



BERKELEY PUBLIC LIBRARY BOARD OF LIBRARY TRUSTEES

REGULAR MEETING
MAY 12, 2010

AGENDA
6:30 PM

SOUTH BRANCH
1901 RUSSELL STREET

The Board of Library Trustees may act on any item on this agenda.

I. PRELIMINARY MATTERS

- A. **Call to Order**
- B. **Public Comments (6:30 – 7:00 PM)**
(Proposed 30-minute time limit, with speakers allowed 3 minutes each)
- C. **Report from library employees and unions, discussion of staff issues**
Comments / responses to reports and issues addressed in packet.
- D. **Report from Board of Library Trustees**
- E. **Approval of Agenda**

II. BRANCH PROJECT ARCHITECT PRESENTATIONS

- A. **Measure FF West Branch Library Update**
 - 1. Presentation by Harley Ellis Devereaux / GreenWorks Studio on the Schematic Design Phase; and Staff Report on the Process, Community Input and Next Steps.
 - 2. Public Comment (on this item only)
 - 3. Board discussion
- B. **Measure FF Claremont Branch Library Update**
 - 1. Presentation by Gould Evans Baum Thornley Architects on the Design Development Phase; and Staff Report on the Process, Community Input and Next Steps.
 - 2. Public Comment (on this item only)
 - 3. Board discussion

III. PRESENTATIONS

- A. **Quarterly Branch Renovation Program Update** by Steve Dewan, Kitchell CEM
- B. **Proposed Bond / Measure FF FY2011 Mid-Biennial Budget Update**

IV. CONSENT CALENDAR

The Board will consider removal and addition of items to the Consent Calendar prior to voting on the Consent Calendar. All items remaining on the Consent Calendar will be approved in one motion.

- A. **Approve minutes of April 14, 2010 Regular Meeting**
Recommendation: Approve the minutes of the April 14, 2010 regular meeting of the Board of Library Trustees.
- B. **Resolution of Gratitude to Jane Scantlebury**
Recommendation: Adopt a resolution expressing gratitude to Jane Scantlebury, who served as a Librarian for the Berkeley Public Library from September 1984 to April 2010.
- C. **Collection Development Policy**
Recommendation: Adopt a resolution approving the Collection Development Policy for the Berkeley Public Library.

V. INFORMATION REPORTS

- A. Update on the Branch Bond Program**
Discussion of staff report on status of implementation of the Measure FF branch improvement program, to include update on Request for Proposals, schedule, and budget.
- B. May 2010 Monthly Report from Library Director**
 - i. Library Development
 - ii. Professional Activities
 - iii. Programs, Services and Collections
 - iv. Personnel
- C. Library events:** Calendar of events and press releases for various Library programs are posted at <http://www.berkeleypubliclibrary.org>
- D. FY2010 Third Quarter Budget Review**
- E. Audit Suggestions for Fiscal Year 2011**

VI. AGENDA BUILDING

The next meeting will be a Special Meeting held at 6:30 p.m. on Wednesday, May 25, 2010 at the **Northbrae Community Church, 941 The Alameda**, Berkeley.

VII. ADJOURNMENT

Written materials may be viewed in advance of the meeting at the Central Library Reference Desk (2090 Kittredge Street), or any of the branches, during regular library hours.



"This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6342 (V) or 981-6345 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting."

I hereby certify that the agenda for this regular meeting of the Board of Library Trustees of the City of Berkeley was posted in the display cases located at 2134 Martin Luther King, Jr. Way and in front of the Central Public Library at 2090 Kittredge Street, as well as on the Berkeley Public Library's website on May 6, 2010.

//s//

Donna Corbeil, Director of Library Services
Serving as Secretary to the Board of Library Trustees

For further information, please call (510) 981-6195.

COMMUNICATIONS

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. **Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record.** If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information.



BERKELEY PUBLIC LIBRARY

PRESENTATION CALENDAR

May 10, 2010

TO: Board of Library Trustees

FROM: Donna Corbeil, Director of Library Services

SUBJECT: MEASURE FF WEST BRANCH LIBRARY PROJECT UPDATE: REPORT ON SCHEMATIC DESIGN PHASE

INTRODUCTION

In November 2008 voters approved Measure FF, a Library bond to renovate, expand and make seismic and access improvements at the four neighborhood branch libraries. Since that time the board has overseen the selection of four design firms, one for each project. Harley Ellis Devereaux (HED) with GreenWorks Studio is the selected design firm under contract to address the needs of the West Branch Library located at 1125 University Avenue; the consultant's contract commenced on September 25, 2009.

BACKGROUND

At the Saturday, February 6, 2010 BOLT Special meeting, Harley Ellis Devereaux / GreenWorks Studio design team members made a presentation on three possible conceptual schemes. At the February 10, 2010 meeting, the board voted to pursue an option that would result in an all new building on the site. The discussion continued at the March 10, 2010 regular BOLT meeting of whether to pursue a one-story or two-story new facility. The board concluded the discussion with action, by adopting a resolution, R10-018 to pursue a single-story scheme for the West Branch Library. Past board packets are available online at: http://www.berkeleypubliclibrary.org/about_the_library/bolt/bolt.php.

Based on the input provided by the Berkeley Public Library Board of Library Trustees (BOLT) at the March 10th meeting, HED was directed by staff to proceed with schematic design for an all new one-story library on the project site.

Per the contract, the consultants prepared a final conceptual design package for the construction of a new West Branch Library structure; completed a preliminary LEED checklist, and engaged a professional cost estimator to prepare order of magnitude construction estimates for this design. Deliverables received during this period were *West Branch Library Concept Design Report, March 22, 2010*.

In January staff transmitted to the design consultant the approved, *West Branch Library / Berkeley Reads, Berkeley Public Library Building Program, January 2010*, prepared by Page + Moris LLC.



CURRENT SITUATION

The West Branch project is in the schematic design phase. During this phase the consultant attended and participated in meetings and discussions with the City's Planning and Building departments to review compliance status and begin to secure necessary approvals. Efforts related to achieving a sustainable design and LEED rating, including holding a preliminary LEED charette in order to ensure a minimum Silver LEED rating for the project will continue. The branch is still assumed to be a NZE (net zero energy) project, the consultant continues to work on this effort.

The COB Planning Department staff has informed the library that they will selection a firm to conduct an EIR (Environmental impact report), focused on the historical resource aspects of the building. The project budget and timeline has accounted for this activity.

Michael Buhlander AIA from Harley Ellis Deveraux has replaced Sylvia Wallis on the West Branch project. Mr. Buhlander has extensive design experience including library construction.

COMMUNITY MEETINGS AND DESIGN PROGRESS

The design team has continued to receive feedback and input from staff and the library program consultant on possible layouts as they relate to the branch program and functions. Suzanne Olawski is the library lead on the branch program discussions, coordinating and facilitating staff and design team meetings.

To date three community meetings have been held. Two meetings, on December 3, 2009 and January 7, 2010, took place prior to the architects' presentation on concept design options to the board on February 6, February 10, 2010 and March 10, 2010. The most recent community meeting was held at the West Branch on April 22, 2010 to review progress on schematic design. The agenda and notes from this meeting are included (Attachment 1). The design team reviewed a new building design option that conformed to the board's preference for a one-story scheme with a civic presence on University Avenue and that meets the library's program . In addition, possible landscape options and a revised site / floor plan were reviewed and discussed with public comment and questions recorded. (Attachment 2)

NEXT STEPS

Following board discussion and consensus on the schematic design presentation, including: drawings and documents illustrating project scale, layout, site issues, massing / elevations and functionality, staff will capture board directed modifications and communicate design direction to the consultant. The conclusion of this phase includes development and submission by the design consultant of: schematic design plans, elevations, sections and other key details; schematic site and landscape plans; preliminary materials boards; building materials boards; an updated building construction cost estimate; and updated LEED score sheet and NZE option update. The next phase will be design development. Staff will bring more developed plans to the board during this phase for additional review and direction.

Following the board meeting, staff will seek advice from the Planning Department to confirm next steps in the approval process. The Planning Department staff will engage consultant services for a CEQA process on the West Branch Project, to complete an EIR. Design consultants will prepare and submit a Structural Alterations permit (SAP) for demolition of the current building to the Landmarks Preservation Commission (LPC) for consideration in the near future.



A community meeting will be scheduled to share the most recent design plans and to continue to gather input. During the Design Development Phase, staff will bring more developed plans to the board for additional review and direction.

ATTACHMENTS

1. April 22, 2010 Community Meeting: Agenda, Meeting Notes & Summary of Comment / Survey forms
2. Presentation boards from April 22, 2010 community meeting

**West Branch Library Design
Community meeting
April 22, 2010 6:30 – 8:00 PM**

AGENDA

Welcome!

Marge Sussman, Branch Supervisor

Agenda and Project Review

Donna Corbeil, Library Director

Previous Meeting Recap

Ed Dean AIA and Michael Bulander AIA,
Harley Ellis Devereaux / Green Works Studio

Program Review

Ed Dean AIA and Michael Bulander AIA,
Harley Ellis Devereaux / Green Works Studio

Design considerations discussion

Ed Dean AIA and Michael Bulander AIA,
Harley Ellis Devereaux / Green Works Studio

Landscape Discussion

Ed Dean AIA and Michael Bulander AIA,
Harley Ellis Devereaux / Green Works Studio

Questions & Comments

Next Steps

Donna Corbeil, Library Director

Notes by Alan Bern from West Branch Schematic Community Meeting, 4-22-10

Attendance:

7 nonlibrary attendees, over ½ were first time attendees

9 library attendees

Library staff: Marge Sussman, Donna Corbeil, Alan Bern, Dennis Dang;

Consultants: Steve Dewan, Rene Cardineaux, Ed Dean, Michael Buhlander;

Library Foundation: David Snyder;

Library Trustee: Winston Burton

After Marge's intro and Donna going over Agenda, the Architect Ed Dean summarized the process so far, including the 3 alternatives and how BOLT had chosen to go with the one-story plan and the plan to make a NetZero building. He emphasized how they had listened to community and staff suggestions, including:

- Make it big
- Transparency through the building
- Include quiet place to read a book
- Better visibility from University Avenue
- Incorporate historic elements

Architect Michael went over the Schematics, describing:

- Berkeley Historic elements to give a flavor of old Oceanview
- Acoustical buffers throughout the Library
- Double height space
- Inclusion of Community Meeting Room as a usable part of the Library when not in use and own entrance for after-hour use
- Garden near Children's area; redwood will give shade to reading room and elsewhere
- Daylight without electricity in most areas
- Mezzanine for mechanicals, etc.
- Transparency through space

Comments [and responses from Architects]:

- Tall one-story [from comment to have big presence and substantial structure, BUT will cast NO shadow on other structures]
- (Donna) What kind of 'feel' inside? [big volume inside with a hint of an Oceanview warehouse; daylight throughout as possible between photovoltaic(pv) panels; 160 photovoltaics on roof; building will be passive – no fans, AC; ceiling will drive air through building; solar chimney may be an option]
- Architects: historic elements on sidewalk and former archway echo
- Hospitable as a polling place [Donna: don't need us now, but we'll do it in the future and it will be easier to do.]
- Marge: many have asked about the Mural [AB will research history.]
- (David Snyder) Parking area for strollers? [Marge: a challenge now. Architects: may be easier with Multipurpose room in new building; perhaps some in Lobby.]
- (Winston) Pleased with new version: congrats for hearing and incorporating many community comments. Good for next 50 years; building will be part of the gateway to Berkeley on University Avenue
- Architects: scale will remain; design will change in next phases
- (New attendee) Great presence. Will solar chimney be on top of façade; eyebrow look is nice [Architects: not sure yet whether solar chimney will be included, but, if so, will look like one unit]
- Architects: elements –
 1. Color leading patterns in glass wall to garden
 2. Glazing of glass will enhance atmosphere
 3. At front strong signage, perhaps with shadow from sign
 4. Trellis and perhaps pv in front – educational to community
 5. Trellis with plants will create atmosphere
 6. Steel with warm-colored wood (Oceanview echo in steel)
 7. Seating around glass wall – connected to garden

DESIGN SCHEMES

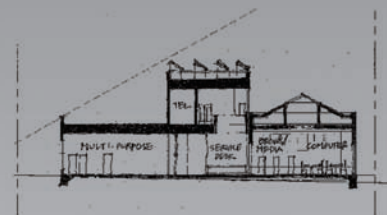
A

RECONSTRUCTION

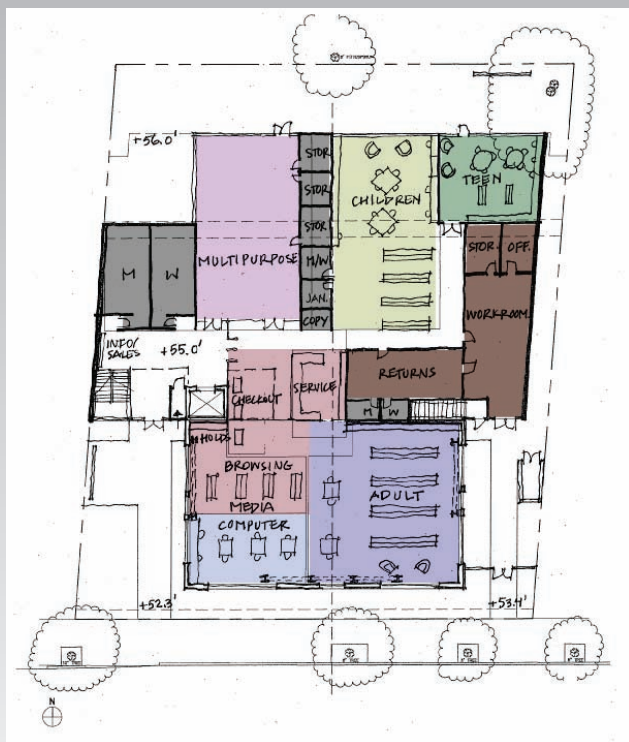
THE WEST BRANCH LIBRARY



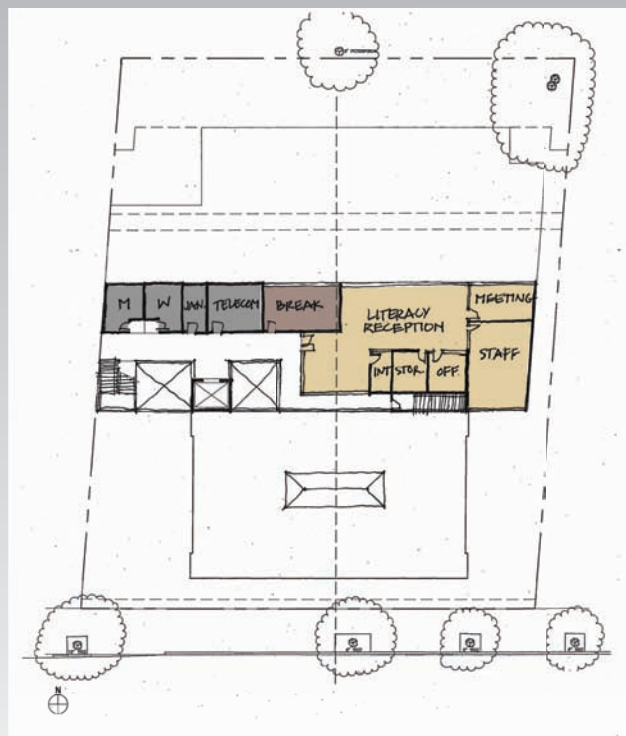
UNIVERSITY AVENUE ELEVATION



BUILDING SECTION



FIRST FLOOR PLAN



SECOND FLOOR PLAN

DESIGN SCHEMES

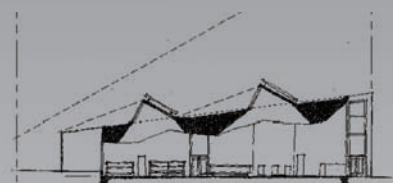
B

NEW CONSTRUCTION
ONE-STORY

THE WEST BRANCH LIBRARY



UNIVERSITY AVENUE ELEVATION



BUILDING SECTION



FLOOR PLAN

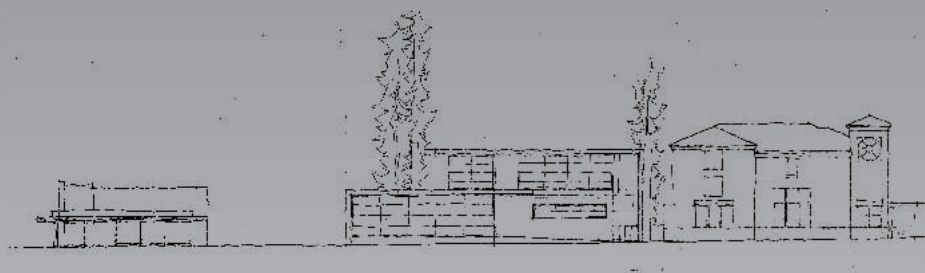
HARLEY ELLIS DEVEREAUX

DESIGN SCHEMES

C

NEW CONSTRUCTION

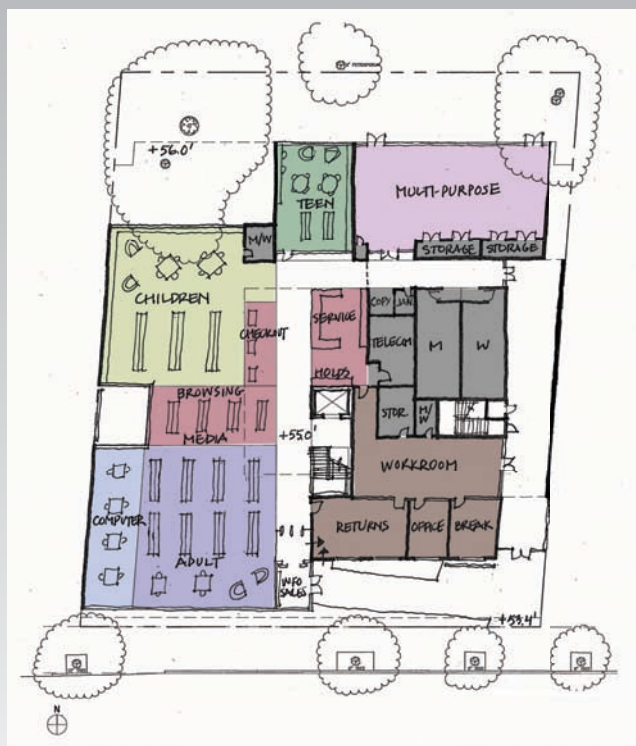
THE WEST BRANCH LIBRARY



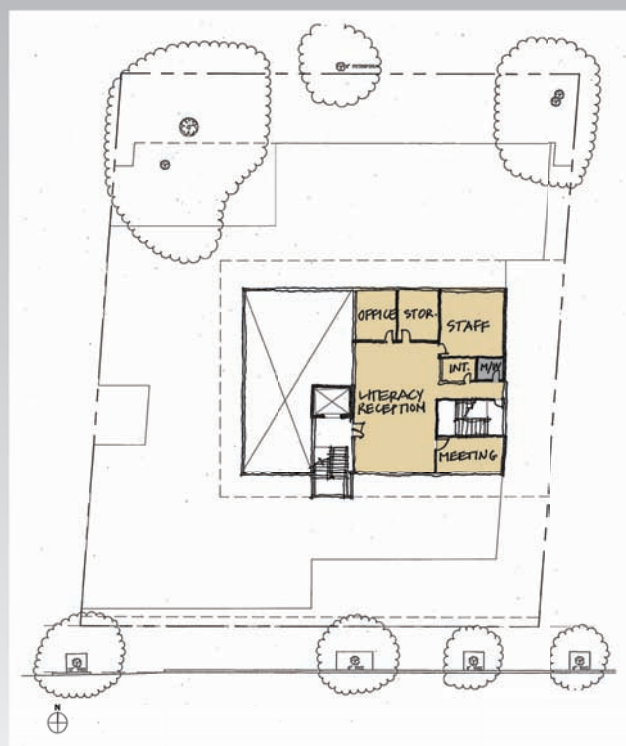
UNIVERSITY AVENUE ELEVATION



BUILDING SECTION



FIRST FLOOR PLAN



SECOND FLOOR PLAN

SCHEMATIC DESIGN

THE WEST BRANCH LIBRARY



FLOOR PLAN

SCHEMATIC DESIGN

THE WEST BRANCH LIBRARY



FACADE IMAGES

HARLEY ELLIS DEVEREAUX

SCHEMATIC DESIGN

THE WEST BRANCH LIBRARY



LANDSCAPE/EXTERIOR IMAGES

HARLEY ELLIS DEVEREAUX

SCHEMATIC DESIGN

THE WEST BRANCH LIBRARY

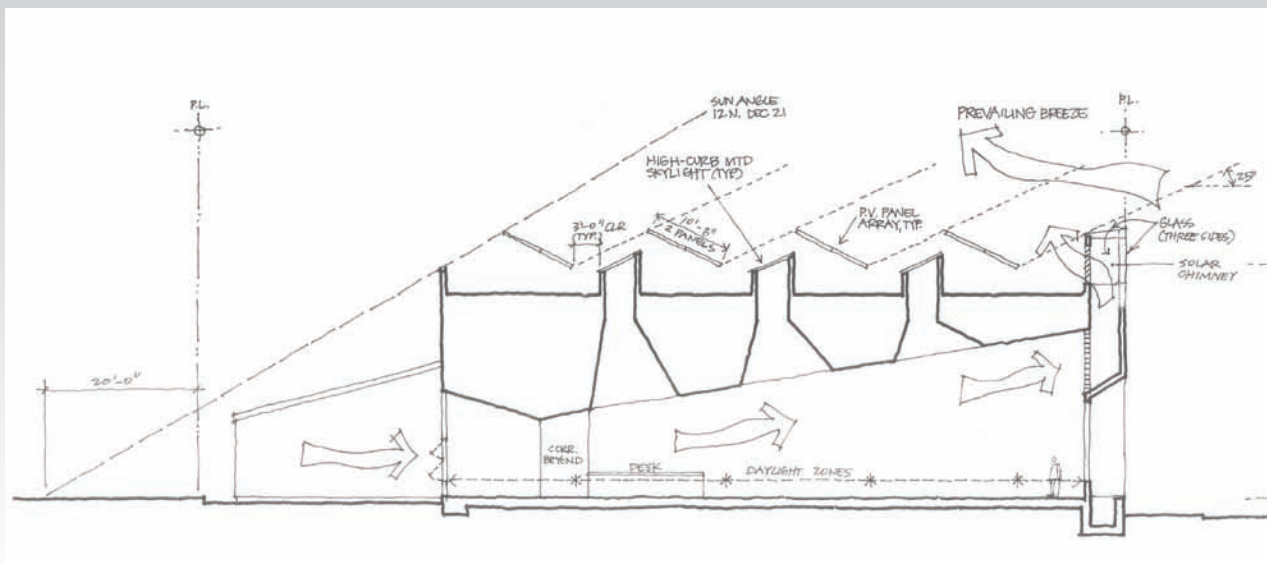
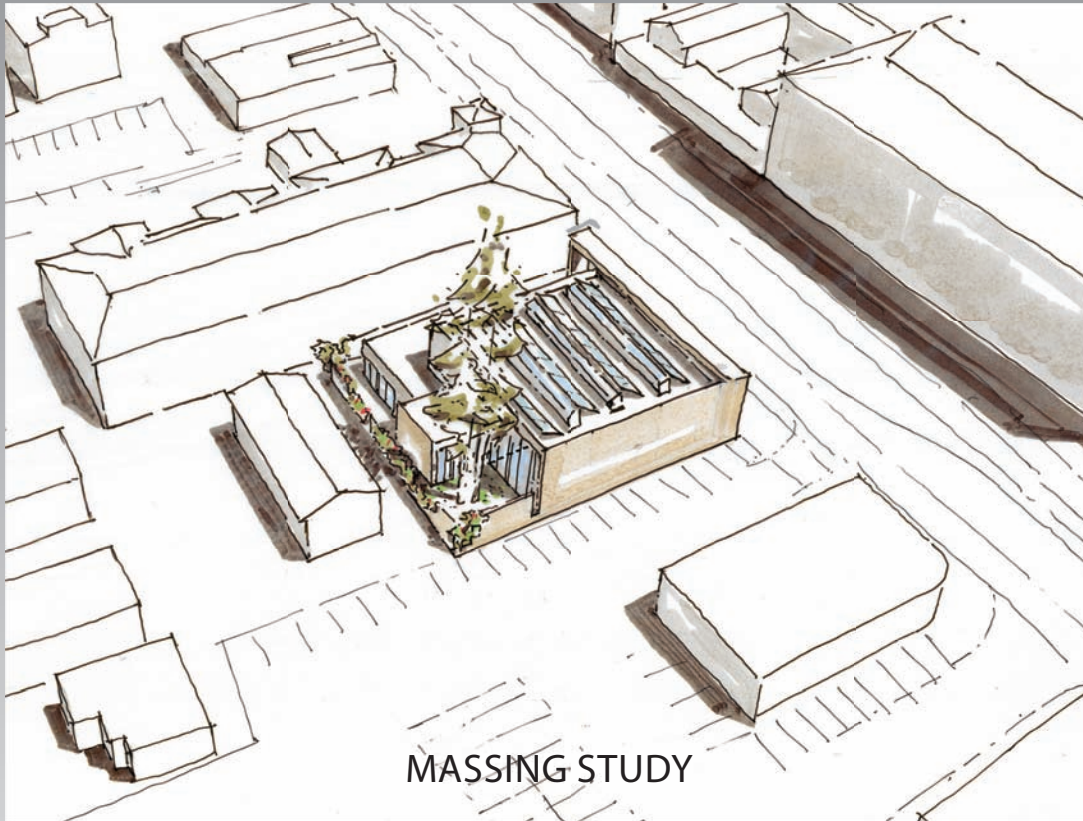


INTERIOR IMAGES

HARLEY ELLIS DEVEREAUX

SCHEMATIC DESIGN

THE WEST BRANCH LIBRARY



SECTION STUDY

HARLEY ELLIS DEVEREAUX



BERKELEY PUBLIC LIBRARY

PRESENTATION CALENDAR

May 12, 2010

TO: Board of Library Trustees

FROM: Donna Corbeil, Director of Library Services

SUBJECT: MEASURE FF CLAREMONT BRANCH LIBRARY PROJECT UPDATE:
REPORT ON DESIGN DEVELOPMENT PHASE

INTRODUCTION

In November 2008 voters approved Measure FF, a Library bond to renovate, expand and make seismic and access improvements at the four neighborhood branch libraries. Since that time the board has overseen the selection of four design firms, one for each project. Gould Evans Baum Thornley (GEBT) is the selected design firm under contract to address the needs of the Claremont Branch Library located at 2940 Benvenue Avenue; the consultant's contract commenced on September 29, 2009.

BACKGROUND

Schematic Design

The consultants presented the results of the schematic design phase process at the February 10, 2010 Regular meeting of the board. This and the March 10, 2009 BOLT agenda packet includes extensive minutes on the presentation, board discussion and direction on the project. Past board packets are available online at:
http://www.berkeleypubliclibrary.org/about_the_library/bolt/bolt.php.

Based on the input provided by the Berkeley Public Library Board of Library Trustees (BOLT) at the meeting on February 10, 2010 and the submission of contract specified deliverables, GEBT was directed by staff to proceed with the design development phase of the project shortly thereafter.

Design Development

Per the contract, the consultants prepared a design development package including site plans, floor plans, exterior elevations, section drawings, draft specifications and other relevant documents for the renovation and expansions. The expansion plans add a total of approximately 350 SF to the building by infilling at 3 corners of the addition (at the SW, NW and NE corners) and an addition of new construction for children's services at the junction between the old and new buildings at lobby (corner facing the backyard). The most recent LEED scorecard completed in schematic design summary (3/05/10) shows that the project is highly likely to achieve LEED Silver certification as required by city ordinance. Deliverables received during this period were 50% DD plans (March 18, 2010) and 100% DD plans, specifications and major area recommendation (received on April 16, 2010).



During this phase, per contract, Kitchell CEM completed an in-house construction cost estimate on the 100% design development plans provided by the design team. The completed estimate was provided to the consultant's team for review to identify areas requiring resolution or discrepancies related to construction.

CURRENT SITUATION

The Claremont Branch project is in the design development design phase. During this phase the consultant attended and participated in meetings and discussions with the City's Planning and Building departments to review compliance status and begin to secure necessary approvals. In addition, the consultant responded to questions regarding landscape and site plans with the adjoining property owners. Efforts related to achieving a sustainable design and LEED rating continued.

Staff and the program team continue to consult with the Planning Department on next steps. The design consultant submitted a City of Berkeley Use Permit application on April 1, 2010; this application will result in a hearing at the ZAB (Zoning Adjustment Board) at a time to be scheduled. Notice of the application is posted at the site.

COMMUNITY MEETINGS AND DESIGN PROCESS

The design team has continued to receive feedback and input from staff and the library program consultants on possible layouts and technology infrastructure as they relate to the branch program, functions and general operations. Suzanne Olawski is the library lead on the branch program discussions, coordinating and facilitating staff and design team meetings. Steve Dewan, Bond program manager, Kitchell CEM, is the lead on coordinating design and planning related meetings and schedules with consultants and city staff.

Landmark Preservation Commission:

Subcommittee meetings held - November 5th, 2009, November 24, 2009 & February 1, 2010
Informational presentation at regular commission meeting on April 1, 2010

Community meetings held:

Conceptual Design - November 2 and November 19, 2009
Schematic Design - February 3, 2010
Design Development – March 31, 2010

BOLT presentations:

Conceptual Design - December 9, 2009
Schematic design – February 10, 2010
Design Development – May 12, 2010

NEXT STEPS

Following board discussion and consensus on the design development presentation, staff will capture any board directed modifications and communicate design direction to the consultant. The conclusion of this phase will occur when the design consultant has submitted: 100% design development plans, preliminary bidding specifications and binder of initial recommendations for major project areas, including: specifications, civil, landscape, mechanical, lighting, acoustics MDF/IDF, LEED, signage and furniture; and cost estimate review is completed. The next phase will be construction documents, during this phase final design drawings and specifications will



be developed to comprise a fully biddable, permittable, construction project. Staff will bring more developed plans to the board during this phase for additional review and direction.

Following the completion of the design development phase staff will set a date for the next community meeting and BOLT meeting. Staff will schedule a meeting with the Landmarks Preservation Commission (LPC) appointed subcommittee members to review materials and any changes to the historic features, including the re-use of the historic entry.

Following the board meeting staff will seek advice from the Planning Department on the next steps in the approval process.

ATTACHMENTS

1. March 31, 2010 Community Meeting: Agenda
2. Presentation boards from March 31, 2010 community meeting
3. Meeting Notes & Summary of Comment / Survey forms

CLAREMONT BRANCH LIBRARY IMPROVEMENT PROJECT
COMMUNITY MEETING

MARCH 31, 2010
6:30 – 8:00 PM

AGENDA

Welcome!

Karen Joseph Smith, Branch Supervisor

Review of the Agenda and Project

Donna Corbeil, Library Director

Previous Meeting Recap

Douglas Thornley, AIA

Gould Evans Baum Thornley

Design Development Update

Douglas Thornley, AIA

Gould Evans Baum Thornley

Landscape Design

Lauren MacColl Maass, AIA

Gould Evans Baum Thornley

Public Art Opportunities

Douglas Thornley, AIA

Gould Evans Baum Thornley

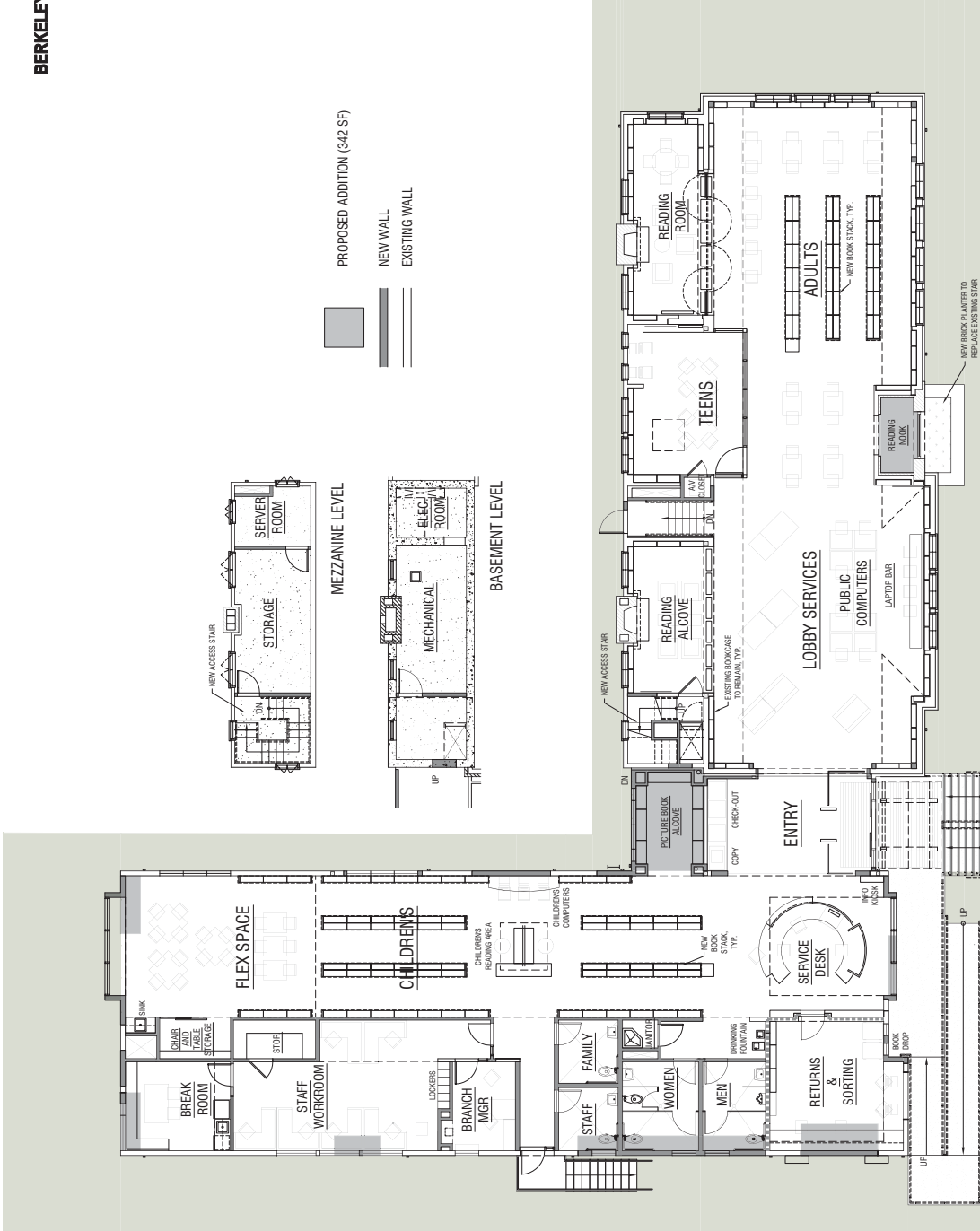
Questions & Comments

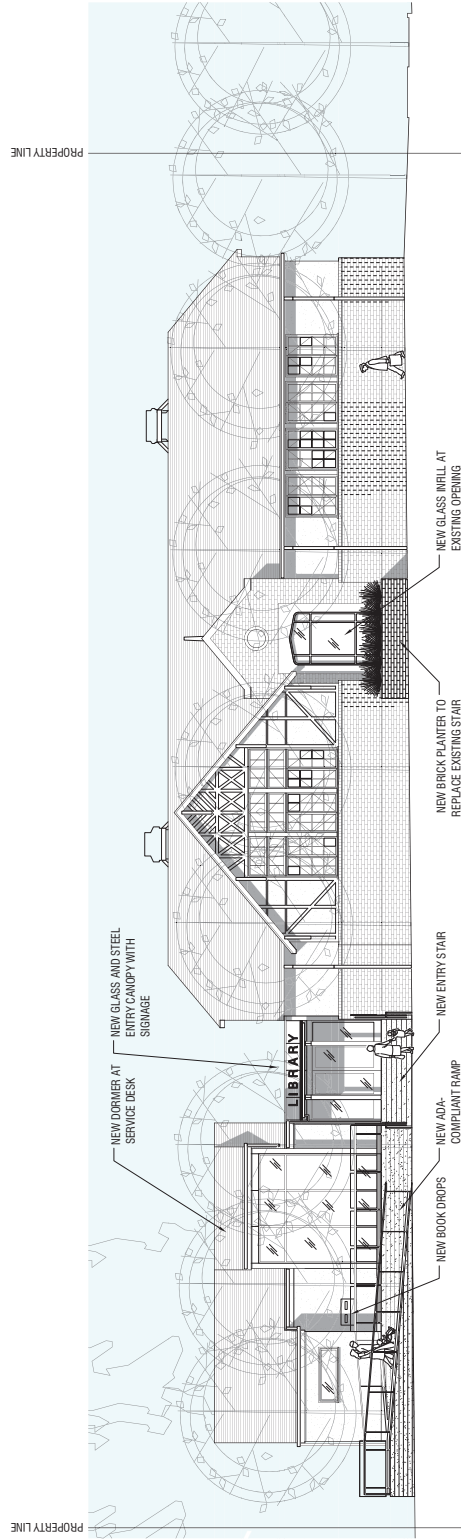
Next Steps

Thank you for coming and please complete a comment sheet and survey before you leave.

Floor Plans

Design Development





East (Benvenue) Elevation

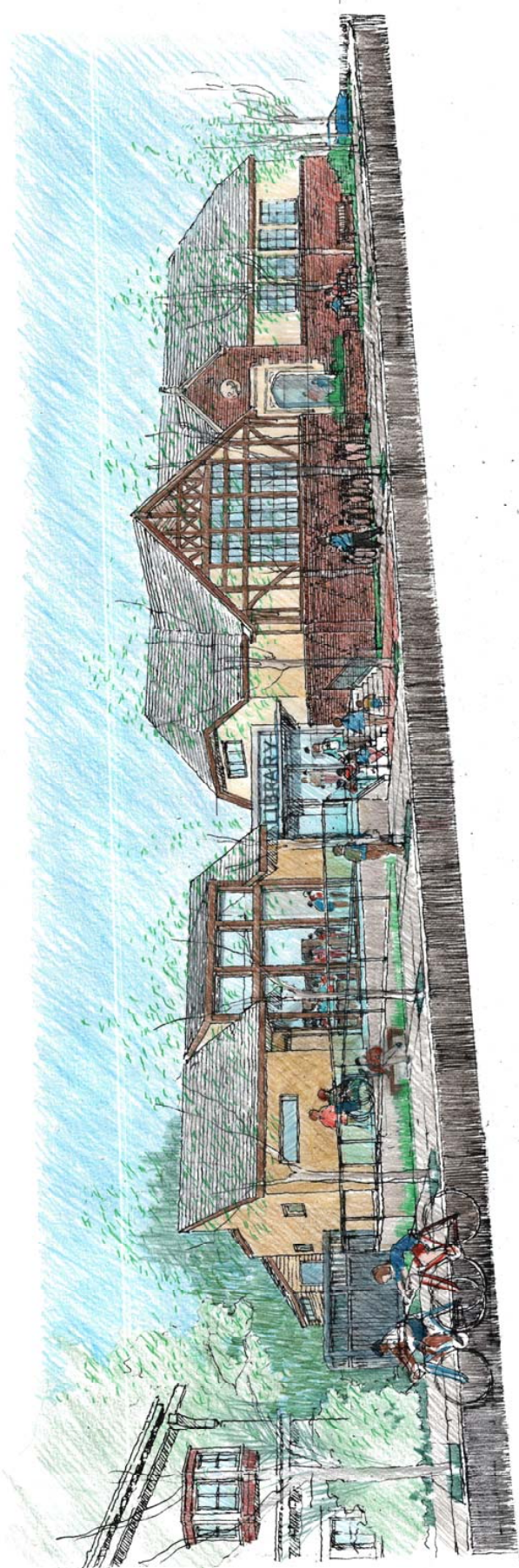
East (Benvenue) Elevation

Design Development



MARCH 31, 2010
BERKELEY CLAREMONT BRANCH LIBRARY

**GOULD EVANS
BAUM THORNLEY, Inc.**
95 Broadway Street
Berkeley, CA 94710
Tel: 415.503.1411
Fax: 415.503.1471

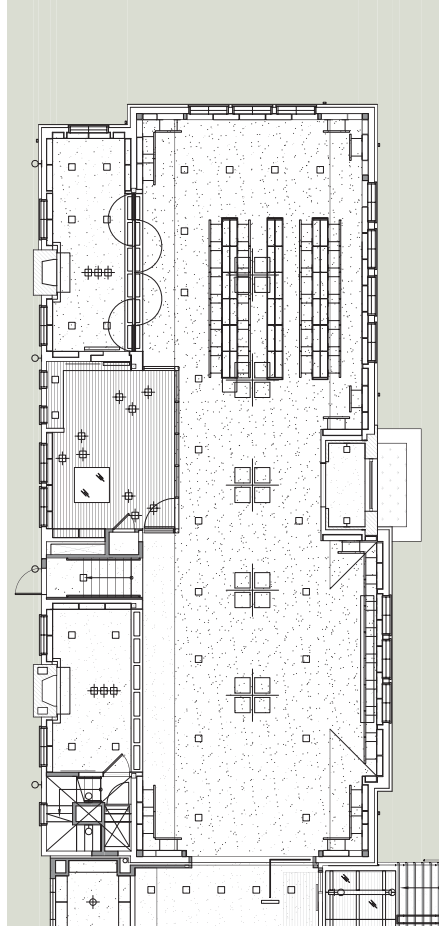
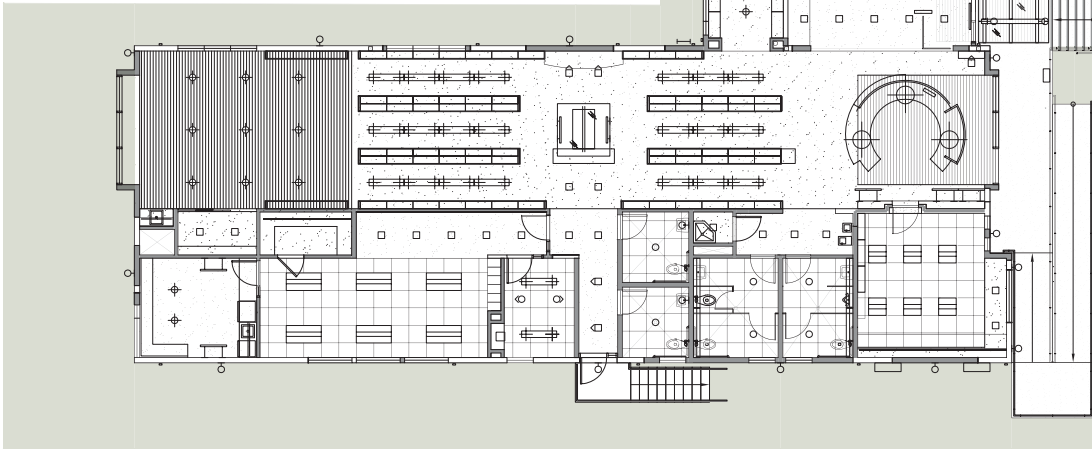
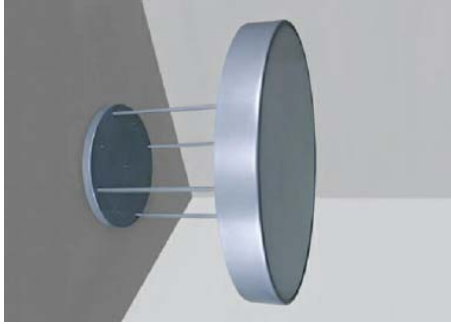


Benvenue Perspective

Design Development

MARCH 31, 2010
BERKELEY CLAREMONT BRANCH LIBRARY

GOULD EVANS
BAUM THORNLEY, Inc.
95 Broadway Street
San Francisco, CA 94103
Tel: 415.503.1471
Fax: 415.503.1471



Reflected Ceiling Plan

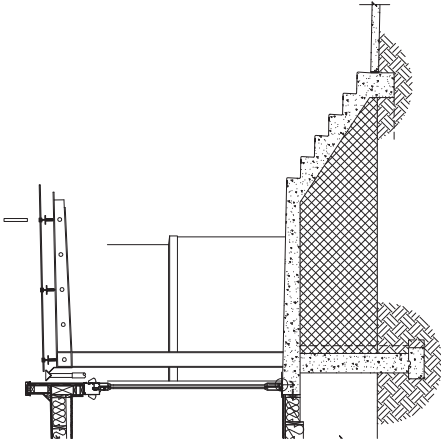
Design Development



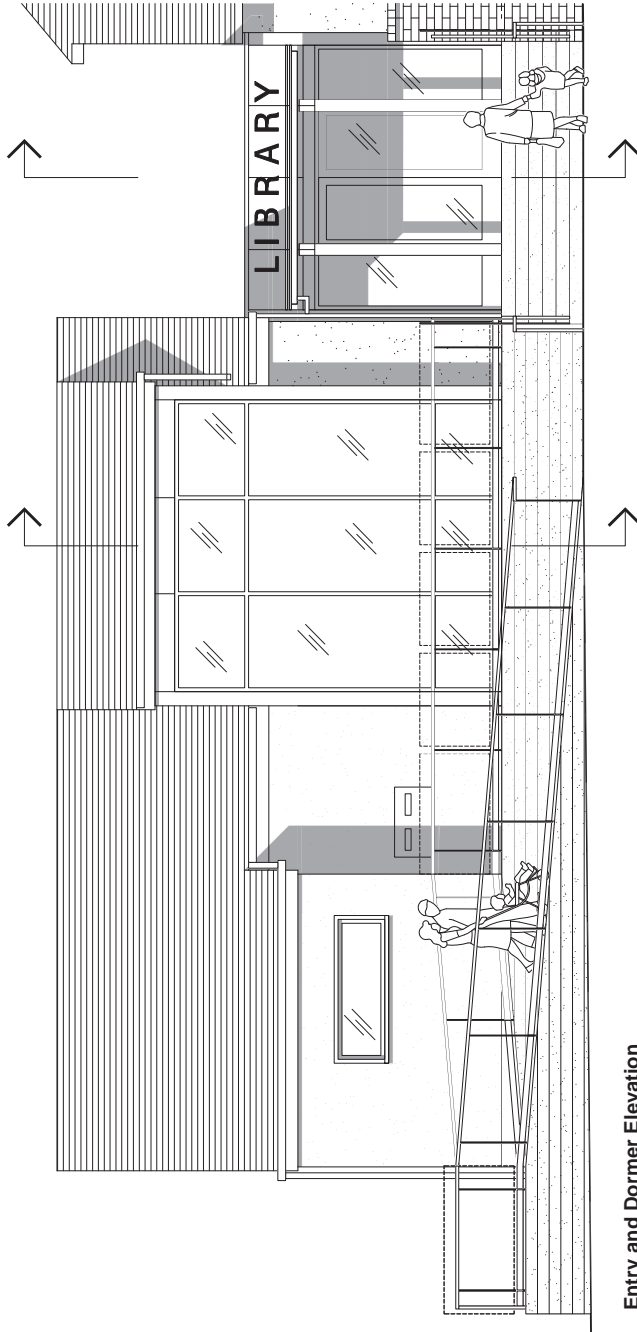
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MARCH 31, 2010
BERKELEY CLAREMONT BRANCH LIBRARY

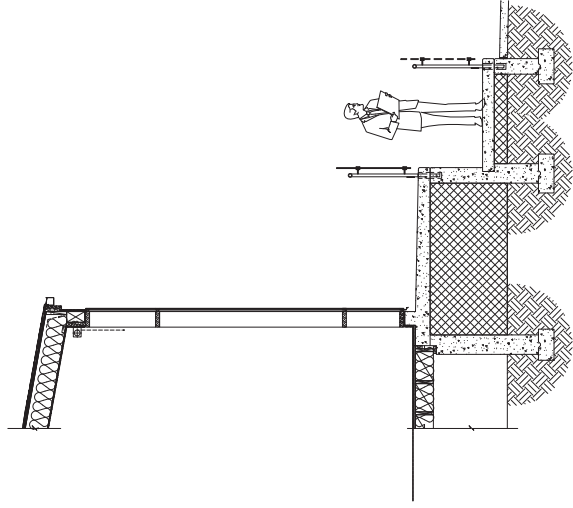
GOULD EVANS
BAUM THORNLEY, Inc.
95 Isador Street
Berkeley, CA 94703
Tel: 415-503.1411
Fax: 415-503.1471



Section through Entry



Entry and Dormer Elevation



Section through Dormer

Design Details - Entry and Dormer

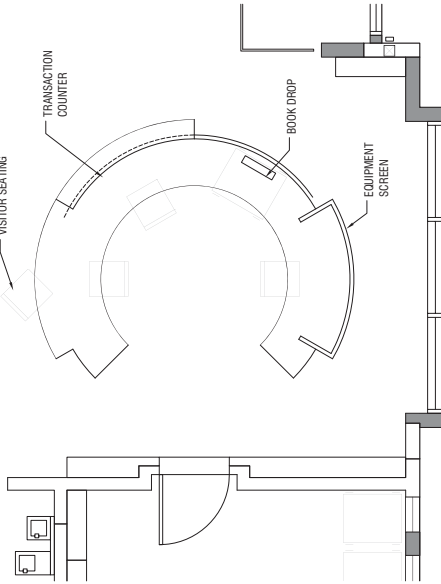
Design Development



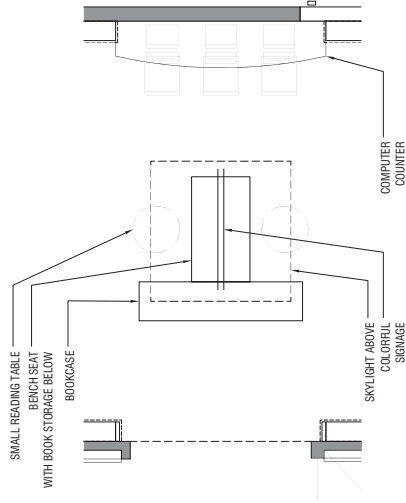
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BERKELEY CLAREMONT BRANCH LIBRARY

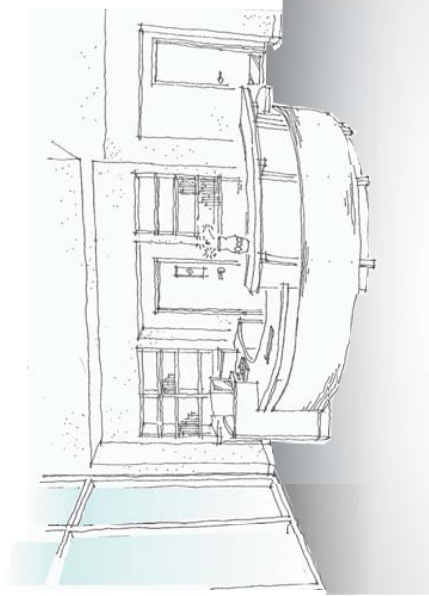
MARCH 31, 2010



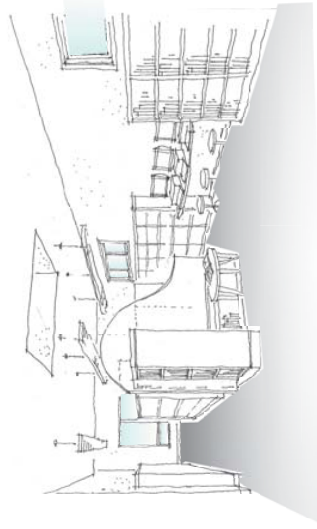
Service Desk Enlarged Plan



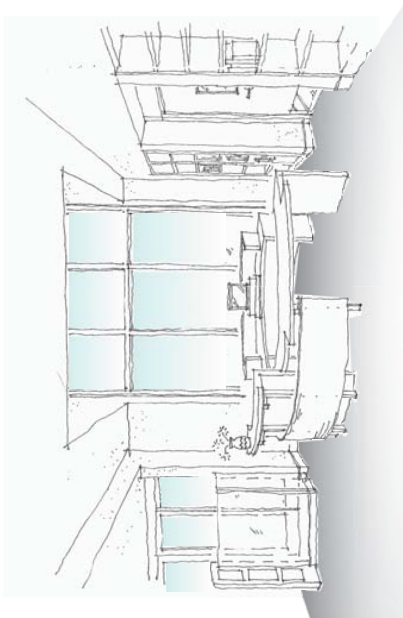
Children's Reading Area and Computers



View Looking South



View Looking West



View Looking East

GOULD EVANS
BAUM THORNLEY, Inc.

95 Broadway Street
Cambridge, MA 02142
Tel: 617-552-1411
Fax: 617-552-1471

Design Details - Service Desk and Children's Reading Area and Computers

Design Development



Summary

	Existing	New	Δ
Seating			
Children	24	29	+5
Teen	4	10	+6
Adult	33	47	+14
Total	61	86	+25
Computers			
Children	3	3	0
Teen	1	2	+1
Adult	7	8	+1
OPAC	0	2	+2
Total	11	15 + laptop lending	+4
Shelving (LF)			
Children - Books	1025	983	-42
Children - Magazines	0	12	+12
Children - AV	150	120	-30
Teens - Books + AV	196	91	-105
Teens - Magazines	12	48	+36
Adults - Books	2264	1657	-607
Adults - Magazines	128	48	-80
Adults - AV	252	80	-172
Holds	0	75	+75
Total	4027	3114	-913
Main Floor (GSF)			
Main Floor (GSF)	6967	7309	+342
Basement	400	400	0
Mezzanine	300	300	0

Existing Vs. Proposed Conditions

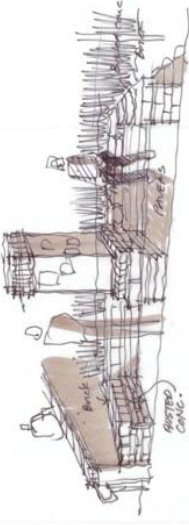
BERKELEY CLAREMONT BRANCH LIBRARY

FEBRUARY 9, 2010

GOULD EVANS
BAUM THORNLEY, Inc.

85 WOOD STREET
SAN FRANCISCO, CA 94103
TEL: 415.503.1411
FAX: 415.503.1471

GATES & ASSOCIATES
1500 MARKET STREET
SAN FRANCISCO, CA 94102
TEL: 415.774.8888
FAX: 415.774.8888

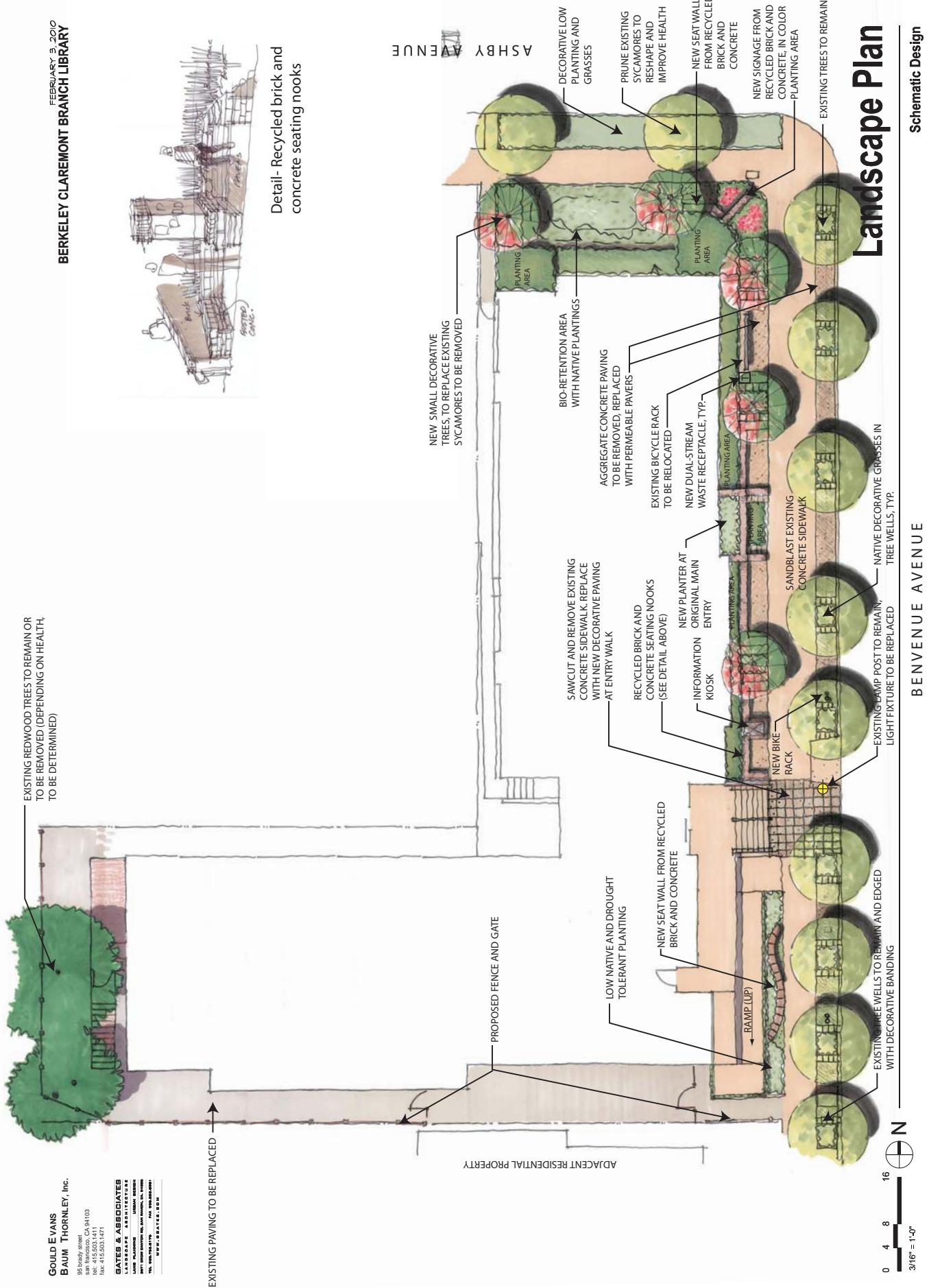


Detail- Recycled brick and concrete seating nooks

EXISTING REDWOOD TREES TO REMAIN OR TO BE REMOVED (DEPENDING ON HEALTH, TO BE DETERMINED)

EXISTING PAVING TO BE REPLACED

ADJACENT RESIDENTIAL PROPERTY



ASHBY AVENUE

BENVENUE AVENUE

Landscape Plan

Schematic Design



- NEW SMALL DECORATIVE TREES TO REPLACE EXISTING SYCAMORES TO BE REMOVED
- BIO-RETENTION AREA WITH NATIVE PLANTINGS
- AGGREGATE CONCRETE PAVING WITH PERMEABLE PAVERS
- EXISTING BICYCLE RACK TO BE RELOCATED
- NEW DUAL-STREAM WASTE RECEPTACLE, TYP.
- EXISTING SANDBLAST CONCRETE SIDEWALK
- NATIVE DECORATIVE GRASSES IN TREE WELLS, TYP.
- EXISTING REDWOOD TREES TO REMAIN OR TO BE REMOVED (DEPENDING ON HEALTH, TO BE DETERMINED)
- EXISTING PAVING TO BE REPLACED
- PROPOSED FENCE AND GATE
- LOW NATIVE AND DROUGHT TOLERANT PLANTING
- NEW SEAT WALL FROM RECYCLED BRICK AND CONCRETE
- RAMP (UP)
- SAWCUT AND REMOVE EXISTING CONCRETE SIDEWALK. REPLACE WITH NEW DECORATIVE PAVING AT ENTRY WALK
- RECYCLED BRICK AND CONCRETE SEATING NOOKS (SEE DETAIL ABOVE)
- NEW PLANTER AT ORIGINAL MAIN ENTRY
- INFORMATION KIOSK
- NEW BIKE RACK
- EXISTING LAMP POST TO REMAIN. LIGHT FIXTURE TO BE REPLACED
- NEW SEAT WALL FROM RECYCLED BRICK AND CONCRETE
- PRUNE EXISTING SYCAMORES TO RESHAPE AND IMPROVE HEALTH
- NEW SEAT WALL FROM RECYCLED BRICK AND CONCRETE
- NEW SIGNAGE FROM RECYCLED BRICK AND CONCRETE, IN COLOR
- PLANTING AREA
- EXISTING TREES TO REMAIN
- DECORATIVE LOW PLANTING AND GRASSES

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catalina ironwood
-at west end of site (to replace redwoods)



forest pansy eastern rebud
-at north end of site (along Ashby Ave.)



columnar red maple
-at east side of site (along Benvenue, to replace sycamores)

**FLOW-THROUGH PLANTERS /
BIOFILTRATION PLANTING AREAS**



bush anemone



wild ginger



berkeley
sedge grass



oregon grape



western sword fern



pacific coast iris



yellow-eyed grass



coral bells



bishop's hat

MARCH 31, 2010
BERKELEY CLAREMONT BRANCH LIBRARY



dwarf plumbago



california melic

CALIFORNIA NATIVE PLANTINGS



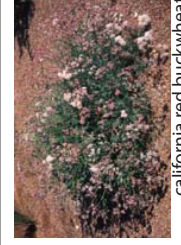
wild lilac



california fuschia



white sage



california red buckwheat



california reed grass



california hairgrass



california creeping sage



bush poppy



california
desert bluebells



manzanita spp.



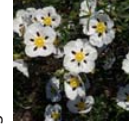
blue-eyed grass



beach aster



golden currant



crimson spot rockrose



western
columbine



california wood rose



snowberry



natal plum



monardella



lady banks' rose

SHOWY PLANTING AREAS

TREES

PROPOSED PLANTS

Conceptual Plant Palette

Schematic Design

Attendance:	16 non-library audience members
City Council members:	Kris Worthington
Presenting design team members:	Douglas Thornley, AIA and Lauren Maass, AIA, - Gould Evans Baum Thornley
Presenting library staff:	Donna Corbeil, Karen Joseph-Smith, Suzanne Olawski

Audience Participation

Q: Will the library be closed for an extended period of time, and if so for how long? **A:** Yes, the library will close for approximately 10 – 12 months, which includes time to move out of and back into the branch. The community will receive notice several months in advance of closure.

Q: The current check out situation is a nightmare and difficult to access. Will there be more than one accessible check out? **A:** The new lobby area will be clear of clutter and easier to access; additionally, there will be three fully accessible self check out stations as well as a fully accessible service desk.

Q: Where is the shelving for holds? **A:** The holds shelving will be adjacent to the self check out stations on the existing built-in shelves.

Q: Where are the DVDs going? **A:** The DVDs as well as other media collections will be on display shelving, lower height gondola display units like the kind you find in Barnes and Noble.

Q: How is the ramp going to be different? **A:** The ramp will be brought up to current code and will include a Plexiglas railing. It will be nicer and lighter in feeling.

Q: Where can books be dropped off during the day? Is there an option for not going up the ramp to return materials? Is it possible to have a return site on the curb at Ashby? **A:** There will be only a singular return point from the exterior into the library and no curb-side book return is planned.

The handicap door push plate switch is broken and it's difficult to open the door. **A:** The front door will be replaced with sliding glass doors.

Q: Will there be a temporary site during the closure? **A:** The plan is to close two branches at a time and Claremont and North will be closed first. We would like patrons to visit the other branches that will be open, including the Central Library. South Branch is the closest branch to Claremont. The Board of Library Trustees is discussing the option of a book van to deliver holds and pick up materials in the neighborhoods of the closed branches.

Comments

- Looks quite good; just sorry books will be reduced in quantity
- Iron Bark is a vicious tree, leaves are sharp and nasty and need to be maintained often
- (Neighbor to the rear) concerned about drainage to my property and other neighboring properties since much water from library drains to my lot in heavy rains
- Ideas I like: new service areas, children's and teen areas, lighting and outside areas
- Ideas I don't like: reduced shelving but I can live with it
- Perhaps there can be an art glass service desk
- Bookmobile access during closure available especially including (SF) workers hours –evenings from 7PM+
- I love the glass work of David Ruth; I think the fused windows would be unique and beautiful
- I like the plant palette; I'm glad there are natives and drought tolerant plants; it's important for the new plantings to be compatible with the existing sycamores; installing new plants will result in some tree root damage
- Will there be mulch and watering to establish the new plants? Mulch will be crucial.
- Why a columnar red maple and not a columnar oak?
- Looking forward to less concrete and more permeable surface for storm water and tree/plant irrigation, whether passive or active
- Please install more bike racks and replace the existing long bike rack; the U-curves in the existing bike rack are so narrow that it's hard to fit a bike through or park bikes next to each other
- Please install fans and ventilation in the bathrooms to diminish odor
- I live with five people who regularly use and enjoy the library

Surveys

1. What were three things that you heard today about the project that were most memorable?

Sliding front door

Inviting seating and lighting

Teen and children's area

2. What three issues do you consider most important to the Claremont Branch Library?

3. What did you like most about the community meeting?

4. What did you like least about the community meeting?

5. Is there anything you would like the project team to know that was not said at the meeting?

Sounds good –thanks for your work and efforts

**Berkeley Public Library
Board of Library Trustees**

**Regular Meeting
April 14, 2010**

**MINUTES
6:30 p.m.**

**West Branch
2090 Kittredge Street**

I. PRELIMINARY MATTERS

A. Call to Order

The regular meeting of April 14, 2010 was called to order by Chair Kupfer at 6:37 PM.

Present: Trustees Winston Burton, Abigail Franklin, Carolyn Henry-Golphin Susan Kupfer and Darryl Moore.

Absent: none

Also present: Donna Corbeil, Director of Library Services; Douglas Smith, Deputy Director; Dennis Dang, Library Admin Manager; Alan Bern, Library Special Services Coordinator; Alicia Abramson, Manager, Library IT; Megan McArdle, Tech Services Manager; Jenifer Shurson, HR Analyst; Eve Franklin, Administrative Secretary.

B. Public Comments

1. Jonathon Marley – Berkeley resident and employee at the East Bay Community Law Center in Berkeley. Expressed appreciation for the staff at the libraries. Here as a member of the Peace and Justice Commission to speak on behalf of the subcommittee for the Nuclear Free Berkeley Act. Expressed concern about the progress being made to end the contract with 3M. Getting close to the end of the two year waiver. Urged Trustees to move things along as rapidly as possible so that we can end the contract by the end of the 24 months and meet the obligations that the voters of Berkeley put in front of us.

C. Report from library employees and unions, discussion of staff issues

1. Jane Scantlebury – Supervising Librarian in Art & Music. Representing SEIU 1021. Jane commended library administration for great cooperation with the union in budget discussions. We are so lucky so far not to have any layoffs. Information, discussion, negotiations led to a positive outcome for the next fiscal year. We understand that these budget discussions will continue into the new fiscal year. As the branches close for renovations, branch staff will be used to support positions that are open but at the same time, there also needs to be a balance with some positions should be filled permanently to provide stability and continuity. The union looks forward to being involved in the process of developing the next 2 year budget.

D. Report from Board of Library Trustees –

1. Trustee Burton reported he will be attending the California Library Association, Day in the District event with State Senator Loni Hancock this Friday.

E. Approval of Agenda

R10-024 Moved by Trustee Moore, seconded by Trustee Henry-Golphin to approve the agenda as presented Motion passed unanimously.

II. PRESENTATIONS

A. Staff Report on Information Technology Department's Programs and Activities.

Alicia Abramson handed out a Division Overview (Attachment #1) and gave a PowerPoint Presentation (Attachment #1) about the IT departments activities.

The board discussed topics during the presentation including: loaning of laptops; hardware needs; broadband; Kindle and the limits placed on libraries due to the terms of service; staff assistance with user questions; and the increase in the public use of library computers.

B. Staff Report on Berkeley Public School Desegregation Digital Stories Project

Douglas Smith and Alan Bern reported on the project (Coming of Age in the Civil Rights Era: Experiencing Berkeley Public School Desegregation 1964-68) which was funded by a grant supported by the California State Library and showed two of the videos. Participants, BPL staff, and Center for Digital Storytelling staff worked to develop and record first-hand experiences of voluntary desegregation / integration of the Berkeley Public Schools. 13 videos were created. These can be viewed in the Berkeley History Room, checked out from the Library in DVD format or viewed online at YouTube. There are links on the BPL website www.berkeleypubliclibrary.org that open the Berkeley Public Library channel on YouTube. Library staff involved in the project were: Teresa Albro, Alan Bern, Jeri Ewart, Colleen Fawley, Jef Findley, April Hayley, Suzanne Olawski, Jane Scantlebury, Doug Smith.

III. WORKSHOP SESSION

A. Presentation on Proposed FY2011 Mid-Biennial Budget Update And Proposed Budget Balancing Measures

Dennis Dang provided (Attachment #3)

Chair Kupfer asked for clarification on next steps. *Mr. Dang responded, we will learn tax rate in May and revise budget as necessary. Board to provide guidance on how to conclude an FY11 budget by JUNE 22. CalPERS rate review in Fall could have implications for FY12-13.*

Trustee Franklin asked if there is any chance that the FY11 Library Tax Rate could be less than 1.5%? *Mr. Dang stated "We're projecting 1.5% based on City guidance."*

Director Corbeil concluded staff will prepare a final FY11 revised budget for approval.

IV. CONSENT CALENDAR

R10-025 Moved by Trustee Burton, seconded by Trustee Moore, to approve the consent calendar as presented. Motion passed unanimously.

A. Approve minutes of March 16, 2010 Regular Meeting

R10-026 Moved by Trustee Burton, seconded by Trustee Moore, to approve the minutes of the March 16, 2010 regular meeting of the Board of Library Trustees as presented. Motion passed unanimously.

B. Resolution of Gratitude to William "Bill" Mayer

R10-027 Moved by Trustee Burton, seconded by Trustee Moore, to adopt a resolution to express gratitude to William "Bill" Mayer, who served as a library aide for the Berkeley Public Library from September 2003 to April 2010. Motion passed unanimously.

C. Berkeley Public Library Foundation Capital Campaign

R10-028 Moved by Trustee Burton, seconded by Trustee Moore, to adopt a resolution to accept the Foundation resolution to undertake a capital campaign for the branch bond program in the amount of \$3.5 million. Motion passed unanimously.

D. San Francisco Foundation Jacqueline Hoefler Fund

R10-029 Moved by Trustee Burton, seconded by Trustee Moore, to adopt a resolution authorizing the library services director to accept and appropriate gift funds in an amount not to exceed \$1,000 in FY 2010 from the San Francisco Foundation Jacqueline Hoefler Fund. Motion passed unanimously.

V. INFORMATION REPORTS

- A. Update on the Branch Bond Program No discussion.
- B. April 2010 Monthly Report from Library Director Donna Corbeil No discussion.
- C. Library events: No discussion.
- D. Staff Report on Tax Exemption for Non-Public Entities No discussion.

VI. AGENDA BUILDING

- A. The next regular meeting will be held at 7:00 p.m. on Wednesday, May 12, 2010 at the South Branch Library, 1901 Russell Street, Berkeley.
 - North Branch Improvement Project Update
 - West Branch Improvement Project Update
 - Claremont Branch Improvement Project Update
 - Budget
 - Kitchell Quarterly Report (June)

VII. ADJOURNMENT

- R10-030** **Moved by Trustee Henry-Golphin, seconded by Trustee Moore, to adjourn the regular meeting of the board at 8:35 PM.** Motion passed unanimously.

COMMUNICATIONS

None.

Staff

Alicia Abramson	Division Manager
Valerie Nelson	Information Systems Specialist
Marcus Bell	Information Systems Specialist
Estus Armstrong	Information Systems Specialist
Ilan Eyman	Information Technology Librarian

Help Desk

The Help Desk provides computer hardware and software support, installation and troubleshooting services, as well as individual and group training in technology.

Library Network & Technology Infrastructure

We maintain the library network infrastructure, including network switches, routers, firewalls, and servers. Enterprise level systems that we maintain include:

- III Innopac/Millennium
- Telephone Renewal system ,
- CheckPoint RFID System
- Library Wireless Access Network
- Microsoft Exchange Account administration (e-mail)
- Microsoft Windows Domain administration (Library)
- Symantec Enterprise Anti-virus
- LanDesk remote management and software distribution
- TrackIt HelpDesk: <http://trackit/tiweb60/>
- Library Web Site: <http://www.berkeleypubliclibrary.org>
- Library Web OPAC: <http://www.berkeley-public.org/>
- Library Intranet (BPLNet): <http://bplnet.berkeley-public.org> (internal access only)
- Public Computer Reservations (Library Online): <http://reservations.berkeley-public.org>

There are three ways of requesting help:

- A. Help Desk Phone: 981-6130 - Best for time sensitive problems or emergencies
- B. The Taackit system: <http://trackit/tiweb60/>.
- C. In_person

E-mail is not recommended for help requests as it's easy for e-mail to get lost in the shuffle. Additionally, it is always best to leave messages on the main HelpDesk number (x6130) instead of with individual staff, due to varying schedules, vacations etc.

Consulting Services

We provide library staff with consulting services for projects that involve the acquisition, selection, evaluation or implementation of information technology (e.g. hardware or software). Please be sure to consult with IT when specifying hardware and software for grant applications, special projects or when. technology donations are offered.

Information Technology @ Berkeley Public Library

Alicia Abramson
Manager, Library IT
April 14, 2010

Areas of Responsibility

- Serve both the staff and public of the Library
- Provide hardware & software support & training
- Maintain servers, network, telephones
- Manage network security, critical software updates
- Keep Web site current, develop new interfaces
- Innovate & help streamline workflows

Public & Staff
Network

Wireless Access

Public & Staff
Computers

Online Catalog

Intranet & Web
Site

Social
Networking
Presence

Additional Projects

- Planning a 21st century technology infrastructure for the Branch Libraries as part of the Branch Improvement Program
- Investigating options for replacement of current Library Self Check & Materials Security system
- Participation in policy development
 - Library Privacy policy
 - Library Social Media policy

Overview

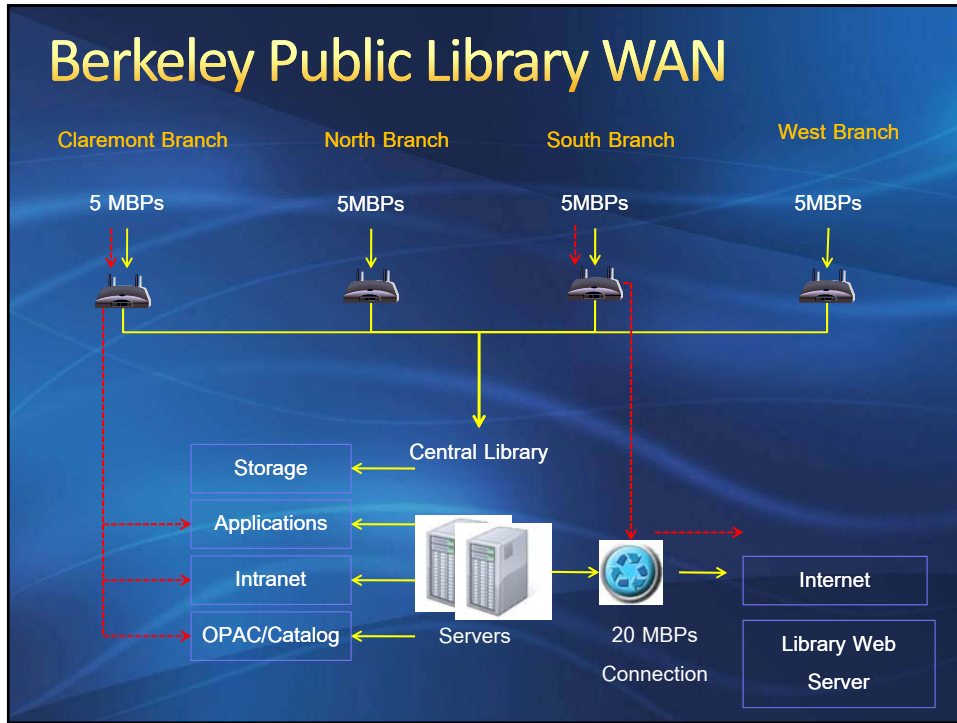
- IT Staff
 - Manager
 - 3 Information Systems Specialists
 - 1 Information Technology Librarian
- 300+ staff & public computers
- 16 Servers
- Free Wireless access at all locations

Overview (cont.)

- 20 student Electronic Classroom
 - Uses include staff & public training
 - Available for use by community for a fee
- 44 Online Public Access Catalogs system wide
- High Speed Fiber Optic Internet Connection
- Annual Federal E-Rate program discounts of \$37,700
 - Requires application to be submitted each year
 - Discounts are not the maximum available as BPL does not filter

Focus—Public Computing

- 71 Public Internet computers
- 199,537 public sessions used in 2008-2009
- Average of 14.32 sessions per hour open
- Ranked 71 (out of 182) in terms of # of Internet computers per 1,000 population in CA
- Ranked 51 (out of 182) in number of computer sessions in 2008 - 2009



What's New?

- Implemented the “Encore Discovery platform” & Research Pro for the Library’s Online Catalog
- Introduced wireless printing
- Developed staff computing “Core Course”
- Established presence on three Social Networking sites
 - Facebook
 - Twitter
 - YouTube
- All Online Public Access catalog stations are now on a “thin client” platform, reducing hardware costs & simplifying management

What is Encore?

An Innovative Interfaces OPAC add-on product featuring a Search Engine like interface



The user can hit the ground running by immediately entering whatever search terms they know--versus having to decide "how" to search.

Why?

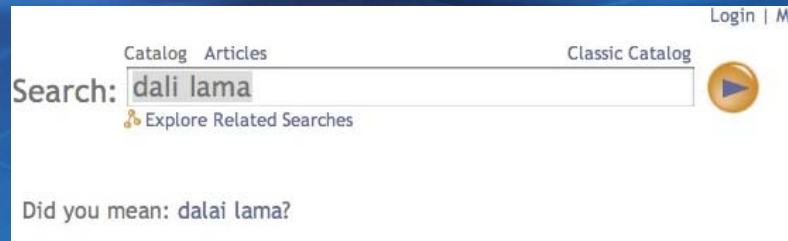
[Library Strategic Plan 2008 -2011](#)

"Strategic Goal #7: Patrons use with ease BPL's content-rich and accessible electronic resources

Initiative 7a: Enhance the library's web site for patron-friendliness, navigability and content"

Encore Features: Spell Check

Built in spell checker with suggestions



Encore features continued

- Automatically elevates most relevant titles to the top
- Includes "faceted" results and easily applied and removed search limits

Help narrowing your search immediately without leaving the results screen (facets)

The screenshot shows the Berkeley Public Library website search results for 'moonlight sonata'. The search bar at the top contains 'moonlight sonata' and a search button. Below the search bar, there are navigation links for 'Catalog', 'Articles', and 'Classic Catalog'. The main content area displays 'Results (1 - 25 of 34) for moonlight sonata', sorted by 'Relevance'. Three results are visible, each with a 'CHECK SHELF' button and options to 'Hold this for me', 'Add to marked list', and 'More info'. On the left side, there are several facets: 'Availability' (At the library 28), 'Search Found In' (Title 3), 'Format' (MUSIC CD 18, SCORE 9, BOOKS 3, MUSIC LP 2, SPOKEN CD 1, + more), and 'Collection' (Children's Materials 9, Audiobooks & Spoken Recordings 2, DVDs and Videos 1, Music Recordings 20). On the right side, there are 'Other Sources' (LINK+, Show 440) and 'Articles and more:' (Get more results: Biography Resource Center, Magazines and Newspapers, Health and Wellness Resource Center, Literature Resource Center, Oxford Reference Online, [More resources]).

Tag Cloud to help users zoom in on what they want

The screenshot shows a tag cloud interface with the title 'Top tags for these results. Click tag to refine search.' The tags are arranged in a grid and include: 1939-1945, world war, african american women, african americans, alex cross, americans, assassins, authors, books on cd, boston, brothers, california, casinos, caterers and catering, catholics, cats, **chicago**, clergy, college teachers, colorado, **cooking**, daisy dalrymple, detectives, dogs, drowning victims, drug traffic, eleanor roosevelt, ella clah, **england**, ex-convicts, ex-police officers, family life, fathers and daughters, fathers and sons, female friendship, florida, france, fugitives, gay men, georgia, government investigators, **great britain**, **historical**, **fiction**, hotelkeepers, humor, illinois, inheritance and succession, ireland, irish americans, italy, jews, kidnapping, large type, books, las vegas, lawyers, legal fiction, london, los angeles, magdalena yoder, married people, maryland, massachusetts, mennonites, michigan, **missing persons**, mothers and daughters, **murder**, murder victims, families, museums, **mystery fiction**, navajo, indians, navajo women, new jersey, new mexico, **new york**, nobility, nuns, organized crime, pennsylvania, pennsylvania dutch, philip knight, **police**, police chiefs, **policewomen**, presidents spouses, **private investigators**, psychological fiction, psychologists, psychotherapist and patient, retirees, revenge, rich people, roger knight, san francisco, serial murderers, **serial murders**, single mothers, sisters, south bend, south carolina, **suspense fiction**, teenage girls, texas, united states, university of notre dame, villages, virginia, washington, weddings, witnesses, women, women cat owners, **women detectives**, women dog owners, women in the food industry, **women journalists**, women lawyers, women novelists, women physicians, **women private investigators**, young women. A '[close]' button is at the bottom left.

Easily apply and remove limits

The screenshot shows a library catalog search results page. The search term is "african american mystery". The results are refined to "Tag: african american police [x]" and "Location: Claremont Branch [x]". The results are sorted by Relevance. Two book entries are visible: "Double cross : a novel / by James Patterson" and "A dark and deadly deception / Eleanor Taylor".

Incorrect Words in Title Search: Encore

The screenshot shows a library catalog search results page. The search term is "incredible lightness of being". The results are empty. A suggestion is shown: "Did you mean: the unbearable lightness of being? (no results found) for incredible lightness of being".

Try

- Confirming the spelling of your search words
- Using other words for the subject of your searches
- Providing more letters of the search words if you are using wildcards.

Incorrect Words in Title Search: "Classic Catalog"

The screenshot shows a search results page from a library catalog. The search term is "The incredible journey of Lewis and Clark". The results list several items, including books and DVDs. A highlighted message states: "Your entry **Incredible Lightness of being** would be here -- Search as Words --". Below this message is a search button labeled "Search LINK+".

Title	Year	Count
The incredible journey of Lewis and Clark / Rhoda Blumberg : Blumberg, Rhoda Goldstein; Central Children, Claremont Childrens, North Childrens, West Childrens ; 973.45 B625i	c1987	1
The incredible journey of the butterflies / [videorecording] / [directed by Nick de Pencier ; edited by Jon Neuberger, Christopher Donaldson, Robert Swartz ; narration written by Elizabeth Arledge] : Central Library ; DVD 595.789 In21	2009	1
An incredible journey: stories for children : Simms, Laura; Central Children, Claremont Childrens, North Childrens ; CD X Si48i	p1999	1
The incredible Krupps; the rise, fall, and comeback of Germany's industrial family : Mühlen, Norbert; Central Library ; 338.4 M893	1959	1
Incredible! Live! / [sound recording] / Country Joe McDonald : McDonald, Joe.; Central A&M, North Branch ; CD MP M145i	p1972	1
The Incredible machine : Central Library ; 612 In2	c1986	1

Research Pro helps us highlight our subscription databases

Many users are not aware of the valuable databases we subscribe to.

Now, a search in the Catalog can be redone in 5 of our most popular databases with a click:

The screenshot shows a search results page for "human trafficking". The search term is entered in the search box. The results are refined to "Magazines and Newspapers [x]". The page lists several articles, including "SOMALIA: Human trafficking on the increase." and "EU wants tougher action over child porn websites." The page also includes a "Refine by: Resources" sidebar with options like "Biography Resource Center (1035)", "Magazines and Newspapers (402)", "Health and Wellness Resource Center (708)", "Literature Resource Center (122)", "Oxford Reference Online (59)", and "Other Sources".

Search:

Results (1-10 of 402) for 'human trafficking' > Refined to Resource: Magazines and Newspapers [x]

1 2 3 4 next

SOMALIA: Human trafficking on the increase.
IRIN Africa English Service, April 2, 2010
Database: General OneFile

EU wants tougher action over child porn websites.
CIOL, March 30, 2010
Database: General OneFile

University of Minnesota Law School to host human trafficking congress.
Minnesota Lawyer, March 29, 2010
Database: General OneFile

Indian tries to strangle himself in a Dubai court.
Zopag, March 19, 2010
Database: General OneFile

ETHIOPIA: Traffickers exploit World Cup fever.
IRIN Africa English Service, March 16, 2010

Social Networking—Why?

- Social media software provide an Internet forum to facilitate the sharing of ideas, opinions, and information about Library-related subjects, services, and collections. Library social software is intended to create a welcoming and inviting online space where library users will find useful and entertaining information and can interact with library staff and other library users.

Facebook

Interacting with users informally and effectively

The screenshot displays the Berkeley Public Library's Facebook profile. The page header includes the library's name and navigation tabs for Wall, Info, Discussions, Photos, Boxes, and Events. The main content area features several posts:

- A post from Berkeley Public Library asking if users know their library can loan a PFA, discovery museum, or habitat membership card, with a link to <http://bit.ly/9DJsdT>. It includes a video player for 'Encore bit.ly' and shows it was posted yesterday at 5:20pm. It has 3 likes from Andy, Bill, Daniel, and 3 others, and 5 comments.
- A post from Lynna Tsou saying 'i had no idea! so glad i caught this update -- thanks!' posted yesterday at 10:11pm.
- A post from Andrea Jones saying 'My friend uses them all the time. Cool!' posted 3 hours ago.
- A post from Berkeley Public Library asking 'Can't make it to Broadway? Listen to Pulitzer winning drama "Next to Normal" soundtrack at the Library!' with a link to <http://bit.ly/bx38Jv>. It includes a video player for 'Encore bit.ly' with lyrics: 'Prelude -- Just another day -- Everything else -- Who's crazy/My psychopharmacologist and I -- Perfect for you -- I miss the mountains -- It's gonna be good -- He's not here -- You don't know -- I am the ...' and was posted yesterday at 1:37pm.

On the left sidebar, there is a 'Fans' section with 6 of 890 fans listed, including Stacy, Rachel, Christine, Kate, Samantha, and Christina. Below that is an 'Events' section with 5 past events, including 'An afternoon on Rolfing, Traum...'

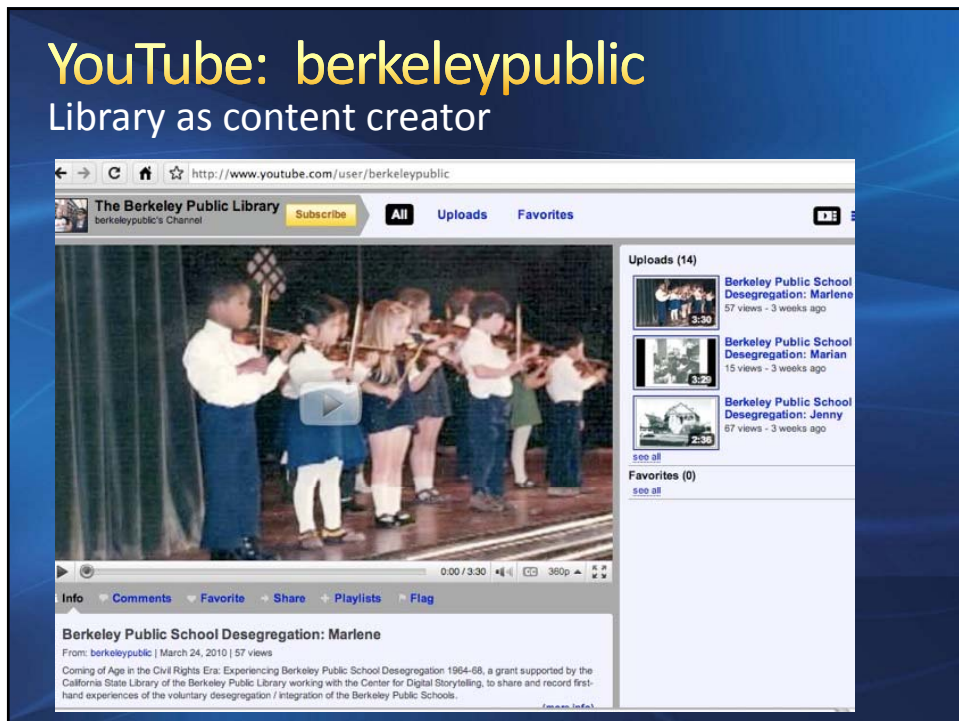
Twitter: BerkeleyPublic

For those who like their info short but “tweet”



YouTube: berkeleypublic

Library as content creator

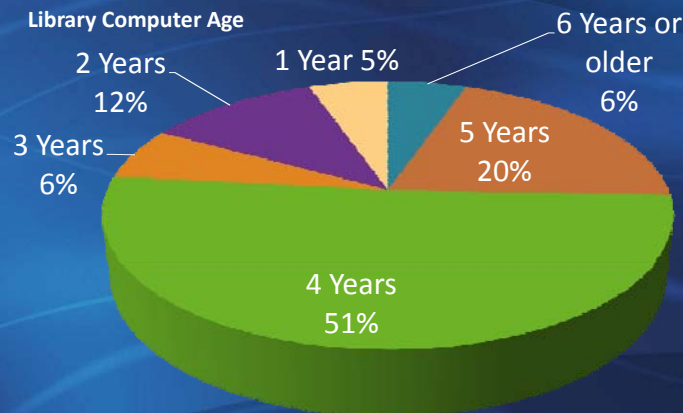


Challenges for IT

- IT hardware & software budget reduced 3 years in a row
 - This results in a longer hardware replacement cycle
- No funds available for staff training
 - IT is a complex and constantly changing field. Without training opportunities important skill sets are not developed to their maximum
- Space (and \$\$) for additional public computers is at a premium, yet demand for additional computers is high

Computer Hardware Lifecycle

- Budget constraints are leading to longer replacement times for equipment.



Challenges (cont.)

- How long will our current internet connection speed meet our needs?
 - 20MBPs @ central & 5 MBPs @ branches
 - At times, bandwidth is used at maximum, yet users continue to demand more
 - Bandwidth management is an industry wide problem with budget ramifications
- Security updates, patches, and software fixes are released on almost a daily basis.
 - This is challenging organizationally as sometimes systems must be brought down to update or patch.
 - Staff & Public are equally unhappy to have systems down during business hours.

Looking to the Future

- One promising technology is Virtualization.
 - Virtual computing is becoming widespread
 - Virtual desktops, especially for the Public, may be a way to reduce budget outlays for hardware in the long run
 - In the short run investments in hardware and software will be necessary to realize long term gains
- New Phone System
 - Current system is becoming harder to maintain
 - City considering transition to VOIP. The Library would be part of this if & when it happens.

E-Books & Mobile computing

- E-Books, digital audio-books are a huge growth market, yet Libraries are limited in what they can offer due to restrictive licensing models & vendor lock-in strategies
- Wireless access is an area of increased bandwidth demand
- Loaning Wireless devices (laptops or tablets) may help us meet the demand for more computers without large infrastructure expenditures (wiring, additional network equipment)

The Library is a Civic Hub

Message Summary

New report examines public library's growing role as online civic hub

Posted by Knight Digital Media Center All-Site Feed on Apr 05, 2010 in Civic Engagement, Digital Literacy, Featured, Ideas and Issues, Local Journalism, Spotlight



[Re-posted from the News Leadership 3.0 Blog of Knight Digital Media Center.]

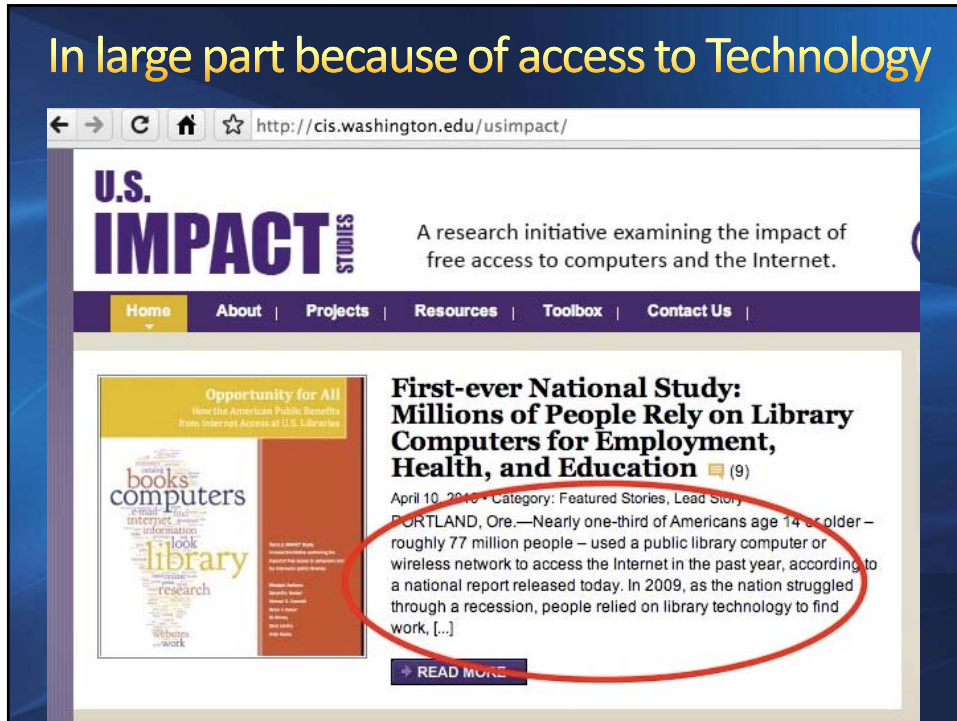
In the past year, about a third of Americans age 14 and over (about 77 million people) accessed the internet at a public library. US libraries and librarians are assuming a fast-growing role as a lifeline that connects people to jobs, news, education, services, health information, trends and family—and also community/civic participation.

A new report in the US IMPACT series of studies, *How the American Public Benefits from Internet Access at US Libraries*, examines in detail how libraries are helping people meet a variety of online needs. It provides particularly intriguing insight into who's using library internet to engage with community life, and how they're doing it. Keeping up with the news is a big part of that picture...

Rea



In large part because of access to Technology



From the Project Impact Study

- A computer user in the Oakland Public Library system summed it up this way:
"You know how the economy is right now. But if you're just out there filling out applications and walking around, you get so tired and you give up...But in the library, you can do what would take you a week to do in one day."

Key Areas of Internet Use

● Health & Wellness

- Overall, 37 percent of library computer users, an estimated 28 million people, focused on health and wellness issues, including learning about medical conditions, finding health care providers, and assessing health insurance options.

● E-Government

- For more than 26 million users, libraries serve as the neighborhood based extension of a government agency, linking users to government officials, programs, and services.

Key Areas of Use (cont.)

● Employment


- In the study, 40 percent of the respondents (30 million people) used library computers and internet access for employment or career purposes.

● Education

- Forty-two percent of the library computer users (an estimated 32.5 million people) leveraged the library technology resources to help them achieve their educational goals.
- Youth relied heavily on public library computers and internet access: 42 percent of 14 –18 year old respondents reported using library computers to do schoolwork.

Conclusion


- “Over the years, libraries have made significant investments to keep pace with digital developments, but surging demand quickly wears out equipment, taps available bandwidth, and strains library resources. “
- “As resources and services increasingly migrate online and devour greater bandwidth, more patrons will need access to fully participate in the digital age. That means libraries will require more resources, not less, to meet this growing need.”



Berkeley Public Library

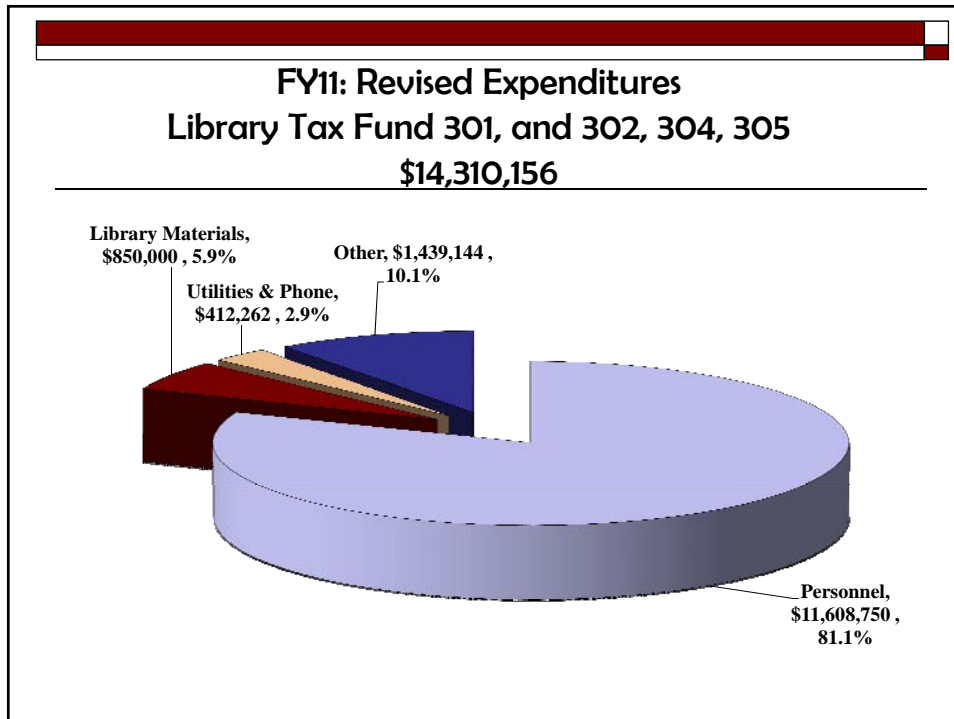
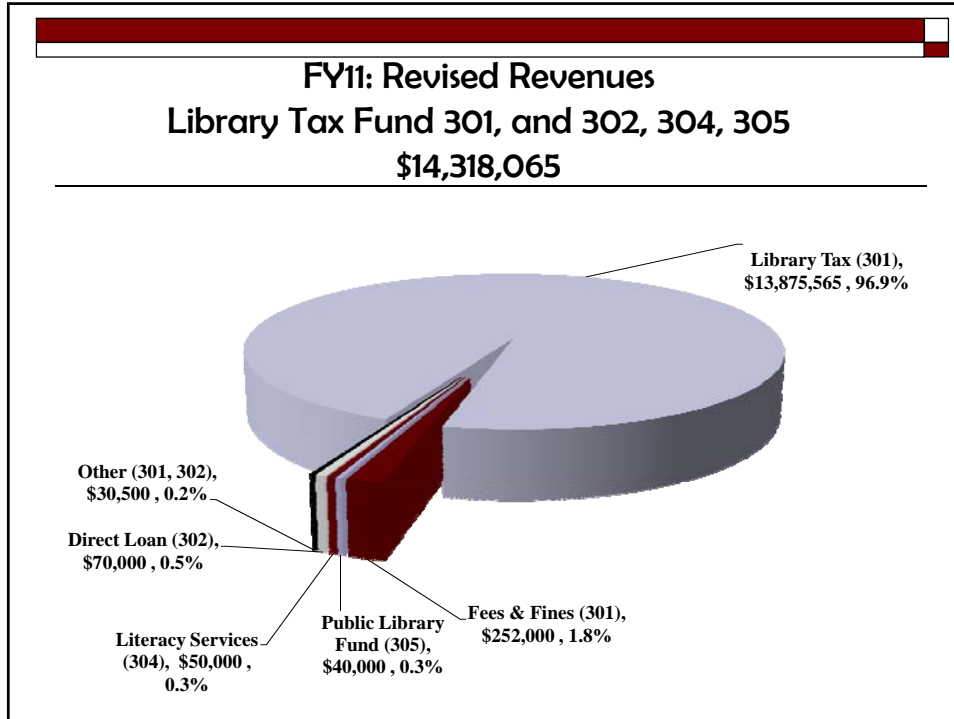
Revised Budget Presentation
FY 2011

April 14, 2010



Board of Library Trustees
Budget Priorities for FY 2010-2011

- Confirm stability of operating budget and plan for future operational needs -- *including establishing / maintaining a balanced budget*
- Implement renovation program (Measure FF)
- Implement strategic plan – maximize effectiveness of services
- Research and report on evolving self-check technologies
- Pursue establishment of a reserve fund



FY11: Revenue Assumptions/Uncertainties

- **Library Tax:** FY11 rate at 1.5% PIG/CPI based on city projections (was 3%).
- **Library Tax:** FY12 – FY14 rate remains at 3.0% PIG/CPI.
- **Public Library Funds:** Subject to State allocation. FY10 receipts 5% below budget.
- **Direct Loan Funds:** Subject to State reimbursement rates and actual patron usage. In FY10, State pays out \$0.20 per eligible \$1.00 vs. FY09 at \$0.34.
- **Friends of the Berkeley Public Library Grant:** Subject to approval by the Friends' Board and their fundraising levels.
- **BPL Foundation:** Donations directed to FF&E of Branch Improvement Program and placed in Branch Capital Campaign Fund (307).

FY11: Expenditures Assumptions/Uncertainties

- **Labor Contracts:** Expire at end-FY12
- **COLA:** FY13 – FY14 projections at 1%
- **Medical/Dental Insurance:** Premiums increasing at 10%+ annually; assuming captured by COLA
- **Labor vacancy savings rate** revised to 1% from 3%
- **CalPERS:** Expected FY12 – FY14 rate increases at 1.7%, 2.6%, and 3.7%.
- **CalPERS:** *Reviewing target investment return rates*
- **Self-Check System Replacement:** *Not included*
- **CoB Phone System Upgrade:** *Not included*
- **Any Major Equipment Failure:** *Not included*

Library Tax Fund (301) Salary Savings

Library ONLY	FY10 JAN Mid-YR Projected	FY09	FY08	FY07
Personnel	\$11,868,671	\$11,145,803	\$11,272,418	\$10,244,744
Savings 3%	(353,817)	(350,590)		
Budgeted Labor	\$11,514,854	\$10,795,213	\$11,272,418	\$10,244,744
Actual Labor	\$11,352,538	\$11,241,902	\$10,899,624	\$10,231,377
Variance f/(u)	162,316	(446,689)	372,794	13,367
% Add'l Savings / (Dis-savings)	1.41%	-4.14%	3.31%	0.13%

FY11: Library Tax Fund (301) FTE Proposals to Personnel = \$168,146 Reduction



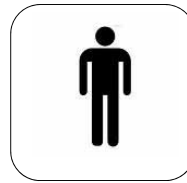
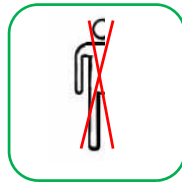
Library Specialist II 1.0 FTE & 0.5 FTE



Library Specialist II 0.5 FTE & 0.5 FTE

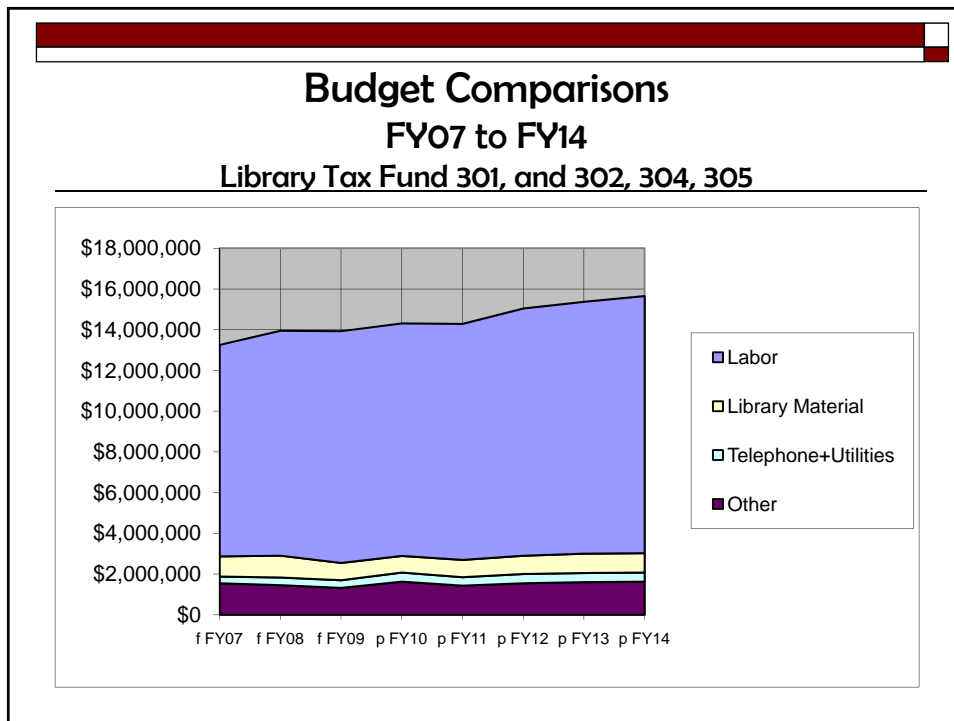
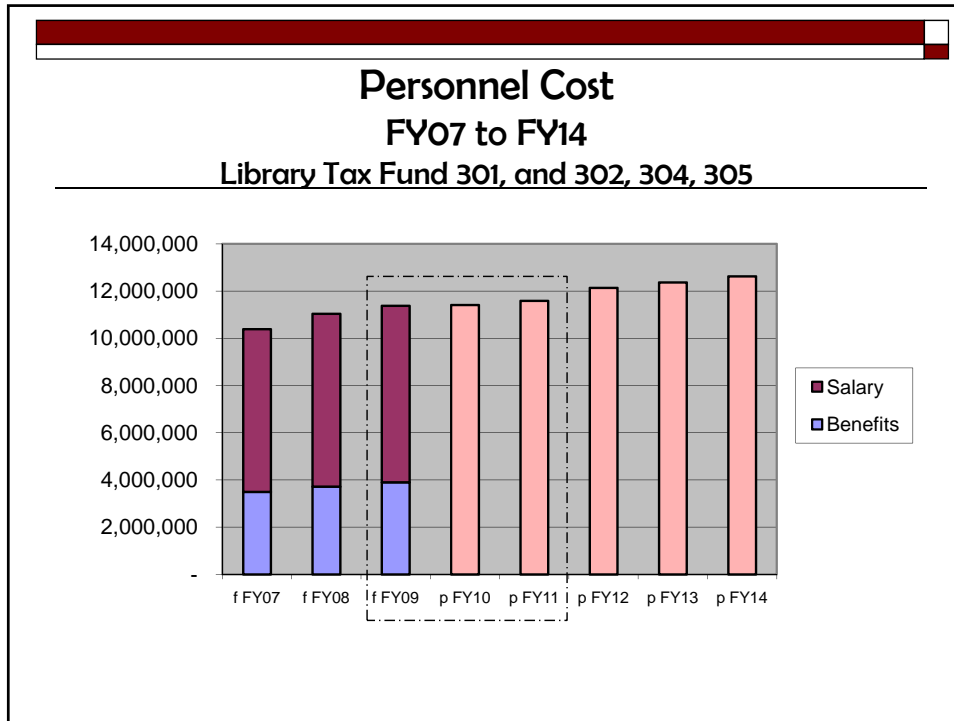


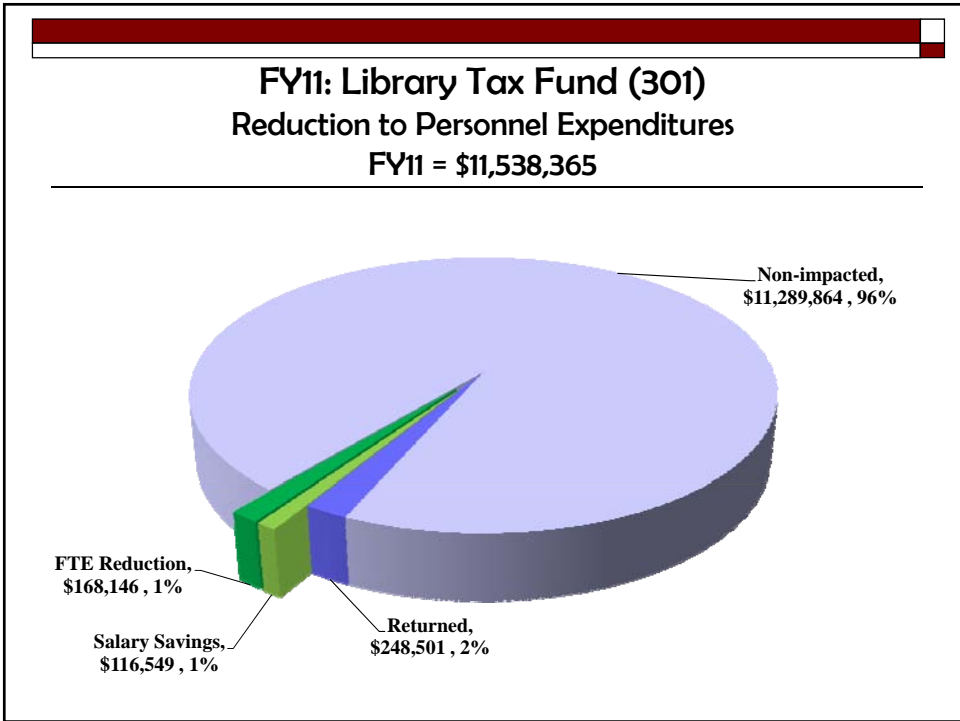
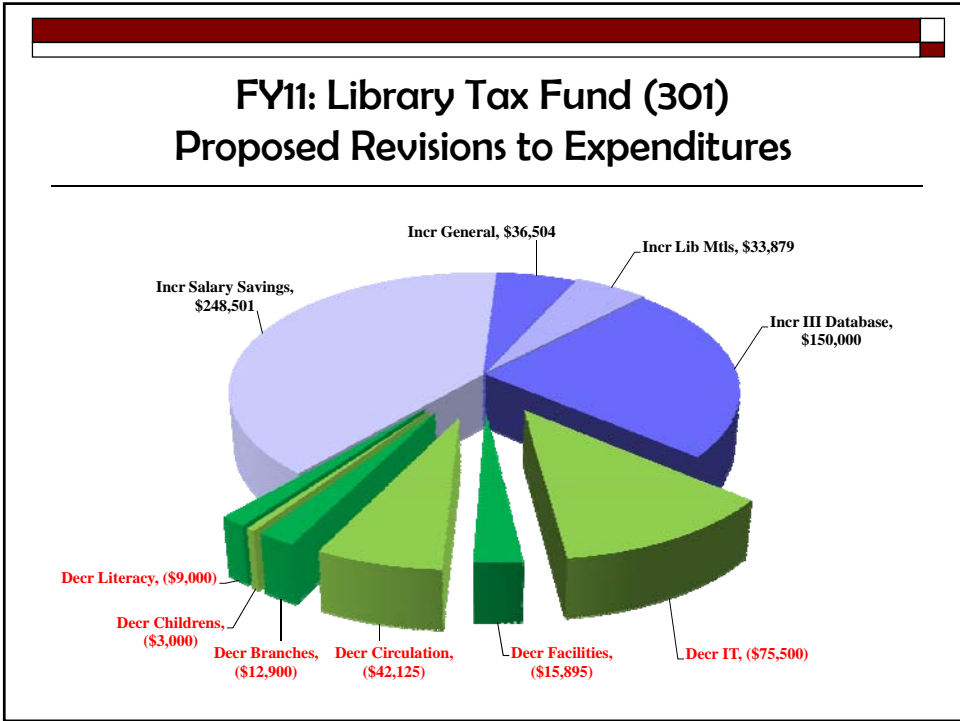
Library Assistant 0.5 FTE

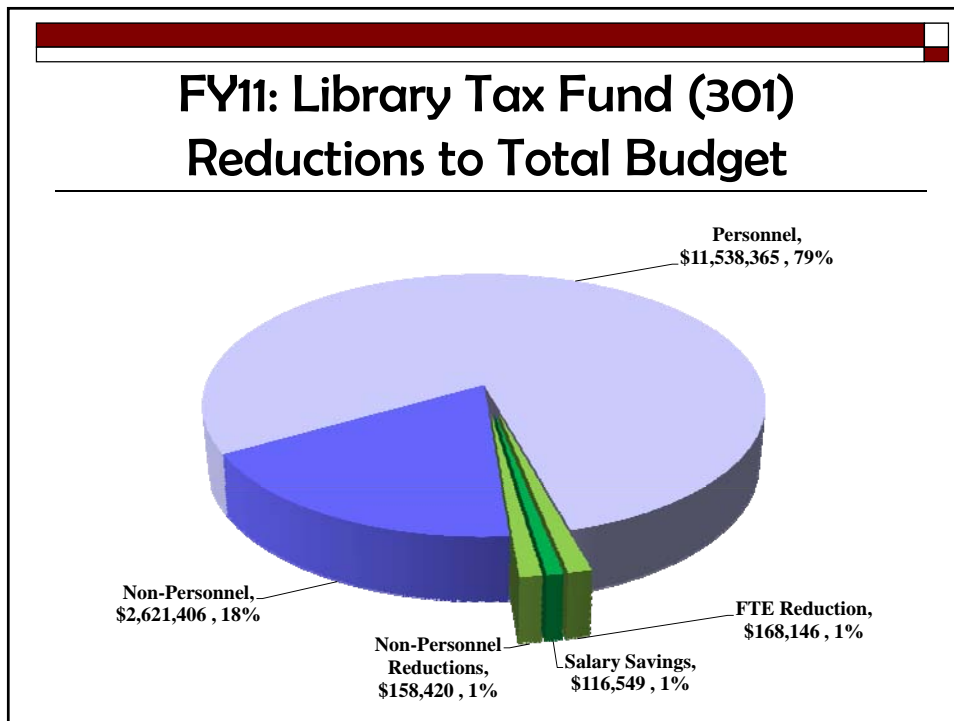
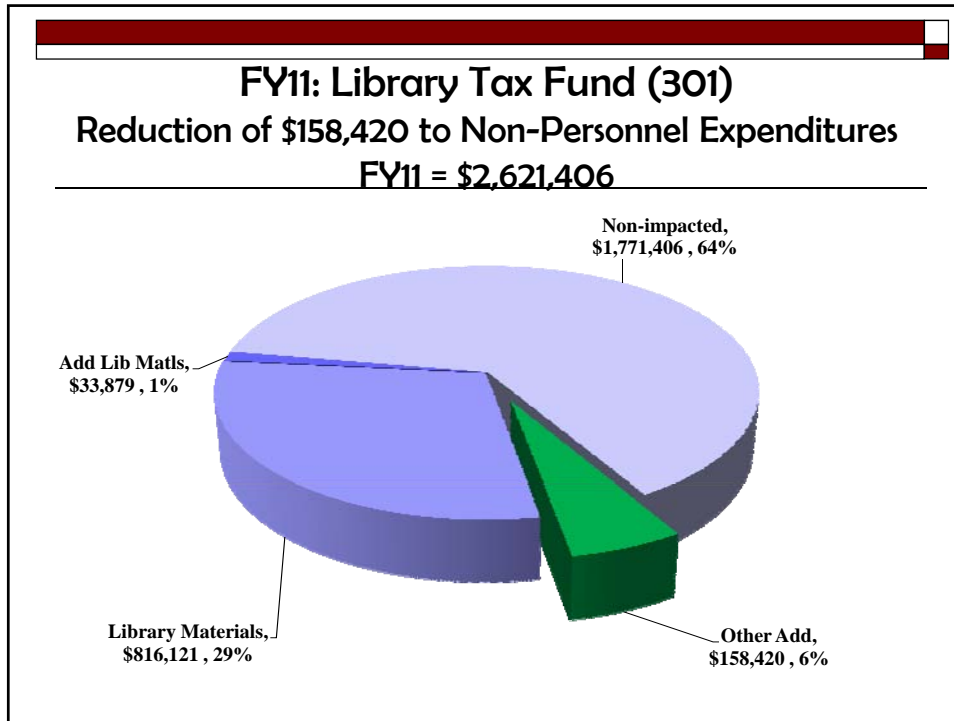


SLA 1.0 FTE / Library Specialist II 0.75 FTE









Library Tax Fund (301) FY09 – FY14 Projections

	FY09 Final	FY10 Adopted	FY10 Adjusted	FY10 Projected	FY11 Baseline	FY11 Pro Rvsd	FY12 Projected	FY13 Projected	FY14 Projected
Beginning Balance	\$807,072	\$1,102,151	\$1,102,151	\$1,102,151	\$995,573	\$995,573	\$949,482	\$609,641	\$369,025
Revenue	13,957,031	13,732,217	13,933,007	13,933,007	14,136,308	14,138,065	14,554,332	14,983,086	15,424,704
Library Tax	13,651,761	13,469,717	13,670,507	13,670,507	13,873,808	13,875,565	14,291,832	14,720,586	15,162,204
Other	305,270	262,500	262,500	262,500	262,500	262,500	262,500	262,500	262,500
Expenses	13,661,952	14,073,256	14,203,920	14,039,585	14,041,838	14,184,156	14,894,173	15,223,702	15,495,866
Personnel	11,241,902	11,514,854	11,514,854	11,352,538	11,458,010	11,538,365	12,086,553	12,315,448	12,571,960
Non-Personnel	2,407,293	2,558,402	2,661,762	2,661,762	2,559,443	2,621,406	2,786,500	2,886,500	2,901,500
CoB	12,757		27,304	25,285	24,385	24,385	21,120	21,754	22,406
Surplus/Shortfall	295,079	(341,039)	(270,913)	(106,578)	94,470	(46,091)	(339,841)	(240,616)	(71,162)
Ending Balance	\$1,102,151	761,112	831,238	995,573	1,090,043	949,482	609,641	369,025	297,863

Revised Budget Presentation FY 2011

Comments



**BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

IV Consent, Item B

RESOLUTION NO.: 10-___

THE BOARD OF LIBRARY TRUSTEES EXPRESSES ITS GRATITUDE TO JANE SCANTLEBURY, WHO SERVED AS A LIBRARIAN AND SUPERVISING LIBRARIAN FOR THE BERKELEY PUBLIC LIBRARY FROM SEPTEMBER 1984 TO APRIL 2010

WHEREAS, over 25 years ago in 1984 Ms. Scantlebury began working as an intermittent Librarian at the Berkeley Public Library; and

WHEREAS, in 2007 Ms. Scantlebury was promoted to the position of Supervising Librarian, overseeing the staff and operations of the Central Library Art and Music division; and

WHEREAS, Ms. Scantlebury came to the Berkeley Public Library after earlier employment that included extensive experience as a researcher and producer of documentary films, including the award-winning "Life and Times of Rosie the Riveter", which is on the Library of Congress' National Film Registry; and

WHEREAS, through her many years with the Library Ms. Scantlebury has taken an active and creative leadership role in developing well-attended public programs, events which have positioned the Library as a true community center and destination for library-lovers throughout the Bay Area; and

WHEREAS, among her achievements are the collaborative partnerships Ms. Scantlebury nurtured with many other Berkeley organizations too numerous to list; and

WHEREAS, in 2008 Ms. Scantlebury devoted much time and effort to the success of Measure FF, helping to ensure the longevity of Berkeley's neighborhood libraries; and

WHEREAS, Ms. Scantlebury's untiring stewardship of the Berkeley Information Network database of community organizations provided the greater Bay Area community with a important resource which has led many people to the needed assistance; and

WHEREAS, Ms. Scantlebury served as President of SEIU Local 535 in addition to many years of leadership in advocating for library employees; and

WHEREAS, although Ms. Scantlebury's career spanned an era of many changes in the ways libraries have provided service to the public, she continued to learn new skills and to adapt to the introduction of new tools; and

WHEREAS, in the course of many years of helping countless citizens at the reference desk, Ms. Scantlebury has had a positive impact on the lives of many persons and is an exemplary librarian to her colleagues; and

WHEREAS, Ms. Scantlebury will be greatly missed by those who work with her.

NOW, THEREFORE, BE IT RESOLVED that the Board of Library Trustees of the City of Berkeley expresses its gratitude to Jane Scantlebury for her service to the Berkeley community and the Berkeley Public Library.

ADOPTED by the Board of Library Trustees of the City of Berkeley at a regular meeting held on May 12, 2010.

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Susan Kupfer, Chairperson

Donna Corbeil, Director of Library Services
Serving as Secretary to the Board of Library Trustees



BERKELEY PUBLIC LIBRARY

CONSENT CALENDAR

May 12, 2010

TO: Board of Library Trustees
FROM: Megan McArdle, Technical Services Manager
SUBJECT: COLLECTION DEVELOPMENT POLICY

RECOMMENDATION

Adopt the resolution approving the Collection Development Policy for the Berkeley Public Library

FISCAL IMPACT

This report will have no fiscal impacts.

BACKGROUND

Libraries of all types and sizes often have policies governing the selection, maintenance and withdrawal of materials for their collections. These collection development policies reinforce the mission of a library. For staff, a policy serves as a guideline to help make informed and consistent selection and maintenance decisions about the collection. A policy can help provide continuity to collection goals regardless of staffing or funding changes. A collection development policy is also a document for the public, to help our patrons better understand our collection objectives and selection decisions.

CURRENT SITUATION AND ITS EFFECTS

Although a Collection Development Manual was developed for staff 20 years ago, we have never produced a Collection Development Policy that would cover all of our collection development and maintenance goals, although smaller internal documents have been created to address particular collections. The library felt it was important to have one policy that covers all areas, formats and age levels of our collections. In addition, as part of the 2008-2011 Strategic Plan, under the number one goal of helping Berkeley residents find materials in or through BPL, the library committed to the creation of a collection development policy:

Initiative 1b: Create and implement a collection development policy responsive to public demand and usage trends.

Library staff responsible for selection and maintaining collections (both for adult, teens and children) were consulted in the creation of the new collection development policy, to ensure that it is a document that accurately reflects our mission, goals and current practices.

FUTURE ACTION

No future action is required.

Attachments:

1. Resolution
2. Collection Development Policy



**BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

IV Consent, Item C
Attachment 1

RESOLUTION NO.: 10-___

**APPROVAL OF THE BERKELEY PUBLIC LIBRARY COLLECTION
DEVELOPMENT POLICY**

WHEREAS, the collection of the Berkeley Public Library supports and helps to fulfill the library's mission; and

WHEREAS, the purpose of a Collection Development Policy is to define the criteria and principles by which library selectors make decisions about the selection and retention of resources and materials for the collection; and

WHEREAS, a collection development policy is a vital document for both staff and public to illustrate and inform our collection goals; and

WHEREAS, the policy covers topics such as gifts and donations, requests for reconsideration of material, selection criteria and selection responsibilities.

NOW THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the City of Berkeley to adopt the Berkeley Public Library Collection Development Policy as presented effective May 13, 2010.

ADOPTED by the Board of Library Trustees of the City of Berkeley meeting held on May 12, 2010 by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Susan Kupfer, Chairperson

Donna Corbeil, Director of Library Services
Serving as Secretary to the Board of Library Trustees

Collection Development Policy – DRAFT 2010

The collection of the Berkeley Public Library supports and helps to fulfill the library's mission:

Library Mission

- The Berkeley Public Library supports the individual's right to know by providing free access to information.
- The Central Library and four neighborhood Branch Libraries are committed to developing collections, resources, and services that meet the cultural, informational, recreational, and educational needs of Berkeley's diverse, multi-cultural community.
- The Library supports independent learning, personal growth, and the individual's need for information.
- Helpful and expert staff welcome the opportunity to provide quality library services and programs.
- The Berkeley Public Library -- an institution shaped by Berkeley's traditions, characteristics, and environment -- belongs to the entire community.

Purpose of the Collection Development Policy

The purpose of this Collection Development Policy is to define the criteria and principles by which library selectors make decisions about the selection and retention of resources and materials for the collection of the Berkeley Public Library. It provides guidance to library staff making decisions about the selection, acquisition, management, promotion, and preservation of library materials for the collections of the Berkeley Public Library. It also serves to inform the public about the nature and purpose of the library's collections and the principles that guide our collection decisions.

Goals and Scope of the Collection

The goals of the collection are to support the library's mission, by providing materials and resources that meet the informational, educational and entertainment needs of our community. Berkeley Public Library fully supports the American Library Association's guidelines for public access to information including: Library Bill of Rights (<http://ala.org/ala/aboutala/offices/oif/statementspols/statementsif/librarybillrights.cfm>)

Freedom to Read Statement

(<http://www.ala.org/ala/aboutala/offices/oif/statementspols/ftrstatement/freedomreadstatement.cfm>).

Budget and space restrictions, as well as local needs, preclude the library from duplicating the specialized and comprehensive collections that exist elsewhere in the greater Bay Area. Access to these collections is facilitated by our participation in LINK+ and through direct referrals. Scholarly or research materials (including textbooks) are not collected, but a balance is sought to satisfy the rich and diverse needs of our patrons, both at the central library, and in our neighborhood branch collections.

Specific goals emphasized in our collections include:

- Early literacy and other initiatives for young children
- Support for students

- Lifelong learning for adults
- Recreational reading, listening and viewing for all ages
- General research, but especially in areas of local interest or subjects in high demand
- Artistic and creative resources
- Informational and fact-finding resources
- Occupational and professional development materials
- Informational and recreational reading and viewing needs of those whose use may be limited by disability, language or reading level
- Materials that reflect the diverse cultural, religious, racial, and ethnic backgrounds of our community residents, including materials in other languages

Responsibility for Selection and Maintenance of the Collection

The selection and maintenance of the library's collection, within the framework of a Library Board of Trustees approved selection policy, lies administratively with the Library Director, who delegates to appropriately trained and skilled staff members. The Berkeley Public Library manages the selection of materials through a coordinated system of shared responsibility among professional librarians. Selectors make choices based on a thorough knowledge of community interests, needs and current library holdings.

Selection Criteria

Librarians use their subject knowledge and expertise in combination with the standards listed below to select and evaluate materials for the collection. Gifts and purchases are selected for the collection using the same criteria.

- Significance and/or usefulness to the community
- Evaluation presented by critical reviews
- Comprehensiveness and depth of treatment: clarity, accuracy, objectivity, and organization of information
- Reputation and authority of author, artist, producer or publisher
- The contribution the work makes to a diversity of viewpoints
- Currency of information
- Production quality and suitability of physical format for library use, including issues related to durability and possible obsolescence of format
- Relationship to existing material in the collection
- Cost and availability
- Popular demand as related to above criteria

In addition, electronic materials will also be subject to the following selection criteria

- Accessibility, both in the library and remotely
- Quality of access relating to product's ease of use and availability of online help
- Currency and frequency of product maintenance and updating

Suggestions for Purchase

The library encourages input from the Berkeley community concerning the collection. A suggestion for purchase may be made in person or online. All suggestions are subject to the same selection criteria as other materials and are not automatically added to the collection.

Gifts or Donations

Donations of materials are regularly presented to the library as possible additions to the collections. Donations must also meet the same criteria as purchased materials in terms of physical condition, currency, and appropriateness to the collection. The library reserves the right to decide the conditions of display, housing and access to the materials. Materials not added to the collection are not returned to the donor and may be turned over to the Friends of the Library for resale, with proceeds going to support the library. The Library always welcomes monetary gifts for collection enrichment. Donors may request that these funds be directed to particular collections or subject areas, but the library reserves the right to make the final selection decisions.

Requests for Reconsideration of Materials

Persons seeking the reconsideration of a title in the collection are asked to complete a "Request for Reconsideration of Library Materials" form, available online or in person. These requests will be reviewed by the Library Director, the Collection Management librarian, and any appropriate selectors in the area where the questioned material is housed. The decision about reconsideration will be communicated by letter from the Director.

Collection Maintenance

Maintenance of the library collection through constant re-evaluation by library staff ensures its continued usefulness and relevancy to the community. Those materials determined to no longer be of value are withdrawn from the collection. Condition, content, inherent value and use are the primary criteria used to determine the continued retention of materials in the collection. Specific evaluation criteria include:

- Age of materials and currency of the contents; whether the material is obsolete due to no longer being timely, accurate or relevant
- Condition of the items, including any damage
- Circulation of the materials, both through analysis of data from the library's circulation system, Link+ requests, and through in-house use analysis
- Relevance to observed and anticipated community needs and desires, including long-term local historical significance or interest
- Items that are unnecessarily duplicated

Withdrawn materials may be considered for replacement if they are still deemed necessary to the collection. Items identified as needing repair are evaluated for cost of staff time and availability of newer or better materials on a subject.

Date adopted:



BERKELEY PUBLIC LIBRARY

INFORMATION CALENDAR

May 12, 2010

TO: Board of Library Trustees
FROM: Donna Corbeil, Director of Library Services
SUBJECT: MAY 2010 MONTHLY BRANCH IMPROVEMENT PROJECT REPORT FROM LIBRARY DIRECTOR

INTRODUCTION

Every month the Library Director gives the Board a report on branch improvement activities and updates from the previous month.

FISCAL IMPACT

This report will have no fiscal impacts.

SUMMARY OF WORK

During this reporting period the following community meetings were held:

- April 22nd West Branch Library Schematic Design

Other meetings held during this reporting period include:

- Weekly project meetings facilitated by the KCEM project manager, Steve Dewan or Bob Fusilier
- Meeting with City's Planning Department and architects as needed

Landmarks Preservation Commission

North Branch Structural Alteration Permit application hearing (continued from April 1, 2010) held on May 6 (Thursday); and

South Branch Use Permit Application (demolition) hearing on the May 6th agenda.

Agendas and minutes of Commission meetings are available at:

<http://www.cityofberkeley.info/ContentDisplay.aspx?id=50380>.

COMMUNICATION

Staff continues to prepare and distribute flyers for community meetings and BOLT agendas involving branch bond projects.



WORK ANTICIPATED

Mobile Library Services

As we get closer to entering the construction phase of the Branch Library Improvement Program the Library is continuing its investigation of the logistics involved in providing limited mobile library services in the immediate neighborhoods affected by closure. A request to open an RFP has been made with the City's Purchasing Department tentatively scheduled to run from May 20 through May 27. Likewise, on behalf of the Library, Purchasing posted a list serve notice announcing the Library's interest to consider procurement of a used bookmobile. Staff expects to conclude its research in time to present its findings and a recommendation to the board at the June 9th regular meeting. Following board approval, a recommendation to purchase will be included on the City Council consent calendar.

EIR (Environmental Impact report) Studies

The City of Berkeley, Planning department has engaged the Berkeley firm of *Design Community & Environment*, to conduct a CEQA study of the South Branch Library project. The Library will assist in this process by providing information as request related to the background of the site, the process which concluded in the decision to build a new library and operational issues related to a new branch, to the extend these can be predicted.

Similarly, the Planning Department is preparing to award a contract for a similar process for the completion of an EIR for the West Branch Library.

KEY PROJECT ISSUES

None.



BERKELEY PUBLIC LIBRARY

INFORMATION CALENDAR

May 12, 2010

TO: Board of Library Trustees
FROM: Donna Corbeil, Director of Library Services
SUBJECT: MAY 2010 MONTHLY REPORT FROM LIBRARY DIRECTOR

INTRODUCTION

Every month the Library Director gives the Board a report on Library activities and updates from the previous month.

FISCAL IMPACT

This report will have no fiscal impacts.

LIBRARY DEVELOPMENT

The California Library Association sponsored the annual Day in the District in April. This is an opportunity for library supporters to advocate with the state legislators at their home offices. The director, Library Trustee Burton and Foundation Development Officer, David Snyder visited State Senator Hancock and Assembly member Skinner on concurrent Friday afternoons with other supporters of libraries located in their districts. The group was welcomed by both legislators' offices.

PROFESSIONAL ACTIVITIES

The annual California Library Association Conference is scheduled for this coming November, from the 12th through the 15th. This year's theme is *Navigating the New: Charting the Future Together*. The events will be held at the Sacramento Convention center, more information on the conference can be found at; www.cla-net.org.

The Director attended the annual Link+INN Reach System Executive Committee meeting and regular directors meeting. This event is hosted by Innovative Interfaces Inc., located in Emeryville.

Disability Services & Community Relations Librarian Alan Bern attended the California Disability Program Navigators (DPN) Quarterly Conference in Sacramento, California, April 13-14, 2010 (Attachment 1).

PROGRAMS, SERVICES AND COLLECTIONS

The children's department staff at the Central Library celebrated *Día de los Niños* on Saturday, May 1st, with the Aztec Dance group Ollin Anahuac. A book giveaway and origami followed.

The library has agreed to be a polling location on June 8, 2010, at Claremont and South branches. The regular open hours on Tuesday at the branches are 10 AM to 6 PM staff usually arrives at 9 AM. The Alameda Co. voter registrar volunteers will begin to set-up at 6 AM, the polls open at 7 AM. The polls close at 8 PM but the volunteers need time to break down, so they usually stay until 9 PM or so. The management staff has agreed to assist with covering the before and after operating hours.

Berkeley Public Library proudly presents the 29th Annual Quilt Show, featuring miniature quilts, antique and contemporary, loaned by local quilters. Refreshments are sponsored by the Friends of the Berkeley Public Library. The annual quilt show opened for its first ever appearance at the Central Library after many years of hosting at the North Branch. Contributors to the show include many staff and Berkeleyites, as well as a number of entries from outside of Berkeley. The show will be on display until May 23rd and everyone is encouraged to stop by and view this profusion of local talent.

PERSONNEL

The quarterly all staff meeting was held on April 30th, the libraries opened as at 11:00 AM as a result. There was good attendance and staff heard an update on the budget, the bond program, the library's database BIN and other operational items of interest. The Friends of the Library have agreed to fund the refreshments for these meetings which is greatly appreciated.

FACILITIES/ OPERATIONS

Self-Check/Security RFP update

On the closing of the Request for Proposals, the committee evaluated the 13 bids submitted, rating each one on functionality, quality of service, qualifications of vendor, implementation and transition plan, and estimated costs. Assigning scores in each of these areas, a "shortlist," of 4 vendors has been selected for further, more intense investigation. In addition to questions put to each of the vendors directly, the committee will conduct site visits throughout the summer to libraries currently using the technologies from each of the vendors. The vendors will also be invited to make a presentation to the library staff. A request has already been sent to those vendors on the shortlist for a full list of libraries currently in contract for their services. The committee will solicit opinions and references from many of these libraries.

The committee continues to refine its understanding of the needs of the library, and will move forward with an even more intense rating system to be applied to those on the shortlist. It is expected that, barring any unforeseen circumstances, a recommendation will be made to the Board of Library Trustees in early Fall 2010.

ATTACHMENTS:

Alan Bern – report on DPN conference

Disability Services & Community Relations Librarian Alan Bern attended the California Disability Program Navigators (DPN) Quarterly Conference in Sacramento, California, April 13-14, 2010.

In collaboration with four other Bay Area disability services librarians, he made a presentation that covered the following questions:

- * What's most important to you in serving people with disabilities?
- * What's unique about your particular role in the library?
- * What are best practices from working with people with disabilities and employment, especially in today's difficult economic climate?
- * If this is your 2nd or 3rd career, how does your previous experience play into your work now?

Q & A followed. Disability Program Navigators serve in some Career One-Stops and are funded through Federal Stimulus Funds; they serve clientele that are similar to public libraries, and they very much appreciated our perspectives. We found their information and referral skills to be excellent, and we learned a lot from them as well. Not only did we make good connections locally, regionally, and statewide, but several Bay Area DPNs approached us to come to their regions and make presentations. Since as members of Bay Area Disability Services Librarians (BADSL) for the past 12 years, we have been doing that to other local library systems, we agreed in principle as long as the local libraries were included. Lorna Jones, the head of the California DPNs was especially impressed with our presentation, and a program proposal including some of us librarians as well as Lorna as speakers, has been made for next year's California Library Association Conference to take place in Sacramento in November 2010. Since there is currently no DPN in the East Bay, Lorna is looking at possibilities, probably for Oakland in the coming months: this will be an excellent future collaborator for Berkeley Public Library, once the DPN is set up.

Columns:

Community Reporter: Landmarks Preservation Commission Reviews Libraries, "Green Pathway"

By Steven Finacom
Thursday April 08, 2010



Commissioners were given this drawing showing the proposed rear addition to the North Berkeley Branch Library. The addition is in the center. The row of low, square, windows would open into the ground level community room. The vertical stack of four, square, windows on the right would open into a new stairwell. The large panels of glass to left and right of the new addition would be curtain walls connecting the addition to the original building.



Steven Finacom
Kathleen Malstrom from Architectural Resources Group presented the design revisions to the Landmarks Preservation Commission. Architect Doug Tom seated on far right.



Steven Finacom
The new addition would remove the trees along the rear of the Library and extend out across the lawn towards Josephine Street, in the foreground.

A relatively short action  agenda turned into a much longer meeting April 1, 2010, as the Landmarks Preservation Commission delved for the second month into the design details of a renovation and expansion of the North Berkeley branch library.

The Berkeley Public Library is planning to renovate the existing library, remove two extensions on the rear, and construct a new two-story rear addition, partially sunken into the ground, along Josephine Street.

Kathleen Malstrom from Architectural Resources Group made the formal presentation of the revised design and most of the discussion with the Commission, with architect Doug Tom from Tom Elliot Fisch occasionally adding a comment.

Malstrom reviewed a list of recommendations the design team felt the LPC had made at its last meeting, and noted changes made in response. In particular, the design team had eliminated a proposed asymmetrically angled portion of the new rear elevation, while leaving a small section of the new second floor uniformly cantilevered and extending about 18 inches beyond the lower level.

Roof heights of different elements had also been slightly adjusted on the rear elevation. The plans continue to show that the new addition would be visually connected to the existing building by two small glass curtain walls, one fronting a teen room on the south, the other a staff workspace on the north side of the new addition.

The exterior of the addition is proposed to be board form concrete up to the "water table" level of the old building. New windows will be clear, not tinted, glass. The elevator tower at the southwest corner of the new addition will have a trellis on it to support vines. "There's some real tradition for vine covered walls", said Malstrom.

"We spent an awful long time on the program and how the inside of the building would work", she added. "We (the designers) fought madly to keep the elevator and the bathrooms away from the façade", but the program dictated they go on the rear elevation of the new structure.

The result was a rear façade with two elements—an elevator and stair tower and

bathroom walls on the right, as one faces the building from Josephine Street, and a new community room and other spaces on the left. "Any attempt to make this a symmetrical façade

would not work—it would be more contrived”, said Malstrom.

Commission members were mixed in their reaction to the new plans.

Some Commissioners asked if the internal program of the Library could be arranged in a different way so the new rear exterior would look different. “We tried all kinds of arrangements”, Malstrom said. “We didn’t want to see the bathroom and the elevator on the street side.” “Yes, the program dictates a lot. It’s been a real challenge to make this work in the area we had.”

“I really don’t want to step on your toes, but what we’re interested in is what the building looks like. It looks like a building that is being pushed around by the program”, Parsons responded.

“We feel it’s an asymmetrical solution”, Malstrom said. “It could be rendered in a more symmetrical way on the outside but it would look a little dishonest. I don’t think we’re trying to put a wrapper around this building.”

Commissioner Steven Winkel agreed that the rear did not need to be symmetrical, and “I’m really troubled that we’re (the Commission) pushing the building towards being banal.” “I don’t mind the asymmetry, I think it’s actually to be desired...the asymmetry is the correct solution.”

Commissioner Carrie Olson said “I don’t have a problem with it being asymmetrical providing it (visually) recedes. And I don’t see anything that makes it recede.” She suggested that the proposed cantilever be eliminated on the rear façade, bringing the community room level out to the same plane as the second floor above.

“I think this has come a long way”, said Commissioner Austene Hall. But “I don’t quite understand the cantilever either. Now I’m not sure why it’s there.” She expressed concern about large windows projecting too much light at the surrounding residential neighborhood.

“One of the horrors all around Berkeley is the use of containers as building space”, said Commissioner Anne Wagley. “And to me that top space (on the rear façade) looks like a container stacked on the building.” She supported eliminating the cantilever.

“We could look at that”, Malstrom said.

“I love the (existing) building”, said Commissioner Antoinette Pietras. “When I look at the (proposed) addition, it’s whoa!” “I’m going to vote for a darker color”, she added.

“The whole cantilever thing is sort of an artifact at present”, Chair Parsons added. “I just don’t know if it’s serving any purpose. Now it looks like a box that’s hung over nothing. It conjures up a construction trailer. It conjures up a skybox.”

“Whatever happens to the building is going to live or die by the details”, Parsons added. “These things are going to be super important. This is a civic building”. He urged that the design team look at ways to make the addition walls appear thicker and detail the windows better.

“This is a building that people really love, that people really care about tremendously.”

Commissioner Christopher Linvill urged “balance” for the new addition. “I firmly believe there’s no reason for it to be unbalanced”, he said. “But I’m not suggesting we have to achieve symmetry.”

“There’s no point in doing anything if it doesn’t work for the program,” Commissioner Miriam Ng said.

Commissioners also discussed whether the rear stairwell should have windows. Some thought yes, others no, and various approaches were argued.

Discussion also involved proposed colors for the building exterior. Malstrom said the building was originally peach colored; “it was very light”. The design team is proposing that both the old and new portions of the building be repainted in a uniform light color, with lighter tones on the decorative details of the main façade.

“Having the light color is a horror to me”, said Commissioner Olson; she had previously advocated for keeping the dark Karl Kardel color design for the exterior.

“If there’s a consensus that what is there now is preferred, we are not wedded to making the building light”, Malstrom said.

Olson also criticized the Library and its consultants for providing meeting packet materials that did not match the designs presented at the meeting. “Getting a packet with a building that we’re not now looking at is really not OK”, she said. Chair Parsons told the consultants, “What we’re struggling with is that we don’t have the documentation of what you’re talking about.”

Consultants apologized, citing the tight schedule for the project. Malstrom also noted, in response to a comment by Olson that boards showing the actual materials proposed would be presented to the Commission at future meetings.

The Commission also heard a short presentation about the Claremont Branch Library. The building is a 1924 structure also designed by James Plachek, with a much later addition.

Consultants said that renovation plans would add very little to the exterior footprint of the building—which already occupies most of its site—but would remove the front entry steps and “infill the (front) porch, grabbing the porch for part of the building”. The extended enclosed porch would provide a reading nook. The bricks of the current steps would be used to build planters and a new, code compliant, handicapped entrance ramp would be constructed.

All the interior shelving would be refurbished, and the current plan is to repair and retain the existing windows. Shear walls for seismic reinforcement would be hidden within the existing walls, resulting in shelves about ½ inch shallower than the existing shelving.

Commissioners made few comments, and generally seemed supportive of the plans. However, “I think the loss of that existing entry looking like an entry is profound” said Commissioner Olson.

Downtown planning

Commission Secretary Jay Claiborne said in reference to the City Council’s new Downtown Plan the LPC could raise issues and take the initiative to present them to the Council. He noted the Transportation Commission had done that.

He said that under the Mayor’s new “Green Pathway” initiative that is part of the proposed Downtown Plan, “the LPC may be asked to predetermine historic status of projects within a certain number of days.” This would be different than the process spelled out in the Landmarks Ordinance for considering the historic status of a building through landmark initiation.

That issue raised concern with some Commission members who compared it to the “Request for Determination” in the Mayor’s proposed revisions to the Landmarks Ordinance that had been defeated by Berkeley voters in 2008.

“A ‘request for determination’ is an alteration to the Landmarks Ordinance,” said Commissioner Wagley. “I very strongly think the details of this request for determination must be approved by the LPC.”

“It was presented to me as a way to get the LPC and the public out of the way”, said Commissioner Hall.

Wagley asked that the Commission write a letter asking the Council if it was amending the Landmark Preservation Ordinance and, if a new Downtown Plan covering historic resources is being created, would it require CEQA (California Environmental Quality Act) review?

Subcommittee reports

Commissioners also heard a number of subcommittee reports about issues discussed at the March meeting. Members felt they had been relatively successful working out the details of paint colors and signage for the exterior of the new “Burgermeister” corner storefront—opened last month at 2237 Shattuck Avenue—but expressed frustration about the Berkeley Bike Station at 2208-2210 Shattuck, which will occupy three commercial storefronts in the Shattuck Hotel building.

At the March LPC meeting some Commissioners were irritated at some of the signage proposals for the new Bikestation. Between meetings, however, their ire shifted somewhat to City signage regulations which some felt were unreasonably limiting the storefront signage displays for the new facility.

Shortening lists

The Commission also did, at the request of the Secretary, some housekeeping, eliminating a number of obsolete subcommittees and properties listed on the agenda as “potential initiations” dating back as far as 1998.

Subcommittees are frequently set up by the Commission so three to four members can go look in detail at a particular project or issue in between the formal meetings, and report back to the larger body. Potential initiation listings are intended to give some informal public notice of historic properties in which Commissioners have interest, but which haven’t been formally nominated for landmark status.

The number of subcommittees was cut from 21 to 11. The number of “potential initiations” was reduced from 35 identified properties to about 18.

(Disclosure: the writer of this piece commented to the Commission on the North Berkeley Library design, expressing concern about the asymmetry and modern design character of the proposed addition.)

Columns:

SENIOR POWER: "Old People Don't Read Books."

By Helen Rippier Wheeler
Sunday April 18, 2010

The Rippowam River rushed by at the foot of our dank street, or, depending on the season, gurgled its way to Long Island Sound. I would sit on the stone embankment overlooking the water, ignoring the garter snakes in the crevices. The Ferguson Public Library children's room was another 1932 shelter. Story hour was held in a separate room with a large picture window. I played stamping books, using a piece of black crayon stuck on the end of a protractor. It slipped off, jamming crayon into my palm, still imbedded there in a tattoo effect.

Saturday mornings, a few years later, I headed for the story hour in a corner of the Freeport Memorial Library's crowded basement workshop. I read all the *twins* books, written and illustrated by Lucy Fitch Perkins. Kit and Kat began as *The Dutch Twins* (1911), metamorphosed into Scottish, American, Belgian, Chinese, Colonial, Eskimo, Irish, Italian, and Japanese stories. Then came Helen Dore Boylston's *Sue Barton, Nurse* series -- senior nurse, staff nurse, visiting nurse. These books can be borrowed in your behalf from nearby libraries participating in the free Link system.

Seventy-three year old Gail Sheehy's books on life and the life cycle continue the theme of passages through life's stages. She refers to "Second Adulthood." Her 2006 book and CD, *Sex and the Seasoned Woman: Pursuing the passionate life* reveal a hidden cultural phenomenon: a surge of vitality in women's sex and love lives after age 50.

I first encountered Berkeley author Dorothy Bryant via her 1972 literary landmark. *Ella Price's Journal* is a novel in diary form of a woman who returns to school after 15 years of marriage and begins to see her carefully-structured world in an unexpected and unwelcome light. I asked Bryant about her current reading. Kay Ryan's *The Best of It, New and Selected Poems*. She prefers lesser known books recommended by friends, e.g. Judith Freeman's *Red Water*. Old movies on DVD satisfy the 'recreational urge.' When she knows what she wants, she requests it online and it is brought to South Branch public library. For browsing, she stops regularly at Central.

Best-selling Berkeley author Theodore Roszak was turned down by 20 major publishers, reports Avis Worthington. When he proposed his *The Making of an Elder Culture: Reflections on the Future of America's Most Audacious Generation*, they informed him, "Old people don't read books." It was published by New Society Publishers in 2009.

Ever noticed that the central character in many biographies and novels is influenced by a public library or library staff-member? -- *Goodbye, Columbus* --. The novel and motion picture of *A tree grows in Brooklyn*. -- Perhaps because children are central to *Dear Miss Breed: True stories of the Japanese American incarceration during World War II ...*, it has generally been assigned to children's collections, but it is a book for everyone. (See July 31, 2007 BDPlanet.)

The 1956 motion picture, *Storm Center* (1956, 85m, Columbia Pictures), is about a small-town library administrator who refuses to withdraw a controversial book from the shelves. She is labeled a Communist by local politicians (City Council members...), loses her job, and becomes an outcast in the community. Bette Davis plays the doomed librarian. Banned Books Week in 2010 will be September 25--October 2. The World Catalog lists a *Storm Center* dvd distributed by Sony Pictures Television...

The word "FREE" in many USA libraries' names (Free Library of Philadelphia, Mono County Free Library, Enoch Pratt Free Library of Baltimore, etc.) is not mere happenstance. They were founded for the public, not as "subscription" libraries.

The University of California, Berkeley used to grant library circulation privileges to senior citizens. No longer. Governor Palin's dubious public library involvement is not surprising. Patrons' taxes contribute largely to American public libraries' budgets. A children's room has long been part of a public library's building and program, dating back to inception of the Carnegie libraries; YP (young people, teenagers) collections and activities were later introduced. Now, more than ever, elders are dependent on our free public libraries.

The Alameda County Library has created "Older Adult Services," a brochure highlighting current programs. Special library materials that may interest older adults, caregivers and others include large-print books, audio books and videos (standard, close-captioned and descriptive). Trained volunteers bring library materials to homebound persons. *Generations On Line* is an easy-to-use program designed to introduce seniors to the Internet and email with step-by-step directions, available at Alameda County Library locations.

It's a good thing. Berkeley Public Library's senior discount on overdue charges. So are the large-print collections of fiction (science fiction, mysteries,) nonfiction (biography, The Weekly New

York Times,) and reference books (dictionaries, thesauri). They can be accessed using subject heading LARGE TYPE BOOKS. The BPL Outreach person is Colleen Fawley (510) 981-6160. I know from experience that she has magical insights into what subjects and books, magazines and nonprint media will interest someone who is briefly or indefinitely unable to get to the Library. She selects, delivers, and subsequently picks them up. Specific titles and subjects can be requested, and she will bring them to you soonest. Alas, "budgetary constraints" will likely shorten her hours.

I am weary of the media's representation of *shush* libraries, and of praise heaped on library architecture that has little to do with accessing books and information, and of bureaucrats' appointment of acceptable personalities to serve on library boards and to liaison with them.

For your consideration:

Berkeley Repertory Theatre package options include special discounts on Thursday, Saturday and Sunday matinees for persons who are "at least 65".

CALL TO CONFIRM:

When: Tuesday, April 20, 2010. 11 A.M.-noon

What: Director's Roundtable Discussion

Where: North Berkeley Senior Center, 1901 Hearst@ MLK

Details: NBSC director Larry Taylor meets with seniors

For more info: (510) 981-5190

When: Wednesday, April 21, 2010. 1:30 P.M.

What: Berkeley Commission on Aging meeting.

Where: South Berkeley Senior Center, 2939 Ellis @ Ashby

For more info: (510) 981-5170

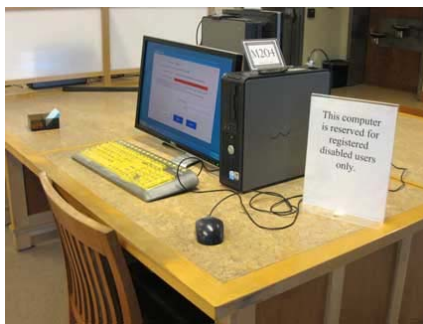
Helen Rippier Wheeler can be reached at pen136@dslextreme.com

Please, no email attachments; use "Senior Power" for subject.

News:

Reaching Out at the Berkeley Public Library

By Phila Rogers
Thursday April 22, 2010





Sayre Van Young

Computer access at the North Branch Library.



Sayre Van Young

Colleen Fawley, an outreach specialist, getting into her car for her deliveries.

For twenty years now,  SHARE  Colleen Fawley, the outreach specialist at the Berkeley Public Library, has been packing up her sturdy canvas bags full of books and other library materials taking them to Berkeley residents who can't get to the library. Laughing, Colleen refers to herself as the library 'bag lady.'

"Some days, I may make as many as eight stops," she says, "but I also have to make time to research and locate books and do the inevitable paper works," she adds.

"I visit people in Senior Apartments, in Assisted Living Facilities and Nursing Care places," she says. "For a person who likes to be on the go, this is a perfect job. Sometimes I make deliveries to a social activities person, but most often I'm filling individual request that usually come by phone," she adds.

This day, she's filling one bag with books and another with audiobooks which she will deliver to Redwood Gardens. For one resident, this is her first visit. A middle-aged disabled woman, the recipient is a long-time resident of the attractive housing that shares the Clark Kerr Campus with the UC student population. She requested mysteries, especially those featuring cats. (You notice cat dishes on her floor), or ones with women protagonists. The sunny apartment is filled with the savory odors of a hearty ox-tail soup being prepared by her helper who comes in twice a week to cook, clean, and do laundry.

To an upstairs apartment, Colleen wheels a dozen CDs, also mysteries. The mostly bed-ridden patron listens to her books. A poster of California birds on her door announces the home of a bird lover. Inside the apartment, her pet cockateel is perched on top of its cage.

From Redwood Gardens, Colleen continues downtown to Strawberry Lodge where she will make more deliveries.

Colleen also visits a number of patrons still in their own homes and apartments. She observes that she is seeing more elders and disabled people remaining in their own places. Programs like the library outreach and "Meals on Wheels," who we passed in the hallway at Redwood Gardens, are helping make staying put possible.

For other people with physical challenges who can still make it to the library, there are plenty of services to help.

Alan Bern, in charge of community relations for the Library describes some of them. "We're committed to 'reasonable accommodation' to help people, disabled or not, get access to what they want and need," he says.

"That, of course, includes the 10 minutes we can spend reading the labels of audiobooks for blind or low vision patrons and reaching hard-to-reach materials," he adds. (I, for one, not as agile as I once was, recently asked for assistance at the information desk at the Central Branch to bring up to eye level several audiobooks from the bottom shelf).

And then there are all the technical devices to help (referred to as adaptive technology) such as an enlarger for Low Vision patrons and a Reading Edge for blind patrons along with various adaptive software and various Braille labels.

Upstairs on the second floor, several features help with computer use such as Trackballs which you use to position the cursor.

Some of these services require that you register for Extended Services. My partner who is now a slow reader because of his Parkinson's disease recently registered so he can borrow his large print books for six-week periods.

The library, not only packed with knowledge and information, also serves the community in many generous and innovative ways.

To reach Colleen Fawley call 510 981 6160 or email her at cof1@ci.berkeley.ca.us. Alan can be reached at 510 981 6107 For general information on the variety services offered, check out the Berkeley Public Library home page and click on Disability Resources

Phila Rogers

Berkeley Rep plays snag six Tony nominations

May 4th, 2010
by [Tracey Taylor](#).



Berkeley Rep scores again. Two plays that premiered at the theater— “American Idiot” and “In the Next Room (or the Vibrator Play)” — have scooped up six Tony nominations.

“American Idiot”, a musical based on the Green Day album of the same name, was nominated for best musical, best scenic design of a musical and best lighting design of a musical. While “In the Next Room” (pictured), a drama written by Sarah Ruhl about attitudes towards women in Victorian times, was nominated for best play, best featured actress in a play (Maria Dizzia, who originated the role at Berkeley Rep) and David Zinn for best costume design of a play.

The Rep has been associated with Tony winners in the past. “Passing Strange”, which had its world premiere there, won a Tony for Best Book; in 2006, Sarah Jones won a Tony for Best Special Theatrical Event with “Bridge & Tunnel”; Mary Zimmerman won the Tony Award for Best Direction of a Play with “Metamorphoses”, which made its West Coast premiere at Berkeley Rep on its way to New York; and the Rep received a Tony for Outstanding Regional Theatre in 1997.

Berkeley Rep spokesperson Terence Keane said the theater was delighted with the news. “We will be surprised and thrilled if we win the awards — it’s an honor to be worthy of them.”

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Posted in: [Berkeley, Theater](#).

Tagged: [American Idiot](#) · [Berkeley Rep](#) · [In the Next Room](#) · [Tony Awards](#)

← [Chancellor Birgeneau to implement cost-cutting measures in line with report’s recommendations](#)
[Berkeley may look to marijuana dispensaries to solve budget woes](#) →

One Comment

1. [Thomas Lord](#) says:
[May 4, 2010 at 3:18 pm](#)

Berkeley Public Library has a DVD copy of the Spike Lee-produced film of a stage production of Passing Strange. We just returned it the other night.

I confess it made me cry at a couple of points and otherwise struck me as a really thoughtful and deep production. I found it emotionally exhausting, in a good way.

Points are: Hey, the DVD is there, for free even — and the BPL DVD collection is a great resource (although if you’re into it, you should probably make a point of learning and using the request system — it ain’t netflix but it ain’t bad, either).



BERKELEY PUBLIC LIBRARY

INFORMATION CALENDAR

May 12, 2010

TO: Board of Library Trustees
FROM: Dennis Dang, Administrative Services Manager
SUBJECT: FY10 – 3rd Quarter Update

INTRODUCTION

Actual third quarter revenues excluding Funds 306 (Gift), and 307 and 308 (Branch Libraries Improvement Program) for the Library and related City of Berkeley accounts were \$9,390,131 with expenditures of \$10,043,343 net of encumbrances.

BACKGROUND

For fiscal year 2010 the adopted budget projected deficit spending of \$387,539; this was followed by a revised estimate to the library tax receipt of an additional \$200,790 in revenue due to recent finished construction in the City reducing the deficit to \$332,096 as reflected in the adjusted budget. Following the development of the adopted and adjusted budgets the current projected deficit is \$208,059.

CURRENT SITUATION AND ITS EFFECTS

Library Tax Fund

At the end of the quarter, year-to-date Library Tax Fund revenue consisting of the dedicated library tax, fines and fees, and miscellaneous sources totaled \$9,209,382. The library tax component generated \$8,980,192 representing 97.5% of to-date Fund receipts and is expected to bring in \$4,690,315 more. These amounts are reflective of expected higher library tax receipts due to increased billing to Alameda County due to new finished construction along the west-end of University Avenue, the Berkeley Bowl West, and housing at the recently opened Oxford Plaza.

YTD actual Fund expenditures, excluding encumbrances, at \$9,828,235 represented 69.1% of the adjusted total budget, well below the 75% third quarter benchmark. With encumbrances of \$454,630 included, expenditures remained favorable to the adjusted budgeted, at 74.2%. Labor costs at \$8,277,126 contributed significantly to the overall Fund favorability at 71.8% of the adjusted budget. The favorability exhibited by labor was generally evenly shared among all labor accounts. Non-labor spending without encumbrances was 58.1% of the adjusted budget; with encumbrances included, non-labor costs tracked to the adjusted budget at 75.1%. As a

share of the Fund's overall favorability, non-labor constituted 25.6% with encumbrances, and 16.9% without.

All Other Funds

All Other Funds is comprised primarily of funding from California State Library administered programs such as the Direct Loan Program, the California Library Literacy Services program, the Library Services and Technology Act, and the Public Library Fund,

On a consolidated basis All Other Funds ended the period with year-to-date revenues of \$174,690 or 79.4% of the adjusted budget.

The Direct Loan Fund (Fund 302) California State Library receipts at \$69,286 exceeded last year's same period results by 45.7% driven primarily by three late fiscal year 2009 payments received in FY10. These prior year payments obscure the impact of a 14 percentage point (or 21%) increase by the California State Library to the withholding of each quarter's reimbursement rate to 80% from 66% in FY09. State Library projections forecast a shortfall in program funds to provide reimbursement at the prior year rate; consequently, residual program funds, if any, will be released pending a determination of actual costs at the end of the fiscal year.

The Grants Fund (304) posted revenues of \$53,382 and non-encumbered expenditures of \$52,583. FY10 CA Library Literacy Services, the principal component of this Fund, was fully received at \$47,507. This is a 10% decrease in support from the prior year. A second Literacy program grant amounting to \$3,750, the BALIS Innovation Grant, was received prior to the close of the quarter.

The Public Library Fund (305) which is distributed based on a local per capita formula was also fully received for the fiscal year prior to the end of the third quarter. The Fund posted revenues of \$37,961, a moderate increase of 4.5% over the prior year's full funding. Expenditures as of the third quarter are \$5,790 with no further expenses expected for the fiscal year due to coverage of a beginning Fund deficit of \$10,440.

Gift Fund

The Gift Fund includes monies accumulated through the donations from the Berkeley Public Library Foundation, the Friends of the Berkeley Public Library, the SLM gift fund, the Alice Meyer Trust Fund, the Max Delaware-Niedorf Fund, as well as individuals and other organizations who support the mission of the Berkeley Public Library.

Fund revenues to date total \$87,858. Of this total, the Friends of the Library donated \$80,000, with the remainder received from the Berkeley Patients Group, the Raymond Family Foundation, and many generous individuals.

Gift Fund expenditures through March, excluding encumbrances, totaled \$108,450. This was 19.5% of an amended adjusted budget revised by a mid-year appropriation entered October 2009. Year-to-date spending encompassed a full range of Library initiatives and services from the Central Library space planning project to programs in Children's, Art and Music, Circulation, and Reference, as well as activities at the branch libraries.

At the October 14, 2009 BOLT meeting Gift Fund expenditure changes were approved increasing appropriations with funding originating from the beginning-year Fund balance of

\$875,064. These added appropriations of \$447,055 are to support the Central Library space planning project (\$300,000 sourced from general Gift Fund monies, and \$25,000 from the FY08 gift from the Estate of K. Shrader), the Children's collection with funding from the Alice Meyer Gift Trust, general collections with SLM gift funding, as well as various programs and services funded by carryover monies originating from the Friends of the Berkeley Public Library.

Measure FF Fund

At the end of March, unencumbered expenses for the Branch Library Improvement Program stood at \$768,175 of which 69.5% was attributable to architectural design services. The West Branch was in schematic design with the three other sites having progressed into design development. In late-March, agreements had been entered to engage geotechnical services at the North, South, and West libraries. Applications for structural alteration and use permits were submitted to the City for the North Branch.

SUMMARY OF OPERATIONS EXPENSES

The Library Tax Fund, the primary operational funding source for the Library, has been impacted to date by two major factors: 1) higher than expected tax revenue billed to Alameda County due to recent development in the City and 2) personnel expenses tracking lower than projected due to labor vacancy savings and overall cost saving efforts undertaken by staff.

Grant funding from the CA State Library exhibited moderate decreases due to uncertainty with the state budget.

The Library continues to operate with an imbalance between revenues and expenditures. Revenue and expenditure initiatives to mitigate this deficit continue to be implemented.

Attachments:

1. Expenditure Summary for All Funds: FY10 Q3
2. Library Tax Fund: 5-Year Fund Analysis
3. All Funds: 5-Year Fund Analysis
4. Gift Fund: 5-Year Fund Analysis
5. Measure FF Fund: 5-Year Fund Analysis

Expenditure Summary for All Funds: FY10 Q3

BERKELEY PUBLIC LIBRARY : EXPENDITURES MAR FY10

9 75.0%

Berkeley Public Library System (w/CoB)		Actuals+Encumbrances								YTD MAR	
Elmnt-Object	Description	Bdgt ORG FY10	Bdgt REV FY10	Lib Dscr 301	DL / ILL 302	Grants 304	Pub Lib 305	Gift 306	Mse FF 308	Actual FY10	% REV Spent
11-01	Monthly Rated Employees	7,145,245	7,165,073	4,924,097		2,219		1,299		4,927,615	68.8%
11-02	Wage Continuation Payment			84						84	
11-03	Hourly and Daily Rated Empl	185,604	225,292	95,669		39,472		803	4,395	140,339	62.3%
11-04	Monthly Rated - Part Benefitted	429,819	429,819	308,471				39		308,510	71.8%
11-51	Retro Pay No Pers & SRIP			2,192						2,192	
11-59	Reg Retro Gross Adjust.			4,899						4,899	
11-60	Excess Hours Pay		11,407	106,064				2,870		108,934	955.0%
12-12	General Summer Youth	21,400	21,400	14,706						14,706	68.7%
13-01	O/T-Monthly Rated Employee	6,420	6,420	1,486						1,486	23.1%
13-05	Holiday Pay	4,815	4,815	278						278	5.8%
Personal Services-Salaries and Wages		7,793,303	7,864,226	5,457,946		41,691		5,011	4,395	5,509,043	70.1%
20-11	Medical Insurance	819,428	819,760	552,067		64		425		552,556	67.4%
20-12	Dental Insurance	143,193	143,291	90,556		13		79		90,648	63.3%
20-13	Life Insurance	8,167	8,178	5,136		1		7		5,144	62.9%
20-21	Cash-in-Lieu	128,728	129,642	74,730				54		74,784	57.7%
20-31	Pers/Misc Other	1,874,658	1,878,136	1,317,998		582		1,031		1,319,611	70.3%
20-34	PARS (3.75%)	22,010	22,010	14,798		1,480		31		16,309	74.1%
20-36	SRIP	300,992	301,483	182,779		82		193		183,054	60.7%
20-40	Medicare Tax	96,709	96,918	72,746		583		71	64	73,464	75.8%
20-63	Retirement Med: Misc. Emp Medical T	193,368	193,580	134,856		56		100		135,012	69.7%
20-71	Workers Comp: Workers Comp Charg	195,883	196,196	147,644		921		146	97	148,808	75.8%
20-82	Allowances: Shoes Allowance	1,200	1,200	960						960	80.0%
20-83	Allowances: Tools Allowance	1,000	1,000	800						800	80.0%
20-90	Other Employee Benefits	299,591	300,133	208,626		89		158		208,873	69.6%
20-91	Commuter Check	18,960	18,994	15,484		4		26		15,514	81.7%
27-20	Fringe Benefits (Budget)	21,481	21,481								
Personal Services-Fringe Benefits		4,125,368	4,132,002	2,819,180		3,875		2,321	161	2,825,537	68.4%
20-99	Salary Savings	(353,817)	(353,817)								
Personal Services-Employee		11,564,854	11,642,411	8,277,126		45,566		7,332	4,556	8,334,580	71.6%
30-35	Professional: Engrng & Architectural	2,652,958	2,908,976						2,789,765	2,789,765	95.9%
30-38	Professional: Misc Prof Svcs	608,401	1,752,582	232,447		5,711		57,780	1,333,701	1,629,639	93.0%
30-39	Hazardous Materials Handling		7,773	6,426						6,426	82.7%
30-42	Maint Svcs: Office Equip Maint Svcs	32,500	23,000	4,892						4,892	21.3%
30-43	Maint Svcs: Bldg & Structures Maint S	135,000	126,655	122,597						122,597	96.8%
30-44	Maint Svcs: Field Equip Maint	65,950	64,258	14,432						14,432	22.5%
30-46	Maint Svcs: Computer Maintenance	10,200	10,600	2,496						2,496	23.5%
30-47	Maint Svcs: Software Maintenance	182,000	187,000	57,996	124,000					181,996	97.3%
Purchased Professional & Technical Svcs		3,687,009	5,080,844	441,286	124,000	5,711		57,780	4,123,466	4,752,243	93.5%
35-20	County/State/Fed Pymts.	5,000	5,000	2,751						2,751	55.0%
35-52	Taxes: User Use Fuel Tax			4						4	
Grants & Governmental Payments		5,000	5,000	2,755						2,755	55.1%
40-10	Professional Dues and Fee	23,850	26,100	20,689					900	21,589	82.7%
40-20	Insurance	575	575								
40-31	Communications: Telephones	114,100	114,300	110,351						110,351	96.5%
40-33	Communications: Cellular	17,450	17,500	9,250						9,250	52.9%
40-41	Utilities: Water	21,100	21,198	20,600					299	20,899	98.6%
40-42	Utilities: Gas/Electricity	261,500	263,000	261,000					2,000	263,000	100.0%
40-43	Utilities: Refuse	33,912	33,912	15,651						15,651	46.2%
40-50	Printing and Binding	33,850	34,500	4,526				50		4,576	13.3%
40-61	Travel: Commerical Travel	2,000	2,000	1,372				891		2,263	113.2%
40-62	Travel: Meals & Lodging	3,000	3,000	4,773				891		5,664	188.8%
40-63	Travel: Registration/Admin Fees	14,500	15,548	7,105				655		7,760	49.9%
40-64	Travel: Transportation	1,500	1,832	1,076				5		1,081	59.0%
40-70	Advertising	6,544	18,744	6,002					10,224	16,226	86.6%
40-80	Books and Publications		32,645	32,644						32,644	100.0%
40-90	Other	51,048	296,625								
Other Purchased Services		584,929	881,479	495,039				2,492	13,423	510,954	58.0%
50-10	Rental of Land/Buildings	500	500	40					175	215	43.0%
50-20	Rental of Equip/Vehicles	42,500	43,857		20,000		5,790			25,790	58.8%
50-30	Rental of Office Equipment & Furnitur	23,500	29,300	14,805						14,805	50.5%
50-40	Rental of Software & Licenses		54	54						54	100.0%
Rentals / Leases		66,500	73,711	14,899	20,000		5,790		175	40,864	55.4%
51-10	Postage	32,500	32,635	19,799						19,799	60.7%
51-20	Messenger/Deliver	18,000	25,002		25,000					25,000	100.0%

Expenditure Summary for All Funds: FY10 Q3

Berkeley Public Library System (w/CoB)		Actuals+Encumbrances						YTD MAR			
Elmnt-Object	Description	Bdgt ORG FY10	Bdgt REV FY10	Lib Dscr 301	DL / ILL 302	Grants 304	Pub Lib 305	Gift 306	Mse FF 308	Actual FY10	% REV Spent
Mail Services		50,500	57,637	19,799	25,000					44,799	77.7%
55-11	Office Supplies	30,000	31,904	23,847						23,847	74.7%
55-20	Field Supplies	230,421	209,025	138,068	2,696			6,970		147,734	70.7%
55-34	Equip & Veh Supp: Spare Replaceme	4,425	4,425	4,637						4,637	104.8%
55-50	Food	6,000	12,810	1,737		1,144		2,664		5,545	43.3%
55-60	Library Materials	816,121	925,865	601,223				33,130		634,353	68.5%
55-70	Misc.		1,124	333						333	29.6%
Supplies		1,086,967	1,185,153	769,845	2,696	1,144		42,764		816,449	68.9%
60-20	Outside Janitorial Svcs	175,000	208,205	203,059						203,059	97.5%
Purchased Property Services		175,000	208,205	203,059						203,059	97.5%
65-70	Building	6,835,435	5,641,368	1,713					2,088	3,801	0.1%
65-80	Other Infrastructure	103,788									
Infrastructure		6,939,223	5,641,368	1,713					2,088	3,801	0.1%
70-41	Machinery and Equipment	12,450	12,450								
70-43	Furniture and Fixtures	6,000	16,856	13,466						13,466	79.9%
70-44	Computers & Printers	45,000	48,041	4,167						4,167	8.7%
70-47	Computer Softwares & Lic	20,000	14,295	2,024						2,024	14.2%
Property		83,450	91,642	19,657						19,657	21.4%
71-10	Small Equipment	32,000	22,283	4,832				1,244		6,076	27.3%
71-43	Mach & Equip: Furniture And Fixtures	17,500	28,993	18,049						18,049	62.3%
71-44	Mach & Equip: Computers And Printer	5,000	5,227	1,760						1,760	33.7%
71-47	Mach & Equip: Software & Licenses	7,000	8,926	8,920		170				9,090	101.8%
Property Under Cap Limit		61,500	65,429	33,561		170		1,244		34,975	53.5%
75-30	Central Duplicating		50	6						6	12.0%
75-35	Mail Services	1,620	1,620	1,215						1,215	75.0%
75-50	City Vehicles/Fuel & Main	4,000	4,000	1,905						1,905	47.6%
75-60	City Parking Permits	480	1,000	1,000						1,000	100.0%
75-90	Internal City Training	500	500								
Internal Services		6,600	7,170	4,126						4,126	57.5%
82-30	Debt Svc - Issuance Costs		2,400								
Interfund Tranfers			2,400								
99-01	Appropriations Ord #1		530,945								
99-02	Appropriations Ord #2		(15,700)								
99-11	Appropriations Ord #1 Offset Acct		(530,945)								
Balance Sheet Accounts			(15,700)								
Other Expenses		12,746,678	13,284,338	2,005,739	171,696	7,025	5,790	104,280	4,139,152	6,433,682	48.4%
Berkeley Public Library System (w/CoB)		24,311,532	24,926,749	10,282,865	171,696	52,591	5,790	111,612	4,143,708	14,768,262	59.2%

**BERKELEY PUBLIC LIBRARY
LIBRARY TAX FUND (301): 5-YEAR ANALYSIS**

	FY 2009 FINAL	FY 2010 ADOPTED	FY 2010 ADJUSTED	FY 2010 PROJECTED	FY 2011 ADOPTED	FY 2011 BASELINE	FY 2011 PROJECTED	FY 2012 PROJECTED	FY 2013 PROJECTED	FY 2014 PROJECTED
Beginning Fund Balance	\$ 807,072	\$ 1,102,151	\$ 1,102,151	\$ 1,102,151	\$ 761,112	\$ 995,573	\$ 995,573	\$ 954,033	\$ 618,915	\$ 383,107
Revenues										
Library Tax	\$ 13,651,761	\$ 13,469,717	\$ 13,670,507	\$ 13,670,507	\$ 13,873,808	\$ 13,873,808	\$ 13,875,152	\$ 14,291,407	\$ 14,720,149	\$ 15,161,753
Fines/Fees	275,241	260,500	260,500	260,500	260,500	252,000	252,000	260,500	260,500	260,500
Donations/Private Contributions	181									
Misc. Revenue / Interest / Refunds	29,844	2,000	2,000	2,000	2,000	10,500	10,500	2,000	2,000	2,000
TOTAL REVENUE:	\$ 13,957,027	\$ 13,732,217	\$ 13,933,007	\$ 13,933,007	\$ 14,136,308	\$ 14,136,308	\$ 14,137,652	\$ 14,553,907	\$ 14,982,649	\$ 15,424,253
Expenditures										
Operations										
Salaries, Wages, Benefits	\$ 11,241,902	\$ 11,868,671	\$ 11,868,671	\$ 11,868,671	\$ 12,202,131	\$ 11,823,060	\$ 11,649,950	\$ 12,203,439	\$ 12,434,549	\$ 12,693,541
less: Labor Vacancy Savings		353,817	353,817	353,817	365,050	365,050	116,549	122,034	124,345	126,935
Personnel	\$ 11,241,902	\$ 11,514,854	\$ 11,514,854	\$ 11,352,538	\$ 11,837,081	\$ 11,458,010	\$ 11,533,401	\$ 12,081,405	\$ 12,310,203	\$ 12,566,606
Non-Personnel	1,409,629	1,657,281	1,752,696	1,752,696	1,662,322	1,658,322	1,696,406	1,801,500	1,851,500	1,851,500
Library Materials (incl Tool Lndng)	819,881	816,121	819,285	819,285	816,121	816,121	850,000	900,000	950,000	950,000
RFID Loan Repayment	111,392									
Computer & Software Purchase	49,177	65,000	68,041	68,041	65,000	65,000	55,000	65,000	65,000	75,000
CIP	17,214	20,000	21,740	21,740	20,000	20,000	20,000	20,000	20,000	25,000
Subtotal:	\$ 13,649,195	\$ 14,073,256	\$ 14,176,616	\$ 14,014,300	\$ 14,400,524	\$ 14,017,453	\$ 14,154,807	\$ 14,867,905	\$ 15,196,703	\$ 15,468,106
Charges From Other Depts										
Finance - Billing (3601)	\$ 7,409		\$ 12,572	\$ 11,208	\$ 12,973	\$ 12,873	\$ 12,873	\$ 13,365	\$ 13,766	\$ 14,179
Facilities - Admn (5401) + Txcs (5403)	5,348		14,732	14,077	7,528	11,512	11,512	7,755	7,988	8,228
Interfund Transfers										
Subtotal:	\$ 12,757	\$ -	\$ 27,304	\$ 25,285	\$ 20,501	\$ 24,385	\$ 24,385	\$ 21,120	\$ 21,754	\$ 22,406
TOTAL EXPENDITURES:	\$ 13,661,952	\$ 14,073,256	\$ 14,203,920	\$ 14,039,585	\$ 14,421,025	\$ 14,041,838	\$ 14,179,192	\$ 14,889,025	\$ 15,218,457	\$ 15,490,512
Projected Surplus/(Shortfall) {Rev - Exp}	\$ 295,075	\$ (341,039)	\$ (270,913)	\$ (106,578)	\$ (284,717)	\$ 94,470	\$ (41,540)	\$ (335,118)	\$ (235,808)	\$ (66,259)
GROSS FUND BALANCE {Bal + Rev - Exp}	\$ 1,102,147	\$ 761,112	\$ 831,238	\$ 995,573	\$ 476,394	\$ 1,090,043	\$ 954,033	\$ 618,915	\$ 383,107	\$ 316,848
Other	\$ 4									
Revised Gross Fund Balance {Gross Fund Balance - Budget Recommendations and Adjustments}	\$ 1,102,151	\$ 761,112	\$ 831,238	\$ 995,573	\$ 476,394	\$ 1,090,043	\$ 954,033	\$ 618,915	\$ 383,107	\$ 316,848

printed: 5-May-10

Assumptions:
Parcel Tax Rate Increase: 4.42%=FY08; 4.29%=FY09; 0.8015%=FY10; 1.50%=FY11-Projected; 3.00%=FY12 through FY14
COLA: FY08=4.8%; FY09: JUL-AUG=0%; SEP-JUN=5%; FY10=2% w/25-Yr Longevity=3%; FY11: 2.5%; FY12: 2.0%@6-Mn; FY13: 1%
CalPERS Rate Increase: 1.70%=FY12; 2.60%=FY13; 3.70%=FY14
Medical Insurance: 20-29 Hours=75%; 30-40 Hours=100%
Longevity Premium one-time to base salary at 25 years.
Projected FY11+ : Labor vacancy savings at 1%.

**BERKELEY PUBLIC LIBRARY
ALL OTHER FUNDS (302, 304, 305): 5-YEAR FUND ANALYSIS**

	FY 2009 FINAL	FY 2010 ADOPTED	FY 2010 ADJUSTED	FY 2010 PROJECTED	FY 2011 ADOPTED	FY 2011 BASELINE	FY 2011 PROJECTED	FY 2012 PROJECTED	FY 2013 PROJECTED	FY 2014 PROJECTED
Beginning Fund Balance	\$ 262,513	\$ 176,758	\$ 176,758	\$ 176,758	\$ 130,258	\$ 75,277	\$ 75,277	\$ 129,277	\$ 140,267	\$ 154,712
Direct Loan/Inter-library Loan (302)	220,789	188,853	188,853	188,853	80,000	50,000	50,000	50,000	50,000	50,000
Grants (304)	(5,262)	(1,655)	(1,655)	(1,655)	40,000	40,000	40,000	40,000	40,000	40,000
Public Library Fund (305)	46,987	(10,440)	(10,440)	(10,440)	20,000	20,000	20,000	20,000	20,000	20,000
Revenues										
Direct & Inter-Library Loan Prgrms	\$ 65,739	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 70,000	\$ 70,000	\$ 75,000	\$ 75,000	\$ 75,000
Literacy Services* & LSTA	72,202	80,000	80,000	53,382	80,000	50,000	50,000	55,000	60,000	60,000
Miscellaneous Grant Revenue	36,329	40,000	40,000	40,000	40,000	40,000	40,000	50,000	50,000	50,000
Public Library Fund (SB 358)	20,918	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Other										
TOTAL REVENUE:	\$ 195,188	\$ 220,000	\$ 220,000	\$ 193,382	\$ 220,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 185,000	\$ 185,000
Expenditures										
Operations										
Personnel	\$ 138,630	\$ 50,000	\$ 51,250	\$ 61,180	\$ 50,000	\$ 50,000	\$ 50,000	\$ 51,510	\$ 53,055	\$ 54,647
Non-Personnel	112,407	216,500	229,933	233,683	236,000	76,000	76,000	117,500	117,500	125,000
Library Materials	29,906									
TOTAL EXPENDITURES:	\$ 280,943	\$ 266,500	\$ 281,183	\$ 294,863	\$ 286,000	\$ 126,000	\$ 126,000	\$ 169,010	\$ 170,555	\$ 179,647
Labor Vacancy Savings										
Projected Surplus/Shortfall (Rev - Exp)	\$ (85,755)	\$ (46,500)	\$ (61,183)	\$ (101,481)	\$ (66,000)	\$ 54,000	\$ 54,000	\$ 10,990	\$ 14,445	\$ 5,353
GROSS FUND BALANCE (Bal + Rev - Exp)	\$ 176,758	\$ 130,258	\$ 115,575	\$ 75,277	\$ 64,258	\$ 129,277	\$ 129,277	\$ 140,267	\$ 154,712	\$ 160,065
Other										
Revised Gross Fund Balance {Gross Fund Balance - Budget Recommendations and Adjustments}	\$ 176,758	\$ 130,258	\$ 115,575	\$ 75,277	\$ 64,258		\$ 129,277	\$ 140,267	\$ 154,712	\$ 160,065

Notes: Funds: 302=Direct Loan/Inter-Library Loan; 304=Grants & Library Services and Technology; 305=Public Library Fund
5-May-10 printed:

**BERKELEY PUBLIC LIBRARY
GIFT FUND (306): 5-YEAR FUND ANALYSIS**

	FY 2009 FINAL	FY 2010 ADOPTED	FY 2010 REVISED	FY 2010 PROJECTED	FY 2011 ADOPTED	FY 2011 PROJECTED	FY 2012 PROJECTED
Beginning Fund Balance	\$ 972,060	\$ 875,064	\$ 875,064	\$ 875,064	\$ 880,014	\$ 497,623	\$ 569,745
Revenues							
Friends of BPL	\$ 48,298	\$ 92,122	\$ 92,122	\$ 92,122	\$ 92,122	\$ 92,122	
BPL Foundation							
Donations/Private				7,000			
Interest/Misc. Revenues	33,407			3,000		20,000	20,000
TOTAL REVENUE:	\$ 81,705	\$ 92,122	\$ 92,122	\$ 102,122	\$ 92,122	\$ 112,122	\$ 20,000
Expenditures							
Operations							
Personnel	\$ 4,676		\$ 54,427	\$ 8,348			
Non-Personnel	16,672	28,821	310,034	343,634		20,000	5,000
Professional Services	65,727	58,351	86,001	86,001		20,000	20,000
Library Materials	91,625		106,580	41,580			
Computer Hardware/Software							
CIP							
Subtotal:	\$ 178,700	\$ 87,172	\$ 557,042	\$ 479,563	\$ -	\$ 40,000	\$ 25,000
TOTAL EXPENDITURES:	\$ 178,700	\$ 87,172	\$ 557,042	\$ 479,563	\$ -	\$ 40,000	\$ 25,000
Projected Surplus / (Deficit) (Rev - Exp)	\$ (96,995)	\$ 4,950	\$ (464,920)	\$ (377,441)	\$ 92,122	\$ 72,122	\$ (5,000)
Other (Balancing to Yr-end)	(1)						
GROSS FUND BALANCE (Bal + Rev - Exp)	\$ 875,064	\$ 880,014	\$ 410,144	\$ 497,623	\$ 972,136	\$ 569,745	\$ 564,745

Notes:

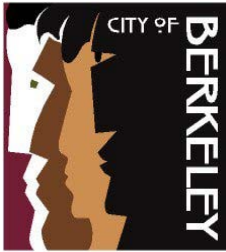
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**BERKELEY PUBLIC LIBRARY
MEASURE FF FUND (308): 5-YEAR ANALYSIS**

	FY2009 FINAL	FY 2010 ADJUSTED	FY 2010 PROJECTED	FY 2011 ADOPTED	FY 2011 BASELINE	FY 2011 PROJECTED	FY 2012 PROJECTED	FY 2013 PROJECTED	FY 2014 PROJECTED
Beginning Fund Balance									
Revenues									
Net Bond Proceeds (net of comm)	\$ 9,955,299	\$ 15,943,320	\$ 15,943,320			\$ 15,943,320			
Misc./ Interest	9,277	15,000	15,000	10,000	10,000	10,000	6,000	1,500	
TOTAL REVENUE:	\$ 9,964,576	\$ 15,958,320	\$ 15,958,320	\$ 10,000	\$ 10,000	\$ 15,953,320	\$ 6,000	\$ 1,500	\$ -
Expenditures									
Operations									
Personnel			\$ 5,165		\$ -	\$ 53,705	\$ 70,000	\$ 70,000	
Consultants	9,277	2,902,958	1,861,209	3,804,765	3,804,765	333,040	150,000	150,000	
Building		6,815,435	5,760,986	8,924,620	8,924,620	9,555,895	11,736,381	1,080,000	
Misc./Utilities/Other		62,423	8,512	78,318	78,318	218,400	250,000	250,000	
Other Infrastructure/Public Art		103,788		135,908	135,908	135,908	2,904	2,904	
TOTAL EXPENDITURES:	\$ 9,277	\$ 9,884,604	\$ 1,874,886	\$ 12,943,611	\$ 12,943,611	\$ 10,296,948	\$ 12,206,381	\$ 1,552,904	\$ -
Projected Surplus/Shortfall (Rev - Exp)	\$ 9,955,299	\$ 6,073,716	\$ (1,859,886)	\$ (12,933,611)	\$ (12,933,611)	\$ 5,656,372	\$ (12,200,381)	\$ (1,551,404)	\$ -
GROSS FUND BALANCE (Bal + Rev - Exp)	\$ 9,955,299	\$ 16,029,015	\$ 8,095,413	\$ 3,095,404	\$ (4,838,198)	\$ 13,751,785	\$ 1,551,404	\$ 0	\$ 0

Other									
Revised Gross Fund Balance (Gross Fund Balance - Budget Recommendations and Adjustments)	\$ 9,955,299	\$ 16,029,015	\$ 8,095,413	\$ 3,095,404	\$ (4,838,198)	\$ 13,751,785	\$ 1,551,404	\$ 0	\$ 0

Notes: Assumes second series bond sale in FY 2011. printed: 5-May-10



Office of the City Auditor

To: City of Berkeley Commissioners
From: Ann-Marie Hogan, City Auditor
Subject: Audit suggestions for Fiscal Year 2011
Date: April 19, 2010

Have you ever wanted to know:

- How long it takes for the City to respond to an emergency medical call?
- Why some City streets are so bumpy?
- Whether City staff could work more efficiently?

The City Auditor's office has answered these questions and more in our performance audits. Right now, we'd like some help from you in deciding what questions to answer in the new fiscal year.

We're looking for ideas for audits that can lead to:

- Improved service delivery (quality of service)
- Fraud avoidance and risk avoidance (protection of City assets and public trust)
- Lower costs or better collection of revenues (efficiency)

We'd like to tap into your expertise and experience as City commissioners to get a few good ideas for next year's audit plan. We'd be happy to come to one of your meetings to discuss your ideas and explain how we go about choosing what to audit. You may also contact us by email at auditor@cityofberkeley.info, call us at 981-6750, or send us a request using the attached form. You can also click <http://www.surveymonkey.com/s/VXZR5J9> to take a brief survey about which departments or programs should be our highest priority. The survey will also be posted on our website at www.cityofberkeley.info/Auditor.

Thank you for everything you do for the City. We hope to hear from you soon.

Sincerely,

Ann-Marie Hogan, City Auditor

Teresa Berkeley-Simmons, Audit Manager

