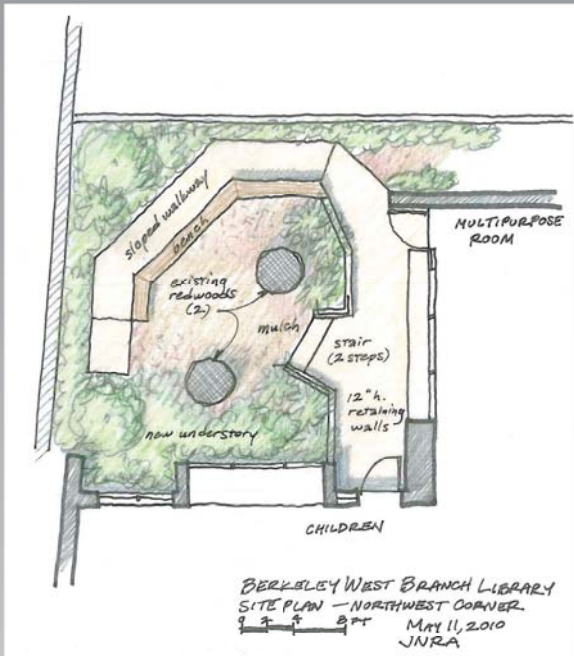
INTERIOR IMAGES

HARLEY ELLIS DEVEREAUX

SCHEMATIC DESIGN

III Consent, Item A
West Branch
Attachment 5

THE WEST BRANCH LIBRARY

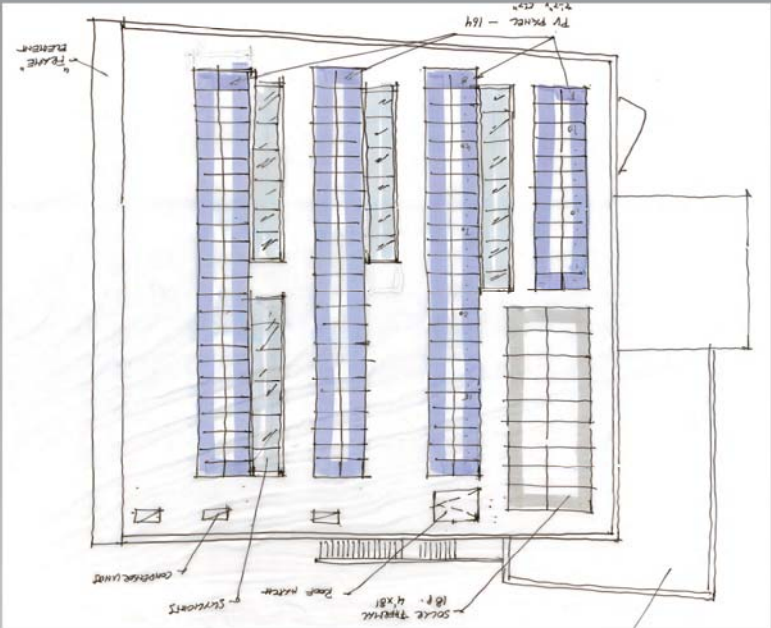


LANDSCAPE DESIGN

HARLEY ELLIS DEVEREAUX

SCHEMATIC DESIGN

THE WEST BRANCH LIBRARY



ROOF PLAN

	Existing	New	Change
Seating	30	42*	+12*
Computers	11	15	+4
Shelving (LF)	2,804	2,878	+3%
Area (GSF)	6,230	9,360	+3,130

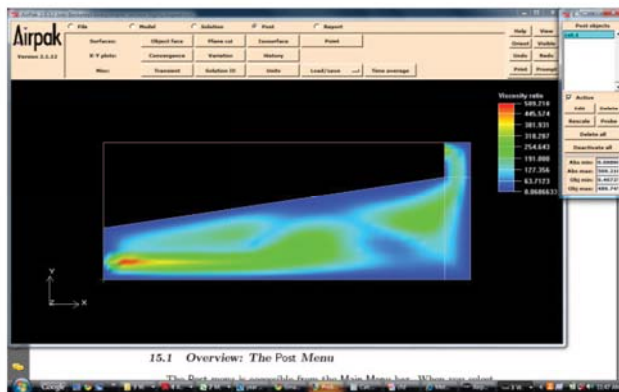
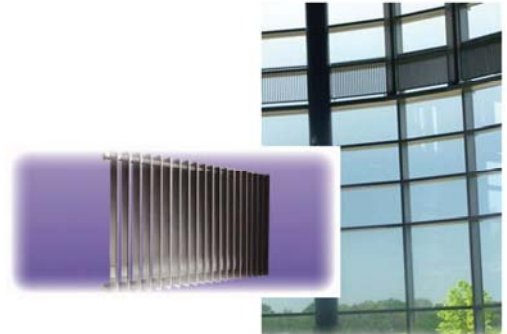
**Note: Multipurpose room can accommodate an additional 10 seats at tables and 5 seats at laptop stations when used as a Reading Room.*

PROGRAM SUMMARY

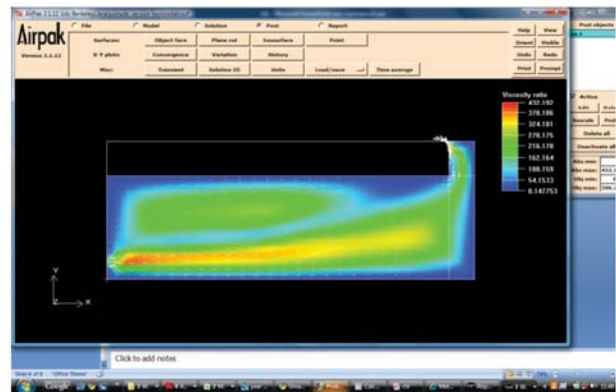
ZERO NET ENERGY DESIGN

DESIGN STRATEGIES AND FEATURES

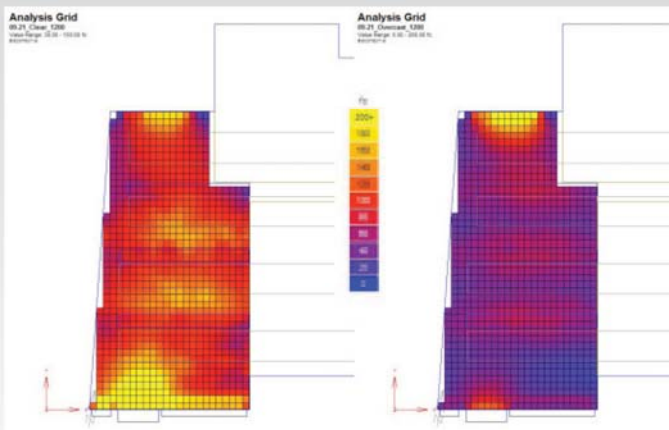
1. Daylighting
2. Natural Ventilation and Air Movement
3. Radiant Heating
4. Night Vent and Radiant Cooling (for extreme warm days)
5. Reduced Plug Load



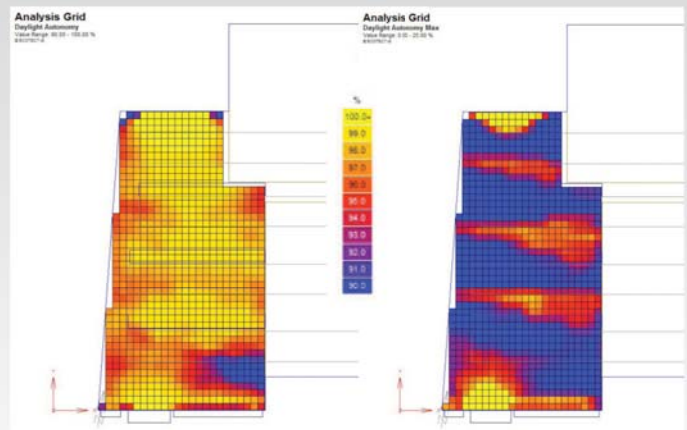
NATURAL VENTILATION: SLOPED CEILING STUDY



NATURAL VENTILATION: HIGH CEILING STUDY



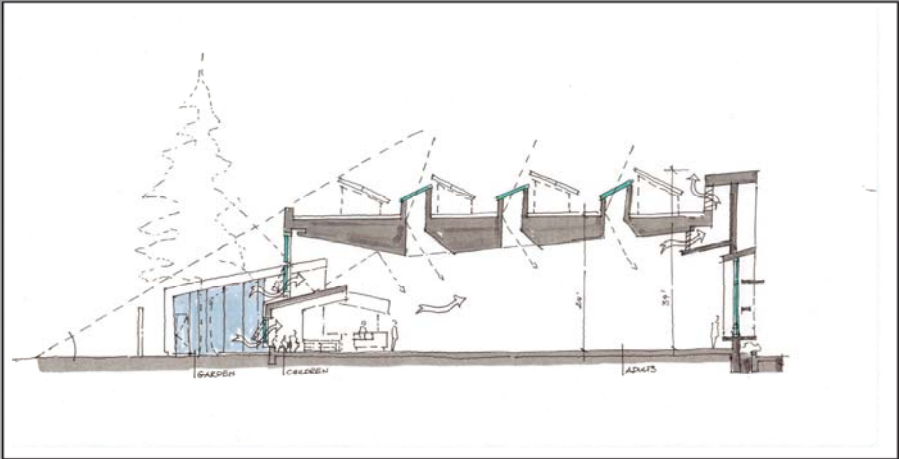
DAYLIGHTING: SEP 21, 12NOON - CLEAR SKY (LEFT) AND OVERCAST SKY (RIGHT)



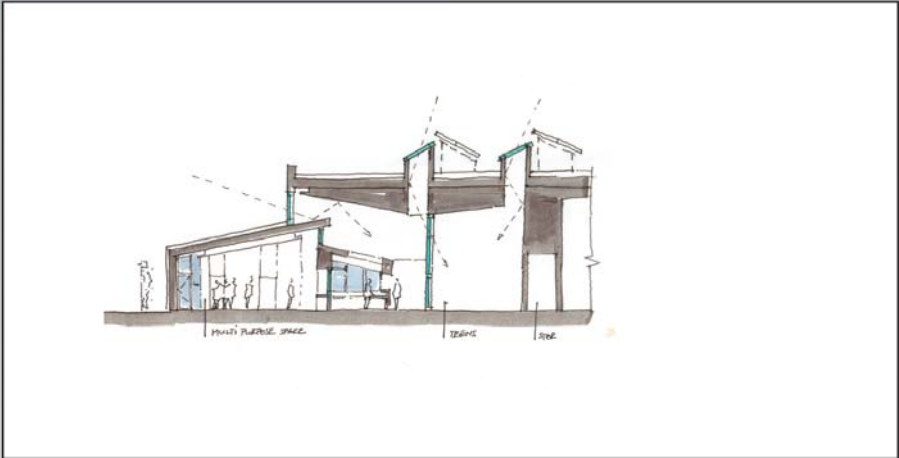
DAYLIGHTING: PERCENT OF HOURS ABOVE 30 FC (LEFT) AND ABOVE 300 FC (RIGHT)

SCHEMATIC DESIGN

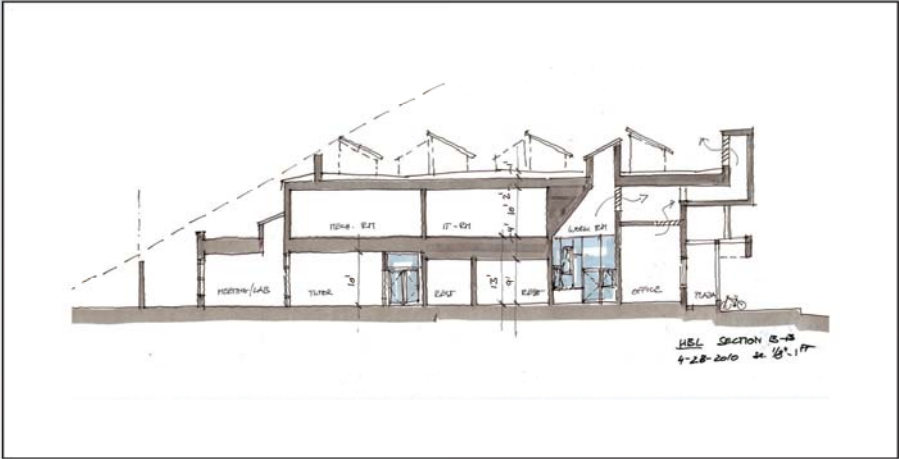
THE WEST BRANCH LIBRARY



SECTION A-A



SECTION B-B

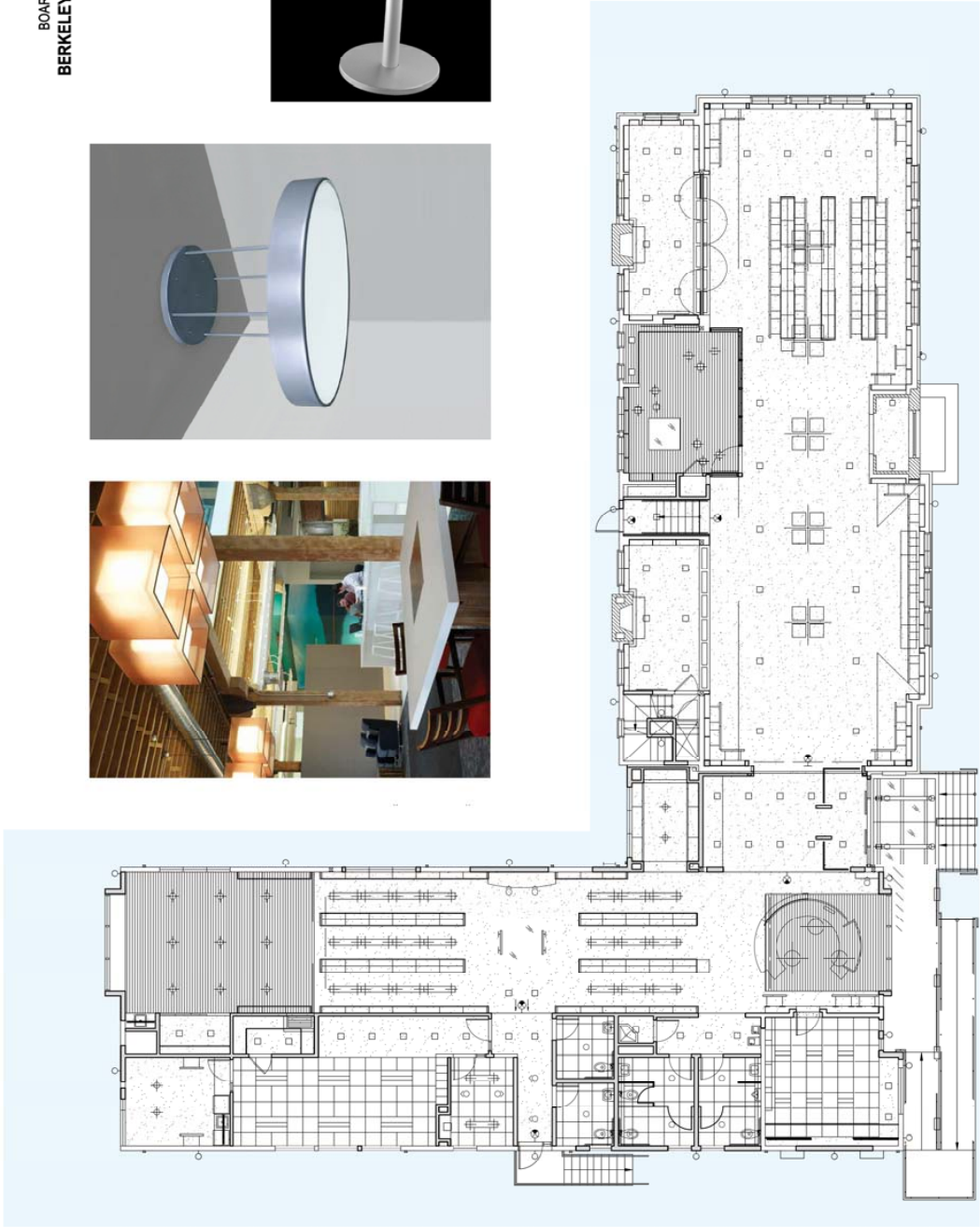
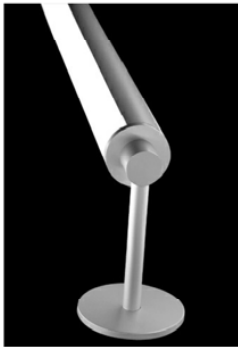
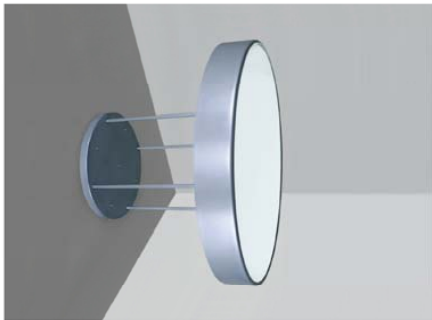


SECTION C-C



MAY 12, 2010
BOARD OF LIBRARY TRUSTEES PRESENTATION
BERKELEY CLAREMONT BRANCH LIBRARY

GOULD EVANS
BAUM THORNLEY, Inc.
95 Brady Street
Berkeley, CA 94710
Tel: 415.503.6413
Fax: 415.503.1471

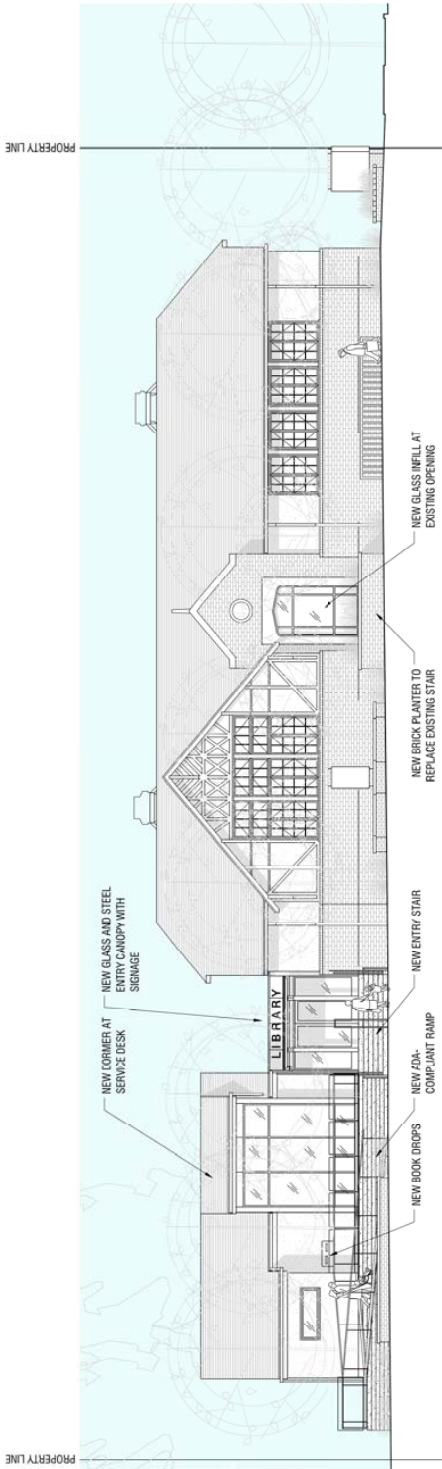


Reflected Ceiling Plan

Design Development

MAY 12, 2010
BOARD OF LIBRARY TRUSTEES PRESENTATION
BERKELEY CLAREMONT BRANCH LIBRARY

GOULD EVANS
BAUM THORNLEY, INC.
95 Brady Street
Berkeley, CA 94702
Tel: 415.503.6411
Fax: 415.503.1471

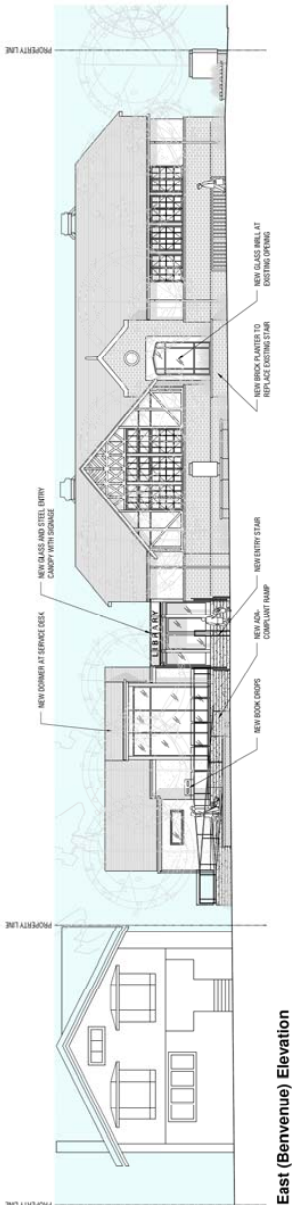
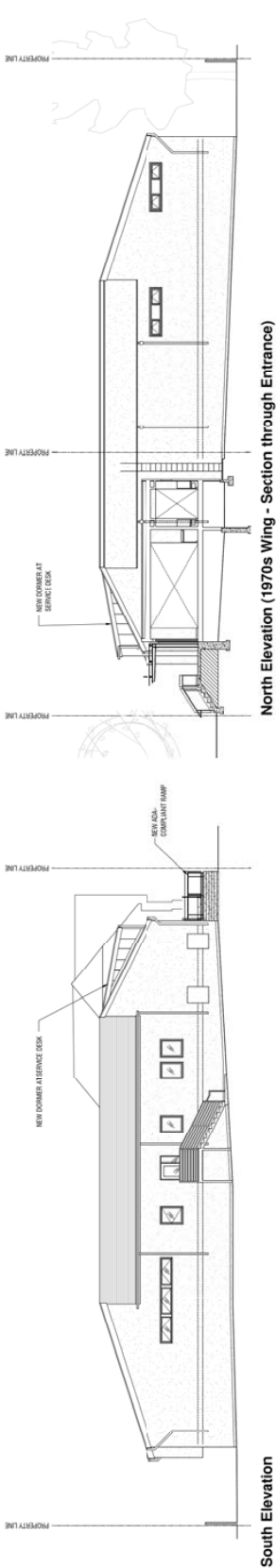
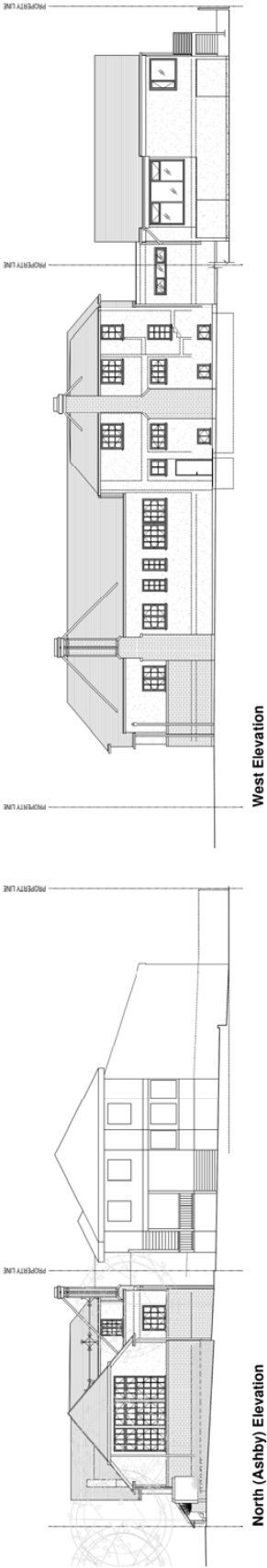


East (Benvenue) Elevation

East (Benvenue) Elevation

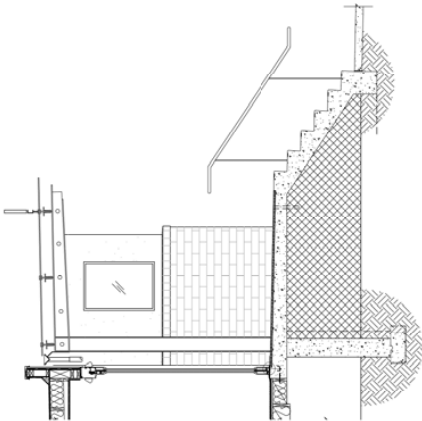
Design Development

0 4 8 16
3/16" = 1'-0"

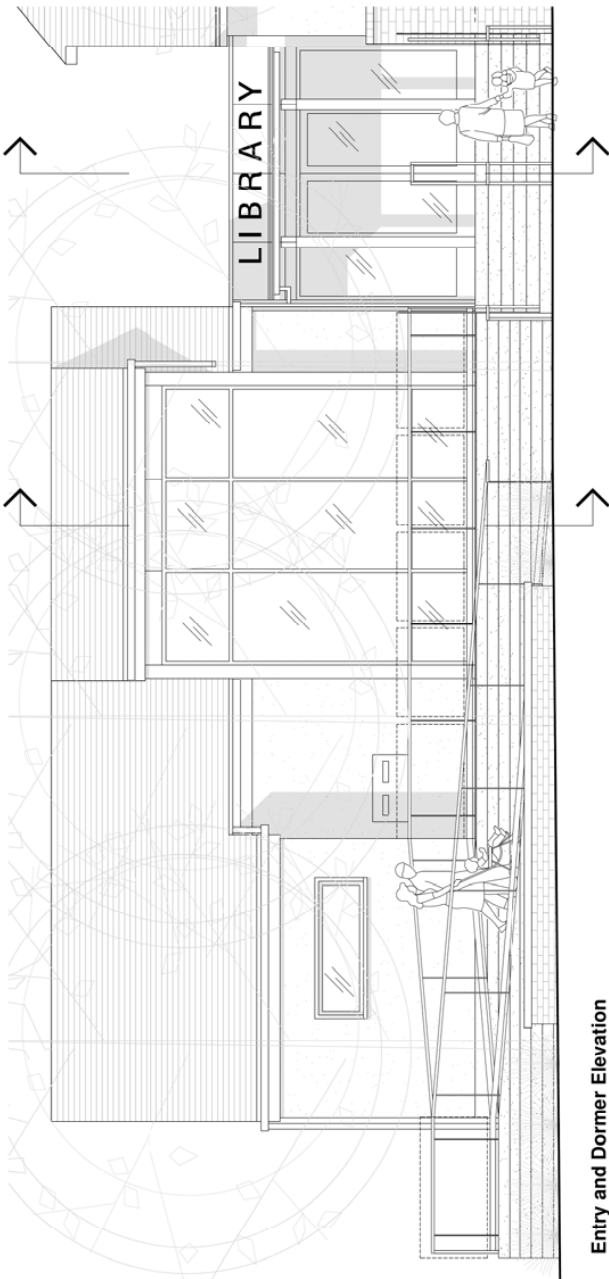


MAY 12, 2010
BOARD OF LIBRARY TRUSTEES PRESENTATION
BERKELEY CLAREMONT BRANCH LIBRARY

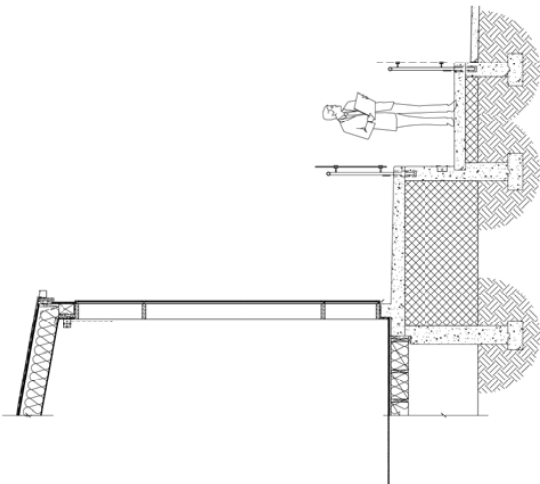
GOULD EVANS
BAUM THORNLEY, Inc.
95 Brady Street
Berkeley, CA 94702
Tel: 415.503.6211
Fax: 415.503.1471



Section through Entry



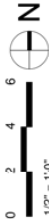
Entry and Dormer Elevation



Section through Dormer

Design Details - Entry and Dormer

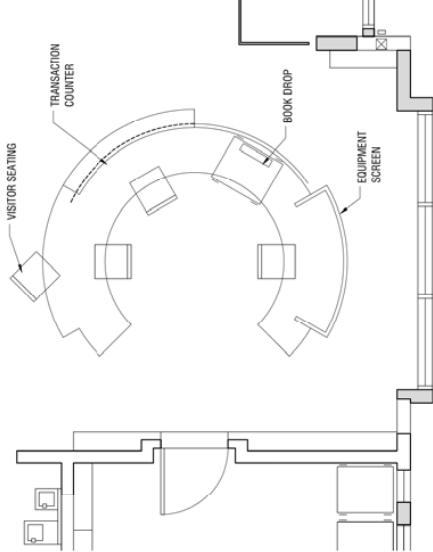
Design Development



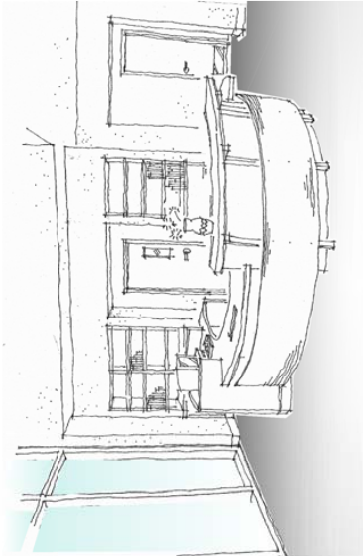
1/2" = 1'-0"

MAY 12, 2010
BOARD OF LIBRARY TRUSTEES PRESENTATION
BERKELEY CLAREMONT BRANCH LIBRARY

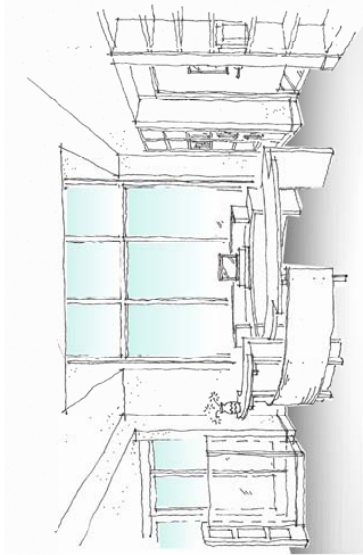
GOULD EVANS
BAUM THORNLEY, Inc.
95 Brady Street
Berkeley, CA 94702
Tel: 415.503.6413
Fax: 415.503.1471



Service Desk Enlarged Plan



View Looking South



View Looking East



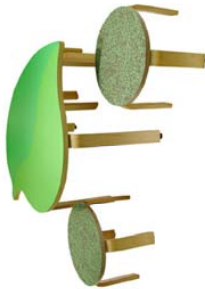
Adult's Lounge Chair



Adult's Reading Chair



Adult's Reading Table



Children's Reading Table + Stools



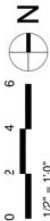
Children's Stools

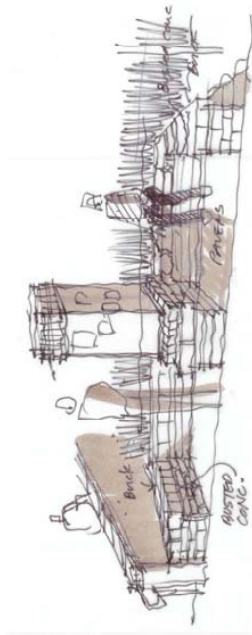


Children's Reading Table + Chairs

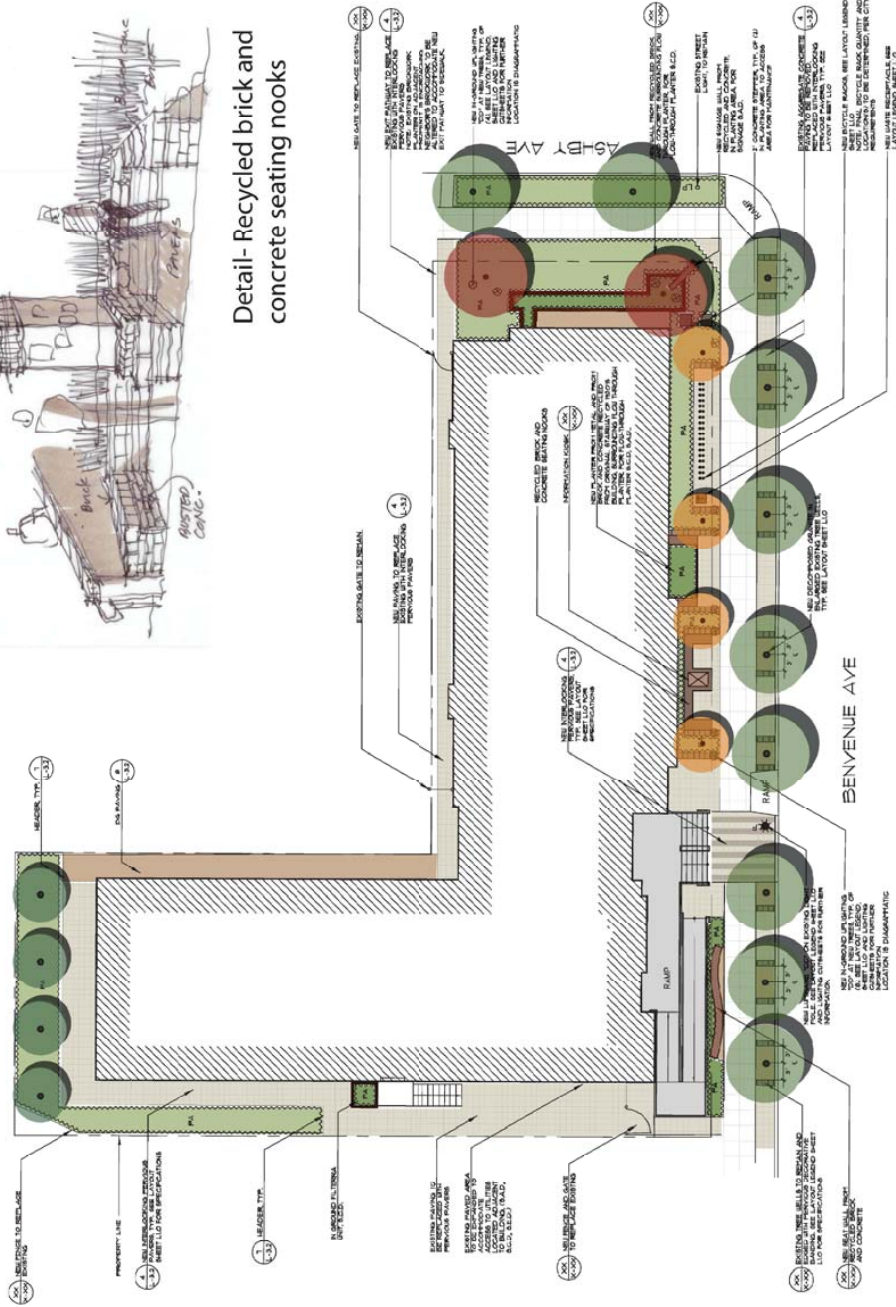
Design Details - Service Desk and Furniture

Design Development



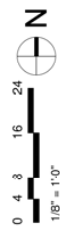


Detail- Recycled brick and concrete seating nooks



Landscape Plan

Design Development





Agenda

BOLT Progress Report
Branch Library Improvement Project

- **General Program Update**
 - Progress Since 01/13/10, Milestones
 - What's Next?
- **Schedule Update**
- **Budget & Cost Control Update**
- **Branch Updates**

General Program Update – Progress Since 01/13/10

BOLT Progress Report
Branch Library Improvement Project

• PROGRAM DEVELOPMENT

- Final Programming document published by Page + Moris
- Draft of signage standards issued
- Furniture, Fixtures & Equipment (FF&E) standards issued by Page + Moris
- Information Technology standards drafted by SFMI

PAGE + MORIS

North Branch Library
Berkeley Public Library

BUILDING PROGRAM

January 2010



KITCHELL

May 12, 2010

General Program Update – Progress Since 01/13/10

BOLT Progress Report
Branch Library Improvement Project

• DESIGN PROGRESS - MILESTONES

- Process:
 - Conceptual Design
 - Schematic Design
 - Design Development
 - Construction Documents
- 3 projects In Design Development phase (North, Claremont & South)
- 1 project In Schematic Design phase (West)
- Input solicited at community & BOLT meetings, branch staff meetings, and Landmarks Preservation Commission
- Based on programming developed by Page + Moris

KITCHELL

May 12, 2010

General Program Update – Progress Since 01/13/10

BOLT Progress Report
Branch Library Improvement Project

• PERMIT PROCESS - MILESTONES

- Process:
 - Complete conceptual and schematic design phases
 - Planning Permits
 - Use Permit – Reviewed by City Staff, Action by Zoning Adjustments Board (ZAB)
 - Structural Alteration Permit – Reviewed by City Staff, Action by Landmarks Preservation Commission (LPC), Action by ZAB
 - Development of design through Construction Documents
 - Building Permits
- Use Permit Applications submitted for 2 projects (North & Claremont) – Pending with City Planning
- Use Permit Application (demo only) submitted for South – No action taken or “passed” at 05/06/10 LPC meeting with no comments or conditions
- Use Permit Applications still to be submitted for 2 projects (South, West)
- Structural Alteration Permit Application submitted for North – Presented to LPC 03/04/10, 04/01/10 - Preliminary approval received 05/06/10



May 12, 2010

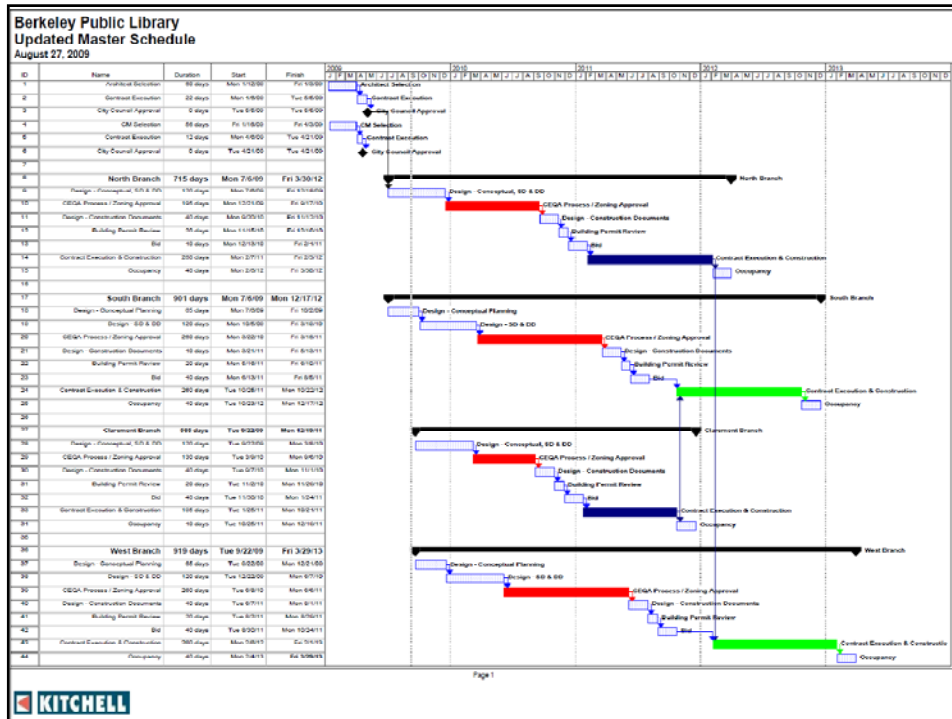
General Program Update – What's Next?

BOLT Progress Report
Branch Library Improvement Project

- Continuation of design process – “fine tuning”
- FF&E design development
- Environmental Impact Report process – South & West
- Planning permit reviews, hearings & action
- Landmarks Preservation Commission review – Structural Alteration Permit (West) & subcommittees (North & Claremont)



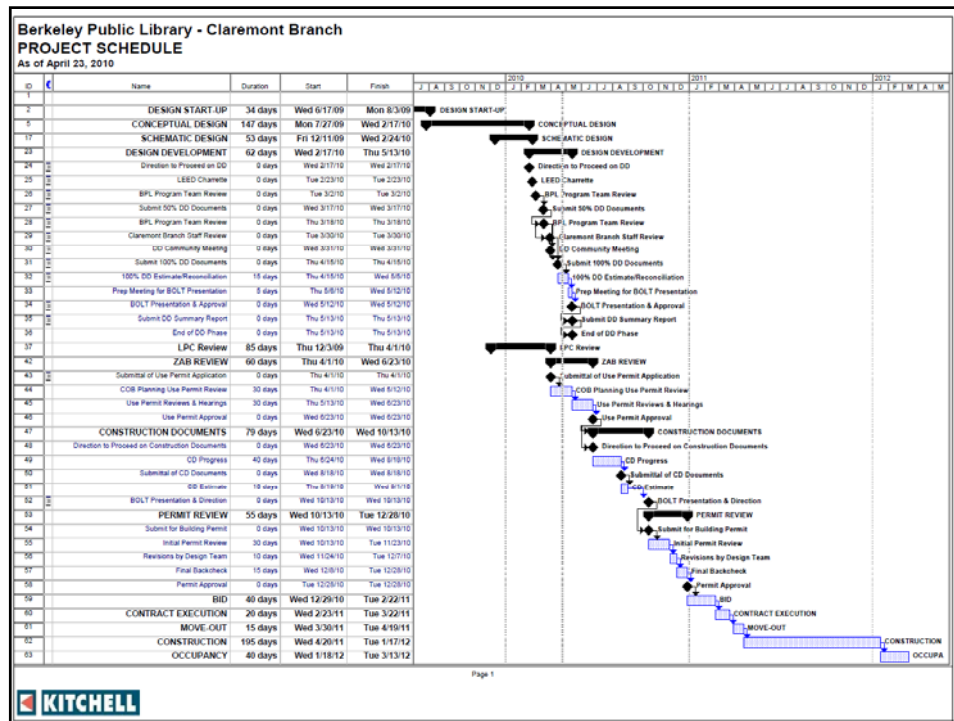
May 12, 2010



Master Schedule - Updates

BOLT Progress Report
Branch Library Improvement Project

- Since 01/13/10 report, detailed project schedules further developed for each branch
- Updates to project schedules include:
 - Actual design progress to date
 - Added detail - meetings, estimates & presentations
 - Clarifications & detail added to City permit process
 - No CEQA process at North & Claremont
 - EIR Duration at South and West reduced from 12 months to 9 months



Master Schedule - Updates

BOLT Progress Report
Branch Library Improvement Project

- Working with City Planning to confirm projected durations for permit reviews
- **Overall, program schedule still on track for completion in 2nd quarter of 2013**
- City Planning beginning Zoning Ordinance Amendment process at 05/12/10 Planning Commission meeting
- Proposed amendment specifically for Library projects - to eliminate variances of Use Permit applications
- Impacts to schedule to be assessed soon

Master Schedule – Projected Closures

BOLT Progress Report
Branch Library Improvement Project

- **North Branch**
 - Anticipated closure – 1st Quarter 2011 to 1st Quarter 2012 – **No change since 01/13/10 report**
 - Anticipated construction duration – 1 year
- **Claremont Branch**
 - Anticipated Closure – 1st Quarter 2011 to 1st Quarter 2012 – **No change since 01/13/10 report**
 - Anticipated construction duration – 9 months



May 12, 2010


Budget & Cost Control

BOLT Progress Report
Branch Library Improvement Project

- **As of 04/30/10 - \$964,013 of the \$26M Bond Fund Expended – 3.7%**
- Current expenses – Design activity, consultants & reports
- Reduction to program and project contingencies:
 - Allocated to certain contract contingencies
 - City permit fee estimates higher than projected
 - Unanticipated expenses (for example, bookmobile)



May 12, 2010


KITCHELL

Period Ending 04/30/10

PROGRAM COST CONTROL REPORT

BERKELEY PUBLIC LIBRARY Branch Library Improvement Program	Revised Budget - July 23, 2009	Current Committed Costs	Expended to Date
NORTH BRANCH			
Hard Costs	\$ 4,282,000	\$ 4,282,000	\$ -
Soft Costs	\$ 1,175,470	\$ 1,271,237	\$ 244,149
Project Contingency	\$ 200,000	\$ 104,233	\$ -
<i>Branch Total</i>	\$ 5,657,470	\$ 5,657,470	\$ 244,149
SOUTH BRANCH / TOOL LENDING			
Hard Costs	\$ 4,844,500	\$ 4,844,500	\$ -
Soft Costs	\$ 1,285,020	\$ 1,405,522	\$ 219,571
Project Contingency	\$ 200,000	\$ 79,498	\$ -
<i>Branch Total</i>	\$ 6,329,520	\$ 6,329,520	\$ 219,571
WEST BRANCH			
Hard Costs	\$ 5,518,500	\$ 5,518,500	\$ -
Soft Costs	\$ 1,420,955	\$ 1,334,783	\$ 49,125
Project Contingency	\$ 200,000	\$ 286,172	\$ -
<i>Branch Total</i>	\$ 7,139,455	\$ 7,139,455	\$ 49,125
CLAREMONT BRANCH			
Hard Costs	\$ 3,268,500	\$ 3,268,500	\$ -
Soft Costs	\$ 925,740	\$ 1,021,596	\$ 152,629
Project Contingency	\$ 200,000	\$ 104,143	\$ -
<i>Branch Total</i>	\$ 4,394,240	\$ 4,394,240	\$ 152,629
TOTAL SITE COSTS	\$ 23,520,685	\$ 23,520,685	\$ 665,474
GENERAL PROGRAM SOFT COSTS			
Consultants	\$ 485,000	\$ 485,180	\$ 113,419
Program & Construction Management	\$ 1,000,000	\$ 996,990	\$ 137,948
Fees & Miscellaneous	\$ 255,000	\$ 513,962	\$ 47,172
TOTAL GENERAL PROGRAM COSTS	\$ 1,740,000	\$ 1,996,132	\$ 298,539
TOTAL PROGRAM & SITE COSTS	\$ 25,260,685	\$ 25,516,817	\$ 964,013
PROGRAM CONTINGENCY	\$ 739,315	\$ 483,183	\$ -
TOTAL PROGRAM BUDGET	\$ 26,000,000	\$ 26,000,000	\$ 964,013

Branch Updates – NORTH Design

BOLT Progress Report
Branch Library Improvement Project

- Schematic Design phase complete
- Community meeting – December 1, 2009
- Schematic Design presentation to BOLT – January 13, 2010
- Currently in Design Development phase
- Community meeting – February 24, 2010
- Design Development presentation to BOLT – May 25, 2010

NORTH
BERKELEY
BRANCH
LIBRARY

ARCHITECTURAL RESOURCES GROUP
Architects, Planners & Conservators, Inc.

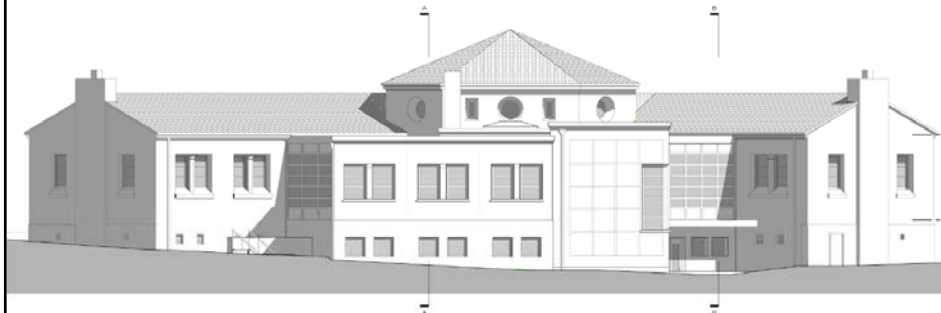
KITCHELL

May 12, 2010

Branch Updates – NORTH Design

BOLT Progress Report
Branch Library Improvement Project

- Recent revisions to Josephine Street facade based on Landmarks Preservation Commission and community input

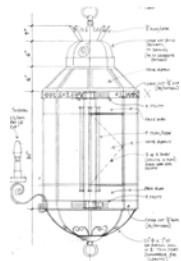


May 12, 2010

Branch Updates – NORTH CEQA / Permits

BOLT Progress Report
Branch Library Improvement Project

- Building Designated as City Landmark – Structural Alteration Permit and Use Permit required
- Preliminary approval of Structural Alteration Permit by LPC on 05/06/10
- Submittal of Use Permit application on 03/31/10
- Notice of Exemption from CEQA likely – City to make final determination

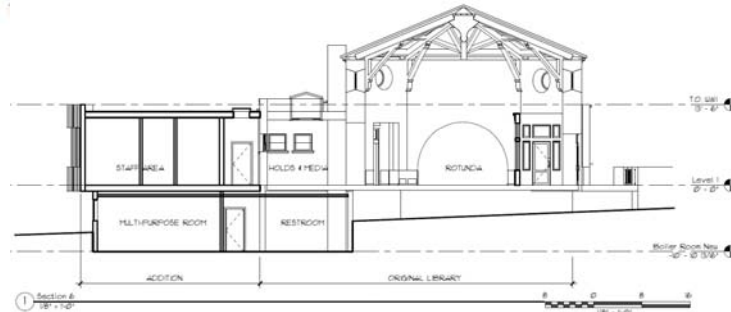


May 12, 2010

Branch Updates – NORTH Upcoming

BOLT Progress Report
Branch Library Improvement Project

- Ruling on Use Permit application by City of Berkeley (Zoning Adjustments Board)
- Construction Document phase
- Landmarks Preservation Commission subcommittee meetings
- LEED planning



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May 12, 2010

Branch Updates – SOUTH Design

BOLT Progress Report
Branch Library Improvement Project

- Schematic Design Phase complete
- Community meeting – January 27, 2010
- Schematic Design presentation to BOLT – February 10, 2010
- Currently in Design Development phase
- Community meeting – April 13, 2010
- Design Development presentation to BOLT – June 9, 2010



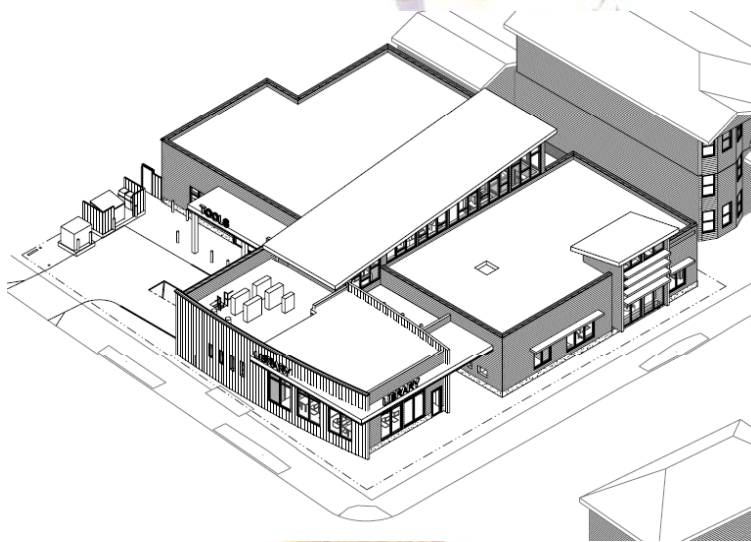
FIELD
PAOLI

KITCHELL

May 12, 2010

Branch Updates – SOUTH Design

BOLT Progress Report
Branch Library Improvement Project



May 12, 2010

Branch Updates – SOUTH – CEQA / Permits

BOLT Progress Report
Branch Library Improvement Project

- Building not designated as City Landmark, but 40+ years old – Structural Alteration Permit not required, but Use Permit (demo referral) required
- Landmarks Preservation Commission (LPC) informational presentation made on 01/07/10
- Use Permit (demo referral) presented to LPC on 05/06/10 – No action taken or “passed” with no comments or conditions
- Use Permit (construction) application to be submitted soon
- DCE preparing Environmental Impact Report (EIR) focused on historical issue



May 12, 2010

Branch Updates – SOUTH Upcoming

BOLT Progress Report
Branch Library Improvement Project

- Draft Environmental Impact Report development & public hearings
- Construction Document phase
- LEED planning



May 12, 2010

Branch Updates – WEST Design

BOLT Progress Report
Branch Library Improvement Project

- Conceptual Design Phase Complete
- 1st Community Meeting – December 3, 2009
- 2nd Community Meeting - January 27, 2010
- Concept Design Presentation to BOLT – February 6, February 10 & March 10, 2010
- Direction to proceed with new construction, one story
- Currently in Schematic Design Phase
- Community Meeting – April 22, 2010
- Schematic Design Presentation to BOLT – May 12, 2010



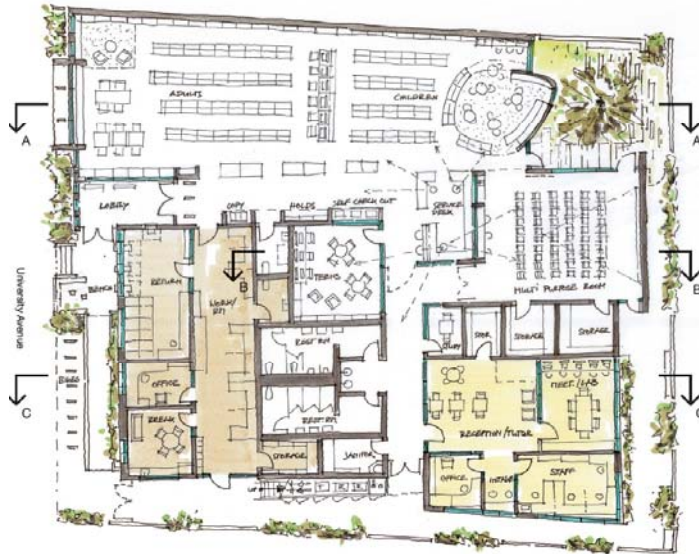
HARLEY ELLIS DEVEREAUX



May 12, 2010

Branch Updates – WEST Design

BOLT Progress Report
Branch Library Improvement Project



May 12, 2010

Branch Updates – WEST CEQA / Permits

BOLT Progress Report
Branch Library Improvement Project

- Building designated as "Structure of Merit" - Structural Alteration Permit and Use Permit required
- Landmarks Preservation Commission (LPC) informational presentation made on 03/04/10
- Structural Alteration Permit application to be submitted soon – Will be reviewed by LPC
- Design Review Committee (DRC) oversight possible
- Proposed pending to prepare Environmental Impact Report (EIR) focused on historical issue

KITCHELL

May 12, 2010

Branch Updates – WEST Upcoming

BOLT Progress Report
Branch Library Improvement Project

- Design Development Phase
- Draft EIR development and hearings
- LEED planning
- Further Net Zero Energy (NZE) testing and analysis



May 12, 2010

Branch Updates – CLAREMONT Design

BOLT Progress Report
Branch Library Improvement Project

- Schematic Design phase complete
- Community meeting – February 3, 2010
- Schematic Design presentation to BOLT – February 10, 2010
- Currently in Design Development phase
- Community meeting – March 31, 2010
- Design Development presentation to BOLT – May 12, 2010



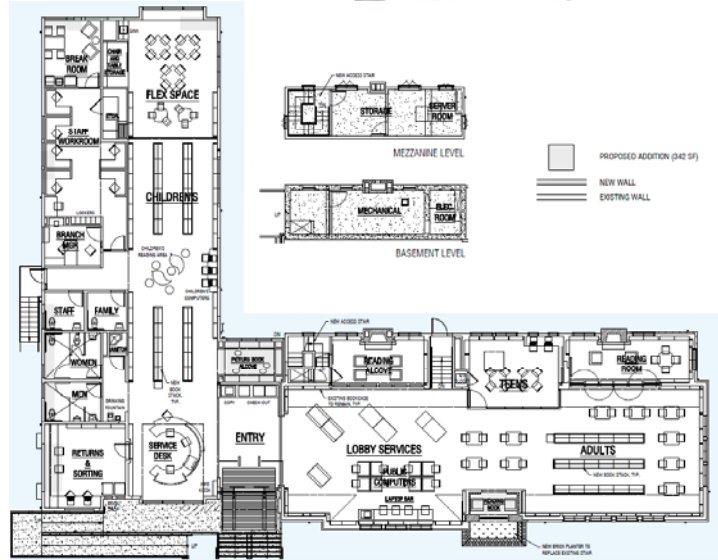
GouldEvans
BAUM THORNLEY



May 12, 2010

Branch Updates – CLAREMONT Design

BOLT Progress Report
Branch Library Improvement Project



May 12, 2010

Branch Updates – CLAREMONT CEQA / Permits

BOLT Progress Report
Branch Library Improvement Project

- Building not designated as City Landmark, but 40+ years old - Structural Alteration Permit not required unless demolition requested
- Landmarks Preservation Commission (LPC) informational presentation made on 04/01/10
- Submittal of Use Permit application on 04/01/10
- Notice of Exemption from CEQA likely – City to make final determination

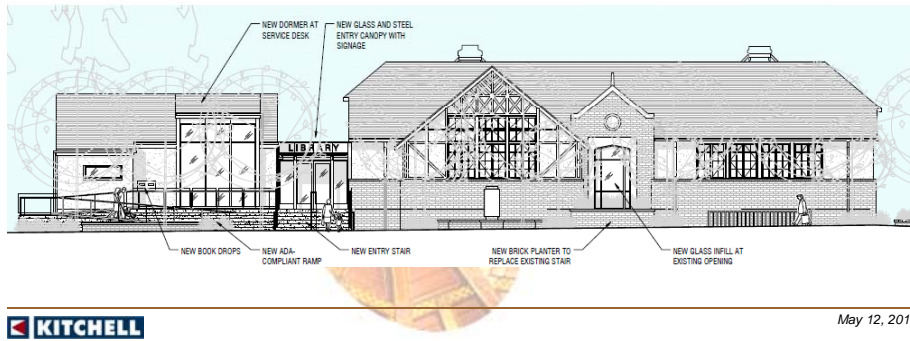


May 12, 2010

Branch Updates – CLAREMONT Upcoming

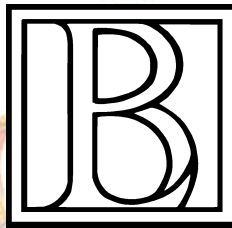
BOLT Progress Report
Branch Library Improvement Project

- Construction Document phase
- Use Permit application ruling by City of Berkeley
- LEED Planning
- Landmarks Preservation Commission subcommittee meetings (voluntary)



QUESTIONS?

BOLT Progress Report
Branch Library Improvement Project



May 12, 2010

Bond Measure FF

Program Budget

Board of Library Trustees – May 12, 2010

Where We Are

Fiscal Years 2009/2010

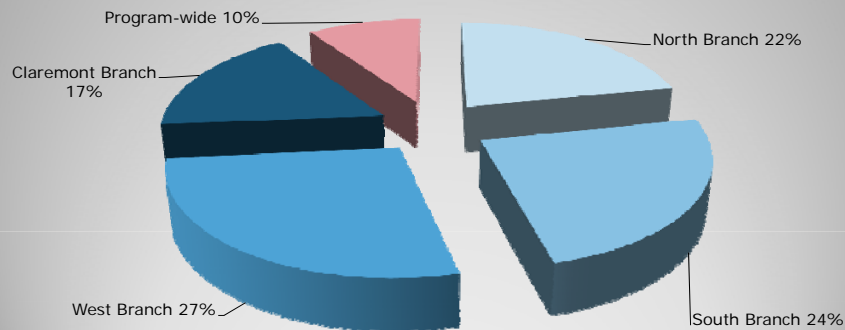
- First Bond Sale in May 2009: \$9,964,575 (net of fees)
- FY09 Expenses: \$9,277 (Professional Services)

- FY10 Beginning Fund Balance: \$9,955,299
- FY10 3Q Expenses: \$772,731 (primarily Architectural and Pro. Services)
- FY10 3Q Encumbrances: \$3,370,977

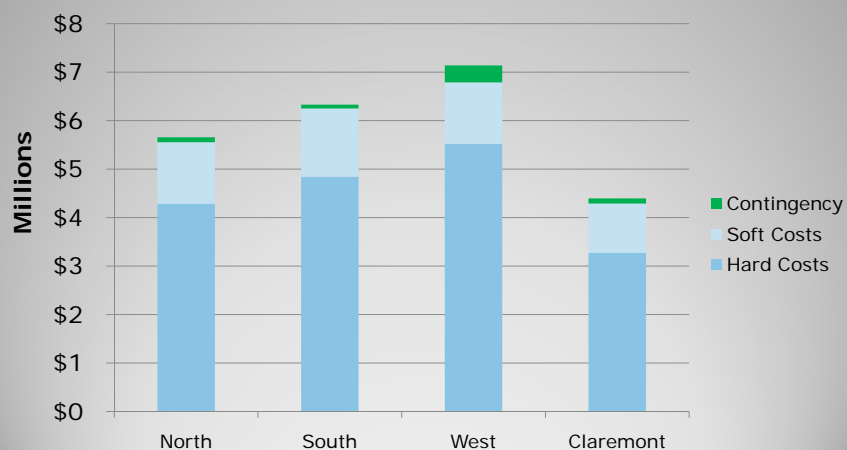
FY2011

- Projected Beginning Fund Balance: \$8,095,413
- Final Bond Sale in July 2010: \$15,943,320 estimated (net of fees & docs)
- Projected Expenses: \$10,296,948

Bond Measure FF Allocations consist of 5 major components:



Branch Projects Budget \$23,520,685



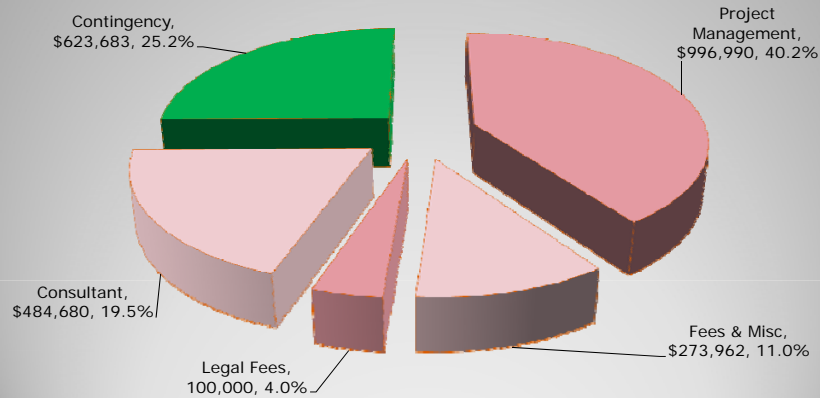
Branch Projects' Costs

Hard Costs:	Construction Change Order Requests Change Order Contingencies Public Art Miscellaneous
Soft Costs:	Architect and Engineering Services Building Permits Hazmat Abatement Specialty Consultants Utility

Site Allocations

Site	Budget	Change	Current	Comments
Hard Costs	4,282,000		4,282,000	
Soft Costs	1,175,470	95,767	1,271,237	Architect's Contingency FY11=\$68K; Permits/Inspect=\$51K
Contingency	200,000	(95,767)	104,233	
North	5,657,470		5,657,470	
Hard Costs	4,844,500		4,844,500	
Soft Costs	1,285,020	120,502	1,405,522	Architect's Contingency FY11=\$79K; Permits/Inspect=\$58K
Contingency	200,000	(120,502)	79,498	
South	6,329,520		6,329,520	
Hard Costs	5,518,500		5,518,500	
Soft Costs	1,420,955	(151,451)	1,269,504	Architect's Contract=(\$91); LEED=(\$50K); Survey=(\$10K)
Contingency	200,000	151,451	351,451	includes +\$65K needed for Permits
West	7,139,455		7,139,455	
Hard Costs	3,268,500		3,268,500	
Soft Costs	925,740	95,856	1,021,596	Cntrt=\$58K; Permits=\$39K
Contingency	200,000	(95,856)	104,144	
Claremont	4,394,240		4,394,240	

Program-wide Budget \$2,479,315



Shared expenditures: \$1,855,632 is allocated; \$623,683 is contingency.

Program-wide Costs

Soft Costs: Project Management
Consultants and Legal
Administration (e.g., Bond Sales Fees)
Moving & Storage
Miscellaneous (e.g., TLL, PR, Cntgncy)

Upcoming Activities

- RFP for Moving and Storage Services (Program-wide)
- Engagement of a Public Art Program Specialist (Branch Project)
- Instituting a Labor Compliance Program (Program-wide)
- Request CC Authorization for Contract Contingencies at North & South (Branch Project)
- Possible Acquisition of a Bookmobile (Program-wide)

Program Allocations

Soft Costs	Budget	Change	Current	Comments
Construction Management	1,000,000	(3,010)	996,990	
Consultant	485,000	(320)	484,680	
Legal Fees	100,000		100,000	
Fees & Miscellaneous	155,000	118,962	273,962	Authorized for Kitchell
Contingency	739,315	(115,632)	623,683	
Shared Program	2,479,315	(0)	2,479,315	

The Program-wide Contingency \$623,683

Must Cover These Costs:

Non-controllable

- Contract Scope Modifications
- Labor Compliance Program
- Full Moving and Storage Expenses
- Escalation: Economic Conditions
- Delays: Escalation and Consultants

Controllable

- Bookmobile Purchase
- Bookmobile Operational Costs

Purchasing a Bookmobile Allows

Delivery of limited library services into neighborhoods

Responds to patron demand

Allows multiple service points and greater penetration into community

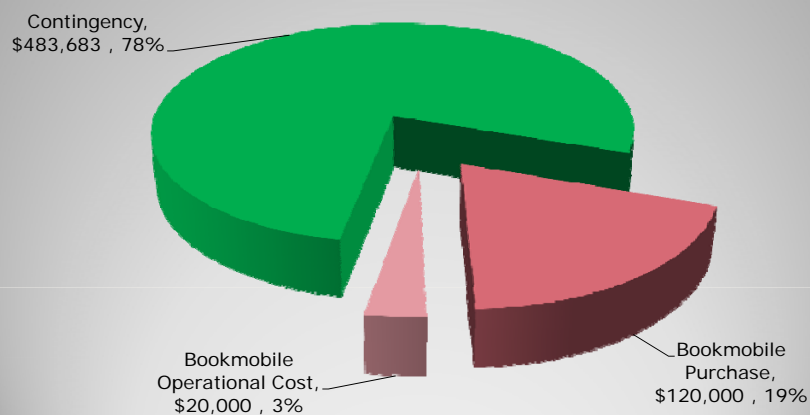
Lower costs than opening temporary satellite branches

Provides Library mobile public visibility

May allow closing of up to three branch closures at a time reducing overall Program costs

Funded by Measure FF bond monies

But What Happens to the Program-wide Contingency?



Can We Do This With \$26M?

- Program-wide Budget = \$2.5M
- Branch Projects Budget = \$23.5M
- Program Duration = estimated 51 Months JAN09-MAR13
- Elapsed Time = 17 months
- Possible Additional Expenses = **Bookmobile**, Contract Scope Modifications, Labor Compliance Program, Procedural Delays, Economic Conditions, etc.

Yes!

This projected can be successfully completed with prudent management of the time and the resources generously provided by the citizens of Berkeley



BERKELEY PUBLIC LIBRARY

CONSENT CALENDAR

June 9, 2010

TO: Board of Library Trustees
FROM: Douglas Smith, Deputy Director of Library Services
SUBJECT: LIBRARY SOCIAL FORUM POLICY

RECOMMENDATION

Adopt a resolution adopting a policy, the Social Forum Policy, establishing for staff and public access and use guidelines for social media web site pages related to the Berkeley Public Library.

FISCAL IMPACT

This report will have no fiscal impacts.

BACKGROUND

Today's new media tools are powerful communication vehicles that allow organizations to connect and engage with many different audiences. Many governmental agencies and libraries of all types worldwide have established blogs, Twitter accounts, Facebook pages as a new way of marketing their services and connecting with new segments of the community. These participatory technologies are examples of "social media": websites or applications in which information may be contributed by users as well as the hosting institution. It is the intent of the Library in utilizing social media not to create any designated public fora, but to create nonpublic fora that are limited to subjects and users determined by the Library. A "social forum" is any Internet location allowing persons to contribute content, with or without third-party control or regulation, that other users can access. A social fora policy can help establish guidelines for staff who are posting on behalf of the Library as well as create standards with regard to what content is or is not acceptable to post. Many governmental agencies—including libraries—have developed policies on the use of social media for staff and users alike.

CURRENT SITUATION AND ITS EFFECTS

The Berkeley Public Library has established a Twitter account, a Facebook page, a YouTube "channel", a teen services blog, and recently launched the Encore catalog interface that permits the community to assign subject tags and ratings to bibliographic records. The Library provides access to these social fora in order to fulfill, in part, its mission of developing resources and services that meet the cultural, informational, recreational, and educational needs of its users. As do many other libraries, the Berkeley Public Library's social media permit "virtual" access to the Library without requiring a physical journey to a Library facility. Currently, nearly 1000 individuals follow the Library on Facebook. With expansion of this new



type of service staff have drafted, with assistance from the Office of the City Attorney, a policy governing user-generated social media content. The Berkeley Public Library Social Forum Policy addresses the potentially wide variety of emerging technologies the Library may wish to make use of in pursuit of its mission. An oversight committee of Library staff will periodically review current and potential new uses of social media that would benefit patrons and effectively augment staff efforts to communicate with them.

FUTURE ACTION

No future action is required. Library staff will develop specific procedures and strategies for oversight of each social media used. In approving this policy the Board delegates to the Director of Library Services the authority to make revisions to this policy as specific social/participatory technologies evolve.

Attachments:

1. Resolution
2. Policy



RESOLUTION NO.: 10-__

BERKELEY PUBLIC LIBRARY SOCIAL FORA POLICY

WHEREAS, many libraries of all types worldwide have established blogs, Twitter accounts, Facebook pages and other social media as a new way of marketing services and connecting with new segments of the community; and

WHEREAS, the popularity of these participatory technologies represents an opportunity for libraries to develop brands and build communities; and

WHEREAS it is the intent of the Library in utilizing social media not to create any designated public fora, but to create nonpublic fora that are limited to subjects and users determined by the Library; and

WHEREAS, many governmental agencies—including libraries—have developed policies on the use of social media for staff and users alike; and

WHEREAS, social fora policies establish clear guidelines for staff who are posting on behalf of the Library as well as create standards for users with regard to what content is or is not acceptable to post; and

WHEREAS, the Berkeley Public Library has established online presences using Facebook, Twitter, YouTube, and a Teen Services blog; and

WHEREAS, the Library's Encore catalog interface permits the community to assign subject tags and ratings to bibliographic records; and

WHEREAS, the Library provides access to these social fora in order to fulfill, in part, its mission of developing resources and services that meet the cultural, informational, recreational, and educational needs of its users.

NOW THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the City of Berkeley to adopt the Berkeley Public Library Social Media Policy.

ADOPTED by the Board of Library Trustees of the City of Berkeley during its regular meeting held on June 9, 2010 by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Susan Kupfer, Chairperson

Donna Corbeil, Library Director
Serving as Secretary to the Board of Library Trustees

**BERKELEY PUBLIC LIBRARY
POLICIES**

ORIGINAL DATE:	
BOLT Resolution #:	
REVISED DATE:	
PAGE:	1

SUBJECT: SOCIAL FORUM POLICY

I. PURPOSE AND APPLICABILITY

This policy applies to Social fora as set forth below. The purpose of this policy is to set forth rules governing User-generated content within various Social fora managed and administered by the Library or on its behalf pursuant to contract. It is the intent of the Library in adopting this policy and utilizing Social fora not to create any designated public fora, but to create nonpublic fora that are limited to subjects and users determined by the Library, as discussed below.

This policy does not apply to third party Social fora such as Facebook, YouTube, Flickr, etc. that are controlled and moderated by third parties whose decisions are not within the control of the Library. However this policy does apply to such Social fora to the extent the Library has the ability to control or regulate User content.

II. POLICY

The Berkeley Public Library provides access to a variety of Social fora. Its purpose in doing so is to fulfill, in part, its mission of developing resources and services that meet the cultural, informational, recreational, and educational needs of its community. The general purpose for which the Library's Social fora exist is to provide an opportunity to facilitate the sharing of ideas, opinions, and information about Library services and collections. Library Social fora are intended to create a welcoming and inviting online space where library users of all ages can interact with Library staff and other Library users, and the Library catalog.

Within this general purpose, each Social forum established or provided by the Library will have its own specific statement of purpose related to the nature of that Social forum. Although the Board of Library Trustees is adopting this overall policy, the Library Director shall have the authority to establish and elaborate the purposes and rules of each Social forum without further review or approval by the Board.

III. PARENTAL RESPONSIBILITIES

The Library encourages parents and guardians to participate with their children in using Library resources, including Library social fora. As with other Library resources, the Library does not act in place of or in the absence of a parent and is not responsible for enforcing any restrictions which a parent or guardian may place on a minor's use of these resources.

IV. DEFINITION OF SOCIAL FORA

A “Social forum” is any Internet location or space that allows persons with access to the Internet (“Users”) to contribute content, with or without third-party control or regulation, that other Users can access.

Examples of Social fora include, but are not limited to, weblogs, wikis, social networking web sites, and social tagging and patron ratings on the Library’s online catalog. Some social networking sites allow users of those sites to become a “friend”, “fan” or otherwise associate their own “profiles” or virtual presences with the Library’s profile on these sites. Examples of such sites are Twitter, Facebook, YouTube, and Flickr. Various blogging host sites such as Blogger and Wordpress permit readers to contribute reviews and commentaries. Due to the variety of such sites, each social forum used by the Library will contain a statement of purpose defining how it serves as a mechanism for communication between the Library and its patrons.

V. RULES FOR USER CONTRIBUTION OF CONTENT TO LIBRARY SOCIAL FORA

User Rules

Content contributed by users is moderated by the Library. By choosing to contribute content to Library-moderated Social fora, the User agrees to these rules.

The following types of content are prohibited and will be removed without advance notice to the User who creates or posts it:

- Any material unrelated to the stated purpose of the Social forum, or for tags or other postings associated with the Library’s catalogue, subject tags unrelated to the content of a bibliographic record;
- Obscene content, “fighting words” or terrorist threats as defined by the California Penal Code;
- Defamatory statements as defined by applicable law;
- Private, personal information published without consent of the individual identified;
- Content that violates a legal ownership interest of any other party;
- Information that is likely to compromise the safety or security of the public or public systems;
- Commercial promotions or spam;
- Advocacy with respect to specific political parties, candidates or ballot measures, whether local, state or national;
- Photos or other images that fall in any of the above categories; and
- Hyperlinks to material that falls in any of the above categories

In addition, Users are advised to protect privacy and not post personally identifying information. Persons under age 18 and their guardians, especially, should not post information such as last name, school, age, phone number, address.

A.R. NUMBER:

Library Rules

- Any content posted in a Social forum will become the property of the Library, which shall have the right to reproduce comments, posts and messages for any purpose and in any venue it deems appropriate.
- Posted content is the opinion of the poster only, and publication of any content does not imply the endorsement by the Berkeley Public Library or the City of Berkeley.
- The Berkeley Public Library assumes no liability regarding any event or interaction that takes place by participants in any Library-sponsored social networking service, and does not endorse or review content outside the "pages" created by Berkeley Public Library staff. Participation in Berkeley Public Library social networking services implies agreement with all Library policies, including its Internet Use Policy, Privacy Policy, the Library Rules of Conduct, and the Terms of Service of each individual third-party service. If a user does not agree to these terms, they are not to use the services provided.

Reviewed by:

Director of Library Services

Date

Approved by:

Chair, Board of Library Trustees

Date



BERKELEY PUBLIC LIBRARY

CONSENT CALENDAR

June 9, 2010

To: Board of Library Trustees

From: Donna Corbeil, Director of Library Services

Subject: CONTRACT: DAVID SNIPPEN FOR PUBLIC ART SELECTION AND COMMISSIONING CONSULTING SERVICES FOR THE BRANCH LIBRARY BOND PROJECTS, MEASURE FF

RECOMMENDATION

Adopt a resolution to recommend the City Council authorize the City Manager to execute a contract and any amendments for a multiple year contract with David Snippen to provide public art selection and commissioning consultant services for the Measure FF funded Branch Libraries Improvement Program in an amount not to exceed \$30,000 for all rendered services and reimbursable expenses for the period of July 12, 2010 through July 31, 2012.

FISCAL IMPACTS OF RECOMMENDATION

City Resolution No. 60,048-N.S. ("1999 Percent for Art Resolution") adopted by the City Council on May 25, 1999 sets an amount equal to one percent (1%) for each eligible capital project for the development and installation of art integrated into the completed project; as well as an amount equal to one half percent (0.5%) for administrative costs. Those projects, for which the funding is use-restricted by either its source or an applicable law or regulation, are exempt from the aforementioned Resolution.

Due to its funding source the Branch Libraries Improvement Program, effectively approved in November 2008 by passage of Measure FF, is exempt from the requirements of the 1999 Percent for Art Resolution. Nonetheless, in accordance with the spirit of the Resolution, the Library has elected to include the suggested 1.0% civic art set-aside in the project hard cost budgets of each of the four branch projects as well as the one half percent (0.5%) amount to cover administrative costs. Based on the total estimated bid date construction budget for all four branch projects a total of \$159,000 has been set-aside for the development and installation of the art component. The 0.5% administrative portion of the Resolution covering art selection and commissioning related tasks, and activities and expenses, such as advertisement, postage, special announcements, honoraria for selected artists to refine proposals and other miscellaneous costs, is allocated in a sum not to exceed \$79,500.

The public art selection and commissioning consultant, under the direction of City staff, will coordinate the selection and commissioning of a functional public art element for each of the four branch libraries following the general process described in BMC 6.14: Visual Art in Public Places. The general process includes guidelines on standards of review and the assistance of a visual arts panel, but not the more cumbersome process set forth in the 1999 Percent for Art Resolution. City staff will prepare the contracts for the selected artists commissioned to produce any art piece(s) approved by the Civic Arts Commission, upon the prior approval of funding by the Board of Library Trustees. Per BMC 3.12 the Civic Arts Commission is charged for decisions on artistic matters.



Consultant services provided will include coordination of relevant activities; arranging and attending meetings; preparing reports, communications, and announcements; and other tasks as required related to the selection process, execution of contract, and the installation of public art in the branch libraries.

Under staff direction, the consultant will provide continuity and program oversight.

This contract is for a not to exceed amount of \$30,000; and in consideration of the budgetary constraints of the program to be billed on an hourly basis for completed work.

Approval of this contract will have no adverse fiscal impact on other Library projects or programs.

CURRENT SITUATION AND ITS EFFECTS

Although not required, the Library has elected to follow the public art guidelines as established by the 1999 Percent for Art Resolution. In doing so, Mr. Snippen was recommended to the Library for consultant services by the City's civic arts coordinator; and therefore, a contract with Mr. Snippen will be a sole sourced agreement. Mr. Snippen was a past chair on the Civic Arts Commission; he is no longer a Commission member.

Library staff has negotiated with Mr. Snippen to provide a full range of consulting services for the public art component of the Branch Libraries Improvement Program. He is to be compensated on an hourly basis for rendered services and reimbursable expenses, for a total amount not to exceed \$30,000.

BACKGROUND

Through Resolution No. 60,048-N.S., the City of Berkeley established a program to fund the development of visual art in public places, including art developed in conjunction with City construction projects.

At the September 9, 2009 BOLT meeting the Library Director reported on the City's civic arts program. It was reported at that time that Council was advised that CA State law prohibits the use of bond proceeds for furnishings or fixtures; and that bond funds may only be used for art if the artwork can be considered permanently attached to the structure and treated as real property. Attachment includes floor surfaces, glazing, signage, finishes to walls or ceilings on areas interior or exterior of the building, and doors or gates.

The Measure FF proposed revised FY 2011 budget, presented by staff at the BOLT meeting of May 12, 2010, included a public art component in the hard cost for each project. The board has expressed a strong interest in including a public art component in the branch library building projects to enrich both the architectural and cultural environment of the City and its neighborhoods. Therefore, staff has included this component in the project budgets.

By engagement of a consultant with experience in the City's public art selection process, the program will benefit through operational efficiencies and programmatic consistency in undertaking the selection and commissioning process. Given the nature of the consulting services required, direct experience with the City of Berkeley process is highly advantageous in selecting a consultant. Mr. Snippen was selected with the strong recommendation of the City of Berkeley civic arts coordinator, the submitted proposal, and his professional experience. Following an interview and review of the consultant's proposal, staff negotiated a scope of work and terms of agreement with Mr. Snippen for the execution of a personal services agreement.



FUTURE ACTION

No future action is required at this time.

ATTACHMENTS:

1. Resolution
2. BMC chapter 6.14 visual Art in Public Places



**BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

**III Consent, Item C
Attachment 1**

RESOLUTION NO. R10-__

**CONTRACT: DAVID SNIPPEN FOR PUBLIC ART SELECTION
AND COMMISSIONING CONSULTING SERVICES**

WHEREAS, the Branch Library Improvement Program is funded by Measure FF bond funds approved by the voters to finance the renovation, expansion, and make seismic and access improvements at the four neighborhood branch libraries; and

WHEREAS, the selection, commissioning and production of a public art piece are included in the estimated hard costs for the bond funded program; and

WHEREAS, the board has expressed a strong interest in including a public art component in the branch library building projects, to enrich both the architectural and cultural environment of the City and its neighborhoods.; and

WHEREAS, the engagement of a consultant with experience in the City's public art selection process, will offer operational efficiencies and programmatic consistency in undertaking a selection and commissioning process for the four project locations; and

WHEREAS, Pursuant to Berkeley code section 3.04.090(E) the Library shall recommend to the City Council the execution of contracts relating to the improvements at the four branch libraries, including but not limited to contracts for design, engineering, construction management and construction;

NOW, THEREFORE, BE IT RESOLVED that the Board of Library Trustees of the City of Berkeley recommends to the City Council that the City Manager be authorized to execute a multiple year contract and any amendments with David Snippen for the provision of public art selection and commissioning related consulting services for the Measure FF: Branch Library Improvement Program for the period of July 12, 2010 through July 31, 2012 in an amount not to exceed \$30,000 for all services and reimbursable expenses.

ADOPTED by the Board of Library Trustees of the City of Berkeley during a regular meeting held on June 9, 2010 by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Susan Kupfer, Chairperson

Donna Corbeil, Library Director
Serving as Secretary to the Board of Library Trustees

Chapter 6.14 VISUAL ART IN PUBLIC PLACES

Sections:

- [6.14.010](#) Definitions.
- [6.14.020](#) Visual arts panel.
- [6.14.030](#) Standards for review.
- [6.14.040](#) General rules for art in public places.
- [6.14.050](#) Review of artistic matters.

6.14.010 Definitions.

For purposes of this chapter the terms listed in this section shall be defined as follows:

- A. "Visual art in public places" means any visual work of art displayed for two weeks or more in an open City-owned area, on the exterior of any City-owned facility, in areas designated as public areas, lobbies, or public assembly areas, or on non-city property if the work of art is installed or financed, whether wholly or in part, with city funds or grants procured by the City.
- B. "Work of art" includes, but is not limited to, functional art integrated into public improvements, a sculpture, monument, mural, painting, fountain, banner, mosaic, weaving, stained glass, multi-media, computer-generated art, and earth art.
- C. "Permanent installation" means a work of art in a public place intended to remain or remaining for one year or more.
- D. "Temporary installation" means a work of art in a public place intended to remain for less than one year.
- E. "Qualified consultant" means professional visual artists, educators, scholars, historians, collectors, and environmental designers and planners, whose authorities and skills are known and respected in the community and, whenever feasible, who have demonstrated an interest in, and have participated in, the arts of the City. (Ord. 6487-NS § 1, 1999; Ord. 5630-NS § 1 (part), 1985)

6.14.020 Visual arts panel.

A. A visual arts panel shall be convened by the Civic Arts Commission as a temporary subcommittee of the Civic Arts Commission for each art in public places project. A different visual arts panel shall serve for each art in public places project and shall dissolve after placement of the work of art. The visual arts panel shall include three qualified consultants appointed by the Civic Arts Commission and, when appropriate as determined by the Civic Arts Commission, a representative of affected neighborhoods, the Civic Arts Commission, other appropriate City boards and commissions, and project architects. The duties of a visual arts panel with respect to specific art in public places projects shall be as follows:

1. To devise methods of selecting and commissioning artists with respect to the design, execution, and placement of specific art in public places projects, and pursuant to such methods, to advise the Civic Arts Commission on the selection and commissioning of artists for such projects;
2. To advise the Civic Arts Commission regarding the amounts to be spent on specific art in public places projects;
3. To advise and assist the Civic Arts Commission in obtaining financial assistance for art in public places projects from private, corporate, and governmental sources.

B. Notwithstanding subdivision A, for exhibits that change on a regular periodic basis, the functions of a visual arts panel shall be carried out by the Public Art Committee in consultation with a curator, and no visual arts panel shall be required. In such cases, the Committee's choice of artworks shall be reported to the Civic Arts Commission at a meeting no less than two weeks prior to the planned installation date. (Ord. 7082-NS § 2, 2009; Ord. 5630-NS § 1 (part), 1985)

6.14.030 Standards for review.

In performing its duties with respect to art in public places, a visual arts panel shall give special attention to the following matters:

- A. Appropriateness of the design to the functions of the site;
- B. Representation of a broad variety of tastes within the community and the provisions of a balanced

inventory of art in public places to insure a variety of style, design, and media throughout the community that also will be representative of the eclectic tastes of the community. (Ord. 5630-NS § 1 (part), 1985)

6.14.040 General rules for art in public places.

A. Review of permanent and temporary installations: Permanent and temporary installations shall receive the prior review and advice of a visual arts panel. Extensions of time for temporary installations to remain for one year or more may be granted by a visual arts panel. Permanent installations shall not be removed, altered, or changed without the prior review and advice of a visual arts panel and the artist, whenever feasible.

B. Private sites for art in public places: No work of art financed or installed whether wholly or in part with City funds or with grants procured by the City shall be permanently installed on privately owned property without a written agreement between the City and the owner specifying the proprietary interests in the work of art, binding the owner to the general rules for art in public places, specifying that the owner shall assure installation of the work of art in a manner which will protect the work of art and the public and that the work of art will be maintained in good condition, and providing for appropriate insurance and indemnification, as well as any other provisions deemed necessary or desirable by the City Attorney.

C. Consultation with the artist: Installation, maintenance, alteration, refinishing, and moving of art in public places shall be done in consultation with the artist whenever feasible.

D. Inventory of art in public places: The Civic Arts Commission shall maintain a detailed record of all art in public places, including site drawings, photographs, designs, names of artists, and names of architects whenever feasible. (Ord. 5630-NS § 1 (part), 1985)

6.14.050 Review of artistic matters.

Recognizing that professional expertise is necessary and desirable in artistic matters, such as the selection of artists for a project, the selection of particular works of art, and the approval of designs and plans for works of art under the visual art in public places program, it is the City's policy that:

A. Decisions on artistic matters will be made by a visual arts panel, the Public Art Committee, or the Civic Arts Commission, as set forth in this chapter;

B. The City Council will not exercise its independent judgment on artistic matters;

C. The City Council will refer questions, suggestions, requests, complaints and similar items pertaining to visual art in public places to the Civic Arts Commission for review and response. (Ord. 7082-NS § 3, 2009: Ord. 5630-NS § 1 (part), 1985)



BERKELEY PUBLIC LIBRARY

CONSENT CALENDAR

June 9, 2010

To: Board of Library Trustees
From: Donna Corbeil, Director of Library Services
Subject: CONTRACT: ELITE REPROGRAPHICS; FOR DOCUMENT PRINTING SERVICES

RECOMMENDATION

Adopt a resolution to recommend the City Council authorize the City Manager to execute a contract and any amendments for a multiple year contract with Elite Reprographics to provide graphic reproduction services in an amount not to exceed \$40,000 for all rendered services for the Measure FF funded Branch Libraries Improvement Program for the period of July 12, 2010 through December 31, 2013.

FISCAL IMPACTS OF RECOMMENDATION

Establishing a contract with negotiated pricing that will provide for lower printing costs as well as efficiencies such as centralized administration and quicker response turn-around time than would occur on work orders submitted to a printer on a one-off basis. Additionally, Elite Reprographics proposes to provide online planroom services under the rubric of PlanWell allowing the project team to gauge bid interest for any of the four branch library projects and to deliver documents in a range of media formats (i.e., paper, electronic, and CD).

Funding for printing services at \$10,000 per branch project site and totaling \$40,000 is available through Measure FF in budget code **308-9301-450.40-50**.

The CMS number for this request is **RYSM8**.

CURRENT SITUATION AND ITS EFFECTS

The Library has an active purchase order valued at \$4,500 with Elite Reprographics. There currently are no charges posted to the purchase order.

The City does not have the capability for the specialty printing services required for producing design development documents, and construction drawings and specifications. It is anticipated that the North and Claremont branch libraries will open for bids late 2010, prior to which printing services will be required to service City and Library documentation needs and that of the prospective bidding parties.

BACKGROUND

Anticipating the upcoming need for outside printing services the Library sought service proposals from Bay Area providers through which responses were received from three reprographic firms. In addition to whether a firm had the capability to handle a high volume print job with multiple dispersed sites, evaluative criteria encompassed the comprehensiveness and pricing of offered reproduction services



and online services to be made available to the City and Library, and the extent to which those same services and pricing protection would be offered to third parties.

The Library's intent is to secure a multiple year contract to provide standardization to services and pricing across all four library branch projects to cover its own reprographic needs; and secondly, to encourage bid interest by offering contractors the availability of project plans and specifications at a reasonable price and in a range of media formats.

Based on an evaluation of proposals received, Elite offered the most comprehensive menu of services as well as the lowest unit cost.

RATIONALE FOR RECOMMENDATION

Contracting with a single vendor offers lower costs and increased efficiencies. In a competitive process, Elite Reprographics proposes a committed comprehensive menu of services at competitive prices over a multiple year period.

Additionally, Elite Reprographics proposes to service the contract from their downtown Oakland facility at 1700 Jefferson Avenue. This proximity to the Library offers enhanced response time as well as the flexibility for document retrieval by willcall or lower cost delivery services throughout the immediate Bay Area.

ALTERNATIVE ACTIONS CONSIDERED

As the City does not have the capability for specialty printing services required for producing design development documents, and construction drawings and specifications the alternative would be to seek these services on a one-off basis from any qualified nearby vendor. This would be costly and inefficient; and presents the potential for project delays.

ATTACHMENTS:

1. Resolution



**BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

III Consent, Item D
Attachment 1

RESOLUTION NO. R10-__

CONTRACT: ELITE REPROGRAPHICS; FOR DOCUMENT PRINTING SERVICES

WHEREAS, on March 8, 2010 the Library with assistance from Kitchell CEM, the project management firm for the Branch Libraries Improvement Program, called for service proposals from Bay Area reprographics providers; and

WHEREAS, by March 23, 2010 three responses had been received; and

WHEREAS, each response was evaluated by staff and Kitchell CEM, with input from the City consultant and bond consultant; and

WHEREAS, Elite Reprographics was determined to have the in-house capability to service the expected work volume and the most comprehensive menu of services along with competitive pricing; and

WHEREAS, Elite Reprographics has committed to provide an identical menu of services with reduced pricing to Berkeley Public Library referred parties; and

WHEREAS, funds are available from Measure FF in budget code 308-9301-450.40-50, and the CMS number is RYSM8.

NOW THEREFORE, BE IT RESOLVED that the Board of Library Trustees of the City of Berkeley recommends to the City Council that the City Manager be authorized to execute a multiple year contract and any amendments with Elite Reprographics for reprographic services for the Measure FF: Branch Libraries Improvement Program for the period of July 12, 2010 through December 31, 2013 for an amount not to exceed \$40,000.

ADOPTED by the Board of Library Trustees of the City of Berkeley during a regular meeting held on June 9, 2010 by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Susan Kupfer, Chairperson

Donna Corbeil, Library Director
Serving as Secretary to the Board of Library Trustees



**BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

III Consent, Item E

RESOLUTION NO.: 10-__

**THE BOARD OF LIBRARY TRUSTEES EXPRESSES ITS GRATITUDE TO ANNE MARIE MILLER, WHO
SERVED AS A LIBRARY SPECIALIST FROM DECEMBER 1970 TO JUNE 2010**

WHEREAS, Ms. Anne Marie Miller began working for the Berkeley Public Library over 39 years ago in December 1970 as a part-time Library Assistant before advancing to the Library Specialist classification; and

WHEREAS, over the course of her long career with the Library, Ms. Miller has worked in many capacities in numerous divisions, including Reference, General Services/Circulation, the Claremont Branch, and for the past six years at the North Branch; and

WHEREAS, in all of her work for the Library, Ms. Miller has brought an earnest thoughtfulness to the job and has been relied upon by many supervisors for her constructive suggestions about ways in which patron experiences may be improved; and

WHEREAS, Ms. Miller's reliably detailed work has frequently been noted by her peers and managers; and

WHEREAS, in her many years assisting patrons Ms. Miller often had occasion to tap into her personal store of knowledge about cinema and film history; and

WHEREAS, as technologies have changed Ms. Miller has adapted to new tools available to libraries such as online catalogs, the Internet, and assisting patrons with self-service check-out; and

WHEREAS, over many years of helping citizens at Library service desks, Ms. Miller has had a positive impact on the lives of countless persons; and

WHEREAS, Ms. Miller will be greatly missed by those patrons, and colleagues who have worked with her.

NOW, THEREFORE, BE IT RESOLVED that the Board of Library Trustees of the City of Berkeley expresses its gratitude to Anne Marie Miller for her 39 years of service with the Berkeley Public Library.

ADOPTED by the Board of Library Trustees of the City of Berkeley at a regular meeting held on June 9, 2010.

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Susan Kupfer, Chairperson

Donna Corbeil, Director of Library Services
Serving as Secretary to the Board of Library Trustees



**BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

III Consent, Item F

RESOLUTION NO.: 10-__

**THE BOARD OF LIBRARY TRUSTEES EXPRESSES ITS GRATITUDE TO GWEN JONES, WHO
SERVED AS A SUPERVISING LIBRARY ASSISTANT FROM FEBRUARY 1970 TO JUNE 2010**

WHEREAS, Ms. Gwen Jones began working for the Berkeley Public Library in early 1970 as a Library Assistant/Bookmender in the Processing unit; and

WHEREAS, after several years at the Library Ms. Jones endured a round of layoffs directly resulting from the passage of Proposition 13 in 1978, briefly separating from employment before being rehired as an Library Assistant in the Order unit; and

WHEREAS, in her 31 years in the Order unit, a dramatic progression of automated methods and technologies have been employed to acquire new Library materials, while Ms. Jones diligently learned and adapted to them all; and

WHEREAS, in her forty years at the Berkeley Public Library, she has demonstrated dedication to the Library's mission and commitment to meticulous and quality work; and

WHEREAS, Ms. Jones is a real "team player", known by her colleagues as someone who lends a hand to other work units when workloads become overwhelming; and

WHEREAS, Ms. Jones' loyalty and devotion to the Library was apparent in her creation of smooth and reliable processes in the Oder unit of Technical Services; and

WHEREAS, Ms. Jones will be greatly missed by those who work with her.

NOW, THERFORE, BE IT RESOLVED that the Board of Library Trustees of the City of Berkeley expresses its gratitude to Gwen Jones for her service to the Berkeley community and the Berkeley Public Library.

ADOPTED by the Board of Library Trustees of the City of Berkeley at a regular meeting held on June 9, 2010.

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Susan Kupfer, Chairperson

Donna Corbeil, Director of Library Services
Serving as Secretary to the Board of Library Trustees



BERKELEY PUBLIC LIBRARY

CONSENT CALENDAR

June 9, 2010

To: Board of Library Trustees

From: Donna Corbeil, Director of Library Services

Subject: CREATION OF SIDE LETTER TO ALLOW HIGHER CLASS PAY FOR EMPLOYEES IN LIBRARY CLASSIFICATIONS WHO WORK MORE THAN FORTY PERCENT (40%) OF THEIR SHIFT PERFORMING THE DUTIES OF THE HIGHER CLASSIFICATION

RECOMMENDATION

Adopt the resolution approving the proposed side letter agreement amending section 11.7 of the current Memorandum Agreement (MOU) between the City of Berkeley and Service Employees International Union (SEIU) Local 1021, Community Services and Part-Time Recreation Leaders Association to allow higher class pay for Library employees working more than 40% of their shift in a higher classification and recommend it to the City Council for approval.

FISCAL IMPACTS OF RECOMMENDATION

The fiscal impact of this recommendation is anticipated to be minimal. Scheduling and employee assignment changes resulting from adoption of the proposed side letter will obviate the need to schedule additional part-time staff who meet the qualification of the higher classified positions needing coverage, thus generally balancing the modest anticipated increases in differential pay awarded to existing staff.

BACKGROUND

Per the current MOU, the Director of Library Services “works all employees within their career classification but may assign an employee to work temporarily in a higher classification.” Presently, the Library requests that employees who meet the minimum qualifications for the higher classification perform higher-level functions on a temporary basis in order to satisfy Library service needs. Section 11.7 of the MOU lists the specific requirements that need be met in order for employees to be eligible for higher class pay stating, “in order to be eligible for temporary assignment to a higher classification, the employee must work a minimum of one day, meet all of the minimum qualifications, and perform the duties of the higher classification. Employees meeting these requirements will be compensated at the lowest step of the higher classification which provides at least a five per cent (5%) increase in salary.” To clarify the contract language here, the requirement that “an employee must work a minimum of one day” has been interpreted as working in the higher classification for the employee’s complete shift. However, in many cases Library employees are assigned these higher level tasks for less than one full day/shift. A common scenario would be a need for Circulation Desk staffing, work that



can only be performed by the classification of a Library Assistant or higher. If a Library Assistant who was originally scheduled calls in sick, and substitutes are unavailable, the supervisor may assign one of the division's Library Aides who meets the minimum qualifications for Library Assistant to fill in for an hour or two on the Circulation Desk. According to the current contract, this employee would not be eligible for the higher class pay for the time worked as a Library Assistant on the Circulation Desk because he/she worked less than one full day in this higher classification.

The City Council is charged with authorizing the City Manager to execute the terms of the Memorandum Agreement. Changes or amendments to said Memorandum must be adopted by City Council.

CURRENT SITUATION

On June 29, 2008, the City of Berkeley and SEIU 1021 entered into a contract that laid out specific requirements for employees' eligibility for higher class pay. Section 11.7 of the current MOU valid through June 23, 2012 states that, "in order to be eligible for temporary assignment to a higher classification, the employee must work a minimum of one day, meet all of the minimum qualifications, and perform the duties of the higher classification." Presently, Library employees temporarily assigned higher-class duties are often ineligible for any differential payment because they fail to assume these higher-level responsibilities for a full day/shift. In most cases employees have continued to willingly accept higher-class assignments even when these hours are paid at their regular rate explaining that they value the opportunities to learn new skills and gain experience that may enhance their current performance and/or increase their likelihood of promotion. This has resulted in an inequity in performance and compensation with Library Aides being paid via the same salary scale regardless of whether they are assuming additional higher-level assignments. Equally a Library Aide temporarily assigned to do the work of a Library Assistant is not being compensated at the same rate as the Library Assistant responsible for doing the same tasks. In order to continue to allow employees to take advantage of higher class opportunities and allow supervisors to assign staff meeting minimum qualifications higher-level duties to meet service needs, while compensating employees for the work being performed, the Library is proposing that section 11.7 of the current contract be amended via the attached side letter agreement which states "notwithstanding the provisions set forth in the preceding paragraph, effective August 8, 2010, and applying exclusively to employees of the Berkeley Public Library in the classifications of; Library Aide, Library Assistant, Library Specialist I, Library Specialist II, Librarian I and Librarian II, who work more than 40% of their shift performing the duties of the higher classification shall receive higher class pay for the entire shift. Library employees meeting these requirements will be compensated at the lowest step of the higher classification which provides at least a five per cent (5%) increase in salary, but in no case shall they be compensated at top of the salary range of the higher classification."

Amendments to the memorandum agreement must be reviewed by the City Council for adoption. The City Council meets on [July 13, at 7:00 p.m.](#), and we could put the proposed side letter agreement on that agenda for approval.

RATIONALE FOR RECOMMENDATION



If the proposed side letter agreement is adopted, staff working higher class duties for less than a full day/shift will be eligible to receive the differential pay in cases where they work more than 40% of their shift in the higher classification. This will create a more relevant and applicable policy for this Library which has mainly short-term needs for employees to work higher classification. Additionally, it will continue to allow for opportunities for employees to gain much valued experience by assuming additional responsibilities while compensating them more equitably for the level of work performed. Employees and supervisors can enter each agreement with a clear understanding as to whether the assigned work will be compensated at the higher-class rate and if not will have a clear explanation as to why. Finally, supervisors who have been reluctant to assign available higher-class hours to existing employees because of unequal compensation to employees performing similar duties will be more willing to provide these opportunities as they come available.

ALTERNATIVE ACTIONS CONSIDERED

No alternative action was considered.

FUTURE ACTION

The recommendation of the Board of Library Trustees will be sent to the Director of Human Resources for consideration at the July 13, 2010 City Council meeting.

Attachments:

1. Resolution
2. Proposed Side Letter Agreement



**BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

III Consent, Item G
Attachment 1

RESOLUTION NO.:

**APPROVE SIDE LETTER AGREEMENT TO AMEND SECTION 11.7 OF THE
MEMORANDUM AGREEMENT BETWEEN THE CITY OF BERKELEY AND SEIU, LOCAL
1021, COMMUNITY SERVICES AND PART-TIME RECREATION LEADERS ASSOCIATION
APPROVED JUNE 29, 2008 TO REFLECT LIBRARY EMPLOYEES IN DESIGNATED
CLASSIFICATIONS MUST WORK IN HIGHER CLASSIFICATION IN EXCESS OF FORTY
PERCENT (40%) OF SHIFT TO BE ELIGIBLE FOR HIGHER CLASS PAY FOR SHIFT.**

WHEREAS, according to the current MOU, the Director of Library Services works all employees within their career classification but may assign an employee to work temporarily in a higher classification; and

WHEREAS, the Library requests that employees who meet the minimum qualifications for the higher classification perform higher-level functions on a temporary basis in order to satisfy Library service needs; and

WHEREAS, Section 11.7 of states, in order to be eligible for temporary assignment to a higher classification, the employee must work a minimum of one day, meet all of the minimum qualifications, and perform the duties of the higher classification; and

WHEREAS, Library employees are often considered ineligible for this differential pay rate because they've worked less than one full day in this higher classification; and

WHEREAS, this has resulted in an inequity in performance and compensation; and

WHEREAS, adoption of this side letter agreement will create a more relevant and applicable policy for this Library by enabling supervisors to utilize staff more fully in order to meet service needs and allowing employees opportunities to gain much valued experience by assuming additional responsibilities while compensating them more equitably for the level of work performed;

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the City of Berkeley approve the proposed side letter amending section 11.7 of the current Memorandum Agreement (MOU) between the City of Berkeley and Service Employees International Union (SEIU) Local 1021, Community Services and Part-Time Recreation Leaders Association to allow higher class pay for Library employees working more than 40% of their shift in a higher classification and recommend it to the City Council for approval.

ADOPTED by the Board of Library Trustees of the City of Berkeley at a regular meeting held on June 9, 2010 by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Susan Kupfer, Chairperson

Donna Corbeil, Director of Library Services
Serving as Secretary to the Board of Library Trustees

**Side Letter of Agreement
Between the
City of Berkeley and SEIU Local 1021 Community Services & PTRLA Chapters**

The City of Berkeley and SEIU Local 1021 Community Services and PTRLA Chapters have met and conferred and reached an agreement on this Side Letter of Agreement to the Memorandum Agreement to modify Section 11.7 regarding the requirements for eligibility for temporary assignment to a higher classification. This Side Letter of Agreement is intended to memorialize the agreement reached between the parties and is not intended to supersede any of the other terms and conditions of employment contained in the Memorandum Agreement.

The language in Section 11.7 is modified to read as follows:

The Department Heads will work all employees within their career classification. The departments may assign an employee to work temporarily in a higher classification. Such assignments shall be in writing and shall indicate the reasons, length and duties of the assignment. Assignments over one week shall be approved in advance by the City Manager, Director of Library Services, or their designees. To be eligible for temporary assignment to a higher classification, the employee must work a minimum of one day, meet all of the minimum qualifications, and perform the duties of the higher classification. Employees meeting these requirements will be compensated at the lowest step of the higher classification which provides at least a five per cent (5%) increase in salary. Excluded from this provision are all employees whose job classifications regularly include assuming administrative and/or supervisory responsibilities in the absence of another, e.g. Assistant Department Heads.

However, notwithstanding the provisions set forth in the preceding paragraph, effective August 8, 2010, and applying exclusively to employees of the Berkeley Public Library in the classifications of; Library Aide, Library Assistant, Library Specialist I, Library Specialist II, Librarian I and Librarian II, who work more than 40% of their shift performing the duties of the higher classification shall receive higher class pay for the entire shift. Library employees meeting these requirements will be compensated at the lowest step of the higher classification which provides at least a five per cent (5%) increase in salary, but in no case shall they be compensated at top of the salary range of the higher classification.

This Side Letter Agreement is executed this _____ day of _____, 2010, by the employer-employee relations representatives whose signatures appear below for their respective organizations.

FOR SEIU LOCAL 1021 CS & PTRLA

Richard Barnard
Worksite Organizer SEIU 1021

FOR CITY OF BERKELEY

David W. Hodgkins
Director of Human Resources

Donna Corbeil
Director of Library Services

DRAFT



BERKELEY PUBLIC LIBRARY

CONSENT CALENDAR

June 12, 2010

TO: Board of Library Trustees

FROM: Donna Corbeil, Director of Library Services

SUBJECT: CONTRACT: OBS, INC.; FOR PURCHASE OF A 2010 MODEL YEAR EXPLORER I SPRINTER CUSTOMIZED BOOKVAN

RECOMMENDATION

Adopt a resolution to recommend the City Council authorize the City Manager to execute a purchase order with OBS Inc. of Canton, Ohio for the acquisition of a van configured for the provision of off-site library services during the closure periods of the four branch libraries while undergoing construction related to the Measure FF funded Branch Libraries Improvement Program in an amount not to exceed \$83,200.

FISCAL IMPACT

A purchase order will be submitted to the City Manager for execution at the not-to-exceed purchase price of \$83,200, excluding sales tax and use fees, vehicle registration and license fees, and miscellaneous fees assessed either by the City, county or state.

Service maintenance and fuel costs over the life of the vehicle are additional.

Funding for this purchase is available through Measure FF Fund (308) in budget code **308-9301-450.70-42, 10LB28**.

BACKGROUND

In November 2008, voters approved the sale of \$26M in bonds to renovate, expand, and make seismic and access improvements at the four neighborhood branch libraries.

As the four branch improvement projects advance; and with the start of construction tentatively projected for March 2011 for the North and Claremont branches, the Board of Library Trustees requested that the Library explore cost effective alternative service models for the impacted neighborhoods. This request was made in recognition by the board of the concerns of many citizens who are unable or unwilling to go to the Central Library or other branches when their branch is closed. Among the options the Library considered were city-wide mailbox-style book drops and book vending machines, temporary satellite locations in partnership with a hosting organization, providing paid-for downtown parking, and procurement of a vehicle to provide mobile services. At the conclusion of researching the options, the Library determined that mobile services presented the most viable, cost effective, flexible means for providing library



services throughout the life of the improvement program and was best aligned with the use restrictions imposed on funds sourced through general obligation bonds.

Determinants favoring mobile services included the ability to locate services where and when demand exists, to size the selected vehicle to Library needs and budgetary constraints, to configure the vehicle interior to service reserved/hold items and to provide a small browsing collection on roll-on/roll-off carts. Additionally, a bookmobile, may serve as an important outreach tool to enhance the visibility of the Library's civic presence and its offered services throughout the City. Drawbacks are the ongoing operational maintenance and fuel expenses, cargo carrying capacity limits, overnight and weekend parking (addressed in this report), and general on-road risks.

CURRENT SITUATION AND ITS EFFECTS

The City's Purchasing Department released Request for Proposals (RFP) specification number 10-10522 on May 21, 2010 for a "Library Bookmobile." The RFP closed on June 3, 2010 upon which shortly thereafter a staff panel convened to evaluate the two received proposals based on the Library's needs and budgetary limitations.

Prior to the release of the RFP, staff in its overall exploration of alternative service options did contact several library systems that utilize bookmobiles to investigate the logistics involved in procuring a vehicle, the operational and service issues related to various vehicle types, interior configurations, technical features, vehicle servicing costs, and costs associated with CA emissions compliance. From the responses received, it was decided to focus on a van as the more suitable vehicle type for reasons of costs and functionality rather than that of an RV or bus type bookmobile. For this reason the issued RFP was structured towards a bookvan. More specifically, in the context of mobile services it was determined that a bookvan addresses concerns related to vehicle size, neighborhood accessibility and parking flexibility; thus, offering enhanced flexibility to schedule multiple points of service in any single neighborhood whether it be at parks, shopping areas, or street corners – in each case, given adequate safety clearances. Vehicle staffing is expected to be primarily sourced from the pool of branch staff affected by the then closed facilities. In summary, selecting a bookvan is believed to provide greater neighborhood penetration; and available staffing with a set of to-be-determined regular scheduling will allow the Library to more comprehensively satisfy patron demands during the closure phase of the Branch Library Improvement Program life.

In an effort to resolve whether the vehicle would be parked at the City's corporation yard or at the Central Library, the Library submitted a request to the Transportation Division of Public Works for a feasibility evaluation of redesignating the 25'-0" yellow-curbed loading and unloading zone on Bancroft Way immediately to the south of the Library's Bancroft wing to a grey-curbed exclusive Library-use zone. Their evaluation concluded that based on their on-site observations such a change would have minimal impact on both residential parking and commercial activity in the area. They summarized their observations in the paragraph below.

"The proposed location for 24 hour parking of the bookmobile is currently a 25' yellow zone primarily serving the Library. This conversion would have little effect on residential parking as all spaces on this block are either metered or restricted by colored curbs and/or signs. The large residential unit just west of the proposed location is served by a white zone for passenger loading and unloading. East of the proposed location, there are commercial buildings on both the north and south sides of the street. The businesses on the north side of the street are served by a yellow zone 40' in length and the businesses on the south side are served by a



yellow zone 60' in length. These should be sufficient for the loading and unloading needs of the block."

RATIONALE FOR RECOMMENDATION

Funding for a vehicle purchase is sourced from the 2.4% (or \$623,683) share of Measure FF bond proceeds currently allocated to the overall program contingency.

Based on an evaluation of proposals staff recommends OBS Inc. The OBS Inc. proposal at \$83,200 represents an all-in vehicle price of a current year Explorer I Sprinter inclusive of a step-up in gross vehicle weight rate (GVWR) to 11,030, full vehicle graphics, use instructions and training, as well as specified equipment such as walls, floor, shelving, desk, swivel seats, bookcarts, and ramp.

In addition to the purchase cost of a bookvan added costs will include sales tax and use fees, vehicle registration and license fees, as well as other expenses for maintenance servicing and fuel, and miscellaneous fees assessed either by the City, county or state. At present full vehicle costs including purchase is estimated at \$120,000.

Lease options were not offered in either of the two received RFP proposals due to the manufacturer's offer of the bookvans as custom-built vehicles. Staff did contact other libraries who were interested in leasing their bookmobile; however, the vehicles offered in every case were out of warranty due to the vehicle being older than ten years or over mileage targets. Additionally, the offered vehicles were not of the bookvan type judged as more appropriate to the needs of the Library.

In regards to vehicle parking, the Library requests that the current yellow-curb zone on Bancroft Way and immediately to the south of the Library's Bancroft wing be redesignated to exclusive Library-use for bookvan dedicated parking. An evaluation conducted by the Transportation Division of Public Works concluded that doing so would have minimal impacts to the surrounding residential parking and commercial activity. This conversion would allow the Library immediate and certain access to the vehicle throughout the day for materials loading and unloading and eliminate added labor expenses for employee travel time to and from the City's corporation yard.

ALTERNATIVE ACTIONS CONSIDERED

It was considered as an alternative that the Library not purchase a bookmobile. In such a situation the Library would not provide limited in-community services for the distribution of library materials to patrons affected by a project closure. Impacted patrons would have the options of going to the Central Library or any of the other open branches. The successful completion of the Branch Libraries Improvement Program does not require that alternative services be offered; however, a strong preference for continued services in the neighborhoods affected by a closure has been expressed in all four branch communities.

FUTURE ACTION

None.

Attachments:

1. Resolution



**BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

Attachment 1

RESOLUTION NO.: 10-

**CONTRACT: OBS, INC.; FOR PURCHASE OF A 2010 MODEL YEAR EXPLORER I SPRINTER
CUSTOMIZED BOOKVAN AND THE REDESIGNATION OF A 25'-0" YELLOW-CURBED
PARKING ZONE ON BANCROFT WAY TO THE IMMEDIATE SOUTH OF THE CENTRAL
LIBRARY TO EXCLUSIVE GREY-CURBED LIBRARY-USE ONLY PARKING**

WHEREAS, Berkeley voters approved Measure FF in November 2008 for a \$26M branch library improvement program; and

WHEREAS, the Board of Library Trustees at a regular meeting convened March 10, 2010 directed staff to further research service options, with particular focus on mobile services, during branch construction closures; and

WHEREAS, staff explored alternative service models including city-wide mailbox-style book drops and book vending machines, temporary satellite locations in partnership with a hosting organization, providing paid-for downtown parking, procuring a vehicle to provide mobile services, and no additional services; and

WHEREAS, in the event of procurement of a bookmobile securing parking for the vehicle in the immediate vicinity of the Central Library and staff would be advantageous to the daily operations of the targeted services; and

WHEREAS, the Transportation Division of Public Works conducted an evaluation of probable impacts to the redesignation of the 25'-0" yellow-curbed loading and unloading zone on Bancroft Way immediately to the south of the Library's Bancroft wing to a grey-curbed exclusive Library-use zone and concluded that there would be minimal impacts to the surrounding residential parking and commercial activity; and

WHEREAS, said zoning change can be effected with the approval of the City Council; and

WHEREAS, staff initiated and completed a request for proposal process for procurement of a book mobile for the provision of limited mobile services and found that OBS Inc. of Canton, Ohio was the best fit for the Library's focused needs; and

WHEREAS, the North and Claremont branch libraries are projected to close for construction in early 2011 and it is advantageous to prepare for service start-up at this time; and

WHEREAS, funds are available from Measure FF in budget code 308-9301-450.40-50.

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the City of Berkeley recommends to the City Council that the City Manager be authorized to execute a purchase order with OBS Inc. of Canton, Ohio for the purchase of one bookmobile in an amount not to exceed \$83,200 and the City Council approve the redesignation of the 25'-0" yellow-curbed parking zone on Bancroft Way immediately to the south of the Central Library to exclusive grey-curbed library-use only parking.

ADOPTED by the Board of Library Trustees of the City of Berkeley at a regular meeting held on June 9, 2010 by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Susan Kupfer, Chairperson

Donna Corbeil, Director of Library Services
Serving as Secretary to the Board of Library Trustees



BERKELEY PUBLIC LIBRARY

INFORMATION CALENDAR

June 9, 2010

TO: Board of Library Trustees

FROM: Donna Corbeil, Director of Library Services

SUBJECT: JUNE 2010 MONTHLY BRANCH IMPROVEMENT PROJECT REPORT FROM LIBRARY DIRECTOR

INTRODUCTION

Every month the Library Director gives the Board a report on branch improvement activities and updates from the previous month.

FISCAL IMPACT

This report will have no fiscal impacts.

SUMMARY OF WORK

Other meetings held during this reporting period include:

- Weekly project meetings facilitated by the KCEM project manager, Steve Dewan or Bob Fusilier
- Meeting with City's Planning Department and architects as needed

CoB Planning Commission

At the regular commission meeting of May 26, 2010 a public hearing was held on a zoning amendment for library building modifications. Planning staff prepared a report for the May 12 and May 26, 2010 commission discussions. The Commission took action to approve the amendment as presented:

Section 23C.04.076 Exemptions for existing public libraries

Notwithstanding any other provision of this Title, any conforming or lawful non-conforming public library may be (1) changed, (2) expanded, or (3) demolished and a new public library constructed on the same site, subject to issuance of a Use Permit. The Board may modify any requirement of this Title applicable to such change, expansion or new library as part of the Use Permit.

Planning staff will forward the Commission's recommendation to the City Council for consideration on June 29 and July 6, 2010.

Agendas and minutes of Commission meetings are available at:

<http://www.ci.berkeley.ca.us/ContentDisplay.aspx?id=54214> and the May 26th agenda item referenced above is at:



http://www.ci.berkeley.ca.us/uploadedFiles/Planning_and_Development/Level_3_-_Commissions/Commission_for_Planning/PC2010-05-26_Item9_Libraries.pdf

COMMUNICATION

Staff continues to prepare and distribute flyers for community meetings and BOLT agendas involving branch bond projects. Banners for community and BOLT meetings where design presentations and discussions will occur are hung at the branch to advertise the meeting location, date and time.

PROJECT UPDATES

West Branch

The City of Berkeley, Planning department has engaged the Berkeley firm of *Design Community & Environment*, to conduct a CEQA study, to result in a focused environmental impact report (EIR) of the West Branch Library project. The Library will assist in this process by providing information as requested related to the background of the site, the process which concluded in the decision to build a new library and operational issues related to a new branch, to the extent these can be predicted. This process is expected to take approximately six months to complete. The project is in the schematic design phase.

A LEED Charette was held on May 27, 2010 with staff, the project architect, Kitchell, and representatives from Stopwaste.org, KEMA and the City's Office of Energy & Sustainable Development to review the project's LEED score card to ensure the final design will meet the city's requirement of LEED Silver certification. In addition, the design team has as a project goal net zero energy.

North Branch

A Use Permit Application was submitted on March 31, 2010. Public notification of the pending application is posted on the branch site. The project is scheduled to be considered by the Zoning Adjustments Board on June 10th (preview) and for formal approval on July 8, 2010. ZAB agendas and reports are available at:

http://www.ci.berkeley.ca.us/ContentDisplay.aspx?id=13104#Current_Year.

Staff will work with the Landmarks Preservation Commission Secretary to schedule subcommittee meetings and a final full commission review of the project. The project is in the construction documents phase.

Claremont Branch

A Use Permit Application was submitted on April 1, 2010. Public notification of the pending application is posted on the branch site. The project is scheduled to be considered by the Zoning Adjustments Board on June 10th (preview) and for formal approval on July 8, 2010. ZAB agendas and reports are available at:

http://www.ci.berkeley.ca.us/ContentDisplay.aspx?id=13104#Current_Year. The project is in the construction documents phase.



BERKELEY PUBLIC LIBRARY

INFORMATION CALENDAR

June 12, 2010

TO: Board of Library Trustees
FROM: Donna Corbeil, Director of Library Services
SUBJECT: JUNE 2010 MONTHLY REPORT FROM LIBRARY DIRECTOR

INTRODUCTION

Every month the Library Director gives the Board a report on Library activities and updates from the previous month.

FISCAL IMPACT

This report will have no fiscal impacts.

LIBRARY DEVELOPMENT

The Library director attended the annual meeting of the Pacific Library Partnership (PLP) held at the Milpitas Public Library on May 14, 2010. The agenda for the meeting included election of officers, a keynote speaker and conducting organizational business, including approval of the strategic Plan and upcoming FY plan of service.

On Thursday May 13, Deputy Director Douglas Smith attended the UC Berkeley School of Information's Final Project Showcase for its Masters of Information Management and Systems graduates, in which the class of 2010 presented their final projects in three tracks: User-Centered Design, Information System Design, and Information Research and Analysis. Seventeen interesting projects were presented, some of which were prototype information systems, others written theses, with many iPhone apps among them. One team of students partnered with the City of Berkeley's Aging Services Division and IT Department to design and test a client registration and tracking system for the City's Senior Centers. Doug spoke with students and the City's liaison about potential implications for the Library's Outreach Services program.

PROFESSIONAL ACTIVITIES

The annual American Library Association Conference is scheduled for June 24-29, 2010 in Washington, D.C. Staff attendees will provide a brief report of conference highlights following their return. Holly Nguyen, Library Aide, will be attending ALA, her attendance is being sponsored by the ALA Spectrum Scholarship program.



The annual California Library Association conference is scheduled for November 12-15, 2010, to be held in Sacramento, with the theme; *Navigating the New: Charting the Future Together*. More information on the conference can be found at; www.cla-net.org.

PROGRAMS, SERVICES AND COLLECTIONS

Two programs of note were held in May at the Central library. The first held on May 24, from 6:30-7:30 pm, was an author talk and book signing with Noah Alper, founder of Noah's Bagels. Mr. Alper read from his new book *Business Mensch – Timeless Wisdom for Today's Entrepreneur*. Noah Alper is a consultant to aspiring entrepreneurs, advisor to business school students, and a dynamic motivational speaker. His experience includes concept creation, marketing, retailing, food service and sales management. His new book, *Business Mensch*, is a practical and spiritual guide to help aspiring entrepreneurs find success and satisfaction in their work.

The second event, also an author talk and book signing by the author of *Your Presence is Requested at Suvanto*, Maile Chapman. This program was held on May 22nd, a Saturday afternoon. The meticulously researched novel was ten years in the making. Berkeley Public Library was happy to host a reading and slide presentation by Ms Chapman on her 1st novel. This program was videotaped by Berkeley Community Media. It can be viewed on Cable Berkeley, for more scheduling go to www.betv.org/.

PERSONNEL

Alan Bern has been invited to be a Fellow for the IMLS Western Regional Fellowship: Transforming Life after 50, funded by the U.S. Institute for Museum and Library Services. This year long fellowship will focus on serving the needs of adults 50+ and establishes libraries as centers of lifelong learning and civic engagement.

In addition to other opportunities and responsibilities Alan will attend an institute on this topic to be held in Portland, Oregon in September 2010, with all expenses paid by the sponsoring institution. I am confident that Alan will be an active participant in helping to disseminate TLA 50 concepts through professional and public presentations or articles and represent BPL well. We are of course proud of him and the library group that produced the successful project on desegregating Berkeley schools.

Central Librarian, Andrea Moss and others were integral to planning a special library staff blood drive. The Berkeley Public Library played host to a blood drive for the American Red Cross on May 6th from 9 a.m. to 2 p.m. Central's Community Meeting Room was transformed into a fully functioning donation center manned with a number of paid and volunteer staff from the Red Cross. The drive was open to City of Berkeley employees from all departments who were treated to a feast of oreos and orange juice following their good deed. The event was quite successful, with 21 staff members participating.

Recruitments & new hiring

We are pleased to announce the hiring of Andrea Mullarkey who came on in May to fill a full-time Librarian vacancy in Reference. A recent retirement in General Services resulted in a rare and highly sought after 20-hr/wk Library Aide vacancy which was ultimately awarded to previous 15-hr/wk Library Aide, Pema Lhakey.



The Library has posted a vacancy for a 40-hr/wk Librarian in Technical Services. This position had previously been filled on a temporary basis and will now be filled permanently. Additionally, recruitment for Library Specialist II was posted in anticipation of 2 vacancies at this level. These are one 32-hr/wk Library Specialist II vacancy at North Branch and one 30-hr/wk Library Specialist II in Technical Services which replaces the previous Supervising Library Assistant position. We are planning to conduct interviews for these positions in June, with all new hires effective after June 30, 2010.

FACILITIES/ OPERATIONS

Steve Douglas, Building Maintenance Supervisor for the Library coordinated the repair to the Central Library historic children's reading room ceiling. As a result, the room was closed off for the majority of one day for safety. The ceiling looks as good as it did after the Central renovation and the new ceiling fabric was first adhered.

@Berkeley Public Library

The Glorious World Cup



local author

Alan Black

discusses the
history, the teams,
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**Tuesday, May 25
6:30 p.m. FREE**

Berkeley Public Library
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ARTS&CULTURE



Rebecca Kaplan.

Allison Yin

CULTURE SPY

OUT AND AT LARGE

How Rebecca Kaplan set out to repeal an 1879 ban on cross-dressing, and became a torch-bearer for the LGBT community.

By Rachel Swan

Oakland's at large city councilwoman **Rebecca Kaplan** is ebullient. Just a few weeks after launching her "exploratory committee" for a mayoral bid this November, she's already using Obama-speak. "The big picture point is if we want change, we have to be willing to make change," Kaplan said during an interview Wednesday evening. It was 7 p.m., rush-hour traffic had already died down, and most regular 9-to-5-ers were already home for the day. Kaplan was driving across town to a meeting. These days, she works sun-up to sun-down, said the councilwoman's administrative director **Chris Miley**. She never tires.

And she deploys the term "change" with a notable absence of self-irony. In the last few months, Kaplan has consolidated her reputation for just that. Not only is the first out lesbian on Oakland's City Council; she's also an exposé and reformer of retrograde laws. A few months ago, she and **Nancy Nadel** launched a campaign to fix Oakland's outdated cabaret ordinance, which had been around since the Vaudeville era. Just last week Kaplan unveiled another law, Dress Code o.o8.o8o, which had been on the books since 1879. That was the year that Oakland legislators thought it neces-

sary to prohibit anyone from donning attire of the opposite sex.

Apparently, cross-dressing has been illegal in Oakland for 131 years, and no one ever noticed.

Kaplan said she discovered the law a few months ago, while combing the municipal code for something else. She said the words "immoral dress code" jumped out at her right away. "The moment I saw it, I thought it was pretty striking," she said. "Obviously something we had to get rid of." She wrote an amendment to repeal the code, which went before committee last Tuesday, April 27, and received unanimous approval. It was expected to pass handily at last night's city council meeting.

Why the dress code went unchallenged for so many years is a matter of debate. But sometimes it just takes a new set of eyes to look at something, Kaplan said. It could also be a matter of perspective. "In this particular case there's also the fact that the immoral dress code, historically, was pretty much used exclusively for the purpose of harassing LGBT people," she explained. "It's not like a straight man wearing a dress on Halloween was gonna be arrested."

In fact, the whole history of these codes is largely connected with anti-gay prejudice. According to **Stephanie McLeod**, who works as an intern in Kaplan's office, the 1879 Oakland law stemmed from a larger sense of xenophobia that pervaded the East Bay during the mid-19th century. Oakland had just witnessed a huge population boom, resulting in part from the Gold Rush and the Transcontinental Railroad, and later, from the birth of a healthy industrial sector. McLeod theorizes that the dress code was just one in a spate of "social norms" designed to control the new urban communities. "There were a lot of folks in urban cities that were cross-dressing," she said. "There

were huge amounts of single men who were leaving the Midwest ... coming to city, and realizing 'I'm here, and no one really knows that.'"

It goes even deeper than that, Kaplan said. She points to a famous 1969 melee at the **Stonewall Inn**, in New York. Police raided the bar, hitting patrons on the head with billy clubs, and arresting all the men who were dressed as women. The resulting outcry led to a series of riots, which became the genesis of the gay liberation movement. "The police were asked, 'What was the law here that was at issue?'" Kaplan said. "And the police said, 'The dress code.' New York at that time had the same law on the books that we're getting rid of in Oakland now. That was the justification given by the people who were engaged in anti-gay violence of why they were doing what they were doing."

It's a safe bet that most members of Oakland City Council know the history of Stonewall. But it might not be integral to their experience, or their frame of reference. "It's entirely possible that someone ... might see a line like that on the books and not think it really mattered," Kaplan said. "And, you know, not think it was worth it to bother to do the work to take it off the books. And I think maybe it stood out more to me because of my own experience and my own awareness of that history. Those laws essentially exist to make it easier to brutalize gay people."

Kaplan is Oakland City Council's first "out" lesbian and second out gay councilmember; the first was **Danny Wan**, who took **John Russo's** seat in 2000. Most likely she'll be Oakland's first major mayoral candidate who is openly gay. And she's a vociferous champion for the LGBT community in the East Bay, which is said to rival that of San Francisco in population density. (It could provide Kaplan with a significant voting pool in November.) In March of 2009 Kaplan reinstituted a weekly LGBT roundtable that Wan had launched during his term. When he left in 2004, the meetings stopped, she said.

Since Kaplan came on board, Oakland is suddenly on the verge of being inundated with gay infrastructure. Kaplan's new pet project is an LGBT community center, which is just in its initial planning stage. She enlisted the help of policy analyst **Ada Chan** to survey other such centers throughout the country, to look for viable models. She and Chan also plan to conduct a "needs assessment" survey of the LGBT community in Oakland, to see how the community center could best be put to use. Kaplan also is behind a gay pride celebration planned for September 5 in downtown Oakland. If it succeeds, **Oakland Pride** could earn the city some street cred — or at least change its self-concept.

Of course Kaplan presents the LGBT stuff as part of a much larger reform agenda, which includes updates to the zoning code, a swifter city permitting process, and more efficient use of technology. She also says that creating a stronger LGBT community in Oakland isn't just about pride or identity politics — it's related to economic revitalization, and the perennial problem of money leaving town. "The fact that LGBT people in Oakland have to leave Oakland and spend our money in San Francisco. ... To me, that's about the LGBT community, but it's also much bigger than that."

To share this story, go to: ebx.hy.pr/kaplan

Rachel.Swan@EastBayExpress.com



Koreatown-Northgate CBD

3 Fabulous Stages

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11am-6pm**

Telegraph Ave. from Grand Ave.
to 27th St., Oakland CA

For more info or to volunteer, call 510-653-8755
or email Festival@KoreaTownNorthgate.org.



V Information, Item C

Attachment 1

East Bay Express 05/05/2010

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THE BERKELEY DAILY PLANET

THE EAST BAY'S INDEPENDENT NEWSPAPER

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Page One:

Landmarks Commission Takes Up Downtown Plan and Project Proposed Next to City Club

By Steven Finacom
Tuesday May 11, 2010



Steven Finacom

The development firm of Hudson McDonald showed the Landmarks Commission this image depicting a proposed new five story-over-garage residential infill building at the northeast corner of Durant and Ellsworth. St. Mark's Church is at the left, with the domed towers, and the Berkeley City Club is on the right.






The revised design for the North Berkeley Library addition removes the overhang and angled façade elements of earlier designs. This view, presented at the May 6 LPC meeting by the design consultants, is from Josephine Street.



Steven Finacom

City Planning Director Dan Marks, standing at podium, talks at the May 6 meeting with the Landmarks Commission about historic review

At its May 6, 2010 regular [SHARE](#)    monthly meeting the Berkeley Landmarks Preservation Commission grappled with landmark issues related to the new, proposed, Downtown Area Plan, continued review of renovation plans for the North Berkeley Public Library, roundly criticized the design of a proposed project adjacent to the historic Berkeley City Club, and made its first landmark designation of 2010.

All members of the Commission were in attendance. The meeting began several minutes after 7 pm and ended close to 11 pm. The public audience ranged from about 20 at the beginning of the meeting to two (including this writer) at the end.

In summary, the Commission:

- Voted unanimously to landmark the University YWCA building at Bancroft Way and Bowditch Street;
- Expressed strong concern about the design of a proposed new building adjacent to the Berkeley City Club on Durant Avenue;
- Discussed concerns about the new Downtown Area Plan with the City's Planning Director;
- Signed off, after several meetings of discussion, on the proposed design for an addition to the landmark North Berkeley Branch Library.

Downtown Plan

At the beginning of the meeting Commissioners engaged in a lively discussion with Planning Director Marks who attended the meeting to discuss historic preservation issues in the proposed new Downtown Area Plan.

Marks said "the Downtown Area Plan that was previously proposed was rescinded by the City Council" after a voter referendum on the Plan gained enough signatures. A revised plan has been proposed by the Council and is now undergoing Planning Commission review.

It includes a "green pathway" provision under which developers, if they meet certain requirements, could have "essentially an as-right development" with "nothing but design review" by the City, Marks said.

Under the "green pathway," developers would also get a "streamlined historic review process" which Marks said was similar to, but not the same as, the controversial Request for Determination (RFD) provision that was incorporated in a previous revision of the Landmarks Ordinance that was rejected by Berkeley voters in 2008.

provisions of the City Council's proposed new Downtown Area Plan.



Steven Finacom
The Joseph Esherick designed University YWCA building at Bancroft Way and Bowditch Street was designated Berkeley's newest landmark at the May 6, 2010 meeting. (Photo, Steven Finacom)

Marks said the historic process under the "green pathway" would involve having developers "submit a landmark application for a city conducted analysis of the historic value" of a particular property. When the analysis was complete, it would be sent to the Landmarks Commission.

The Commission would be required to act in 90 days to determine if the building should be a landmark. Their decision would remain in effect while use permits for the proposed development were being reviewed.

"I want to emphasize this is not a staff recommendation," Marks said. "It's what Council directed."

Marks said that if the new plan goes on the ballot, "this is plan level language. It doesn't amend the LPO. But it does direct the staff to amend the LPO." If the new Downtown Area Plan is approved by voters in November, "we will have to go back to amend the LPO to

reflect this language," Marks said.

Marks said that on May 12 the Planning Commission would consider the new Downtown Plan and the Council would return to it in June. The Council must decide in July whether to actually put it on the ballot in November. He said the Landmarks Commission would be welcome to provide input in June to the City Council.

Marks spoke to a concern raised during the Public Comment period by John English. The new Downtown Plan provisions would apply to properties throughout the Downtown Plan area, which now includes several low-rise residential areas north and south of the commercial Downtown core.

English had worried that older historic houses in those areas might be caught in a regulatory trap where they could not get permits for renovations or seismic upgrades without meeting all the intense "green" standards the Plan proposes for major new development in the Downtown.

"As we going to stick all of the requirements on a site to discourage historic preservation?" Marks said. "It's a very good question. I certainly understand the unintended consequences of discouraging historic preservation." He said specific zoning language could be developed addressing this issue.

"I find it in incredibly poor faith that this hasn't been brought to us," said Commissioner Carrie Olson. "I would be happy to come back" to the Commission and talk further, Marks said.

He added, "there has to be a CEQA (environmental review) process" on the Downtown Area Plan but did not have details to spell out for the Commission at this meeting.

He said in his opinion when a building goes through the green pathway process "if a historic resource survey doesn't find it's a historic resource and the Commission doesn't act within that 90 days, the historic aspect of CEQA should be satisfied."

"I'm concerned about this," Commissioner Anne Wagley said. "I think it changes the Downtown Plan significantly from the DAPAC Plan," which was developed last year by an advisory committee to the Council.

"I would argue for a full CEQA review of what you're doing with 'green pathways'...you may be getting yourselves in trouble by doing policies and not articulating the implementation."

"The last time it was tried, it didn't work," Wagley said, referring to the rejection of the City Council's revised Landmarks Ordinance by Berkeley voters in 2008. What happens, she asked, "when the voters have been sold something you can't implement?"

In a moment of humor Marks replied, "Just for the record, the 'you' part of this is the City Council. I'm not promising anyone anything."

"You're selling the voters a pink elephant that might not materialize because of the implementation process," Wagley continued. "That's entirely possible," Marks replied.

Commissioner Robert Johnson quizzed Marks on the application of the 90-day review provision in the proposed streamlined historic process. When would the 90 days allowed the LPC to review the historic status of a building start?

Marks said the details would need to be worked out but that "90 days will be three (LPC) meetings at least..."

What if there's a flood of "green pathway" applications all brought to the LPC, wondered Chair Gary Parsons and the Commission can't deal with all of them at once? "I have a hard time believing there are going to be a lot of projects using the green pathway," Marks replied.

In answer to a question from Commissioner Steve Winkel, Marks said, "If it's a designated landmark (already) you can't do a green pathway. It's a different animal."

Commissioner Austene Hall said that the historic component of the green pathways plan "sounds very much like the old RFD process." She said that she had attended a recent meeting where the new proposed process was described as a way to circumvent the LPC and "the developers were really, really, happy."

"As a voter I would be scared to vote on a lot of things 'to be determined'," she added.

Marks said, "I'm sure we'll resurrect many of the ideas in that process," referring to the Request for Determination (RFD) plan for landmarks in the 2008 ballot measure. He then noted, "None of this gets implemented until we go through a whole secondary process" developing zoning language and specific regulations.

Commissioner Antoinette Pietras asked if there was a way for the Commission to be involved. "If the LPO is modified, you'll be the guys we'll come to," Marks replied.

University YWCA

The Commission continued, and then closed, a public hearing on a landmark nomination for 2600 Bancroft, the University Young Women's Christian Association (YWCA) building designed by Joseph Esherick in 1958.

The Commission had originally opened the public hearing in late 2009, then deferred further consideration of the nomination several meetings into 2010 at the request of the YWCA. In the interval, a subcommittee and LPC staff met with YWCA representatives.

John English led off the public hearing testimony, saying, "Bowditch (Street) is an architectural showpiece. A fine complement of it is the YWCA building." He urged that the building be landmarked.

The next three speakers were from the YWCA.

Executive Director Sharon Bettinelli said, "We have preserved the building, we love the building." "We have no plans to make changes to anything that's here."

She did ask that one feature, diamond shaped signage on the Bancroft frontage, be removed from the list of features of significance since it was not original to the building. "We have no problem with the rest that's here" on the significance list, she said.

Jennifer White, who identified herself as a Y Board member and a volunteer since 1963, said "We love the building. We're actually quite thrilled you're thinking of landmarking it." She urged that the City allow "flexibility in building" in the future if the Y wishes to make changes.

Marilyn Cleveland, another Board member said "we also have a concern about the west terrace." "It would be preferable to have that removed" from the list of significant features of the building, she said.

Another member of the YWCA Board also spoke, and three others turned in public comment cards but declined to speak when their cards were called, deferring to their colleagues.

This writer also spoke at public comment, urging the Commission to keep the west terraces in the significance list and also to include the magnolia tree on one of the terraces and the presence of foundation plantings around the base of the building as significant features.

I noted that this is one of three important buildings within a block of each other that were designed to have full-sized trees growing on elevated terraces. The others are Henry Gutterson's Christian Science Organization at the University building down Bowditch Street from the Y, and the Maybeck / Morgan Hearst Gymnasium across the street from the Y, where several full sized live oak trees stand on west facing second floor terraces.

I also asked the Commission to specify that having different colors for the walls and wood trim elements of the exterior was an important element of the design.

During the ensuing Commission discussion Commissioner Olson noted, "on the issue of the terrace, I realize this is a prickly thing." She said she had talked to her father who worked as an architect in the same era as Esherick and he confirmed for her that the indoor/outdoor character of buildings like this was an important, intended, design feature.

"To me the western terrace is really important, but I'm not going to be prescriptive about the tree," she concluded.

After discussion, the Commission decided to add contrasting exterior colors (stucco walls verses wood trellises and trim elements) to the list of significant features—without making any statement on paint colors themselves—and to retain the western terraces on the significance list, but not include the foundation plantings.

"I think the women are good stewards of the building and understand how well those foundation plantings work," Olson said.

The diamond-shaped building signage was also dropped from the significance list as the Y had requested.

Regarding the exterior colors, "we chose to paint it two years ago exactly as Esherick had," Bettinelli reassured the Commission.

Olson noted that this is the first Joseph Esherick-designed building in Berkeley proposed for landmark designation.

Commissioner Steve Winkel said, "I'm so delighted this has come to the point where everyone seems to be happy." "We're still talking," said Bettinelli.

Olson moved the designation of the building as a Landmark, and the Commission voted unanimously in favor, and then spontaneously applauded, joined by some in the audience.

(Context: The first official City of Berkeley Landmarks was designated in 1975, 35 years ago. The 2600 Bancroft designation is #309. Thus, Berkeley has averaged a little fewer than 9 landmark designations a year since the ordinance was adopted and the rate has been dropping.

In 2009, four new landmarks were designated; in 2008, two; in 2007, five. That totals 12 designations in the past 3 ½ years. No landmark nominations are currently pending.)

St. Mark's Development

The Commission heard a presentation from the development firm of Hudson McDonald on a proposed infill project at the northeast corner of Ellsworth and Durant.

The site is currently occupied by the one-story above ground parking structure of St. Mark's Episcopal Church. On top of the parking structure there's a courtyard, a two story building currently rented as a private school and a one story social hall for the church, designed by noted Bay Area Post-Modern architect David Baker in the 1980s.

The older St. Mark's sanctuary and parish house are to the north of the site. To the east rises the Berkeley City Club.

Hudson McDonald has an arrangement with St. Mark's, to demolish the parking structure, school structure, and social hall, and construct a new development there that would incorporate housing, parking, and additional social facilities for the church.

Chris Hudson gave the Commission a preview of the project that, he said, would incorporate "44 dorm style units" arranged as suites, generally with four single bedrooms each. About 160 beds would be developed, along with a common lounge and kitchen on each of five residential floors.

The new building would rise in an "L," with a main façade along the Durant Avenue frontage and one level of parking underneath on the same footprint as the existing parking structure on the corner.

The building would stand immediately west of the landmark Berkeley City Club, designed by Julia Morgan. On top of the parking roof, along Ellsworth, it would also incorporate a freestanding single story structure and courtyards to be associated not with the housing but with the St. Mark's church.

Hudson showed some photos of the current site and others with the proposed new building inserted, asserting "as you walk up and down Durant you'll see there aren't that many great views of the City Club." He said the new building would rise to the height of the third floor windows of the City Club.

Commissioners who spoke were uniformly critical of the design.

"The last thing I want is a faux Julia Morgan (building)" said Miriam Ng. "That's not what I'm talking about. I have a problem with the design of the building. It makes no acknowledgement of the two landmarks you have flanking the building."

"It looks like the architect just took a building that looks like it was already designed in Emeryville and dumped it on this site."

"It's way too urban," said Commissioner Austene Hall. "It could be on San Pablo, or University Avenue. Not here, though." "It could be a far more creative design. Not so big, not this massive block. It doesn't fit in that neighborhood at all."

Commissioner Robert Johnson said that on the block "none of the other buildings goes up to the sidewalk."

Hudson countered, "The front part of the (existing) garage is almost identical to what is there now." Others noted, however, that the garage, while close to the sidewalk, is one story high while the new building would effectively rise six stories from the same setback.

"Deferentially set yourself back" from the street urged Commissioner Anne Wagley. "It's going to look very extreme. The massing looks too much like a dormitory."

"To acknowledge the City Club along the street is a pretty important gesture to make," said Chair Gary Parsons in the same vein.

Parsons urged the design team to make the east end of the building along Durant, adjacent to the City Club, somewhat shorter. "We looked at that," Hudson said.

Commissioner Steve Winkel asked that the stair towers projecting on top of the structure be less obvious. "We'll look at that," said Hudson.

Winkel also criticized the one story social hall structure in the design, calling it "suburban." "Looking at the mass of that building...too small to hold its own against the (adjacent) church. It has a very suburban character. It doesn't play well with either the church or the new building."

He urged the design team to look at making it a taller element. "I think when we come back we can present some different design concepts," Hudson said.

Commissioner Carrie Olson said of the presented design, "the building form and material palette is wild, it's just like carnival time...metal panels will never fly."

"That particular block has the best tower elements in all of Berkeley—Trinity, St. Mark's, the City Club. So to try to do a tower on this building is going to be difficult," she said, referring to the higher element in the design at the Durant / Ellsworth corner.

She echoed the other Commissioners in saying that the site "is not a transit corridor, it's not a hub" and should have a building that relates better to the freestanding institutional structures on the block.

"I get it," said Hudson. But, he added, "I don't know we can make everyone completely happy."

Olson added that she felt additions to the historic Westminster House and First Presbyterian Church of Berkeley in the same neighborhood had been successful and "in both of those cases the program of the institution was to restore their old building."

She noted that the developers had not mentioned in their presentation whether any restoration of the older St. Mark's building or parish house on Bancroft would benefit from the new building project.

Hudson said that St. Mark's had "asked to maintain the footprint of the parking structure and maintain 60 parking spaces" for the church use. There would be no on-site parking for the housing. He said the project is divided into residential tower and freestanding social hall because "we thought it made the most sense to keep those elements separate."

"When we got involved with the project we were very cognizant of our neighbors," Hudson said. He said St. Mark's was "trying to figure out how to continue to operate and meet their religious mission. They provide housing for homeless teens, they provide a meal service for the homeless, they provide health services for the homeless."

The proposed development would yield income for St. Mark's. Hudson said that the program of housing came about "to generate the sort of income St. Mark's needs to generate." "How do you build something that makes economic sense?"

Hudson said, "We originally had a design from Kirk Peterson that we thought was competing with the other buildings" including St. Mark's and the City Club. Erick Mikiten is currently their project architect. He was not at the LPC meeting.

"We'll be very receptive to design comments," Hudson said. "We're hearing what everyone says."

After listening to the Commissioner comments Hudson said "what we've spent a fair amount of time on is looking at different architectural treatments of additions to historic buildings." But "I'm sort of hearing 'have some of the traditional forms'" in the design, he added.

Since there was not a public hearing scheduled on this project, there were no comments from the public allowed when the item was discussed.

Several members of the public (including this writer) spoke about the project during the general Public Comment period at the beginning of the LPC meeting.

John English said, "one of the nice things about the City Club is that you can see it in the round...if this new building is built most of the west façade will be blocked. You won't see it any more."

"I don't think that the proposed project should come any closer to Durant than the nearest wing of the City Club." "This is not a commercially zoned avenue like San Pablo; this is a residential zone where buildings are supposed to have setbacks. This large building is being crowded into the south end of this property."

This writer also criticized the massing of the design, urging that the building be more articulated and avoid having one long wing right along Durant Avenue. I argued that the program could be met by incorporating the one story social hall into the base of the larger building and breaking up the mass of the larger structure.

I said that the design proposed would be a decent building along a commercial corridor such as Shattuck or University Avenue, but was not appropriate for this special block which is occupied by extremely important institutional buildings, all of them free standing, with setbacks from the street and each other.

Celia McCarthy read a statement on behalf of the Landmark Heritage Foundation at the Berkeley City Club, saying that the Club was built "to provide a refuge" and "provide residents with an atmosphere of seclusion and quiet." She noted that the City Club was not built with the assumption that another large structure would someday be created immediately next door to the west.

At the time the Club was constructed there were three large wooden houses on what is now the St. Mark's parking garage site.

The Landmark Heritage Foundation letter asked that story poles be built on the site to "better assess the effects of the project on views from the BCC and shadows on the BCC."

The Hudson McDonald project will next go to the City's Design Review Committee for their review.

North Berkeley Library

Commission review of the proposed addition to the North Berkeley Public Library, as well as planned interior renovations, came to a quiet partial conclusion at this meeting as Kathleen Malstrom from Architectural Resources Group presented revised plans for the addition.

The design team has dropped the more controversial elements of the design.

They "eliminated the overhang of the second floor of the addition" said Malstrom, and put the Josephine street wall of the addition in the same plane. "Now they (the two floors) align and everything is orthogonal to the design of the original building."

Malstrom said that bringing the new basement level out to the same plane as the new second floor allowed some further, positive, rearrangements of the interior spaces including moving the manager's office to the rear of the building.

The elevator in the addition is now wrapped around by the stairs rather than against the exterior wall.

Commissioners responded favorably to the changes.

"I like the design much better, it's simple I think it works" said Austene Hall. "Your interior design works really well."

"Thank you, I'm very pleased," said Commissioner Antoinette Pietras to Malstrom. "I know it was a lot of work."

Susan Bailey, whose father designed the library while working in the office of James Plachek, said "I really think what has been done is so much better," but also expressed concern about the appearance of the window frames in the new curtain walls that will connect the original building to the addition.

Malstrom and the Commission discussed those windows at length and the Commission ultimately seemed pleased. Malstrom noted that it is hard in drawings to show the exact appearance of window glass.

Commissioner Carrie Olson also asked Malstrom to make sure that any replacement sidewalk in front of the building is tinted the proper color to match the historic sidewalks in the neighborhood. Malstrom also noted that after consultation with City staff the design team had eliminated a proposed sidewalk on the Josephine Street side of the building.

On the motion of Commissioner Robert Johnson, the Commission unanimously endorsed the revised design. Some design details will be brought back to the Committee for later review.

Olson—who also sits on the City's Design Review Committee—said that the LPC approval essentially completes preliminary design review for the building. Details such as exterior paint colors will still have to come back to the Commission for discussion and approval.

South Berkeley Library

The Commission briefly heard comments from Berkeley Public Library staff about plans for the South Berkeley Library. The 1960s building has problems with accessibility, ability to accommodate today's program, and seismic strength, said a library staffer.

"For all these reasons the Board of Library Trustees voted we should proceed with an all new building on the site."

She said that the Library would be undertaking a focused EIR on the development. In response to a question about whether the Library could demolish the building when the bond funds appropriated for the project referred to renovation, another library staffer said "we did talk to the City Attorney's office and they did tell us we could build a new library with the bond funds."

Commissioners asked that the Library work to salvage and reuse materials from the existing building in the new construction.

In terms of official action by the LPC, "I think what we do in this case is nothing," said Chair Gary Parsons. Which is what they did.

Commissioner Carrie Olson temporarily left the meeting during this discussion.

2707 Rose Street

Commissioners briefly talked about the controversial new house approved for 2707 Rose Street in north Berkeley. Chair Gary Parsons said that the LPC's letter to the City Council about flaws in the application review process for the project "not only fell on deaf ears, but was prevented from being heard. And we were reminded by the Mayor that it's the Council that makes landmarks."

There was a brief debate amongst Commissioners when Commissioner Miriam Ng said she felt the letter from the LPC to the Council on 2707 Rose did not reflect what the Commission had discussed. Commissioner Anne Wagley who drafted the letter strongly defended the wording, saying the letter included exact statements she read to the Commission, and was reviewed by the Chair and Commission Secretary before it was sent. "It was verbatim. We didn't vote on it but we discussed it."

Commissioner Carrie Olson said the City Council rejection of the LPC concerns was "an eye opening experience." Parsons added, "The Mayor didn't allow the letter to be read at the meeting." "We have to watch for similar things happening in the future."

Other Business

In other business, the Commission briefly discussed storefront signage in one of the commercial spaces in the Shattuck Hotel building and gave approval to proposed signage, with some modifications.

Commission Secretary Jay Claiborne gave a staff report in which he noted that some Commissioners will be meeting with the Berkeley Historical Plaque Project in mid-May, and that the Berkeley City Club is turning 80 this year, and has a series of events.

Claiborne said that Commissioners and the public should understand that written correspondence to the Commission or the City Council becomes part of the public record, whether it's a letter or an e-mail. He said there had been concerns about identity theft involving people who had put their addresses and contact information in their correspondence. "Once it's there (submitted to the City), it can't be removed."

Claiborne also asked Commissioners to consider ways to cut costs. "We're in a real cost sensitive mode," at the City, he said. He said that distributing printed agenda packets to the Commission was expensive and "we're trying to see if there are ways to reduce that cost."

V Information, Item C
Attachment 2
Berkeley Daily Planet 05/11/2010

He asked that Commissioners individually consider whether they would be able to pick up their packets from the City, rather than having the City pay to have them hand-delivered, and whether any individuals on the Commission would be willing to receive electronic agenda packets rather than paper ones. Some were, others weren't.

The Commission also briefly discussed ideas for future Commission training sessions. Training on how to write a historic district application or landmark application, and how the Mills Act works, were suggested.

Finally, the Commission deleted from future agendas outdated subcommittees for 2208-10 Shattuck, 2237 Shattuck, and 2130 Center Street.

Steven Finacom has written for the Planet on historic and feature topics. At the meeting discussed in this summary he made public comments on three of the items: the North Berkeley Library; the St. Mark's development; the YWCA landmark proposal.

V Information, Item C

Attachment 2

Berkeley Daily Planet 05/11/2010

Opposing Zoning Ordinance Changes Regarding Demolishing Libraries

By Peter Warfield
Tue May 25 15:05:00 -0700 2010

This is a letter Library Users Association sent to the Planning Commission expressing concern about the Berkeley Public Library's product and process for carrying out branch library renovations under Measure FF and the consequent concerns about granting the Library special exemptions from the customary scrutiny that its current and future building projects would undergo:

Honorable Members:

As supporters of good libraries and good library service, we respectfully oppose granting the above-referenced zoning changes as a kind of partial zoning blank check for current and as yet unspecified future "improvement projects," as your public notice refers to them, by the Berkeley Public Library, and we ask you not to approve the amendments at your May 26, 2010 meeting or at any other meeting.

Our primary reasons are twofold:

1. ***There is at least serious question as to whether the Library is doing the right thing with its planned renovations,*** and instead degrading and dumbing down libraries through a book de-emphasis program that appears to be well along in the planning stages. Despite a small increase in floor space, Claremont Branch is to receive a 23% decrease in linear feet of shelving. West Branch is to receive 50% more floor space, but only a 3% increase in shelving.

2. ***The Library has misrepresented its plans and misled the public with respect to the facts about its plans.*** As a consequence,

the Library needs far greater scrutiny for its actions, rather than another opportunity to evade accountability.

Some may argue that surely the Library has in the past fully reported, and would in future fully describe, its plans in public - but my personal experience at last week's meeting of the Board of Library Trustees (BOLT) says otherwise.

WEST BRANCH

The architect's presentation on West Branch plans at the May 12, 2010 BOLT meeting showed a new building - and a small portion of one chart showed a **50% increase in floor space but only a 3% increase in linear feet of shelving** for books and materials. These percentages, which represent a de-emphasis on books, were nowhere shown or mentioned in the agenda packet for the meeting, which included a memo to the Trustees from Director of Library Services Donna Corbeil, plus three attachments: a 4-22-10 Community Meeting announcement, meeting notes from the meeting, and eight pages of the architect's "Design Schemes" and "Schematic Designs." Neither the meeting announcement nor the notes, which included summaries of what the architects said, made any mention of specific shelving statistics. (The notes said there were "7 non-library attendees, over 1/2 were first time attendees.")

In the meeting room was a glossy, color booklet apparently prepared by the library, titled "Shaping the Future of Your Neighborhood Library; the Berkeley Public Library Branch Libraries Facilities Master Plan" (SFYNL), which purported to present a "summary of the Facilities Master Plan and the promise it brings for our branch libraries." Neither the planned demolition of the West branch nor the book de-emphasis were even hinted at in the Library's booklet. Instead the booklet boasted that the branch "In May of 2003, was designated by the City Landmarks Commission as a 'Structure of Merit.'" A second page says, "The recommended RENOVATIONS will add much-needed space." (Emphasis added.)

CLAREMONT BRANCH

The May 12, 2010 BOLT meeting continued with a different architect's presentation on Claremont Branch renovations. No statistics were presented about such basic aspects of the renovation as floor space increases/decreases, shelving, etc. Only after two members of the public complained about a floor space reduction for children, and book reductions generally, did the library director acknowledge that some details could be found in the agenda packet. *A page on "Ex-*

isting Vs. Proposed Conditions" revealed adult book shelving is to be cut by 27%, and overall shelving reduced 23%. The Library's booklet, SFYNL, says nothing about Claremont's shelving reductions - instead, it says, "The branch boasts a large collection...." and it promises "a more efficient interior layout."

We note that the library's plan to cut 913 linear feet of shelving from Claremont's current listed total of 4,027 was buried in a quarter-inch thick agenda packet, and is equal to eliminating more than 60 book-cases, each one three feet wide and five shelves high.

The Berkeley Public Library Foundation's full-size color fundraising brochure, copies of which were also on the table at the meeting, is also misleading. The title is, "Four Branches, One Goal; the Neighborhood Libraries Campaign." It *makes no mention of the planned book reductions at Claremont Branch and the book de-emphasis in West Branch*, although it does reference "replacement of the current [West Branch] building with a brand new building." For Claremont Branch, the brochure specifically praises written materials as follows: "Claremont's collection - strong in travel, art, bestsellers, literary fiction, magazines, and newspapers - will be more accessible with the help of this [fund-raising] Campaign." And on the opposite page, the brochure highlights in large type, "Last year, neighborhood library users checked out 875,000 items - books, DVDs, other media, and more." (Emphasis in the original.) *But nothing is said about Claremont's many planned reductions in specific categories of shelving:* 42 linear feet cut from Children's Books, and 30 feet cut from Children's A/V; Teen Books + A/V are to be cut by 105 linear feet. Adult Books are to be cut by 607 linear feet (from 2264, a 27% reduction). Adult Magazines are to be cut by 80 feet. Adult A/V cut by 172 feet (of an existing 252 - a 68% reduction). Lighter reading gets increased shelf space: Children's Magazines, and Teen Magazines are increasing by 12 and 36 linear feet, respectively. The only other increase in shelving is +75 feet for holds, up from zero - these are materials obtained from other branches or library systems when not available at the branch.

The May 12, 2010 BOLT agenda packet included notes of a March 31, 2010 community meeting on Claremont Branch's Design Development. The notes show "16 non-library audience members" attended. Of 15 comments, both that were related to shelving and books commented negatively on the book and shelving reductions. The two pages

of notes do not say what, if anything, the public was shown or told about the reductions.

SUMMARY

While we have not yet reviewed renovation plans for the other two branches, we are very concerned that the product of at least these two library renovations appears to be a dumbing down of the service, while the Library's practices both un-inform and mis-inform the public. We therefore ask you not to allow less accountability than is currently required. We **urge rejection** of the proposed zoning amendments to Title 23 of the Berkeley Municipal Code for "Development Flexibility for Existing Public Libraries."

Library Users Association thanks you for your efforts on this matter.

Peter Warfield is Executive Director of the Library Users Association.

Email: [libraryusers2004 @ yahoo.com](mailto:libraryusers2004@yahoo.com)



BERKELEY PUBLIC LIBRARY

INFORMATION CALENDAR

June 9, 2010

TO: Board of Library Trustees
FROM: Douglas Smith, Deputy Director of Library Services
SUBJECT: CENTRAL LIBRARY LAYOUT CHANGES UPDATE

INTRODUCTION

This report provides an update on the plans for layout changes in portions of the Central Library resulting from the space planning study completed in 2009.

FISCAL IMPACT

This report has no fiscal impacts. Implementation of the described layout changes will require the expenditures listed below in the summary project budget. These costs will be paid from the carryover balance from prior years' untargeted gift funds (306).

BACKGROUND

Since reopening in early 2002 the Berkeley Public Library's Central Library has become a beloved downtown destination, heavily used by patrons numbering in the hundreds of thousands. Although in the years since its expansion, various onetime changes have been made to the location of some minor collections, the layout of the interior space of the Central Library remains essentially unchanged from what was developed a decade ago under the pressures of a tight construction timeline and patron expectations that differed from the present day. A comprehensive evaluation of the floor plan, patron wayfinding, furniture layout, placement of shelving, deployment of public computers, and service desk efficiencies has yet to be undertaken. Feedback from Library users—both informal and through survey instruments such as that used in 2008 for the Strategic Plan—as well as collection use statistics and staff observation have demonstrated a need to assess ways to ensure the best and most efficient use of the valued resource that is the Central Library and the space contained within its architectural program.

In 2008 the Library Board of Trustees approved a Strategic Plan that establishes the foundation for the provision of Library services to the community. Foundational principles identified in the Plan which relate directly to the Central Library include:

- Berkeley residents visit the Central Library to have quick and easy access to the wide variety of materials and information they need from their Library.
- The Central Library is a community destination, where citizens seek a welcoming, safe, functional, and comfortable environment, and within which collections are accessible, service points are user-friendly, navigation is uncomplicated.
- The Library provides lifelong learning and learning support—opportunities for self-directed learning and connections to formal learning programs through its multifaceted collections, dedicated spaces, and skilled staff.

- Patrons look to the Central Library's electronic resources, in particular its public access computers, as a means of quick and convenient access to online information and communications, and to bridge the digital divide caused by economic disparities in the community.
- The Library is viewed as an important resource for youth services, and a hub of activity for children, teens, and their guardians.

The strategic planning process included community surveys, focus groups, public forums, and staff work sessions. It was with these principles in mind that the decision to begin a customer improvements study of Central was made by Library management.

In November 2008 the Library contracted with Library consulting firm Page and Moris LLC to assist with a usability study of the first three floors of the Kittredge Building. A steering committee of Central Library staff from a variety of classifications and work assignments launched the project and undertook a public input process including surveys and focus groups. Working with the committee, the Page and Moris team developed and refined floor plan proposals over a series of work sessions. In early 2009 the Library's Deputy Director led presentations of the ongoing space planning developments to the Library Council and Library Management Team, and final recommendations were made in August 2009.

A June 2009 Library survey showed that many patrons of the neighborhood branch libraries intend to use Central while their home branch is closed for renovation in the coming years. This anticipated increase in visitation as a result of branch library closures, coupled with extant increases exemplified by a 21% increase in circulation since 2007, indicate the need to implement changes to improve seating availability, public computer oversight, and the locations of service desks and collections. A public workshop, in which a presentation of the space planning study and the suggested layout schemes was made by the project consultants and the Library's Deputy Director on September 21, 2009. A widely positive response was heard from the attendees as further public comment was gathered and questions answered.

CURRENT SITUATION AND ITS EFFECTS

Library staff evaluated individual recommendations within the study and selected from them specific improvements providing cost-effective solutions to the challenges presented by current and anticipated future use patterns, and which conform to the values and objectives contained within the Berkeley Public Library Strategic Plan. The layout changes are confined to the first three floors of the Kittredge building and are illustrated in Attachment 1.

These elements of the project include:

- Collections moved to more cohesive, accessible locations and made easier to locate:
 - All of the adult non-fiction classified in the Dewey 900s (History, Travel, Biography) will be consolidated in the 2nd floor Historic Reading Room, instead of being confusingly divided between the 1st and 2nd floors as at present.
 - The International Language Collections (Chinese, Spanish, Russian, French, Japanese, Arabic, Urdu) will be consolidated in one area of freestanding and wall shelves on the north side of the Historic Reading Room. This will include multiple formats—Books, DVDs, Videos, and periodicals—now dispersed in different areas and floors. The collections' shelving sequence will be easier to follow.
 - Magazines will be relocated to the 3rd floor to be combined in a general periodicals section with the existing newspaper collection, where comfortable new lounge seating will provide a welcoming place for browsers and laptop users. The current magazines will be shelved on attractive face-out wall shelving.
- Creation of a popular materials area of high-circulating collections near the 1st floor entry: DVDs, videos, audio books, new fiction and new non-fiction will be housed on

rearranged shelving and gondola-type display units in the area adjacent to the main entrance. Existing shelving will be divided and repositioned in new layouts to better facilitate visibility and traffic flow through these popular, heavily-browsed materials.

- Public computers changes: these will be consolidated on the 2nd floor. The 14 computers now located in the 3rd floor mezzanine will be integrated into the 26 currently on the 2nd floor, with privacy barriers installed between them. This will improve the ability of staff to assist computer users and confine public computing activities in a more focused area of the building. Computers designated for teen use will remain in the Teen Room.
- Service desk changes:
 - The 3rd floor Paging Desk, a location that is underutilized but has been staffed for the full schedule of open hours, will be removed to make room for the periodicals seating and wall shelving. Staff from this service point will be redeployed to assist computer users on the 2nd floor.
 - The Information Desk will be removed, its function moved closer to the adult non-fiction and fiction collections, and co-located at the same highly-visible location with the Circulation/Check-out Desk. The new Circulation/Information counter will be located a few feet to the east of the current Circulation Desk. Because it will be assembled from materials recycled from the current Paging and Circulation Desks, the appearance of this new counter will conform to existing finishes and countertops.
 - A new counter to accommodate a greater number of self-check machines will be built adjacent to expanded shelving for patron reserves.

The project work will not require building closures and disruption to routine Library services/operations will be minimized to the extent possible. An intermittent Building Maintenance Supervisor, Michael Pabros, is acting as project manager under the direction of the Deputy Director and is developing the vendor scopes for the furnishings to be purchased, a project budget, and timeline.

- The project timeline is expected to cover the months of July, August, and September 2010, beginning with the reconfiguration of the 3rd floor in mid-July. The work to be done on the 1st floor—including dismantling of service desks and installing the new Info/Checkout desk—is projected to take place from the 2nd week of August through the 2nd week of September.
- Summary project budget (estimate):

Project management	\$30,000
Furnishings & shelving	85,000
Contract labor	25,000
Electrical contractor	6,500
Shelving moves	15,000
Collection movers	10,000
Library personnel	15,000

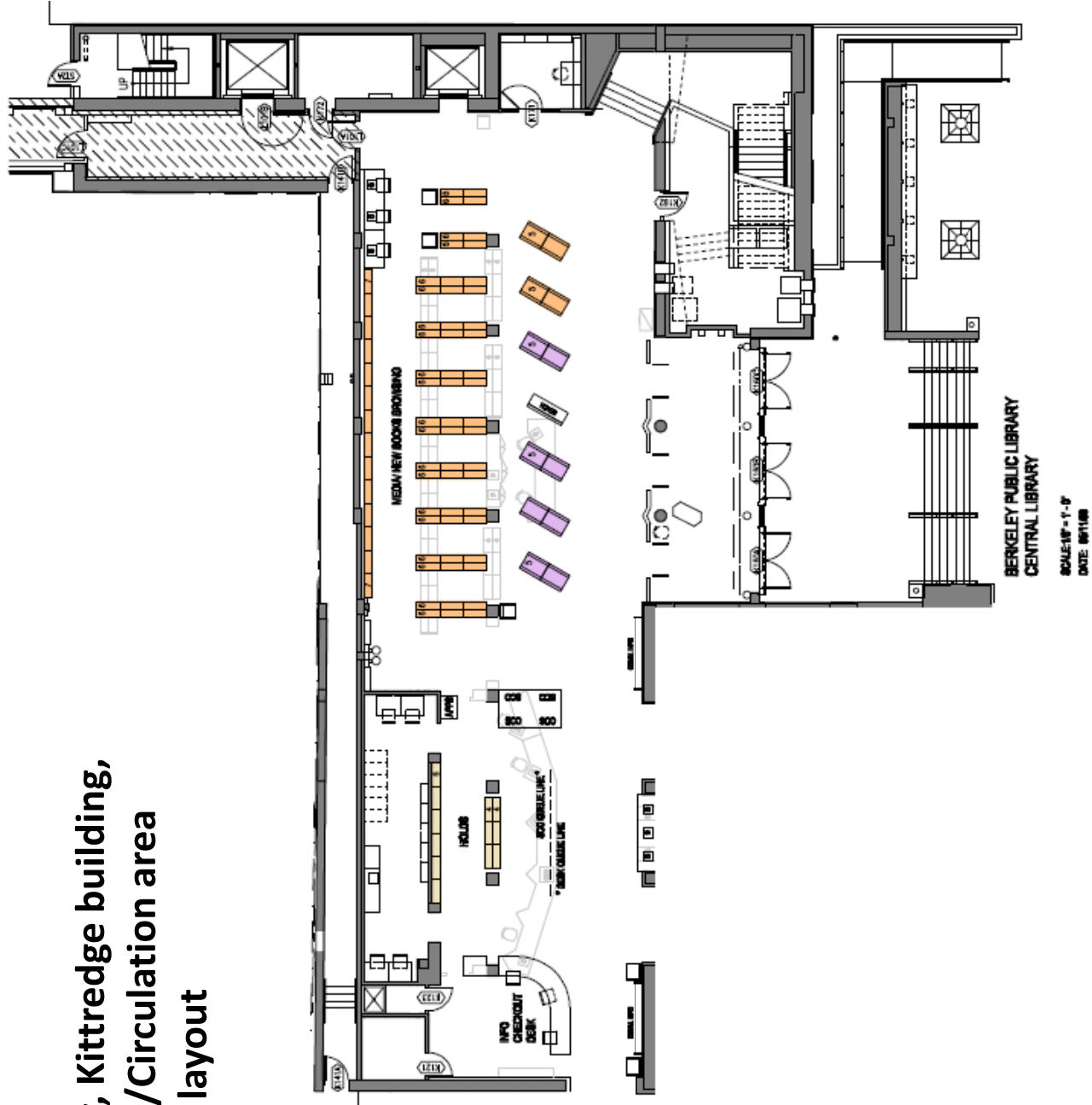
FUTURE ACTION

An update on the completed Central Library layout changes will be presented to the Board of Library Trustees at a meeting later in 2010. Updates on any subsequent phases deriving from additional aspects of the space planning study will be presented as needed at future meetings.

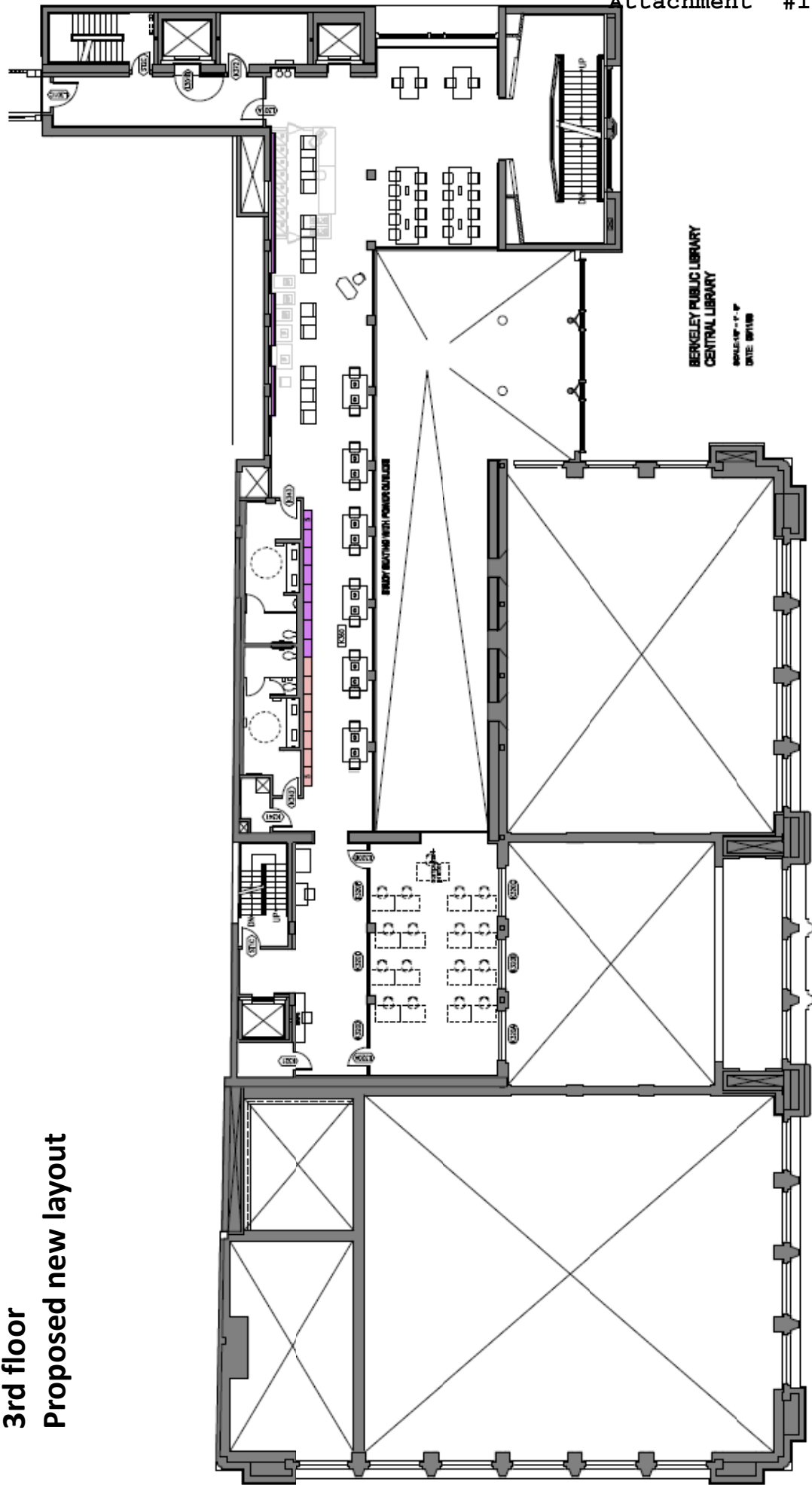
Attachments:

- 1) 1st and 3rd Floor Plans

Central Library, Kittredge building,
1st floor lobby/Circulation area
Proposed new layout



Central Library, Kittredge building,
3rd floor
Proposed new layout





BERKELEY PUBLIC LIBRARY

INFORMATION CALENDAR

June 9, 2010

TO: Board of Library Trustees
FROM: Erica Glenn, Senior Librarian for Children's Services
SUBJECT: CHILDRENS SUMMER READING PROGRAM AT BERKELEY PUBLIC LIBRARY

INTRODUCTION

This report provides information on the 2010 Children's Summer Reading Program.

FISCAL IMPACT

This report has no fiscal impacts.

BACKGROUND

The Berkeley Public Library's summer reading program is an important and integral part of our programming for children. Studies have shown that children who do not read during the summer tend to lose literacy gains that they have achieved during the school year when compared to children who continue to learn throughout the summer.

Be Creative @ Your Library, The Berkeley Public Library's 2009 Summer Reading Program had a total of 1403 participants entering grades 1-8, with a 53% rate of completion. We also had 56 middle school students sign up to volunteer for 5 hours at Berkeley Public Library locations as Student Friends volunteers. Their tasks included writing peer book reviews, helping set up chairs for programs, cleaning book covers, and writing thank you letters to the multiple community sponsors who donated prizes for the summer reading program. 83% (47 students) who signed up as Student Friends completed the program.

CURRENT SITUATION AND ITS EFFECTS

This year's summer reading program, *Make a Splash, Read!* runs from June 18 through August 14. Children's Librarians will visit kindergarten through fifth grade classes to promote reading for fun during the summer and to booktalk exciting new fiction and non-fiction titles. Our Student Friends program, open to students entering grades 6-8, will continue as well. Our programs this summer, to name a few, include the interactive and informative musicians Zun Zun, sharing songs about water and the environment, Halau O' Keikiali'i, who will share the hula, Hawai'iian culture and storytelling, and our Science Festivals at Central, North and West, which will be presented by the Lawrence Hall of Science and will introduce 5 new titles to our popular circulating science kits. We are also discussing the possibility of having a book-sharing program this summer with BUSD teachers where teachers, school librarians and Berkeley Public Library

Children's librarians discuss new fiction for children. Planning, implementing, and reporting on the Summer Reading program is essentially a year-long task. When the program ends in August, we will collect data for our statistics and to make a report to the California State Library in September. Planning for the 2011 Summer Reading program will begin in late fall, 2010.

FUTURE ACTION

Updates on the completed Summer Reading program will be provided as part of future monthly reports to the board from the Director of Library Services.

Attachments:

1. *Make a Splash, Read!* Brochure
2. *Make a Splash, Read!* Bookmark

Make a SPLASH READ!

Berkeley Public Library

Summer Reading Game 2010

For kids entering grades 1 - 8

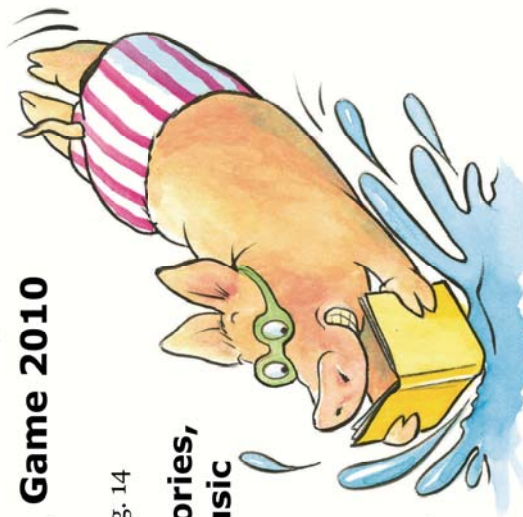
Friday, June 18 - Saturday Aug. 14

Critters, clowns, stories, magic, puppets, music and more!

Student Friend Volunteers

For kids entering grades 6-8.

Sign-ups begin June 18



510.981.6223 bplkids@ci.berkeley.ca.us

The 2010 Summer Reading Program is sponsored by the Friends of the Berkeley Public Library and other community sponsors, including the Lawrence Hall of Science, Bay Area Discovery Museum, Pegasus Books, Albany Bowl and the Oakland/Alameda Ferry.

Summer Reading Game 2010: *Make a Splash: Read!*

Who: Kids entering grades 1-8

When: Friday, June 18th – Saturday, August 14th

How: Players must visit the library at least three times PLUS:

read 10 books OR read 1,000 pages OR read for 10 hours

Win: A free ticket to the Lawrence Hall of Science AND choose one of the following:

- A brand new paperback book
- A gift certificate to a bookstore (Pegasus Books OR Friends of BPL Store)
- A free game of bowling at Albany Bowl
- A free round trip ferry ride for the winner and an adult
- A pass for 5 to the Bay Area Discovery Museum in Marin
- Choose between a cool stuffed summer raccoon and a folding flying disk for summer fun!

(Each of these prizes are available while supplies last)

Puppet Art Theater

Tommy's Pirate Adventure

- Sat. June 5 – 10:30 am @ Central
- Fri. July 9 – 3:30 pm @ North

Daffy Dave

Comedy, magic, juggling, and music!

- Mon. June 21 – 10:30 am @ South



Zun Zun

Celebrating the environment and Latin American culture through music!

- Mon. June 21 – 6:30 pm @ Central
- Tues. July 13 – 10:30 am @ West
- Tues. July 13 – 3:30 pm @ North
- Wed. July 14 – 3:30 pm @ South
- Wed. July 21 – 3:30 pm @ Claremont

Group leaders:

Reservations are required for groups.

Call in advance to see if space is available.

Cotton Candy Express Music

Groove along with this fun, interactive show

- Fri. June 25 – 3:00pm @ North



Adam Miller

Legendary folksinger, storyteller, and autoharp virtuoso.

- Thurs. June 24—6:30 pm @ West

The Gnome Show

A puppet show about a gnome and his magical journey

- Mon. Jun. 28—10:30 am @ South

Halau O Keikiali`i

Come see and learn the hula from this acclaimed halau

- Wed. Jun. 30—4:00 pm @ Central

Courtney Kolb Magic

A wonderful combination of comedy, magic, puppets, and stories!

- Wed. July 7—3:30 pm @ Claremont
- Mon. July 12—3:30 pm @ South
- Mon. July 19—3:30 pm @ North
- Tues. July 20—2:00 pm @ Central
- Tues. Aug. 3—10:30 am @ West

Wildlife Associates

Meet a variety of animals, insects, and birds!

- Mon. July 26—10:30 am—Bay Area Wild @ South
- Wed. July 28—10:30 am—Creepy Critters @ Central
- Thurs. July 29—3:30 pm—Predators and their Prey @ North
- Tues. Aug. 10—10:30 am—This Living Earth @ West

LHS Science Festival: What's Matter?

Try out fun science activities

- Sat. July 17—2:00-4:00 pm @ Central
- Tues. July 27—11-12:30 pm @ West
- Sat. Aug. 7—10:00-11:30 am @ North



Charles the Clown

The hilarious rhyming clown!

- Sat. Aug. 7—10:30 am @ Central

Sadako and the 1000 Paper Cranes

Commemoration of Peace Day

Learn to fold origami cranes, hear playreaders tell the story of Sadako, and listen to the beautiful music of the koto, featuring Shirley Kazuyo Muramoto and Brian Mitsuhiro Wong.

- Monday August 9—4:00-6:30 pm @ Central

Help us fold 1,000 cranes to send to Japan in the spirit of peace and brotherhood!

Prairie Rose Band

Folk and cowboy songs with a children's twist!

- Wed. Aug. 11—3:30 pm @ Claremont

P&T Puppets: The Nightingale & the Ugly Duckling

Puppets perform two classic fairy tales

- Wed. Aug. 18—3:30 pm @ Claremont



Student Friend Volunteers

Kids entering grades 6—8 are invited to be a library volunteer for a total of five hours for the summer.

Sign up at your local library beginning **June 18th!**

Berkeley Public Library

Contact us for a listing of programs by location or for more information:

- Central Children's Library * Kittredge @ Shattuck (4th floor), (510) 981-6223
- Claremont Branch Library * Benvenue @ Ashby, (510) 981-6280
- North Branch Library * Hopkins & The Alameda, (510) 981-6250
- South Branch Library * Russell @ MLK Jr. Way, (510) 981-6260
- West Branch Library * University @ San Pablo (510) 981-6270

http://www.berkeleypubliclibrary.org/children/childrens_event_calendar.php

Wheelchair accessible. To request a sign language interpreter, real-time captioning, materials in large-print or Braille, or other accommodations, please call (510) 981-6107





FUTURE ACTION

Updates on the completed Summer Reading program will be provided as part of future monthly reports to the board from the Director of Library Services.

Attachments:

1. Teen Summer Reading Flyer

Berkeley Public Library Presents

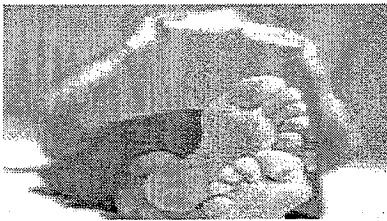
TEEN SUMMER READING

Read Books...

Friday, June 18th to Saturday, August 14th

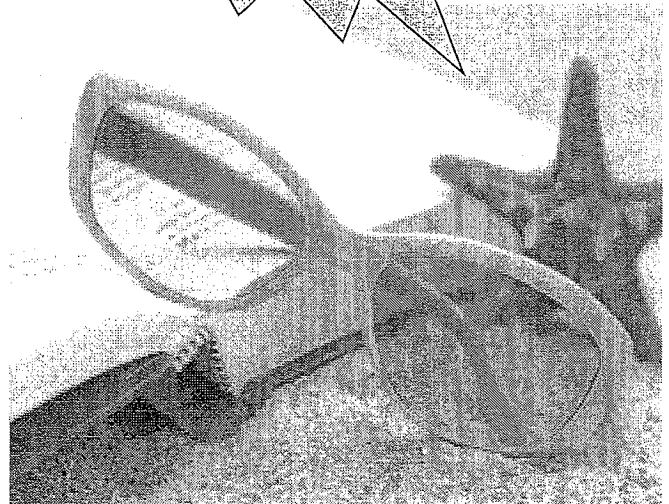
Write Reviews...

Win Prizes!



How it works:

- Sign up at any Berkeley Public Library!
- Turn in at least one book review and receive a free book, a \$5 Pegasus Books coupon, AND an entry in the teen summer raffle!
- Each review entered after that will get you another entry in the raffle.
- Raffle prizes include flash drives and gift cards for food, books, movies, and music.
- Prizes available while supplies last.
- www.berkeleypubliclibrary.org/teens



Plus: Come to awesome library events all summer long!

Sponsored by the Friends of the Berkeley Public Library,
Pegasus Books, Almare Gelato, Amoeba Music, Comic Relief,
Half Price Books, Moe's Books, Mrs. Dalloway's and Tapioca Express Berkeley



BERKELEY PUBLIC LIBRARY

INFORMATION CALENDAR

June 9, 2010

TO: Board of Library Trustees
FROM: Joy Shioshita, Senior Librarian for Teen Services
SUBJECT: TEEN SUMMER READING PROGRAM AT BERKELEY PUBLIC LIBRARY

INTRODUCTION

This report provides an overview of the upcoming teen summer reading activities at the Berkeley Public Library.

FISCAL IMPACT

This report has no direct fiscal impact. Incentive prizes and special programs involving a hired performer are funded by the Friends of the Berkeley Public Library. Additional raffle prizes have been donated by local businesses: Almare Gelato, Amoeba Music, Comic Relief, Half Price Books, Moe's Books, Mrs. Dalloway's, Pegasus Books, and Tapioca Express Berkeley.

BACKGROUND

The library has a long-standing tradition of presenting an annual teen summer reading program. The program involves recreational reading and incentive prizes to encourage reading during the months when school is out, while also fostering use of the library's other resources. The program's structure and rewards have varied over the years.

CURRENT SITUATION AND ITS EFFECTS

Teen Services is coordinating 2010 teen summer reading, which begins Friday, June 18th and ends Saturday, August 14th. Special events include a rock concert by the Twilight band The Cullens, juggling and beatboxing performances, a chocolate extravaganza, and craft activities at multiple locations. Teens who register for the reading game will receive a keychain wallet imprinted with artwork by one of the library's teen student workers. Those who complete book reviews (online or on paper) will receive a free book. While supplies last, winners also will receive a \$5 coupon for Pegasus Books. Each completed book review counts as an entry in the weekly teen summer raffle, which offers a \$50 gift card as an end-of-summer grand prize. Local businesses have generously donated gift cards or certificates for the raffle. Teen summer reading is described in greater detail in Attachment 1, the Teen Summer Reading Flyer.

Free Events @ Berkeley Public Library

Central Library

2090 Kittredge Street / 510-981-6100

Twilight Band--The Cullens

Saturday, June 19 at 1:00 PM

Rock out at the library!

Chocolate Extravaganza

Wednesday, July 28 at 4:00-5:00 PM

Taste different varieties of chocolate, play chocolate-themed games, and win chocolate prizes.

Sadako and the Thousand Paper Cranes

Monday, August 9 at 4:00-6:30 PM

Fold origami cranes, watch a live performance of the story, and listen to koto music to celebrate Peace Day.

Claremont Branch

2940 Benvenue Ave. at Ashby / 510-981-6280

Teen Playreaders

Wednesdays at 4:30-6:00 PM

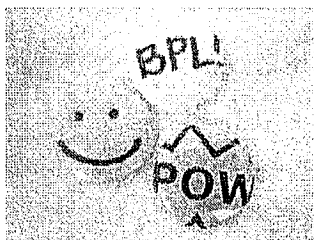
A fast-paced reader's theater group.

Refreshments provided. All teens welcome!

North Branch

1170 The Alameda at Hopkins / 510-981-6250

Teen Chess Club – Call for details



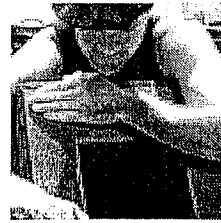
Button-Making Workshops

Create your own 1" round button pins.

Wednesday, July 14 at 4:00-5:00 PM at Central

Friday, July 16 at 2:00-5:00 PM at South

Tuesday, July 20 at 3:00-5:00 PM at Claremont



Bronkar's Circus of Sound

Juggling, beatboxing, and body percussion.

Visit bronkarlee.com for more info.

Saturday, July 17 at 2:00 PM at West

Saturday, July 24 at 2:00 PM at South

Wednesday, August 4 at 3:30 PM at Central

South Branch

1901 Russell Street at MLK / 510-981-6260

Games!

Thursdays at 3:30-5:00 PM

Challenge your friends at a variety of games, from Nintendo Wii to cards to board games.

Anime Club

Come watch the best in Japanese animation!

Keep an eye out for dates.

West Branch

1125 University Ave. / 510-981-6270

Teen Drawing Club – Call for details

All events sponsored by the

Friends of the Berkeley Public Library

If you have questions about any programs, contact the hosting library, call 981-6147, or e-mail bplteens@ci.berkeley.ca.us

Wheelchair accessible. To request a sign language interpreter, real-time captioning, materials in large print or Braille, or other accommodations for these events, call 510-981-6107 or 510-548-1240 (TTY) one week before the program. Please do not wear perfumes or scents to public performances. 6/10

Communications

Communications are not published to the Berkeley Public Library's website.

Copies of individual communications are available for viewing at the Berkeley Public Library Administration Office and during the Board of Library Trustees meeting in the Public Viewing Binder.