The Board of Library Trustees may act on any item on this agenda.

I. CALL TO ORDER

II. WORKSHOP SESSION ON MEASURE FF NORTH BRANCH LIBRARY UPDATE


B. Public Comments on this item only
   (Proposed 15-minute time limit, with speakers allowed 3 minutes each)

C. Board Discussion

III. PRELIMINARY MATTERS

A. Public Comments
   (Proposed 30-minute time limit, with speakers allowed 3 minutes each)

B. Report from library employees and unions, discussion of staff issues
   Comments / responses to reports and issues addressed in packet.

C. Report from Board of Library Trustees

D. Approval of Agenda

IV. PRESENTATION

A. Report on Branch Renovation Program Presented by Steve Dewan, Kitchell CEM

V. CONSENT CALENDAR

The Board will consider removal and addition of items to the Consent Calendar prior to voting on the Consent Calendar. All items remaining on the Consent Calendar will be approved in one motion.

A. Approve minutes of December 9, 2009 Regular Meeting
   Recommendation: Approve the minutes of the December 9, 2009 regular meeting of the Board of Library Trustees.

B. Closure of the Tool Lending Library for Annual Tool Maintenance from February 28 Through March 13, 2010
   Recommendation: Adopt the attached resolution authorizing the closure of the Tool Lending Library from February 28 through March 13, 2010 and reopening on March 16, 2010.
C. Acceptance of a grant and gift funds totaling $5,750.00 for the Berkeley READS Adult Literacy Services Program
Recommendation: Adopt a resolution to authorizing the Director of Library Services to accept and appropriate in FY10 on behalf of Berkeley READS a gift award from The Raymond Family Foundation / Betsy Raymond in the sum of $2,000 and a grant award from the Bay Area Library and Information System in the amount of $3,750.

D. Library Fee Schedule for 2010
Recommendation: Adopt the resolution approving the Library Fee Schedule for 2010 and approve the Director of Library Services' submission of the fee schedule to the City of Berkeley, Budget Office, for inclusion in the City of Berkeley’s Master Fee Schedule.

E. E-mail address for the Board of Library Trustees
Recommendation: Adopt the resolution approving the establishment of a generic e-mail address for the Board of Library Trustees.

F. Contract Amendment: Page + Moris, LLC.
Recommendation: Adopt a resolution recommending City Council amend the existing Contract with Page + Moris LLC by increasing expenditure authority in an amount not to exceed $60,000 for the provision of library service / building program services for the branch library bond program.

VI. INFORMATION REPORTS
A. Update on the Branch Bond Program
Discussion of staff report on status of implementation of the Measure FF branch improvement program, to include update on Request for Proposals, public art, communication plan, schedule, budget, etc.

B. January 2010 Monthly Report from Library Director Donna Corbeil
- Library Development
- Professional Activities
- Programs, Services and Collections
- Personnel

C. Library events:
Calendar of events and press releases for various Library programs are posted at http://www.berkeleypubliclibrary.org

VII. AGENDA BUILDING
The next special meeting will be held at 12:00 noon on Saturday, February 6, 2010 at the West Branch Library, 1125 University Avenue, Berkeley. The next regular meeting will be held at 6:30 p.m. on Wednesday, February 10, 2010 at the South Branch Library, 1901 Russell Street, Berkeley.

VIII. ADJOURNMENT

Please refrain from wearing scented products at public meetings.

Written materials may be viewed in advance of the meeting at the Central Library Reference Desk (2090 Kittredge Street), or any of the branches, during regular library hours.

To request a meeting agenda in large print, Braille, or on CD, or to request a sign language interpreter, assistive-listening device or other accommodation for the meeting, please call (510) 981-6195 (voice) or (510) 548-1240 (TDD). Providing at least five (5) working days' notice prior to the meeting will help to ensure availability.
I hereby certify that the agenda for this special meeting of the Board of Library Trustees of the City of Berkeley was posted in the display cases located at 2134 Martin Luther King, Jr. Way and in front of the Central Public Library at 2090 Kittredge Street, as well as on the Berkeley Public Library’s website on January 6, 2010.

/s/
Donna Corbeil, Director of Library Services
Serving as Secretary to the Board of Library Trustees

For further information, please call (510) 981-6195.

COMMUNICATIONS

Action on Communications is limited to referral to staff or Trustee for investigation and/or recommendations.

1. Sheila Andres
BERKELEY PUBLIC LIBRARY

PRESENTATION CALENDAR
January 13, 2010

TO: Board of Library Trustees

FROM: Donna Corbeil, Director of Library Services

SUBJECT: MEASURE FF NORTH BRANCH LIBRARY PROJECT UPDATE: REPORT ON SCHEMATIC DESIGN PHASE

INTRODUCTION

In November 2008 voters approved Measure FF, a Library bond to renovate, expand and make seismic and access improvements at the four neighborhood branch libraries. Since that time the board has overseen the selection of four design firms, one for each project. Architectural Resources Group with Tom Eliot Fisch is the selected design firm under contract to address the needs of the North Branch Library located at 1170 The Alameda, at the corner of Hopkins Street. The consultants contract commenced on June 30, 2009.

BACKGROUND

The consultants presented the results of the conceptual design phase process at the October 20, 2009 Special meeting of the board. The December 9, 2009 BOLT agenda packet includes extensive minutes on the presentation, board discussion and direction. Based on the input provided by the Berkeley Public Library Board of Library Trustees (BOLT) at the meeting on 10/14/09, ARG was directed by staff to proceed with the schematic design phase of this project.

Per the contract, the consultants prepared a final conceptual design for the renovation and expansion of the existing North Branch Library structure; completed a preliminary LEED checklist and engaged a professional cost estimator to prepare order of magnitude construction estimates for this design. Deliverables received during this period were Berkeley Public Library North Branch Existing Conditions Report, October 2009 and Berkeley Public Library North Branch Concept Design Documents, October 2009.

In December staff transmitted to the design consultant the approved, North Branch Library, Berkeley Public Library Building Program, December 2009: Final Draft, prepared by Page + Moris LLC.

CURRENT SITUATION

The North Branch project is in the schematic design phase. During this phase the consultant attended and participated in meetings and discussions with the City’s Planning, Fire and Building departments to review compliance status and begin to secure necessary approvals. Efforts related to achieving a sustainable design and LEED rating continued.
The consultant, staff and others associated with the project have met with the Landmarks Preservation Commission appointed subcommittee on two occasions, November 5, 2009 and November 24, 2009. Topics discussed included the structure’s landmark designation, recommendations of the BPL Branch Libraries Master Facilities Plan, review and discussion of proposed concepts, design challenges of the various options, library building program development, access and landscape improvements and approval process.

Following the October board meeting staff consulted with the Planning Department on next steps. Based on advice from city staff regarding the approval process, the design consultant prepared a draft CEQA Environmental Checklist for review. An application for a Structural Alteration Permit (SAP) will be prepared for review by the Landmarks Preservation Commission; this latter hearing has been tentatively set for the regular LPC meeting of March 4, 2010.

COMMUNITY MEETING

The design team has continued to receive feedback and input from staff and the library program consultant on possible layouts as they relate to the branch program and functions. Suzanne Olawski is the library lead on the branch program discussions, coordinating and facilitating staff and design team meetings.

One community meeting at the branch was held during this phase of design, this occurred, on December 1, 2009. The agenda and notes from this meeting are included (Attachment 1). There was good turnout at the meetings, excluding library staff, project consultants, the design team and others working directly on the project, 24 members of the public attended, including Council member Capitelli. At this schematic design phase meeting the design team reviewed two layout options that conformed to the board’s preferred scheme. In addition, possible landscape and access options were presented, a program update was given and public comment and questions recorded. (Attachment 2)

NEXT STEPS

Following board discussion and consensus on the schematic design presentation, including: drawings and documents illustrating project scale, layout, site issues, massing / elevations and functionality, staff will capture board directed modifications and communicate design direction to the consultant. The conclusion of this phase includes development and submission by the design consultant of: schematic design plans, elevations, sections and other key details; schematic site and landscape plans; preliminary materials boards; building materials boards; an updated building construction cost estimate; and LEED score sheet. The next phase will be design development. Staff will bring more developed plans to the board during this phase for additional review and direction.

Following the board meeting staff will seek advice from the Planning Department on the next steps in the approval process.

ATTACHMENTS
1. December 1, 2009 Community Meeting: Agenda, Meeting Notes & Summary of Comment / Survey forms
2. Presentation boards from December 1, 2009 community meeting
AGENDA

Welcome!
David Howd, Acting Branch Supervisor

Review of the Agenda and Project
Donna Corbeil, Library Director

Previous Meeting Recap
Doug Tom, AIA - Tom Eliot Fisch

Program Development
Doug Tom, AIA - Tom Eliot Fisch

Design Considerations Discussion
Cathleen Malmstrom, AIA - Architectural Resources Group

Landscape Discussion
Cathleen Malmstrom, AIA - Architectural Resources Group

Questions & Comments

Next Steps

Thank you for coming and please complete a comment sheet and survey before you leave.
December 1, 2009
6:30-8:00PM / North Branch

Attendance: 24
Council members: Laurie Capitelli
Presenting design team members: Cathleen Malmstrom / ARG, Doug Tom / TEF
Presenting library staff: Donna Corbeil, David Howd

Audience Participation

Q: What is the landscape character around the multipurpose room entrance? That side gets the best sun. A: There would be planting beds and perhaps a low concrete wall; however, we do not want to create a place for kids to hang in the back of the building; we’ll have to think about it.

Any kind of depression may be an area for people to sleep in at night.

Find somewhere else for the bike rack to go instead of in front of the building; obscure it from the front of the building R: We’ll look at different locations.

Q: What about lighting in the back? A: We will provide adequate lighting, especially to deter sleepers.

Please no bright (white) lighting around the building. The lighting is good now – warm lighting.

Q: Is the information/reference desk the same as the “service desk?” A: Yes.

Q: Will there be a self-check machine downstairs so when parents/children attend children’s programs they can check out the picture books downstairs instead of having to come back up with strollers? A: We’ll have to think about how best to make self-check out convenient, including the placement of security gates.

The real concern is how best to prevent materials from going downstairs before being checked out.

Q: Is there any reason to be downstairs if there is no program going on? A: Good question. The main service activities are all on the upper level. There will be restroom on both levels to accommodate because of the multipurpose room.

Q: What will the program room look like? A: We don’t know as we haven’t gotten to interior design yet.

Q: Where are you getting more shelving? A: Figuring out shelving is still a work in progress.

Q: Is it possible to have a pitched roof for the first floor of the new addition with possibly a clerestory for best light? A: A flat roof is the current design now but we will look at other possibilities.

The public should be prevented from going downstairs when there is no program. Even though the staff break room is downstairs they should not have to be responsible for security. R: We recognize this is an issue and we are looking into it.

Q: Are there any extra green things you are contemplating regarding construction efforts? A: We are looking at the LEED check list and excitedly we believe we can meet Silver. We are looking into other options as well.

Please make the back corner of the library by the myrtle bushes more useful and child friendly; maybe include benches. R: We are looking at doing more than just tiding up the area.

Q: What is the “green thing” on the back of the Josephine Street façade? A: That is a trellis – just the current idea.

(The design) looks like another house in the neighborhood but only bigger
Q: What happens to the trash cans? A: There is a room in the lower level that holds the trash and recycling bins which will need to be wheeled out on pick-up day.

Q: What about laptop use space? A: We are creating many options for laptop users to work anywhere in the library, including a laptop counter.

Q: Do patrons have to stand up to use the computers? A: There will be both sit down and stand up options.

Q: Do you have a starting date for construction? A: We have a working schedule but will bring you a schedule soon. The branch will have to close because this will be a construction site. Staff is working on continuity of service options during the branch’s closure but we are not planning an alternate site in North Berkeley. We will provide 4-6 months of advance notice before the branch closure.

Q: Have you studied the usage pattern of story times? The lobby usually is packed with strollers. A: There will be plenty of space downstairs next to the multipurpose room for stroller parking.

Q: What’s the current usage of the lower space? A: There is a boiler room and a crawl space for access to mechanical equipment. It’s not usable space.

Q: Are you aware of drainage problems in the neighborhood? A: Yes. We create a proper foundation and assure for proper drainage.
Comments

- Hope that the architects will spend more time on the entry to the multi-purpose program room on the lower level; the project would be enhanced by a nice entry to what will be a wonderful new community meeting and gathering place!

- I was a little nonplussed that the architect thinks that if this entry is more open it will become an attraction to vagrants or troublemakers. I think the opposite.

- If the landscape/hardscape from the Hopkins and Josephine corner is wide and attractive, the lower entry will be more visible to passersby and less vulnerable to problems. The rendering, albeit preliminary, shows a narrow ramp with a pipe railing, hardly what it could be and should be.

- Please keep the green lawn on the front, facing The Alameda; please don’t add pavers or wall.

- Providing outdoor seating in front will encourage the teenagers to continue hanging around in front making so much noise that library patrons in the library will be disturbed.

- Why can’t the lawn be kept and no one allowed to walk on it?

- “Art programs for kids” was mentioned as a possible use for the new meeting room. Why do some people consider the library as an extension of the school system? Adult patrons have just as much right to art programs and everything else!

- The new addition would be lovelier with a feature surrounding some windows that echoes the design around the existing main entrance.

- I am terrified to have heard that people will be able to plug in their computers anywhere! That means disturbing keyboard noise and computer screens everywhere. Please have some tables with no outlets!

Survey Responses

1. What were three things that you heard today about the project that were most memorable?
   - Very good landscaping thoughts
   - The desire of those working on it to keep the architecture

2. What three issues do you consider most important to the North Branch Library?
   - Security for basement
   - The landscaping for teens
   - The possible move of the service desk
   - Need distinct information or function desk and service desk; these are two major but different functions
   - “Security” of the first and ground floors when a program in not taking place
   - Sufficient, trained staff; adequate private office
   - No noisy teenagers allowed to ruin the library for others, inside or out
   - No to be dominated by computers and computer users
3. What did you like most about the community meeting?
   o Good comments by all
   o Glad to see the agenda is larger font; easier to read from seats
   o Friendly, thorough presentations

4. What did you like least about the community meeting?
   o Presentations are and have been difficult to see, not professionally presented
   o The meeting was fine but I heard things that I am not so happy about concerning the new library.

5. Is there anything you would like the project team to know that was not said at the meeting?
   o Landscaping: concern that area be open enough to preclude anyone from concealing themselves
   o Are drawings & landscaped online?
   o Can Library support whatever landscaping is proposed?
   o Concerned about the back area being a place where homeless can sleep
Berkeley Public Library
Board of Library Trustees

Regular Meeting MINUTES Central Branch
December 9, 2009 7:00 p.m.  2090 Kittredge Street

I. PRELIMINARY MATTERS

A. Call to Order
The regular meeting of December 9, 2009 was called to order by Chair Kupfer at 7:02 PM.


Absent: None.

Also present: Donna Corbeil, Director of Library Services; Doug Smith, Deputy Director; Suzanne Olawski, Neighborhood Services Manager; Joy Shioshita, Teen Services Librarian Rene Cardinaux, Consultant; Steve Dewan, Project Manager, Kitchell CEM Gould Evans Baum Thornley - Bob Gould (Principal-in-Charge), Karen Gould (Library Furnishings Specialist, Interior Design), Doug Thornley (Design Principal) and Lauren Maass Project Manager.

B. Public Comments
1) Peter Warfield, Spoke on Agenda item 5A, Self check vendor search for self and SuperBOLD – expressed the following concerns, brings up issues from original selection of RFID, privacy, potential health risks in addition to waiver requirement. Agenda memo doesn't include RFP or report from consultant. Process as described doesn't include trustee or public aspects to the process; doesn't give details on evaluation / grading criteria. Requests the Board takes up in a public process which included public input.

2) Jane Welford, Spoke on Agenda item 5A, Self check vendor search for self and SuperBOLD. Provided copies of newspaper articles regarding RFID and Checkout Systems (Attachment #1). Ms Welford stated she was glad to see the Self Check Vendor Search and RFP Process on the agenda. Requested the board reconsider like the whole idea of self-check given high unemployment, recommended hiring more people to do the work. She complemented the work the staff does.

C. Report from Union and Employees – None.

D. Report from Board of Library Trustees
Chair Kupfer reported a public gathering had been held earlier in the evening in honor of outgoing Trustee Therese Powell and thanked Trustee Powell for her years of service. She also thanked the library staff for planning the event.

Trustee Moore thanked Trustee Powell for all her dedication and hard work. It’s been tremendously fun serving with Ms. Powell during the more difficult times and exciting, glorious times. Ms. Powell has brought professionalism and commitment and dedication. It’s been a joy working with her.

Trustee Henry-Golphin shared how much it has meant to her to have Trustee Powell to talk to, especially as a mentor in coming on this board. Trustee Powell has made a great impact in the community.

Trustee Burton expressed sadness that Trustee Powell is leaving, happiness that she is not leaving town, and looks forward to working with her in the future.

Trustee Powell expressed she has had time to reflect on her experiences on the Board; she has learned so much from discussions with fellow members though it’s very difficult with time constraints during meetings but urged Board members to continue with discussions; and expressed the value of conferences and urged others on board to attend as they were invaluable to her. She thanked all the Trustees for what they have offered and will continue to offer in the future.
E. Approval of Agenda
R09-105 Moved by Trustee Henry-Golphin, seconded by Trustee Moore, to approve the agenda as presented. Motion passed unanimously.

II. STAFF UPDATE

A. Update on Programs and Services provided by Teen Services Staff. Joy Shioshita, Senior Librarian provided a PowerPoint Presentation (Attachment #2.) 4 FTE teen librarians host class visits from schools, help students find materials for reports and use online databases. BPL received 114 applications for 7 teen student worker positions (8 hours per week at $10/per hour.) Ms. Shioshita provided a copy of correspondence from teen worker Jasmine Dominguez (Attachment #3)

Trustee Burton asked where the 4 full-time teen librarians are located. Two are located at the Central Branch, one teen librarian is shared by North and West Branches and the other is shared by Claremont and South Branches.

Trustee Moore asked how many teens utilize the service. This can be difficult to quantify, as can be interactions at the reference desks, with more focused efforts such as going out to schools and programming.

Chair Kupfer asked Ms. Shioshita to describe her background. Ms. Shioshita has been a librarian for about 9 years. She was an intern at the Reference Desk at BPL while attending Library School. She used to work for Oakland Public Library. She started out as a children’s librarian but worked in a small branch which meant she served all patrons. She also worked as an intermittent at BPL.

III. PRESENTATIONS

IV. Measure FF Claremont Branch Library Update.

The director introduced the design team members from Gould Evans Baum Thornley that will be presenting and available for questions from the board. Bob Gould (Principal-in-Charge), Karen Gould (Library Furnishings Specialist, Interior Design), Doug Thornley (Design Principal) and Lauren Maass (Project Manager)

Mr. Gould began by reviewing the boards (Attachment #4) which were presented at the community meeting; these summarize the firm’s extensive experience and visually present examples of projects involving public library buildings.

The conceptual design of the project to date was presented. Mr. Gould reviewed the key goals for this project: basically taking care of infrastructure, deferred maintenance issue, mechanical, accessibly, code issues, interior improvements and bringing it up to current standards. At the first community meeting the team presented information on the existing conditions and heard from the community on issues such as lighting, inadequate computers for the demand, entry way that is crowded, air quality and lack of a connection to the outdoors or daylight. The exterior of the building, landscaping and entry way was discussed with the goal to improve the approach and lighting. The people attending the meetings seemed responsive to the concept of retaining the welcoming feeling, presented as fostering a residential atmosphere or home-away-from-home. The general feeling of the attendees was the original building had that, but the newer addition not so much.

Mr. Thornley then discussed the responses of the design team to these two community meetings and discussions with staff. At the second community meeting possible layouts were discussed (Attachment #5). There were comments regarding the placement of the teen space and public restrooms. The program area was discussed extensively; this would ideally be acoustically separated from reader seating. One of the challenges was to renovate with a minimal amount of expansion and to address the crowding without dramatically reducing current collections and services. He showed various scenarios and discussed the pros and cons of each such as, moving the program space to other areas and flipping the adult and children's areas, they each had positives and drawbacks. The team is looking at a minimal addition of approximately 145 square feet.

The team has met with city staff regarding the project to identify any issues and to review the approval process. Initial discussions suggest that the Claremont project will likely receive a CEQA exemption; this is a shorter approval path to construction. The library is on 2 lots which will need to be
merged officially during this process. The library currently occupies more than 50% of lot size, which may require a variance. City staff informed the group that the Library will need to justify the additional square footage prior to moving forward. These variances from the zoning code will be heard by ZAB (City of Berkeley Zoning Adjustments Board).

The Library has initiated meetings with the Landmarks Preservation Commission (LPC) subcommittee assigned to the Claremont project. The Claremont branch library has not been landmarked to date. There is a strong interest on the LPC and Library’s part in retaining the historical features of significance, landmark designation is not required to move in this direction. Staff will continue to arrange meetings with the LPC subcommittee to gather support and get feedback for the scheme under consideration.

Additionally, the project has a goal of achieving LEED Silver certification. To assist with this the team has been talking with Stopwaste.org and Bay Friendly on options for the projects. LEED Silver certification may be challenging with the Claremont site but the team and staff will continue to meet and explore opportunities.

Following the second public meeting the design team met with staff and project consultants to reconcile the ideas expressed at the community meetings with operational considerations and programmatic needs and to develop a revised scheme (Attachment #6). Staff reiterated a desire to separate teen and adult areas acoustically.

This scenario has many positive attributes and addresses some of the layout and program challenges. Highlights of this proposed scenario include: fill-in and create bump-outs in various strategic places to improve functionality. First, create acoustically separate teen area in one of the alcoves, this fits in with the original space which had a sliding door. In lieu of a dedicated multi-purpose area, create a flexible space in the children’s area with movable shelving and furnishings. The layout maintains good site lines throughout the building, places returns at entry and adjacent sorting area for staff, moves all of the public restrooms into the newer section and gangs them for efficiency. Staff area is not all the way to front of building.

Trustee Burton inquired about how the program space is used by the public. Staff responded the original program room was designed to not be available after-hours. The current program space can accommodate small groups and a new proposed small group study room could also be used by small groups during times when the library is open.

Chair Kupfer asked what was planned for the entrance area. Mr. Thornley responded that the intent is to improve the accessibility, placement of service desk and to correct the current ramp which does not meet current code. Lobby services will be on either side of the entry.

Mr. Thornley continued explaining the plan. The two alcoves in the original section of the building are currently used to house restrooms and computers, at least one will become a public seating area. The historic entry is not being used and presents a design challenge, the resolution of which is of interest to the LPC committee members. One idea explored was to bump this out with glass bay window and have it turned into a reading nook, the original door is gone. This will allow sight lines to the street and improve lighting on the street.

Mr. Thornley explained that some questions are outstanding and require city review, such as Trustee Moore’s interest in the fireplace as a focal point. Another is the addition of a balcony or deck off the rear yard but this will require more review and discussion with the neighbors.

A cost estimate was done at the end of conceptual design, this included replacement of the HVAC, adding fire protection, improved lighting and accessibility, seismic upgrades and other required infrastructure improves. Cost estimates are within the budget. Given approval the consultant will advance this design to the next phase and continue to work closely with cost estimator to keep within budget.

Trustee Powell asked what the size and plans are for the teen area. Mr. Thornley responded that they are estimating 300 square feet and working with staff on uses etc. Trustee Moore inquired if solar panels were under consideration. Mr. Thornley spoke about the need to try and achieve LEED silver, alternative energy is one option. It will be necessary to generate power in order to achieve LEED Silver. The consultant is working with a mechanical engineer to see if it would be possible. The real goal is to make the building use less energy after the remodel, by improving windows, adding insulation etc.
Trustee Kupfer opened the meeting to public comment:

Mr. Scott identified himself as resident and user of the library. Suggested group study area feel accessible to all and not require permission; expressed liked the plan generally.

Discussion:

The director summarized the process to date and next steps. She acknowledged the team has done a good job and has worked very hard on a project that has proven to be more challenging than expected. We'll wait until after the first of the year to go back to the community and talk about this scenario and move the project into schematic design.

The trustees discussed the landmark designation process and if this building would undergo review while we were in design. Staff expressed they are working closely with the LPC members and an historical consultant is on the project. There is no particular reason to rush; it could be landmarked after we’re finished as well. Staff and the consultants are working very closely with the LPC to identify the significant historical aspects and feel we are going to address those in a manner that they will be comfortable with. If someone submitted an application to landmark the building prior to that, it wouldn’t hurt the library but it might slow the process down. Library and LPC goals are similar; we both want to protect the original building.

Trustee Burton added a final request to fully explore the space to allow a room for community meetings. Chair Kupfer expressed she understood the architects were really looking at functionality and flexible space on a constrained site. Mr. Gould added that the use of new flexible furniture will make it easy to move around and allow the space to be used flexibly; the design team has a lot of experience with this type of furniture.

Trustee Moore thanked the architects for thorough work and various iterations, inquired about the landscaping plans and looked forward to hearing what the community response was to the recommended scenario. The trustees thanked the team for their presentation.

V. CONSENT CALENDAR

The director noted item E contained typos. A corrected item was distributed for inclusion in the minutes (Attachment #7.)

Trustee Moore suggested Action item A be moved to consent, not seconded.

Trustee Powell asked for clarification on Consent item G prior to vote.

R09-106 Moved by Trustee Moore, seconded by Trustee Powell, to approve the consent calendar as presented. Motion passed unanimously.

R09-107 Moved by Trustee Moore, seconded by Trustee Powell, to approve the minutes of the October 14, 2009 regular meeting of the Board of Library Trustees. Motion passed unanimously.

R09-108 Moved by Trustee Moore, seconded by Trustee Powell, to approve the minutes of the October 20, 2009 special meeting of the Board of Library Trustees. Motion passed unanimously.

R09-109 Moved by Trustee Moore, seconded by Trustee Powell, to approve the minutes of the November 5, 2009 special meeting of the Board of Library Trustees. Motion passed unanimously.

R09-110 Moved by Trustee Moore, seconded by Trustee Powell, to adopt the resolution setting the dates for the 2010 regular meeting schedule for the Board of Library Trustees. Motion passed unanimously.
E.  **2010 Holiday Schedule for the Berkeley Public Library**  
R09-111 Moved by Trustee Moore, seconded by Trustee Powell, to adopt the resolution approving the 2010 calendar of holidays for the Berkeley Public Library as corrected (Attachment #7) to include Lincoln's Birthday. Motion passed unanimously.

F.  **Gift from Berkeley Patients Group in an amount not to exceed $5,000.00.**  
R09-112 Moved by Trustee Moore, seconded by Trustee Powell, to adopt the resolution to approve acceptance of a gift in an amount not to exceed $5,000 from Berkeley Patients Group for the Berkeley READS Program and approve the deposit and appropriation of these funds into the Berkeley Public Library, Gift Fund, for FY10. Motion passed unanimously.

G.  **Approve the Library Administrative Regulation AR 3.4 Purchasing Policy and Purchasing Manual as revised.**  
Trustee Powell asked for clarification of the three year contract provision. Director Corbeil responded, the city uses three-year contracts and the library is the only department with different terms. The city recommended the library to do the same as they do and continue to use the City’s boilerplate in all of its contracts.

Chair Kupfer stated she understood the purpose was to enable longer range contracts to be negotiated at the beginning instead of going year-to-year with the renewal we might get better pricing if we could commit to three years. Director Corbeil stated that the majority of the library’s contracts are for longer than one year.

R09-113 Moved by Trustee Moore, seconded by Trustee Powell, to adopt the resolution to approve Administrative Regulations establishing policies and procedures for or in the Library. Motion passed unanimously.

H.  **Approve the Revised Behavior Guidelines.**  
R09-114 Moved by Trustee Moore, seconded by Trustee Powell, to adopt the resolution approving the patron behavior guidelines for the Library. Motion passed unanimously.

I.  **Contract Amendment: Kitchell CEM Inc.**  
R09-115 Moved by Trustee Moore, seconded by Trustee Powell, to adopt the resolution recommending City Council amend the existing Contract No. 7961 with Kitchell CEM, Inc. by increasing expenditure authority in an amount not to exceed $1,198,580 for the provision of construction / project management services and LEED commissioning agent services for the branch library bond program and extend the contract term through September 30, 2013. Motion passed unanimously.

J.  **Opening the Central Library and All Branches One Hour Late**  
R09-116 Moved by Trustee Moore, seconded by Trustee Powell, to adopt the resolution authorizing the Central Library and all Branches open one hour late on January 29, April 30, July 30, October 29, and December 31, 2010 to allow adequate time for the quarterly all-staff meetings. Motion passed unanimously.

K.  **2010 Annual Authors Dinner event**  
R09-117 Moved by Trustee Moore, seconded by Trustee Powell, to adopt the resolution approving the arrangements in preparation for the eighth annual Authors Dinner to be held on Saturday, February 6, 2010 at the Central Library. Motion passed unanimously.

L.  **Appropriation: Fusionbox Inc. for Children’s Website Design**  
R09-118 Moved by Trustee Moore, seconded by Trustee Powell, to adopt the resolution authorizing the Library to appropriate $4,950 from the Max Delaware Neidorf-Weidenfeld Trust gift for services with Fusionbox Inc. to complete the final phase of development for the Library’s children’s website module. Motion passed unanimously.

### VI. ACTION

A.  **Self Check Vendor Search and RFP Process**
Director Corbeil reviewed the proposed RFP process, timeline and role of the consultant with the board. Trustee Moore asked for clarification that all options, RFID and barcode / tag would be considered. This concern was expressed by other trustees and it was agreed that it would be an open process to find the best possible solution. Trustee Kupfer requested staff bring a report on the evaluation criteria and finalists under consideration to the board prior to the action item for the selection of vendor(s). Trustee Powell reiterated the board’s priority item of improving efficiencies and asked that this be included in the evaluation criteria in the decision making.

R09-119 Moved by Trustee Moore, seconded by Trustee Powell, to adopt the resolution authorizing release of a request for proposals (RFP) for services, software and equipment related to the replacement of the 3M / Checkpoint brand self check system. Motion passed unanimously.

B. Berkeley Public Library Foundation Fundraising Campaign Presentation by Chris Adams, President, and David G. Snyder, Development Director, Berkeley Public Library Foundation

David Snyder provided a summary of the donor recognition program. There will be a central core-committee of 10-12 members focused on donations of $25,000 and above and four branch committees focused on donations from $2,500 to $24,999. Each of the chairs of the branch committees will sit on the central core committee. There will be a donor wall in each branch to honor gifts of $2,500 and above. There will be recognition for donations of $15,000 and up in rooms and spaces. There will be temporary recognition of donors in the Central Library. All donors to the branch library campaign will be recognized in a digital “memory” book at each library. There will be “quiet” phase and a “public” phase of the campaign. Over the next nine months the Foundation will mostly be focused on the “quiet” phase working on the higher level gifts. As we move forward we’ll bring out other ideas to recognize all donors, for example a sculptural tree, a digital book.

Trustee Burton asked if there a way to target immigrant, non-native English speakers who use and love the library? If we don’t target them we won’t get their donations.

Trustee Moore expressed concern about minimum recognition amount of $2,500, can we find a way to recognize smaller donations? Chair Kupfer agreed these levels are an important way to encourage higher donations but there needs to be a place to recognize $50 - $200 donations. There will be many who will be interested at that level. David Snyder clarified that the $2,500 donations are not part of a wall. There will be plaques of groups of names for a specific targeted area like a self-check machine.

Chair Kupfer requested to add a sentence to the resolution, “Whereas, all donor contributions will be recognized.”

R09-120 Moved by Trustee Powell, seconded by Trustee Burton, to adopt the resolution in support of the Berkeley Public Library Foundation Capital Campaign to raise funds for furnishings, equipment and fixtures related to implementation of the Branch Library Improvement Program and approve the donor recognition plan with the addition of the sentence “Whereas, all donor contributions will be recognized.” Motion passed unanimously.

VII. INFORMATION REPORTS

A. Update on the Branch Bond Program

Director Corbeil reported on continuing existing-conditions testing at the South Branch. In most recent testing, it was found that the building was constructed as the documents earlier indicated, which was to the code of the time. It is not an unreinforced building. This is not to say that it meets current standards. When the South Branch architects come back to speak to the board they can talk more about this matter.

B. Update on Library Strategic Plan (2009-2012) No discussion.

C. December 2009 Monthly Report from Library Director Donna Corbeil No discussion

D. Library events: – No discussion.

E. Preparation for Census 2010 – No discussion.

F. FY 2010 1st Quarter Update and FY 2010 /2011 Biennial Budget Implementation
A revised copy of attachment 2 (Library Tax Fund (301) 5-Year Analysis) was provided based on updated information received from the City of Berkeley on December 3, 2009. (Attachment #8). The projected library tax rate was reduced from 3% to 1.5% per City of Berkeley guidance. This brings us into a deficit utilizing our carry-forward funds in 2012.

The Board discussed the concept of establishing reserves by not budgeting all revenue and carry-forward. It was agreed that this would be very difficult to do given the current economy as it would require further cuts. Dennis Dang reported the city has provided guidance that if we have a reserve it’s just a set-aside that we decide we’re not going to touch, it’s not completely walled off from us.

The director reminded the board the state may not give as much as we had projected. The state is whittling away at the minimal support they give libraries. We may need to come back and reallocate money to Literacy.

Trustee Moore asked what are other libraries doing to enhance revenues? The director stated the majority are cutting services not enhancing revenues. A few have minimally increased fines.

G. Update On Library Participation In The City Of Berkeley/Berkeley Unified School District’s 2020 Vision For Berkeley’s Children And Youth No discussion.

I. AGENDA BUILDING

A. The regular meeting will be held on January 13, 2010, at the South Branch Library, 1901 Russell Street.
   ▪ January
     - Kitchell quarterly report
     - North Branch schematic design
   ▪ Future agendas
     - Directors Evaluation – February

II. ADJOURNMENT

R09-121 Moved by Trustee Moore, seconded by Trustee Henry-Golphin, to adjourn the regular meeting of the board at 9:02 PM. Motion passed unanimously.

Attachments:
1) Newspaper articles regarding RFID & Checkout Systems
2) Teen Services PowerPoint
3) Correspondence from teen worker Jasmine Dominguez
4) Gould Evans Baum Thornley Experience/Examples
5) Gould Evans Baum Thornley Scenarios 1a, 1b, 1c, 2a and 2b
6) Gould Evans Baum Thornley Scenario 3 / Pros and Cons
7) 2010 Holiday Schedule for the Berkeley Public Library for Consent Item E
8) Revised copy of Library Tax Fund (301) 5-Year Analysis
COMMENTARY

NEW BAR CODE CHECKOUT SYSTEM LESS EXPENSIVE THAN BERKELEY LIBRARY'S AGING RFID SYSTEM

BY GENE BERNARDI

The Berkeley Public Library's two-year budget is on the trustees' May 20 meeting agenda. This is an opportune time to inform the trustees of our dissatisfaction with, and the dysfunction of the radiofrequency (RFID) self-checkout system.

BerkeleyLibrary's Organizing for Library Defense (SuperBOLD) will make reference to the trustees' meeting to quote what we obtained from an established vendor for a bar code self-checkout and security system to replace the Berkeley Public Library's (BPL) RFID system. The quote for this new bar code system, including training, shipping, installation and three years' maintenance is $240,363. The library director indicated in a Nov. 10, 2008 memo to the trustees and Justice Commission that maintenance and replacement of aging RFID equipment by the BPL company would cost $70,000 for the first year and increasing in subsequent years. This means just maintaining and replacing RFID equipment for three years would cost about as much as a brand new, more reliable bar code self-checkout system; a system that would not be privacy invasive. For example, your movements can be tracked when you are carrying BPL books or media containing an RFID tag.

The Peace and Justice Commission recommended in early January 2009 that the City Council deny the waiver, but the City Council, nevertheless, approved the waiver in its Jan. 27 resolution that allowed the library to contract with 3M (a company involved in the nuclear industry) to maintain the RFID system. The council rationalized that "contracting with this vendor will not violate the intent of the act as no equipment will be purchased from this vendor... and no new software technologies will be produced by 3M." The council limited the contract to two years, requiring the library to come up with an alternative to 3M by that time. A two-year contract at $56,363 per year, or $112,726, (enough for three years) was signed with 3M effective March 15, 2009 but extended to March 14, 2011, presumably for maintenance only and no equipment replacement or software upgrades. Does this make sense, considering that the director said money was needed for "certain important system components primarily equipment and software updates"? As taxpayers and concerned citizens do we want money to be spent to complete "a bridge to nowhere?" Why not buy new interoperable, more reliable equipment for a bar code self-checkout system, rather than spend more maintaining aging proprietary equipment, leasing its life cycle end, equipping the City Council resolution forbids the library to replace?

The time to replace the RFID system is now. The current public's bar code system is not, now, not two years from now! This will make it possible for the City Council to revoke the waiver of the Nuclear-Free Berkeley Act, and to SuperBOLD to stop its legal challenge of the city for violating the act.

The Board of Library Trustees will meet at 7 p.m. Wednesday, May 20, Berkeley's South Branch Library (Rutland and Martin Luther King, Jr. Way). Please arrive early, sign up to speak and ask the trustees to replace the RFID system now!

Gene Bernardi is a member of SuperBOLD.

DOCS SHOW PROBLEMS WITH LIBRARY CHECKOUT SYSTEM

BY PETER WARFIELD

Berkeley Public Library's own records show persistent problems with its Checkpoint Systems, Inc. radio frequency identification (RFID) checkout and security system.

The records reveal that the security system generates false alarms, and the self-service checkout machines and associated and underlying devices (CD and DVD cases) frequently don't work. Additionally, we determined that the library's problem tracking system contains incomplete information.

On April 29 we asked the library for information about problems with the "self-service checkout machines and exit (security) gates at the central library and branch(es)," in the previous 18 months. These are public records that must be disclosed under the California Public Records Act. We were provided with 109 pages of tracking reports ("Work Orders") from the library's "Track-it" problem tracking system on May 4.

The information we obtained shows the following:

The problems with security gates and checkout machines occur over and over again, and in many cases after service was performed. The library contracted with the vendor, and the equipment was reported fixed or replaced. The library then raised the security gates and media (DVD and CD) case lockers, appear to be sporadic, causing difficulty applying for a user. In a number of instances the work order is entered and the machine is detected, and the equipment found working normally.

Following are some of the problems noted on the library's Work Orders (W.O.):

- W.O. 9,255, Claremont Branch: "We are having multiple problems with our self-checkout machines. Norther now will work for DVDs. Now the printer won't work on the one placed on the high counter. These problems are breaking havoc with our work flow..." The problem was entered March 14, 2009 and reported completed March 27, 2009, 13 days later.
- W.O. 7,958, West Branch: "One of the self-checkout machines doesn't read library bar codes easily. Patrons have to try it several times before it works. Sometimes it doesn't work at all. The last track it W.O. got closed but the machine is still not working. I need it working and starting to just use it." The date reported is May 2, 2008; completed May 12, 2008, 10 days later.

- W.O. 7,643: "The unlocking box at the self-checkout station is... once again... malfunctioning. The machine is open... regardless of whether you have checked out or returned a book..."

This was a problem, then it got fixed, now, it seems, the fix has undone itself. I opened the unlocking box and locked the mechanisms but I didn't see anything I could do." This problem was fixed 2 days after it was reported April 1, 2008, according to the W.O., by replacing the lock box.

- W.O. 7,460, Central - Fourth Floor Children's Department: A lot of people seem to be having problems unlocking DVDs. In the past hour, every person who had DVDs had one DVD that the unlocking machine would not even take in. In this case the library says that this is because the code used to unlock the DVD is not set correctly. The library has since updated its software to fix this issue and the problem should be resolved.

Note: The library trustee will be discussing the budget item at their May 20 meeting. Now is the time for library users to express their concerns about, and suggest alternatives so, the existing RFID self-checkout system.
RFID: Many Problems
Little Public Discussion

By PETER WARFIELD
and LEE TIEN

Decisions about public libraries should be made publicly. But just as radio frequency identification (RFID) tags in library books can be secretly read and tracked, the Berkeley Public Library (BPL) installed RFID technology with little public awareness or discussion. Indeed, it appears that BPL did not tell the library’s governing body about known problems with RFID at other libraries before RFID was approved in April 2004. We think this gives the Board of Library Trustees (BOLT) ample reason to reconsider and reject RFID in Berkeley.

Our review of documents the library provided in response to our information request, and three years of BOLT agendas and minutes at www.ci.berkeley.ca.us/commissions/library, shows the following:

1. RFID never appeared on any BOLT agenda for discussion or action in the three years before BOLT discussed and approved selection of the RFID vendor in March and April 2004.

2. The issue of RFID privacy concerns appeared only once in three years of minutes. No other problems of RFID were discussed, according to the minutes.

3. There is no evidence that BOLT was told about the potential health risks of RFID, which have been raised by the EMR Policy Institute, San Francisco Neighborhood Antenna Free Union (SNAFU), and others. By contrast, San Francisco’s Board of Supervisors took the potential health risks seriously in July 2004 when it refused to unconditionally fund RFID at San Francisco Public Library (SFLP) and instead required SFLP to come back in six months to explain how it would handle privacy-threats and potential health risks.

4. There is no evidence that BOLT was told about RFID’s huge security weakness: that books can be taken from the library, undetected by the RFID system, if a person uses household aluminum foil to block the radio signal.

5. There is no evidence that BOLT was told about the ongoing costs of RFID-tags cost far more than bar codes and magnetic strips now in use, especially for certain non-book materials like CDs and videos.

RFID Problems Elsewhere

The library documents we obtained also show that BPL staff researched other libraries’ experience with RFID and found a host of problems. The Eugene (Ore.) Public Library reported “collision” problems on very thin materials and on videos as well as “false readings” from the RFID security gates. Collision problems mean that two or more tags are close enough to “cancel the signals,” according to an American Library Association publication, making them undetectable by the RFID checkout and security systems.

Many libraries reported problems with so-called “donut” RFID tags, which are flat labels with a hole in the middle for use on CDs. Three libraries said, “Donuts don’t work.” Another library said, “Many CDs have metal in them; this is a problem since RFID will not work.” Libraries also reported that donut tags did not stick to the CD and could not be read easily.

These problems with donut tags undermine one of the supposed benefits of RFID in libraries: that patron self-service check-out of CDs and videos will relieve staff of the need to remove the security cases often used with magnetic-stripe security systems. Indeed, one library that implemented RFID reported that the self-service checkout rate declined from 20 percent to 15 percent—contrary to repeated claims that RFID implementation would dramatically increase self-service check-out rates.

BPL’s staff report described a multi-part problem with RFID tags at a Checkpoint Systems installation, writing that the library “is finding the metal tags in jacket to be a serious problem for check-out/checkin/security. Ironically, the book tagged for me in TS as a demo had metallic inks and would not self check out or set off the security gates...”

Some libraries criticized Checkpoint Systems, which is supplying Berkeley’s RFID system. One library noted, “Items added cannot be recognized by Checkpoint system for check-out/security until nightly synchronization between III [the library’s computer system] and Checkpoint.” Another library said, “Checkpoint system needs a totally separate server that must be synchronized at night. This is a bad idea.” A delay in matching the server’s records to the library’s own computer records could make it very hard to enforce borrowing limits that help make library materials available to more patrons. We have heard informally from staff that borrowing limits will not be enforced once RFID is implemented.

Did the Board of Library Trustees know about these problems? Unfortunately, the agendas and minutes do not show that RFID problems were presented or discussed in any meaningful way, or that the public had advance public notice that RFID was being considered. We therefore question the library administration’s claim that the decision to adopt RFID was a truly public process.

Finally, we note that the library’s contract with Checkpoint Systems can be canceled on 30 days’ notice for any reason or none, and with no penalty. Section 3.d. of the contract states: “If city terminates this contract for convenience before Contra-
tor completes the services in Exhibit A, Contractor shall then be entitled to recover its costs expended up to that point plus a reasonable profit, but no other loss, cost, damage, expense or liability may be claimed, requested, or recovered.”

We think the library should cancel this RFID implementation and stick with a system that has worked well and cheaply for many years. The many issues associated with RFID—serious privacy threats, potential health risks, a big security hole, many technical problems, lack of interoperability among vendors, and potentially high operational costs—make the use of RFID at BPL a very bad idea.

Peter Warfield is executive director and co-founder of the Library Users Association. Lee Tien is a senior staff attorney for the Electronic Frontier Foundation and a long-time Berkeley resident.
Library Is Silent on Radio Frequency ID System

By PETER WARFIELD

Dr. Helen Caldicott, the noted author and world-acclaimed anti-nuclear activist, will speak in Berkeley this Saturday, June 27, 2009, 7:30 p.m., at a benefit to support SUPERBOLD (Berkeleyans Organizing for Library Defense) in its legal challenge of the City Council's waiver of the Nuclear Free Berkeley Act (NFBA) for the Berkeley Public Library.

The waiver allowed the Berkeley Public Library to sign a contract with 3M Company for maintenance of its checkout system. 3M is a corporation that would not sign a standard city form for contractors that they are not now doing "work for nuclear weapons" and will not do so for the life of the contract. SUPERBOLD contends that the City Council did not appropriately consider alternatives to the contract, as required by the NFBA.

Dr. Caldicott is the founder of Physicians for Social Responsibility, which won a Nobel Peace Prize, and was herself a nominee for the prize. The Smithsonian Institute named her one of the most influential women of the 20th century. She is the author of seven books, and will speak on "The Relevance of Nuclear Weapons and Nuclear Power to International Relations and the Green Revolution."

SUPERBOLD, and others, have some very serious issues with the library's radio frequency identification (RFID) checkout system, but the library administration and the Board of Library Trustees (BOLT) appear determined to bury them in a pall of silence.

On June 10, BOLT held two meetings, a Budget Workshop and a regular meeting, and several members of the public raised concerns about important issues, primarily about the library's privacy-threatening RFID checkout system. But neither the Trustees nor the library administration responded to the comments they were made or in discussions about the budget that followed.

Ying Lee, recent former BOLT member, made reference to the Commentaries of Peter Warfield and Gene Bernardi, saying she wanted to "tearsight the work citizens have done" in revealing problems in the library's RFID system. (See three articles by Bernardi and Warfield in the Berkeley Daily Planet, May 7 and May 14, 2009.) Lee said she researched the City Council on this topic, and concluded that RFID was a problem, but "didn't track it systematically." She said that RFID is "expensive" and "doesn't work." And she said, there is "no evidence" of RFID reducing repetitive stress injuries (RSIs), as has been repeatedly stated as a reason for installing it. She also pointed out the "multiple [simultaneous] checkouts don't work," referencing another failed promise. "I don't understand why we don't have the barcode," she concluded.

Philhys Olin, who is President of the Western States Legal Foundation, an anti-nuclear organization, commented that she [second[s] what Ying Leonard said. "It's time to stop throwing good money after bad," Olin said, recommending that the library scrap the existing RFID system.

Gene Bernardi, member of SUPERBOLD, presented a quotation from a vendor of self-service checkout systems, showing that a bar code self-checkout system, including a three-year maintenance contract, could be purchased for $164,431 — less than the current two-year contract with 3M Company for maintenance only of the RFID system costing $168,915.

Phoebe Sorgen, a member of the Peace and Justice Commission, but speaking as an individual, asked the Trustees to prepare a detailed cost benefit analysis of continuation of the existing RFID checkout system as well as use of other vendors and other technology approaches, such as bar codes and magnetic strips as were previously used at the library.

Other members of the public also spoke about their objections to the library contracting with 3M Company.

Neither BOLT nor the library administration responded to these concerns at the time they were stated, or during budget discussions that followed. The only hint of action on RFID was that the budget for fiscal year 2009-10 and 2010-11 includes $30,000 for a consultant to "conduct research on the current options available in library security and materials handling systems."

SUPERBOLD has a special reason to be disappointed by the library's silence and apparent inaction on RFID because the library director made a commitment in a meeting with SUPERBOLD's attorney, Michael Lozeau, and the Acting City Attorney Zach Cowan. This agreement was memorialized in a May 11 letter to SUPERBOLD's attorney and signed by Mr. Cowan.

Cowan wrote: "As we discussed, I am writing this letter to confirm the following: Library staff are planning to present a report to the Board of Library Trustees (BOLT) in June describing general approaches to eliminate any need to contract with the 3M Company for maintenance of the library's RFID system. Library staff hopes—but of course cannot promise—that the BOLT will provide sufficient guidance at that time to enable the preparation of a responsive report on proposals.

"Library staff as referenced in the letter means library management, but we saw no report on the agenda, nor was one mentioned at the June BOLT meeting. As of this writing, we are not aware of any additional BOLT meetings in June.

In other actions June 10, BOLT agreed to spend the City's Library Budget on June 23 to approve an increase in the Library Services Tax Rate of 0.815 percent, based on the Bay Area Consumer Price Index. The library estimated it would receive "an increase in revenue of approximately $404,691 which is included in the fiscal year 2010 proposed budget." The library's annual budget for books and materials is dropping precipitously, by $125,000 for the next two fiscal years, to $816,000. This represents a 13 percent drop from the current year, and almost 30 percent from the $1,123,442 materials budget two years ago in fiscal year 2007-08 as shown in California Library Statistics, which prints self-reported figures.

In another serious service reduction, approved in May, 2009, the library plans to eliminate the inter-library loan (ILL) that will cut off library patrons' traditional access to a world of tens of millions of books and other materials in more than 50,000 libraries that co-operatively share books and other materials for the benefit of their patrons. Berkeley also thereby ends its contributions to the system, impoverishing the co-operative library community as well. The LINK+ system is a poor substitute, drawing from only 50 libraries and placing patrons at risk of a huge $115 fee for lost or damaged books.


The sooner we can put the library's dysfunctional and maintenance-expensive RFID system and its contract with 3M Company behind us, by substituting a more reliable and less expensive bar code system, the more attention we can pay to the library's core purposes—books and materials, and staff.

Remember to attend the Dr. Caldicott event, Library Stands with Berkeley, at June 27 at 7:30 p.m., Redwood Gardens Community Room, 2951 Derby St. Tickets are available at independent bookstores in Berkeley, Oakland, and San Francisco.

Peter Warfield is executive director of Library Users Association and a member of SUPERBOLD.
Earphone English
Teen Games
Teen Chess Club
Teen Student Workers

Job Applicants

Year

2006: 22
2007: 19
2008: 33
2009: 114

Job Applicants

120
100
80
60
40
20
0
Our Magnificent Seven
Harum, Molly, Jasmine, Sharhonda, Pria, Karina, and Theo
Dear Board of Trustees,

My name is Jasmine Dominguez and I'm a student worker at the Central and North branch libraries. I think it's great that the library hires teens because we don't have as many job opportunities as adults do. Most jobs want experience and time that we don't have yet. Personally, I've applied for about five hundred jobs over the past two years, not including youth employment programs, and I haven't been called back by one yet! This job is very important to me because I'm at an age where I need to start taking care of myself and helping my family with finances. This job allows me to do both without cutting into my study time. A lot of teens my age are in the same situation, some worse, so this job is like a godsend. I'm excited to be able to put this job on my resume because I've been doing a lot of clerical work, which will help me when I start one of my choice careers, and even before when I start looking for a job to pay for further schooling. I love helping to organize and clean the libraries because I know those are two qualities patrons look for in a library. I love seeing new faces in the teen section because my generation doesn't take education as seriously as they should. After the renovations occur I definitely hope to see more. Teens don't need big, fancy chairs and expensive computers to be attracted to the library, we just need to know someone cares. As long as there is a library, we will utilize it.
### Measure FF Goals

#### Claremont Branch Library Renovation

<table>
<thead>
<tr>
<th>Measure FF Goals</th>
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<tbody>
<tr>
<td><strong>Claremont Branch Library</strong></td>
</tr>
<tr>
<td><strong>Existing Building Evaluation/Summary</strong></td>
</tr>
<tr>
<td><strong>Addition: 1975</strong></td>
</tr>
</tbody>
</table>

#### Structural
- Removal and minor roof over a new physical diaphragm
- Soffit walls in the wall
- Add new shear walls where possible against existing walls, and to the envelope
- Add new concrete fillings under new shear walls

#### HVAC
- The existing system remains of two operating HVAC systems – they are not original but are
  continued in at least 17 years old
- The system is standard. Not bad all in the run of the mill and may
  be at the end of their useful life and should

#### Plumbing
- Removal of existing plumbing and water piping, except fixtures to the two
  relativity new accessible restrooms
- Add a variety for accessible persons to the main building

#### Electrical
- Replace existing lighting fixtures with historically appropriate fixtures
- Install new emergency lighting and illuminated signs required by code

#### Telecommunications
- Telephones and data service is in working order
- Replace with same of the art telecommunication systems and wiring in conditioned areas
  and proper telecommunications room

#### Roofing
- The roof has mostly been entirely replaced and is in excellent condition

#### Windows & Doors
- Original wood-framed windows must be repaired or replaced so that they are easily
  operable by staff
- Original entry (now blocked) has been established as it does not look abandoned
- Replace entry door of a style that is appropriate to the historic character of the building
- Replace all window/doors

#### Floor Systems
- Replace entire interior and paired portion of exterior
- Close wall penetrations in loadbearing
- Replace all flooring and systems according to remaining original finishes
- Provide new, historically appropriate wood floor finishes throughout, including the
  necessary radiator grilles

#### ADA
- Recent accessibility upgrades have made much of the public access available, with
  several deficiencies
- Bring all public areas to compliance, including shelving clearance
- Rename and expand the sections to the children’s and staff areas
- Replace all ramps with a new ramp that meets modern required dimensions
- Staff areas are much more confined for legal requirements

#### Hazardous Materials
- There is asbestos in the air and under the building
- The air in the existing interior spaces

#### Pest Damage
- There is evidence of termites infiltration in the wooden framing under the original
  building
- There is damage to the wooden framing and trim in the addition

#### Historic Character
- The original building was built in 1924, and the addition dates from 1975
- The original building is in good condition and not badly compromised by the addition
- The existing interior lighting is inappropriate and should be replaced (if original
  remains, they could be replaced) and all finishes and original finishes should be restored
- The addition is not historically significant

#### Major Program Needs
- Missing, unsecured, open-office space
- Adequate data and electrical infrastructure for public access and personal computers
- Adequate space for conferences and computer use allowing for comfortable seating
- Quiet reading/teaching areas

#### Restoration of Historic Features and LEED Silver Certification

#### Accessibility Compliance and Structural Seismic Upgrade

#### Evaluation of Existing Library

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**Consent V, Item A**

**Attachment #4**

**GEBT Experience/Examples**
Existing Conditions
claremont branch library renovation

Consent V, Item A
Attachment #4
GEBT Experience/Examples
Library Experience
claremont branch library renovation

East San Jose’ Carnegie Branch Library

Presidio Hill School

Carthage Library

Palo Verde Community Center and Library
New with Old
claremont branch library renovation

Carthage Library

East San Jose’ Carnegie Branch Library
Community Solutions
claremont branch library renovation

City Of New Orleans
Regional Library Competition
**Design Goal: Home Away from Home**

**claremont branch library renovation**

**Foster a Residential Atmosphere**
Create spaces of refuge and belonging as opposed to institutional solutions.

**Improve the Entry**
Celebrate your arrival at the library.

**Connect Indoors and Outdoors**
Pay attention to activities that may benefit from being adjacent to outdoor spaces or circulation paths.

**Facilitate Belonging and Ownership**
Provide patrons the opportunity to rearrange furniture to create their own new environments.
**Design Goal: Improve Health & Comfort**

claremont branch library renovation

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**Flexible, Adaptable Space**
Create interior spaces with furnishings that are flexible enough to change with varying user and building requirements. Accomodate groups as comfortably as individuals.

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**Air and Sound Quality**
Carefully select finish materials and fine-tune mechanical systems to optimize interior air quality. Selectively place acoustical treatment and create compatible space zones to reduce sound conflicts.

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**Building Systems**
Replace or modify existing building mechanical, electrical, plumbing, and life-safety systems to meet or exceed current standards.

---

**Lighting and Transparency**
Increase natural daylighting and introduce transparency between spaces to enhance connection and view.
**Design Goal: Enhance Technology Access**

claremont branch library renovation

---

**Enable Connectivity**

Shift from the traditional service desk and support patron self-service thereby allowing individual access to information.

**Serve Mobile Devices**

Provide access to information via mobile devices, which are fast becoming the norm.

**Integrate Technology**

Re-imagine the facility to fully integrate a state-of-the-art technology infrastructure.

**Accomodate Changing Technology**

Provide technology that can accommodate future changes to library services.
<table>
<thead>
<tr>
<th>TOPIC</th>
<th>WHAT WE HEARD</th>
<th>WHAT WE WILL DO</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAYOUT</td>
<td>Space layout is awkward</td>
<td>New design will improve layout and reduce crowding, but may require putting less back</td>
</tr>
<tr>
<td></td>
<td>Spaces are crowded</td>
<td></td>
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<tr>
<td></td>
<td>Teen location is problematic -- noisy;</td>
<td>New design will incorporate acoustic separation from Teens and adjoining spaces</td>
</tr>
<tr>
<td></td>
<td>Too close to Adult Reading Area</td>
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<tr>
<td></td>
<td>Relocate Restrooms</td>
<td>Studying the best location for public and staff restrooms</td>
</tr>
<tr>
<td></td>
<td>Service Desk is ergonomically and functionally</td>
<td>New design will replace existing Service Desk with a new ergonomically designed desk</td>
</tr>
<tr>
<td></td>
<td>deficient</td>
<td></td>
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<tr>
<td></td>
<td>Locate computers near Service Desk</td>
<td>We will work with library staff to determine the best locations for computers</td>
</tr>
<tr>
<td>PROGRAM</td>
<td>Provide small meeting room for patron use</td>
<td>We are in the process of finalizing the Library Program and will study adding dedicated reading/tutoring and small meeting room areas</td>
</tr>
<tr>
<td></td>
<td>Add reading/study areas</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Add dedicated tutorial spaces</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Add seating for both adults and children</td>
<td>We will study</td>
</tr>
<tr>
<td></td>
<td>Expand size of library</td>
<td>The facility cannot be expanded due to physical constraints. However, a small 140 SF addition off existing lobby may be possible</td>
</tr>
<tr>
<td></td>
<td>Increase size of Multi-Purpose Room</td>
<td>We seek to balance all needs and to improve the functionality of this space while exploring alternatives</td>
</tr>
</tbody>
</table>
**Scenario 1a**
claremont branch library renovation

**Pros**
- Adjacency of staff area and service desk/area
- Improved lobby / entry area
- Designated teen space / acoustically separated
- Materials returns into staff space
- 140 sf addition

**Cons**
- Historic room divided
- Multipurpose room isolated
- Potential noise problem of children and adult adjacency
- Lobby services dispersed

---

**Plan Details**

- **Entrance**
- **Proposed Addition**
- **Proposed Glass Partition**
- **Basement**
- **Children**
- **Teens**
- **Adults**
- **Multi-purpose**
- **Lobby Services**
- **Restrooms**
- **Stair**
- **Mechanical**
- **Telecom**

---

**Location**

- **BENVENUE AVENUE**
- **ASHBY AVENUE**

---

**Scale**

- 0 5 10 20

---

**Design Firm**

- Gould Evans Baum Thornley
Scenario 1b
claremont branch library renovation

Pros
- Adjacency of children's and multipurpose room
- Designated teen space / acoustically separated
- Materials returns into staff space
- Improved lobby / entry area 140 sf addition

Cons
- Historic room volume may be compromised
- Sight lines to adult area problematic
- Single service desk may be difficult
- Lobby services dispersed
Scenario 1c
claremont branch library renovation

Pros
- Adjacency of lobby and children's
- Materials returns into staff space
- Separation of adult and children's, good acoustically
- Designated teen space / acoustically separated

Cons
- Children will have to walk through adult area to get to multipurpose room - disruptive
- No 140SF addition
- Historic room volume may be compromised
- Lobby services dispersed

Attachment #5
GEBT Scenarios 1A, 1B, 1C, 2A & 2B
Scenario 2a
claremont branch library renovation

Pros
- Improved lighting and visibility for children’s
- Good sight lines to all public spaces
- Separation of adult and children’s, good acoustically
- Designated teen space / acoustically separated
- Small quiet study room

Cons
- No 140SF addition
- Remote sorting & return room
- No dedicated multipurpose room
- Program space challenges

 Attachments:
- Consent V, Item A
- Attachment #5
- GEBT Scenarios 1A, 1B, 1C, 2A & 2B
Scenario 2b
claremont branch library renovation

Pros
- Returns into staff area
- Separation of adult and children's, good acoustically
- Designated teen space / acoustically separated

Cons
- Single service desk may be difficult, sight line to children's difficult, too far for assistance
- Balcony off children's may be safety issue
- No dedicated multipurpose room
- Program space challenges

- Adults
- Teens
- Children
- Staff
- Lobby Services
- Multi-purpose
- Restrooms, etc.
Scenario 3
claremont branch library renovation

Pros
- Improved lobby / entry area
- Designated teen space / acoustically separated
- Designated adult seating area / acoustically separated
- Designated flex space at children’s
- Book drop at building

Cons
- Staff workroom separate from returns and sorting
- Will require a variance for new additions

Adults
Teens
Children
Staff
Lobby Services
Restrooms, etc.
Berkeley Public Library
2010 Schedule of Holidays and Early Closings

1. January 1, 2010 (Friday) – New Year’s Day
2. January 18, 2010 (Monday) – Martin Luther King Jr. Birthday Observed
3. February 12, 2010 (Friday) – Abraham Lincoln’s Birthday
5. May 17, 2010 – (Monday) – Malcolm X Birthday observed
6. May 31, 2010 – (Monday) - Memorial Day
7. July 4, 2010 (Sunday) - Independence Day*
8. July 5, 2010 – (Monday) – Independence Day observed*
9. September 6, 2010 (Monday) – Labor Day
10. October 11, 2010 (Monday) – Indigenous People’s Day
11. November 11, 2010 (Thursday) – Veteran’s Day
12. November 24, 2010 (Wednesday) - Thanksgiving Eve** (close early)
13. November 25, 2010 (Thursday) – Thanksgiving Day
14. November 26, 2010 (Friday) – Day after Thanksgiving Day
15. December 24, 2010 (Friday) – Christmas Day observed***
16. December 25, 2010 (Saturday) – Christmas Day***
17. December 31, 2010 (Friday) – New Year’s Day observed ****
18. January 1, 2011 (Saturday) – New Year’s Day****

* Independence Day, actually on Sunday, will be observed on Monday, July 5. All Libraries closed on July 4 and 5.
** All Library locations will open at 10 am and close at 6 pm.
*** Christmas Day holiday observed on Friday December 24. All Libraries closed on December 24 and 25.
**** New Year’s Day holiday observed on Friday December 31. All Libraries closed on December 31, 2010 and January 1, 2011
## BERKELEY PUBLIC LIBRARY
### LIBRARY TAX FUND (301): 5-YEAR ANALYSIS

**Revised 3DEC09**

### Revised 3DEC09

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<td><strong>Revenues</strong></td>
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<td>Donations/Private Contributions</td>
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<td>Misc. Revenue / Interest / Refunds</td>
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<td><strong>TOTAL REVENUE:</strong></td>
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<td>$ 13,732,217</td>
<td>$ 13,977,493</td>
<td>$ 14,136,308</td>
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<td>$ 14,600,840</td>
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<td>Operations</td>
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<td>$ 12,202,131</td>
<td>$ 12,781,854</td>
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<td>$ 12,398,399</td>
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<td>Computer &amp; Software Purchase</td>
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<td>CIP</td>
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<td><strong>Subtotal:</strong></td>
<td>$ 13,649,195</td>
<td>$ 14,073,256</td>
<td>$ 14,178,209</td>
<td>$ 14,400,524</td>
<td>$ 14,400,524</td>
<td>$ 15,359,899</td>
<td>$ 15,594,700</td>
<td>$ 16,072,830</td>
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<td>Charges From Other Depts</td>
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<td>Finance - Billing</td>
<td>7,409</td>
<td>$ 12,572</td>
<td>$ 12,572</td>
<td>$ 12,973</td>
<td>$ 12,973</td>
<td>$ 13,365</td>
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<td>Facilities - Admin+Toxics</td>
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<td>Interfund Transfers</td>
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<td><strong>Subtotal:</strong></td>
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<td>$ 27,304</td>
<td>$ 20,501</td>
<td>$ 20,501</td>
<td>$ 21,120</td>
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<td><strong>TOTAL EXPENDITURES:</strong></td>
<td>$ 13,661,952</td>
<td>$ 14,073,256</td>
<td>$ 14,205,513</td>
<td>$ 14,420,513</td>
<td>$ 14,420,513</td>
<td>$ 15,381,019</td>
<td>$ 15,616,454</td>
<td>$ 16,095,237</td>
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<td><strong>Projected Surplus/(Shortfall)</strong> (Rev - Exp)</td>
<td>$ 295,075</td>
<td>(341,039)</td>
<td>(473,296)</td>
<td>(228,020)</td>
<td>(284,717)</td>
<td>(237,807)</td>
<td>(780,179)</td>
<td>(585,464)</td>
<td>(621,192)</td>
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<td><strong>GROSS FUND BALANCE</strong> (Bal + Rev - Exp)</td>
<td>$ 1,102,147</td>
<td>$ 761,112</td>
<td>$ 628,855</td>
<td>$ 874,131</td>
<td>$ 476,394</td>
<td>$ 636,324</td>
<td>$ (143,855)</td>
<td>$ (585,464)</td>
<td>$ (621,192)</td>
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<td>Other</td>
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<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Revised Gross Fund Balance (Gross Fund Balance - Budget Recommendations and Adjustments)</strong></td>
<td>$ 1,102,151</td>
<td>$ 761,112</td>
<td>$ 628,855</td>
<td>$ 874,131</td>
<td>$ 476,394</td>
<td>$ 636,324</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
</tr>
</tbody>
</table>

**Projected index rate reduced to 1.5% from 3.0% per CoB guidance (3DEC09).**
TO: Board of Library Trustees  
FROM: Donna Corbeil, Director of Library Services  
SUBJECT: CLOSURE OF THE TOOL LENDING LIBRARY FOR ANNUAL TOOL MAINTENANCE FROM FEBRUARY 28 THROUGH MARCH 13, 2010  

RECOMMENDATION  
Adopt the attached resolution authorizing the closure of the Tool Lending Library from February 28 through March 13, 2010 and reopening on March 16, 2010.  

FISCAL IMPACT  
This report will have no fiscal impacts.  

BACKGROUND  
In January 1997, the Board of Library Trustees began to authorize, on an annual basis a two-week closure of the Tool Lending Library for maintenance and repairs. The staff members use this time to repair damaged tools, maintain the facility, check the inventory, and get ready for the sharp increase in patronage and tool usage during the spring and summer months.  

CURRENT SITUATION AND ITS EFFECTS  
It is being requested that the two-week closure occur beginning February 28 through March 13, 2010. The Tool Lending Library will reopen on March 16, 2010. Press releases and flyers will announce the closure of the Tool Lending Library.  

FUTURE ACTION  
No future action is needed.  

Attachments:  
1. Resolution
RESOLUTION NO.: R10-XX

AUTHORIZATION TO CLOSE THE TOOL LENDING LIBRARY FOR
ANNUAL TOOL MAINTENANCE FROM MARCH 15 THROUGH MARCH 28, 2009 AND
REOPENING ON MARCH 31, 2009

WHEREAS, in January 1997 the Board of Library Trustees authorized an annual two-week
closure of the Tool Lending Library for maintenance and repairs; and

WHEREAS, the closure must take place prior to the busy spring and summer months.

NOW, THEREFORE, BE IT RESOLVED that the Board of Library Trustees of the City of
Berkeley authorizes the closure of the Tool Lending Library from February 28 through March 13,

ADOPTED by the Board of Library Trustees of the City of Berkeley at a regular meeting held on

AYES:
NOES:
ABSENT:
ABSTENTIONS:

________________________________________
Susan Kupfer, Chairperson

________________________________________
Donna Corbeil, Director of Library Services
Serving as Secretary to the Board of Library Trustees
TO: Board of Library Trustees
FROM: Donna Corbeil, Director of Library Services
SUBJECT: MONETARY AWARDS TO BERKELEY READS

RECOMMENDATION

Adopt a resolution to approve acceptance and appropriation in fiscal year 2010 of two awards to be directed to Berkeley READS. The Library’s literacy services program, Berkeley READS, has recently been named as a recipient of a generous $2,000 donation from The Raymond Family Foundation / Betsy Raymond and a grant award of $3,750 from the Bay Area Library and Information System’s (BALIS) Innovation Fund program.

FISCAL IMPACT

Acceptance of these two monetary awards will have a beneficial impact on the Berkeley Public Library’s literacy program. Both awards stipulate that the monies be directed to support community-based adult literacy outreach services.

BACKGROUND

Berkeley READS is the adult literacy program of the Berkeley Public Library. The program offers a variety of services to English-speaking adults who want to improve their basic reading and writing skills. Most adult literacy students participate in one-to-one tutoring with trained volunteers. In addition, the program offers family literacy programming for students with small children, computer-assisted learning, small group instruction, periodic workshops and student leadership opportunities. The literacy program is headquartered at the West Branch Library but provides services city-wide, utilizing all library facilities and engaging other local groups in an effort to reach those most in need and least likely to be aware of the full complement of public library services available to them. Literacy services, including tutoring are provided free and in a confidential environment to learners.

As part of its support to the Berkeley community, The Raymond Family Foundation / Betsy Raymond has generously made a $2,000 donation to the Berkeley Public Library Foundation to be directed to the Library’s Berkeley READS program. This donation will be deposited to the Gift Fund: 306-9101-368.23-12.

The grant award of $3,750 is offered to the Library through the Innovation Fund Program established by BALIS to help members plan and implement local library services that may serve as a model for other member libraries and the library community at large. This award will specifically target implementation of the Cultural Arts Literacy Program (CALP) and be a component of the Berkeley READS program. CALP is designed to integrate learning and literacy through hands-on arts focused activities exposing the adult learner to art and allowing...
him or her the ability to broaden their capacity for creative expression. Visits to Bay Area museums will be conducted whereby a broad array of art styles, techniques, and cultures will be highlighted and then reinforced with post-visit exercises. Prior to each museum visit participants will research and learn about the current exhibit and engage in discussions of what will have been seen; once at the museum they will read art labels, exhibition signs, pamphlets and be encouraged to discuss the exhibits amongst themselves and with the docents. After the visits tutors will work with the adult learners on literacy skills that relate directly to the art seen. This award will be deposited to Grants Fund: 304-9101-331.20-07.

CURRENT SITUATION AND ITS EFFECTS

Berkeley READS offers one-on-one tutorial instruction to adult learners 16-years and older who test at 8th grade or below in reading level. This program relies on gift and grant funding to continue to service its target population of those at-risk, disadvantaged, low-income, underserved, and/or from challenging personal backgrounds and home life. Program clientele includes those with mental health and learning disabilities, those in substance abuse recovery and rehabilitation programs, and individuals who dropped out at the 9th-12th grade levels or earlier.

Upon Board acceptance and approval, these awards will be included in the Library’s FY10 revised budget, and made available for use this fiscal year.

FUTURE ACTION

No further action is required.

Attachments:
1. Resolution
RESOLUTION NO.: 10-###

AUTHORIZING THE DIRECTOR OF LIBRARY SERVICES TO ACCEPT AND APPROPRIATE IN FY10 ON BEHALF OF BERKELEY READS A GIFT AWARD FROM THE RAYMOND FAMILY FOUNDATION / BETSY RAYMOND IN THE SUM OF $2,000 AND A GRANT AWARD FROM THE BAY AREA LIBRARY AND INFORMATION SYSTEM IN THE AMOUNT OF $3,750.

WHEREAS, the Berkeley Public Library’s Berkeley READS Program is dedicated to promoting literacy and providing direct services to learners, and relies on the generosity of donors to sustain its mission of service to improving the lives of Berkeley residents; and

WHEREAS, by expanding the scope and diversity of its program offerings Berkeley READS is able to reach a wider cross-section of the community; and

WHEREAS, Berkeley READS service costs continue to increase; and

WHEREAS, Berkeley READS patrons are particularly impacted by the current difficult economic circumstances; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Library Trustees of the City of Berkeley hereby authorizes the Director of Library Services to accept and appropriate on behalf of Berkeley READS for FY 2010 a gift award from The Raymond Family Foundation / Betsy Raymond in the amount of $2,000 and a grant award from the Innovation Fund program of the Bay Area Library and Information System in the amount of $3,750.

ADOPTED by the Board of Library Trustees of the City of Berkeley at a regular meeting held on January 13, 2010 by the following vote:

AYES: none.
NOES: none.
ABSENT: none.
ABSTENTIONS: none.

Susan Kupfer, Chairperson

Donna Corbeil, Director of Library Services
Serving as Secretary to the Board of Library Trustees
TO: Board of Library Trustees

FROM: Jay Dickinson, Circulation Services Manager

SUBJECT: LIBRARY FEE SCHEDULE FOR 2010

RECOMMENDATION

Adopt the resolution approving the Library Fee Schedule for 2010 and approve the Director of Library Services’ submission of the fee schedule to the City of Berkeley, Budget Office, for inclusion in the City of Berkeley’s Master Fee Schedule.

FISCAL IMPACT

No anticipated impact.

BACKGROUND

The Berkeley Public Library has historically charged fines and fees for various purposes, including the late return of materials, lost materials, replacement of library cards, etc. Periodically, these charges are reviewed and may be raised, reduced or discontinued; all changes are brought as agenda items to the Board of Library Trustees for consideration and approval. The Board of Library Trustees last reviewed and approved changes to this schedule on April 14, 2009.

CURRENT SITUATION AND ITS EFFECTS

Although staff is not recommending any changes in the per day overdue fines, one policy change is recommended:

It is recommended that the ability to log on to the Library’s Internet access computers service be blocked from use for patron accounts with fines and fees in excess of $100.

In addition, several previously existing fees have been raised to reflect current costs, and one charge has been added. These are (see Attachment 2):

- Book Jacket (Plastic Cover Replacement) = $3 (previously $2)
- CD/DVD/MP3/AUDIO BOOK CASE (Lost or Damaged):
  Single = $5 (previously $4), double case = $6 (previously $5)
- Disc or Audio Cassette (Soiled) Cleaning fee = $3 (previously $1)
- Headphone Replacement (Lost or Damaged) = $12 (fee did not previously exist)
RATIONALE FOR RECOMMENDATION

The Library’s Internet computers are a finite resource, and their use should, as with borrowing materials, be dependent upon the status of a patron’s record. After extensive discussion and statistical analysis, staff propose that since patrons are blocked from borrowing materials when reaching $10 owed in fines and fees, they should also be blocked from using the in-house Internet computers at an appropriate threshold. Library staff recommend this threshold be $100. This higher threshold is being recommended because it will limit fewer children, teens, and low-income patrons from accessing the Internet than would the $10 limit imposed upon borrowing privileges, while prompting others with more elevated fine levels to reduce their liabilities in order to access this electronic resource. A minor increase in revenue is possible since some patrons may choose to bring their fines owed below the $100 limit.

FUTURE ACTION

None

Attachments:
1. Resolution
2. BPL Fines and Fees
3. Tool Library Fines and Fees
RESOLUTION NO.: 09-##

APPROVAL OF THE LIBRARY FEE SCHEDULE FOR 2010 AND AUTHORIZATION FOR THE DIRECTOR OF LIBRARY SERVICES TO SUBMIT THE FEE SCHEDULE TO THE CITY OF BERKELEY, BUDGET OFFICE, FOR INCLUSION IN THE CITY OF BERKELEY’S MASTER FEE SCHEDULE

WHEREAS, the Berkeley Public Library has historically charged fines and fees for various purposes, including the late return of materials, lost materials, and replacement of library cards; and

WHEREAS, periodically these are brought before the Board of Library Trustees for review and may be raised, reduced, or discontinued; and

WHEREAS, the City periodically gathers all proposed fee and tax increases to create a City of Berkeley Master Fee Schedule; and

WHEREAS, after extensive analysis and discussion, the staff recommends blocking patrons’ use of a Library Internet computer when the patron’s fines/fees exceed $100.

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the City of Berkeley to approve the Library Fee Schedule for 2010, to take effect February 1, 2010 and approve the Director of Library Services’ submission of the fee schedule to the City of Berkeley, Budget Office, for inclusion in the City of Berkeley’s Master Fee Schedule.

ADOPTED by the Board of Library Trustees of the City of Berkeley at a regular meeting held on January 13, 2010 by the following vote:

AYES:
NOES:
ABSENT:
ABSTENTIONS:

Susan Kupfer, Chairperson

Donna Corbeil, Director of Library Services
Serving as Secretary to the Board of Library Trustees
## BPL Fines and Fees

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<td>Books (Adult)</td>
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<tr>
<td>Books (Children’s)</td>
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</tr>
<tr>
<td>Magazines (Adult)</td>
<td>$0.25</td>
<td>$5.00</td>
</tr>
<tr>
<td>Magazines (Children’s)</td>
<td>No Fines</td>
<td></td>
</tr>
<tr>
<td>Videos (VHS/DVD/VCD)</td>
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<tr>
<td>Music Cassettes/CDs (Adult)</td>
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<td>$5.00</td>
</tr>
<tr>
<td>Music Cassettes/CDs (Children’s)</td>
<td>No Fines</td>
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</tr>
<tr>
<td>Audio books (Cassettes/CDs/Adult)</td>
<td>$0.25</td>
<td>$5.00</td>
</tr>
<tr>
<td>Audio Books (Cassettes/CDs/Children’s)</td>
<td>No Fines</td>
<td></td>
</tr>
<tr>
<td>Phonorecords</td>
<td>$0.25</td>
<td>$5.00</td>
</tr>
<tr>
<td>Link+</td>
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</tr>
<tr>
<td>Kits</td>
<td>$0.25</td>
<td>$5.00</td>
</tr>
<tr>
<td>Slides</td>
<td>$1.00</td>
<td>$10.00</td>
</tr>
<tr>
<td>Museum Card</td>
<td>$2.00</td>
<td>$36.00</td>
</tr>
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</table>

### Other Fees

<table>
<thead>
<tr>
<th>Fee</th>
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<tbody>
<tr>
<td>Lost Library Card</td>
<td>$2.00</td>
</tr>
<tr>
<td>Black and White Copies</td>
<td>$0.25</td>
</tr>
<tr>
<td>Color Copies</td>
<td>$1.50</td>
</tr>
<tr>
<td>Returned Check Fee</td>
<td>$20.00</td>
</tr>
<tr>
<td>Recovery of Delinquent Accounts (Collection Agency)</td>
<td>$20.00</td>
</tr>
</tbody>
</table>

Patrons who are seniors pay $0.10 a day for materials which are normally $0.25 a day.

### Replacement of Circulating Materials

All BPL materials: Purchase price of item + $10.00 Processing fee + $5.00 billing fee where applicable.

*Link+: Flat fee of $115, dependent on loaning institution, which will often times merely ask for the cost of the book plus local processing fees.

### Fine limits and their effect on available services

All patron types are blocked from circulating items when fines exceed $10.00.

All patron types are blocked from the use of Internet Access computers in the library when fines exceed $100.00.

All patron types are blocked from circulating items when the patron account has a billed, lost, or damaged item.

All patrons are subject to replacement, lost, and damaged bills, and fees associated with them.
### Berkeley Public Library

**Standard Charges for Lost or Damaged Materials**

<table>
<thead>
<tr>
<th>Item</th>
<th>Damage</th>
<th>Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art Slide</td>
<td>Lost or Damaged</td>
<td>$4.00</td>
</tr>
<tr>
<td>Art Slide Circulation Box</td>
<td>Lost or Damaged</td>
<td>$2.00</td>
</tr>
<tr>
<td>Barcode</td>
<td>Damaged or removed: includes label-set replacement</td>
<td>$3.00</td>
</tr>
<tr>
<td>Book Cover</td>
<td>Damaged hardback book, requiring rebinding</td>
<td>$15.00</td>
</tr>
<tr>
<td>Book Cover</td>
<td>Mutilated, e.g. dog teeth</td>
<td>$15.00</td>
</tr>
<tr>
<td>Book Cover</td>
<td>Corner reconstruction</td>
<td>$15.00</td>
</tr>
<tr>
<td>Book Jacket</td>
<td>Plastic cover replacement</td>
<td>$3.00</td>
</tr>
<tr>
<td>A CD from Unabridged Audio Book</td>
<td>Lost or damaged</td>
<td>$10.00</td>
</tr>
<tr>
<td>CD, DVD, MP3, Audio Book Case</td>
<td>Lost or damaged</td>
<td>$5.00 Single Case</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$6.00 Double Case</td>
</tr>
<tr>
<td>Children’s Kit Hang-up Bag</td>
<td>Lost or damaged</td>
<td>$5.50</td>
</tr>
<tr>
<td>Crayon or Pen Marks</td>
<td>Major, non-erasable</td>
<td>Replacement Cost</td>
</tr>
<tr>
<td>Crayon or Pencil Marks</td>
<td>Minor, erasable</td>
<td>$1.50/Page</td>
</tr>
<tr>
<td>One Disc or Audio Cassette</td>
<td>Soiled</td>
<td>$3.00 Cleaning Fee</td>
</tr>
<tr>
<td>ESL (blue) Hang-up Bag</td>
<td>Lost or damaged</td>
<td>$8.50</td>
</tr>
<tr>
<td>Liner Notes, Maps</td>
<td>Lost or damaged</td>
<td>$5.00</td>
</tr>
<tr>
<td>Headphones</td>
<td>Lost or damaged</td>
<td>$12</td>
</tr>
<tr>
<td>Mildew/Water Damaged</td>
<td>No effective way of removing</td>
<td>Replacement Cost</td>
</tr>
<tr>
<td>Page Torn</td>
<td>Repairable</td>
<td>$2.00</td>
</tr>
<tr>
<td>Page Torn Out</td>
<td>Part of whole missing and needs to be duplicated and inserted.</td>
<td>$4.00/Page</td>
</tr>
<tr>
<td></td>
<td>Maximum of 6 pages/book</td>
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<tr>
<td>Phono Record Cover</td>
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<tr>
<td>Tape from Unabridged Audio Book</td>
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</tr>
<tr>
<td>Vinyl Case for Multiple CD or Tape Set</td>
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<td>$10.00</td>
</tr>
<tr>
<td>Museum Card</td>
<td>Lost or damaged</td>
<td>Replacement Cost</td>
</tr>
<tr>
<td>All</td>
<td>Damage not covered by this list</td>
<td>Variable as determined by staff</td>
</tr>
</tbody>
</table>
## Berkeley Public Library
### Tool Lending Library
1901 Russell Street at MLK
www.berkeleypubliclibrary.org/tool
510-981-6101

**LATE FEES**
Fines vary from $1.00/day to $15.00/day. Check your due dates carefully!

**Lending Period**
Tools in **BOLD** may be borrowed for three (3) days.
All others may be borrowed for seven (7) days.

---

<table>
<thead>
<tr>
<th>Fines Per Day</th>
<th>Carpentry and Woodworking</th>
<th>Fines Per Day</th>
<th>Concrete and Masonry</th>
<th>Fines Per Day</th>
<th>Floor and Wall</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1</td>
<td>Awl</td>
<td>$15</td>
<td>Cement Mixer, Electric</td>
<td>$1</td>
<td>Caulking Gun</td>
</tr>
<tr>
<td>$2</td>
<td>Brace</td>
<td>$2</td>
<td>Cement Mixing Box</td>
<td>$2</td>
<td>Carpet Cutter</td>
</tr>
<tr>
<td>$1</td>
<td>Brace Bit</td>
<td>$1</td>
<td>Chisels, (brick, cold, bull point)</td>
<td>$2</td>
<td>Carpet Edge Trimmer</td>
</tr>
<tr>
<td>$1</td>
<td>Butt Hinge Marker</td>
<td>$2</td>
<td>Concrete Temper (Jitterbug)</td>
<td>$5</td>
<td>Carpet Knee Kicker</td>
</tr>
<tr>
<td>$1</td>
<td>Cabinet Scraper</td>
<td>$15</td>
<td>Concrete Vibrator</td>
<td>$18</td>
<td>Carpet Power Stretcher</td>
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<tr>
<td>$1</td>
<td>Chalk Line</td>
<td>$18</td>
<td>Demolition Hammer (30 lb electric)</td>
<td>$5</td>
<td>Carpet Seam Iron</td>
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<tr>
<td>$2</td>
<td>Drills, (see pwr tools)</td>
<td>$1</td>
<td>Float (Magnesium, Wood, Rubber)</td>
<td>$2</td>
<td>Carpet Seam Roller</td>
</tr>
<tr>
<td>$2</td>
<td>Flat Bar</td>
<td>$1</td>
<td>Grinder (see pwr tools)</td>
<td>$2</td>
<td>Carpet Shear</td>
</tr>
<tr>
<td>$2</td>
<td>Hammeres, Various</td>
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<td>Grout Float, Various</td>
<td>$2</td>
<td>Carpet Stair Tool</td>
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<tr>
<td>$1</td>
<td>Level, Various Sizes</td>
<td>$1</td>
<td>House Jack, Various</td>
<td>$5</td>
<td>Drywall Mudsieves, Various</td>
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<tr>
<td>$1</td>
<td>Nallet, rubber</td>
<td>$5</td>
<td>Mortar Hoe</td>
<td>$2</td>
<td>Drywall Corner Knife</td>
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<tr>
<td>$2</td>
<td>Niber Box</td>
<td>$2</td>
<td>Mortar Mixing Box</td>
<td>$1</td>
<td>Drywall Hand Sander</td>
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<tr>
<td>$2</td>
<td>Nail Puller</td>
<td>$2</td>
<td>Rebar Cutter/Bender</td>
<td>$1</td>
<td>Drywall Poie Sander</td>
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<tr>
<td>$2</td>
<td>Nail Set</td>
<td>$15</td>
<td>&quot;Berkeley&quot; Benders</td>
<td>$2</td>
<td>Drywall Mud Pan</td>
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<tr>
<td>$1</td>
<td>Planes, Various</td>
<td>$2</td>
<td>Rotary Hammer Drills (S&amp;G and Spindle Drive)</td>
<td>$5</td>
<td>Drywall Screwgun</td>
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<tr>
<td>$1</td>
<td>Prybars, various</td>
<td>$18</td>
<td>Rotary Hammer Bits</td>
<td>$2</td>
<td>Drywall T-Square</td>
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<tr>
<td>$5</td>
<td>Router, (w/o bits)</td>
<td>$1-2</td>
<td>Star Drill</td>
<td>$5</td>
<td>Floor, Roof Scaper</td>
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<tr>
<td>$1</td>
<td>Saws, (see pwr tools)</td>
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<td>Saws, (see pwr tools)</td>
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<td>Heat Gun</td>
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<tr>
<td>$1</td>
<td>Saw, Devetail</td>
<td>$2</td>
<td>Saw, Devetail</td>
<td>$1</td>
<td>Knee Pads</td>
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<tr>
<td>$1</td>
<td>Saw, hand, Crosscut</td>
<td>$1</td>
<td>Saw, hand, Crosscut</td>
<td>$1</td>
<td>Paint Scaper</td>
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<tr>
<td>$2</td>
<td>Saw, Coping</td>
<td>$2</td>
<td>Saw, Coping</td>
<td>$1</td>
<td>Plaster Derby</td>
</tr>
<tr>
<td>$1</td>
<td>Saw, Keyhole</td>
<td>$1</td>
<td>Saw, Keyhole</td>
<td>$1</td>
<td>Plaster Hawk</td>
</tr>
<tr>
<td>$2</td>
<td>Saw Horses (set of 2)</td>
<td>$1</td>
<td>Saw Horses (set of 2)</td>
<td>$2</td>
<td>Plasterer's Rod</td>
</tr>
<tr>
<td>$2</td>
<td>Scribing Tools</td>
<td>$1</td>
<td>Scribing Tools</td>
<td>$2</td>
<td>Tile Cutter, Ceramic &amp; Vinyl</td>
</tr>
<tr>
<td>$2</td>
<td>Shavehook</td>
<td>$2</td>
<td>Shavehook</td>
<td>$1</td>
<td>Tile Nipper</td>
</tr>
<tr>
<td>$2</td>
<td>Speed Square</td>
<td>$1</td>
<td>Speed Square</td>
<td>$2</td>
<td>Bowsaw</td>
</tr>
<tr>
<td>$1</td>
<td>Spokeshave</td>
<td>$1</td>
<td>Spokeshave</td>
<td>$2</td>
<td>Digging Bar, Various</td>
</tr>
<tr>
<td>$1</td>
<td>Screwdriver, Yankee</td>
<td>$1</td>
<td>Screwdriver, Yankee</td>
<td>$2</td>
<td>Fence Post Driver</td>
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<tr>
<td>$2</td>
<td>Square, various</td>
<td>$1</td>
<td>Square, various</td>
<td>$1</td>
<td>Garden Trowel</td>
</tr>
<tr>
<td>$2</td>
<td>Stud Sensor</td>
<td>$1</td>
<td>Stud Sensor</td>
<td>$1</td>
<td>Grass Hook (sickle)</td>
</tr>
<tr>
<td>$2</td>
<td>Surfplane Plane</td>
<td>$2</td>
<td>Surfplane Plane</td>
<td>$2</td>
<td>Hedge Shear, Manual</td>
</tr>
<tr>
<td>$2</td>
<td>T-Bevel, Sliding</td>
<td>$2</td>
<td>T-Bevel, Sliding</td>
<td>$10</td>
<td>Hedge Trimmer, Electric</td>
</tr>
<tr>
<td>$1</td>
<td>Tack Claw</td>
<td>$1</td>
<td>Tack Claw</td>
<td>$2</td>
<td>Hoe, Planter's</td>
</tr>
<tr>
<td>$2</td>
<td>Tack Hammer</td>
<td>$2</td>
<td>Tack Hammer</td>
<td>$5</td>
<td>Lawn Mower</td>
</tr>
<tr>
<td>$1</td>
<td>Tape Measure, Various</td>
<td>$1</td>
<td>Tape Measure, Various</td>
<td>$2</td>
<td>Lopping Shear</td>
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<tr>
<td>$2</td>
<td>Utility Knife</td>
<td>$2</td>
<td>Utility Knife</td>
<td>$2</td>
<td>Electrical</td>
</tr>
<tr>
<td>$2</td>
<td>Wood Chisels, Various</td>
<td>$2</td>
<td>Wood Chisels, Various</td>
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<td>Bx Cable Cutter</td>
</tr>
<tr>
<td>$2</td>
<td>Workbench, Portable</td>
<td>$2</td>
<td>Workbench, Portable</td>
<td></td>
<td>Circuit Tester</td>
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<tr>
<td>$2</td>
<td>Soldering Irons</td>
<td>$2</td>
<td>Soldering Irons</td>
<td></td>
<td>Conduit Bender, Various</td>
</tr>
<tr>
<td>$1</td>
<td>Trouble Light</td>
<td>$1</td>
<td>Trouble Light</td>
<td></td>
<td>Extension Cords, &lt;50</td>
</tr>
<tr>
<td>$1</td>
<td>Wire Stripper</td>
<td>$1</td>
<td>Wire Stripper</td>
<td></td>
<td>Extension Cords, &gt;50</td>
</tr>
</tbody>
</table>

**Concrete and Masonry**

| $1            | Brick, Jointing Tools     | $1            | Brick, Jointing Tools  |
| $5            | Bull Float, Magnesium     | $5            | Bull Float, Magnesium  |
| $5            | Full Float, wood          | $5            | Full Float, wood       |
| $2            | Bull Float Handles, 6'    | $2            | Bull Float Handles, 6' |
| $1            | Cement Finishing Tools    | $1            | Cement Finishing Tools |
| $2            | (trowels, trowels, edgers, groovers) | $2 | (trowels, trowels, edgers, groovers) |

**Clamps**

| $2            | Pipe Clamps, 2' - 6'      | $2            | Pipe Clamps, 2' - 6'   |
| $2            | Spring Clamps             | $1            | Spring Clamps          |
| $2            | Camp, Tool Guide          | $1            | Camp, Tool Guide       |
| $2            | Handscrews                | $2            | Handscrews             |
| $2            | Bar Clamps, Various       | $1            | Bar Clamps, Various    |
| $2            | Vise Grip Clamps          | $1            | Vise Grip Clamps       |
| $1            | Corner Clamps             | $1            | Corner Clamps          |

**Electrical**

| $2            | Bx Cable Cutter           | $2            | Bx Cable Cutter        |
| $1            | Circuit Tester            | $1            | Circuit Tester         |
| $2            | Conduit Bender, Various   | $2            | Conduit Bender, Various |
| $1            | Extension Cords, <50      | $1            | Extension Cords, <50   |
| $2            | Extension Cords, >50      | $2            | Extension Cords, >50   |
| $2            | Fish Tape, Various        | $1            | Fish Tape, Various     |
| $2            | Knock-Out Punch Set       | $2            | Knock-Out Punch Set    |
| $2            | Soldering Irons           | $2            | Soldering Irons        |
| $1            | Trouble Light             | $1            | Trouble Light          |
| $1            | Wire Stripper             | $1            | Wire Stripper          |

**Gardening & Digging**

| $2            | Bow Saw                   | $2            | Bow Saw                |
| $2            | Digging Bar, Various      | $2            | Digging Bar, Various   |
| $2            | Fence Post Driver         | $1            | Fence Post Driver      |
| $2            | Garden Trowel             | $1            | Garden Trowel          |
| $2            | Grass Hook (sickle)       | $1            | Grass Hook (sickle)    |
| $2            | Hedge Shear, Manual       | $2            | Hedge Shear, Manual    |
| $10           | Hedge Trimmer, Electric   | $2            | Hedge Trimmer, Electric|
| $2            | Hoe, Planter's            | $5            | Hoe, Planter's         |
| $2            | Lawn Mower                | $2            | Lawn Mower             |

**Returning Tools**
Due to high volume, Tool Library staff may at times be unable to answer the phone. The South Branch Library at 510-901-6260 can provide only basic information. All tools must be returned to the Tool Library during their open hours. South Branch cannot accept tools at any time.
<table>
<thead>
<tr>
<th>Fines Per Day</th>
<th>Gardening &amp; Digging</th>
<th>Fines Per Day</th>
<th>Mechanical Tools</th>
<th>Fines Per Day</th>
<th>Saws</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2</td>
<td>Picks, Railroad</td>
<td>$2</td>
<td>Staple Gun, Various</td>
<td>$6</td>
<td>Saw, Circular (Skilsaw)</td>
</tr>
<tr>
<td>$2</td>
<td>Picks, Mattock</td>
<td>$2</td>
<td>Sniping Tool</td>
<td>$15</td>
<td>Saw, Power Mitre (Chop)</td>
</tr>
<tr>
<td>$2</td>
<td>Pick, Hand</td>
<td>$1</td>
<td>Vise Grips, Various</td>
<td>$6</td>
<td>Saw, Reciprocating (Sawzilla)</td>
</tr>
<tr>
<td>$2</td>
<td>Pitchfork</td>
<td>$1</td>
<td>Wrenches, Allen</td>
<td>$5</td>
<td>Saw, Saber (Jigsaw)</td>
</tr>
<tr>
<td>$2</td>
<td>Pole Pruner</td>
<td>$1</td>
<td>Wrench, Crescent</td>
<td>$15</td>
<td>Saw, Table, 8&quot;</td>
</tr>
<tr>
<td>$2</td>
<td>Pole Pruner Ext Handle</td>
<td>$1 - 2</td>
<td>Wrenches, Metric &amp; Std.</td>
<td>$18</td>
<td>Saw, Tile (Wet Saw)</td>
</tr>
<tr>
<td>$5</td>
<td>Post Hole Digger</td>
<td>$2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$2</td>
<td>Pruning Saw</td>
<td>$2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$2</td>
<td>Pruning Shear, Hand</td>
<td>$2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$10</td>
<td>Rake (leaf, bow, grading)</td>
<td>$2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$2</td>
<td>Shovel, Round or Square Pt.</td>
<td>$1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$2</td>
<td>Soil Tamper, 6&quot;, 10&quot;</td>
<td>$2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$2</td>
<td>Spade, Garden</td>
<td>$2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$2</td>
<td>Spading Fork</td>
<td>$18</td>
<td>Drain Snake, Elect., 50&quot;*</td>
<td>$6</td>
<td>Saw, Circular (Skilsaw)</td>
</tr>
<tr>
<td>$2</td>
<td>Slate Bar</td>
<td>$1</td>
<td>Faucet Handle Puller</td>
<td>$6</td>
<td>Saw, Power Mitre (Chop)</td>
</tr>
<tr>
<td>$2</td>
<td>Street Broom</td>
<td>$1</td>
<td>Faucet Seat Wrench</td>
<td>$5</td>
<td>Saw, Reciprocating (Sawzilla)</td>
</tr>
<tr>
<td>$6</td>
<td>String Hammer (WeedEater)</td>
<td>$1</td>
<td>Basin Wrench</td>
<td>$5</td>
<td>Saw, Saber (Jigsaw)</td>
</tr>
<tr>
<td>$1</td>
<td>Swimming Sickle</td>
<td>$1</td>
<td>Caulking Iron</td>
<td>$15</td>
<td>Saw, Table, 8&quot;</td>
</tr>
<tr>
<td>$2</td>
<td>Telescope Bar</td>
<td>$5</td>
<td>Closet (toilet) Auger</td>
<td>$18</td>
<td>Saw, Tile (Wet Saw)</td>
</tr>
<tr>
<td>$1</td>
<td>Trowels, Cultivators (hand)</td>
<td>$2</td>
<td>Drain Flushers, Various</td>
<td>$6</td>
<td>Saw, Reciprocating (Sawzilla)</td>
</tr>
</tbody>
</table>

**Ladders**

| $15          | Extension (16", 24", 28") | $5       |                  | $15          | Saw, Table, 8" |
| $5           | Ladder Jacks           | $5       |                  | $5           | Saw, Reciprocating (Sawzilla) |
| $5           | Orchard Ladder (8")    | $5       |                  | $5           | Saw, Table, 8" |
| $5           | Step (2", 4", 6", 8", 10") | $5     |                  | $5           | Saw, Table, 8" |
| $1           | Roof Jacks             | $5       |                  | $5           | Saw, Reciprocating (Sawzilla) |

**Material Handling**

| $5           | Piano dolly            | $5       |                  | $5           | Saw, Table, 8" |
| $5           | Hand Trucks (Refrig, Delivery) | $5     |                  | $5           | Saw, Table, 8" |
| $5           | Wheelbarrow, Contractor's | $5   |                  | $5           | Saw, Table, 8" |

**Borrowing Guidelines**

- You must present your library card in order to checkout a tool. Additional ID may be required.
- Lending periods vary from 3-7 days. Check the due date on your receipt.
- Fines vary from $.1 - $.15/day
- Most tools may be renewed once. Renew tools online at www.berkeleypubliclibrary.org
- All tools must be returned to the Tool Library during their open hours.

**Tools We Do Not Have**

- Air Tools & Compressors
- Automotive Tools
- Carpet Cleaning Tools
- Chainsaws
- Floor Sanding Equipment
- Gasoline Powered Tools
- Hoists, come-alongs, etc.
- Janitorial tools
- Paint & Garden Sprayers
- Powder Actuated Tools
- Power Augers
- Power Washers
- Scaffolding

**Who Can Borrow Tools?**

The Tool Library is restricted to Berkeley Residents and people who own property in Berkeley.

To use the Tool Library, bring with you a photo ID, your Berkeley Public Library card and a bill in your name that you have received recently.

Tool Library staff confirm your Berkeley residence in this way. Once confirmed, the Tool Library staff will stamp your Library card with TLL, indicating you are cleared to borrow from the Tool Library.

You must be at least 18 years old to borrow tools.

**Hours of Operation**

<table>
<thead>
<tr>
<th>Day</th>
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<td>Sunday</td>
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12/29/2009
TO: Board of Library Trustees  
FROM: Donna Corbeil, Director of Library Services  
SUBJECT: E-MAIL ADDRESS FOR BOARD OF LIBRARY TRUSTEES

RECOMMENDATION
Adopt the resolution approving the establishment of a generic e-mail address for the Board of Library Trustees.

FISCAL IMPACT
This report will have no fiscal impacts.

BACKGROUND
Members of the Board of Library Trustees have on occasion had a city e-mail account, though generally this has not been the case. The Council member representative to the board has a City issued email as a council member.

CURRENT SITUATION AND ITS EFFECTS
Currently, members of the public, organizations and businesses communicate with the board as an entity and with individual trustees by sending via U.S. Postal Service letters to the Administrative Office of the Library. When these are received staff delivers them to the trustee or notifies the trustee a package or letter is available for pick-up.

On the Library’s website the BOLT page gives contact information as the library director’s generic email: director@berkeleypubliclibrary.org and the telephone number listed is the third floor Administrative Office at the Central Library. Messages received are sent to the board members and included in the next board agenda packet as public communications.

The intent of the generic e-mail box is to create a method for the public to submit communications to City commissions. Emails from the public must, according to the City Clerk, be included in the agenda packet for the next commission meeting. If the board agrees to create such an email address, staff will develop internal processes for its management and post such a link on the BOLT page. The mail box will be checked regularly and all e-mails will be acknowledged by staff as received. However, it is not the intent of this mailbox to engage in ongoing discussions with members of the public, commissioners, city staff or any outside agency.
FUTURE ACTION

No future action is required.

Attachments:
1. Resolution
RESOLUTION NO.: 09-__

APPROVAL OF A RESOLUTION ESTABLISHING A GENERIC EMAIL ADDRESS FOR THE BOARD OF LIBRARY TRUSTEES OF THE BERKELEY PUBLIC LIBRARY

WHEREAS, the board of library trustees welcome and encourage communication with the public;

WHEREAS, the city clerk has established guidelines for the establishment of a generic email for all city commissions; and

WHEREAS, the Secretary of the board will receive these messages and be responsible for managing the account; and

WHEREAS, this email address will be included on all commission documents, the commission web page, and commission stationary; and

WHEREAS, emails received will be included in agenda packets for the next commission meeting and retained according to the established Records Retention Schedule.

NOW, THEREFORE, BE IT RESOLVED that the board of Library Trustees of the City of Berkeley approves the establishment of a generic email account for the Board of Library Trustees.

ADOPTED by the Board of Library Trustees of the City of Berkeley at a regular meeting held on January 13, 2010:

AYES:
NOES:
ABSENT:
ABSTENTIONS:

________________________________________
Susan Kupfer, Chairperson

________________________________________
Donna Corbeil, Director of Library Services
Serving as Secretary to the Board of Library Trustees
To: Board of Library Trustees

From: Donna Corbeil, Director of Library Services

Subject: CONTRACT AMENDMENT: PAGE + MORIS, LLC.

RECOMMENDATION

Adopt a resolution recommending that the City Council authorize the City Manager to amend Contract No. 8042 with Page + Moris LLC in an amount of $10,000 for a revised not-to-exceed amount of $60,000 for the provision of library service / building program services for the Branch Library Improvement Project bond program.

FISCAL IMPACT OF RECOMMENDATION

Upon City Council approval a contract amendment will be submitted to the City Manager for execution increasing the contract authorized amount from $50,000 to the project’s budgeted set-aside amount of $60,000. No change to the contract term through December 31, 2011 is proposed.

Funding for these tasks of the program is available through Measure FF in budget code 308-9301-450.65-70 = $60,000.

The CMS number for this amendment request is XTNLN.

CURRENT SITUATION

The consultant firm of Page + Moris, LLC is providing library programming services for the Branch Library Renovation Program during the design phase. The consultant is performing satisfactorily, participating in project related meetings and drafting documents according to the work plan specified in the contracted scope of services. The Library would like the consultant to attend additional meetings to provide specialized expertise to participate in reviewing layout and general plans, and to present and explain the program to architectural design teams, staff, and the public as needed, as well as to advise on functional / operational issues, spatial relationships, and other matters relating to library services in the branch facilities.

An amendment is needed to authorize compensation for expenditures above the $50,000 approval limit of the Library Director for personal services contracts. Billing will be at the agreed upon hourly rate on an as needed basis.

Public and staff participation in the design process is critical to the success of the project. Engaging the consultant to attend and facilitate additional meetings will ensure the public and design teams have a better understanding of the Library’s program and service goals as they are applicable to a facility’s building design. The consultant will also provide additional plan
review services necessary to ensuring that layout and design are aligned with the Library's building program requirements.

BACKGROUND

In the Director's bond program report of June 10, 2009 to the Board it was reported that Page + Moris, based in the Bay Area, was selected as the library consultant for programming services in accordance with the City's RFP process. The firm of Page + Moris has extensive public library programming experience and has brought that knowledge base to the Branch Library Renovation Project. Ms. Page, the lead consultant for the project, is directly involved in the development and programming effort of the draft programs and leading the work of associate staff for all four project sites. To date these efforts have included a comprehensive information gathering phase, facilitation of meetings with branch staff, participation in discussions with the architect design teams, consultation with administrative staff, review of conceptual plans, response to questions and requests for information from the project team, and facilitating discussions of service needs at public meetings.

Page + Moris have prepared a draft set of formal building programs for the branch libraries that will guide each of the branch renovation project architectural teams in their design process. Once in final format, the programs will present thorough and detailed descriptions of the programmatic requirements specific to each branch facility, including a quantification of the components of each facility's interior spaces, descriptions and illustrations of interior spatial adjacencies and relationships, and a descriptive narrative of overall building design considerations by site.

Currently, the North Branch and South Branch programs are in final draft stage; the Claremont program is estimated to be similarly completed by the end of January, and the West branch is progressing according to the timeline established. Final drafts of these working documents will be completed following Board direction on schematic design.

RATIONALE FOR RECOMMENDATION

The City does not have the internal resources or staff expertise necessary to perform the specialized services required to complete this portion of the design planning process of which four separate branch library program plans will have been produced, one for each library project. While staff has some experience in library renovation and construction, the consultant possesses a greater breadth of similar project experience and extensive specialized expertise and knowledge unavailable from other internal sources. In addition, Page + Moris have professional facilitation and meeting management skills needed to work efficiently and effectively in a public setting. The number of meetings was estimated at the beginning of the program, the number of public and branch staff internal meetings projected since this time have increased and it is advantageous to the project to have the consultant at these meetings. In addition, a contingency was not included in the initial contract; the additional allowance will create a 20% contingency to be used as needed.

ALTERNATIVE ACTIONS CONSIDERED

No alternative is recommended. Engaging another consultant to complete the work could result in substantial program delays. The current consultant has worked efficiently and effectively meeting prescribed timelines and is best situated to complete the additional work – which is aligned with the original contract scope of services. The requirement for additional meetings, facilitation, and document review is at the request of the Library to ensure adequate staff and public input in the planning / design phase and to ensure that the programmatic needs of the Library are satisfactorily met.
Attachments:

1. Resolution
WHEREAS, on March 30, 2009 the Library issued RFP Specification Number 09-10425 for the provision of library programming services for the Measure FF bond financed Berkeley Public Library Branch Renovation Project;

WHEREAS, on April 23, 2009 four competing bid documents were received in response to the RFP and an evaluation and interview process undertaken to determine the most qualified applicant;

WHEREAS, on July 5, 2009 upon conclusion of the RFP process a contract was executed with the consulting firm of Page + Moris, LLC for a not-to-exceed amount of $50,000;

WHEREAS, the Library must amend the contract to compensate Page + Moris for the additional project participation time requested for evaluative services critical to the success of the project, including plan review; and participation in design, staff, and public meetings and workshops to communicate efforts to achieve the Library’s program and service goals as they relate to said project;

WHEREAS, the cost for these additional consulting services will be $10,000 for a revised contract amount not-to-exceed $60,000;

WHEREAS, funds are budgeted from Measure FF in budget code 308-9301-450.65-70 and the assigned CMS number is XTNLN;

NOW THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the City of Berkeley to recommend to the City Council the authorization of the City Manager to execute an amendment to Contract No. 8042 with Page + Moris, LLC in an amount of $10,000 for a revised not-to-exceed amount of $60,000 for the provision of library service / building program services for the Branch Library Renovation Project bond program.

ADOPTED by the Board of Library Trustees of the City of Berkeley at a regular meeting held on January 13, 2010 by the following vote:

AYES: none.
NOES: none.
ABSENT: none.
ABSTENTIONS: none.

Susan Kupfer, Chairperson

Donna Corbeil, Director of Library Services
Serving as Secretary of the Board of Library Trustees
TO: Board of Library Trustees
FROM: Donna Corbeil, Director of Library Services
SUBJECT: JANUARY 2010 MONTHLY BRANCH RENOVATION PROJECT REPORT FROM LIBRARY DIRECTOR

INTRODUCTION
Every month the Library Director gives the Board a report on branch renovation activities and updates from the previous month.

FISCAL IMPACT
This report will have no fiscal impacts.

SUMMARY OF WORK
During this reporting period a minimum of public meetings were held in recognition of the holiday schedule, only a West Branch conceptual design meeting was scheduled for January 7, 2010.

Meetings held during this reporting period include:
• Weekly project meetings facilitated by the KCEM project manager, Steve Dewan
• Meeting with City’s Planning Department and architects from Field Paoli on South branch

COMMUNICATION
The staff continues to publicize the community meetings by distributing announcements to the branches; City offices, community and senior centers; Berkeley Unified School District; neighboring libraries; and Library support organizations. In addition, paid ads have been taken out for the series of meetings scheduled for January and February 2010 in the Daily Planet and the Berkeley Voice to ensure publicity reaches the community. A full set of the design presentation boards exhibited at the board project workshops as well as detailed minutes from those meetings are included in the board packet and will be posted on the library’s website once approved.

WORK ANTICIPATED
LPC
The Library has requested an informational item be placed on the January 7, 2010 Landmarks Preservation Commission regular meeting agenda for the South Branch Library project. The agenda and other meeting information are available on the City’s website under Boards and Commissions.

**Public Meetings**
Below are dates of upcoming Library sponsored Bond related public meetings:

January 7 (Thursday) Community meeting #2 West Branch conceptual design with HED @ West branch 6:30 PM

January 13 (Wednesday) BOLT regular meeting, North Branch schematic design with ARG @ Northbrae Church 7 PM

January 27 (Wednesday) Community meeting South Branch schematic design with Field Paoli @ South branch at 6:30 PM

February 3 (Wednesday) Community meeting Claremont Branch schematic design meeting with GEBT at Claremont branch @ 6:30 PM

February 6 (Saturday) BOLT Special meeting, West Branch Conceptual design with HED @ West branch 12:00 PM

February 10 (Wednesday) BOLT Regular meeting, Claremont Schematic Design with GEBT and South Schematic Design with Field Paoli @ South Branch at 6:30 PM

**KEY PROJECT ISSUES**

**Landmarks Preservation Commission**
As a City of Berkeley Commission meeting notices and minutes are posted on the City website for the public - [http://www.ci.berkeley.ca.us/ContentDisplay.aspx?id=13016](http://www.ci.berkeley.ca.us/ContentDisplay.aspx?id=13016). The draft November 2009 LPC meeting minutes (included in the December meeting agenda packet) includes an oral report on the branch projects by the library subcommittee members. This can be viewed at: [http://www.ci.berkeley.ca.us/uploadedFiles/Planning_and_Development/Level_3_-_LPC/LPCAc110509.pdf](http://www.ci.berkeley.ca.us/uploadedFiles/Planning_and_Development/Level_3_-_LPC/LPCAc110509.pdf).

**LPC Subcommittees**
The Landmarks Preservation Commission (LPC) has established standing subcommittees for the branch projects. At the September 3, 2009 Regular LPC meeting, the Commission designated subcommittees for each project: North Branch – Carrie Olson, Robert Johnson and Austene Hall; South Branch – Carrie Olson, Christopher Linvill and Gary Parsons; Claremont Branch – Carrie Olson, Anne Wagley and Steve Winkel; and West Branch – Carrie Olson, Miriam Ng, Christopher Linvill and Gary Parsons. The subcommittees have begun to meet with the respective design teams and staff.

**Background**
An analysis of the historic aspects of the building is included for each branch project in the BPL, Branch Libraries Facilities Master Plan, Volume II (July 2008). Two of the branches have been
initiated under the Landmarks Preservation Ordinance by the Landmarks Preservation Commission as noted in the Commission staff report of September 3, 2009:
West Branch (1923 portion) is designated a City of Berkeley Structure of Merit (May 5, 2003); and
North Branch (1936) is designated a City of Berkeley Landmark (October 1, 2001).

The other two branches are not designated, the Claremont Branch designed by James Plachek and constructed in 1924; and the South Branch designed by John Hans Oswald built in 1961 and expanded in 1974.

Review Process
Library building projects may be applicable to sections of the City’s Landmarks Preservation Ordinance. For example, to make alterations and repairs to a designated City of Berkeley Landmark requires a Structural Alteration Permit application to be filed. In this case the LPC would evaluate the project against ordinance review standards and criteria. A detailed report and recommendation from staff (Planning and Development Department, Land Use Planning Division) would be considered by the full Commission prior to discussion, public comment and followed by possible action. For more information on the applicable ordinances, see the City’s website: http://codepublishing.com/ca/berkeley/; the majority of these are under Chapter 3.24 LANDMARKS PRESERVATION COMMISSION.

The Library has initiated contact with the Landmarks Preservation Commission (LPC) Secretary to facilitate communication and cooperation as appropriate, the Library Director will keep the Board apprised as the process progresses.
TO: Board of Library Trustees
FROM: Donna Corbeil, Director of Library Services
SUBJECT: JANUARY 2010 MONTHLY REPORT FROM LIBRARY DIRECTOR

INTRODUCTION

Every month the Library Director gives the Board a report on Library activities and updates from the previous month.

FISCAL IMPACT

This report will have no fiscal impacts.

LIBRARY DEVELOPMENT

Annual Report

The Library is in the process of completing the text for our 2009 Annual Report. Alan Bern, Community Relations Librarian is working with a graphic designer to complete the layout and design. We expect it to be ready for distribution and posting on the Library’s website by early February 2010.

Library Tax

As mentioned in the December informational item to the board on the library budget, library tax revenues increased in FY 2009. A recent report by the City Auditor to the Council, Audit: Improved Workflow Systems Will Help Ensure Property Taxes are Adjusted for New Construction, on the Consent calendar of December 15, 2009 can be viewed at: http://www.cityofberkeley.info/uploadedFiles/Clerk/Level_3 - City Council/2009/1n2Dec/2009-12-15 Item 15 Audit Improved Workflow Systems Will Help Ensure Property Taxes are Adjusted for New Construction.pdf.

This report is relevant to the Library as the performance audit sought to determine, if accurate taxable building square footage changes were reported to the County Assessor’s Office and secondly, if this square footage is accurately captured in the city’s data-management system for special taxes and assessments. These findings and recommendations seek to improve the systems in place to ensure correct billing which is directly connected to revenue generation. While declines in real property values do not reduce the City’s Special taxes (including the
Library tax), building square footage changes are very relevant. The method by which new taxable building square footage is identified and tracked by city staff is through building permit activity, which is analyzed for regular reporting to the County. The extensive audit report examined practices and work flow methods for timeliness and accuracy and makes recommendations for the City Manager’s consideration.

PROFESSIONAL ACTIVITIES

A report on staff’s participation in the annual Guadalajara book fair is attached (Attachment 1).

The Library Director attended the California Opportunity Online Summit held December 14-15 in Sacramento. This event was sponsored by the California State Library and the Gates Foundation. The intent of the workshop was to help the sponsors shape the future of broadband availability and connectivity for California libraries, especially public libraries. The packed agenda included a panel discussion of representatives from key state agencies and an introduction to broadband technology for non-techies. The summit concluded with the attendees discussing and coming to a consensus on the direction and role of the State Library and a commitment to collaboration from the many systems and libraries throughout the State. While BPL is not eligible for a Gates grant at this time it was a very informative event and critical into understanding the direction of the state and what opportunities we may be able to take advantage of in the future, including Federal funding. The key note speaker was Tim O'Reilly and the summit was presided over by the State Librarian, Stacy Aldrich.

Highlights of the summit are available at; http://opportunityonline.org/california.

PROGRAMS, SERVICES AND COLLECTIONS

Public Programs
The Central Library Art & Music department presented jazz pianist Tammy Hall at noon, December 3rd on the 5th floor. More than 35 listeners enjoyed her wonderful music focusing on peace and joy for the season.

The Library will host the upcoming CALTAC Spring 2010 workshop at the Central Library. Telling Your Library's Compelling Stories is the theme of this year’s event and will feature speakers from area libraries with success stories. The event is scheduled for Saturday, February 27, 2010. More information is available at: http://www.caltac.org/workshops/.

The Library is providing space for FREE SATURDAY COUNSELING for Landlords and Tenants at the Berkeley Central Library. The Housing Counselors from the Berkeley Rent Board offer free, one-on-one counseling sessions in the library on a lottery basis. Counselors assist both tenants and landlords by answering questions on housing topics, including security deposits, rent control, evictions and unpaid rent.

Library Foundation
More information about the Berkeley Public Library Foundation’s Annual Author’s Dinner planned for Saturday, February 6th, 2010 is now available on their website: http://bplf.org/AD2010_authors.html.

“The Berkeley Public Library Foundation is pleased to announce that its Eighth Annual Authors Dinner will be on Saturday, February 6th, 2010! This year’s theme, "Roots & Branches" calls attention to our ongoing commitment to update and transform our branch libraries."
Held in the Historic Reading Room of the landmark Central Library, the Authors Dinner celebrates the Bay Area’s vibrant literary community. Thirty eminent authors will be honored and the 2010 **Fred and Pat Cody Award** will be bestowed upon **Malcolm Margolin**, founder of Berkeley’s own Heyday Books. See the complete list of authors and their biographies. Honorary Chair of the 2010 dinner is **Michael Lewis**, author of *Home Game: An Accidental Guide to Fatherhood*, *Moneyball*, and the upcoming *The Big Short: Inside the Doomsday Machine*. Following a gala reception and silent auction, guests will enjoy a gourmet meal and entertainment seated with one of the invited authors.”

**U.S. 2010 Census**

The Library is cooperating with the Census Bureau as it gears up for the big count. The US Census Bureau will use the Central Library’s community meeting room as a testing site for 2010 US Census candidates/applicants on two afternoons a week for the next two months. Another way we will do this is for the Central Library to be a *Be Counted* site, this is basically a box (20 inches in width, 60 inches in height), where community members can pick up blank census forms if they feel they haven’t received one in the mail, similar to the tax form distribution the library does annually as a public service.

**PERSONNEL**

None.

**ATTACHMENTS:**

1. IMLS Press release 12/10/09
2. Holz report
3. Vision 2020
FOR IMMEDIATE RELEASE
December 10, 2009

IMLS Press Contacts
202-653-4632
Jeannine Mjoseth, jmjoseth@imls.gov
Mamie Bittner, mbittner@imls.gov

State Data Coordinators Receive Accolades for Public Libraries Survey

Washington, DC—Every year, more than 9,000 libraries are surveyed in the 50 states, the District of Columbia, Guam, the Northern Mariana Islands, and the Virgin Islands, answering questions on population, library collections, services and programs, staff numbers, revenues and expenditures and other electronic information. The Public Libraries Survey's 97.5 percent response rate makes the Institute of Museum and Library Services (IMLS), which oversees the survey, the envy of all other federal agencies, commented IMLS Director Anne-Imelda Radice at the annual meeting of the state data coordinators. The state data coordinators met in Washington, D.C., Dec. 2-3, to discuss new survey data elements, to welcome and train five new state data coordinators, and to receive some much deserved accolades.

"We are grateful for the state data coordinators close attention to the Public Libraries Survey. It is a painstaking and labor-intensive job, and their efforts make a profound contribution to the national conversation on the value of public libraries," Radice said.

"The Public Library Surveys are an important national resource and an essential tool for monitoring and improving library services nationwide," noted Carlos Manjarrez, Associate Deputy Director of the IMLS Office of Planning, Policy, Research, and Statistics. "To help showcase the important contribution libraries make, we have leveraged this resource, making it available to many more stakeholders in a variety of different formats." For example, IMLS has uploaded the library survey data to Data.gov, a federal clearinghouse of government data that provides users the opportunity to rate the usefulness of the data. Making data available on the Web site makes it easier for the public to combine library data with other government economic, education, and social data.

Suzanne Miller, Director of Minnesota State Library Services, added, "You are important and what you do makes my job easier. I need your data when I go to the state legislature and when I talk to local librarians who are communicating with city administrators." She also noted that adding new data elements, under discussion at the meeting, is important "because our world is changing and will continue to change."

Through an interagency agreement with IMLS, the U.S. Census Bureau processes and analyzes the data for use in a report published annually by IMLS. Working together, IMLS and the Census Bureau's efforts have made data available more quickly than previous years.

For example, Johnny Monaco, Chief of the Education & Related Statistics Branch at the U.S. Census Bureau, announced that the FY 2008 PLS data files will be released in spring 2010, eight months earlier than previous years. Recent reports and data released by IMLS include:


At the conference, 45 states received the Keppel Award for submitting prompt, complete, and high-quality public library data for FY 2008 data submissions. The award was presented to 12 first-time State Data Coordinators and five first-time Chief Officer winners. This is the 19th year for the Keppel Award, which is named after Francis Keppel, a U.S. Commissioner of Education, who served from 1962 to 1965. He also served as a distinguished member of the U.S. National Commission on Libraries and Information Science (NCLIS) from 1978 to 1983.

In addition to the annual meetings, state data coordinators communicate through two listservs: SDC listserv and PLRSnet. In March, IMLS transferred the Public Library Statistics Cooperative (PLSC) Blog to a wiki http://plsc.pbworks.com.

Library Statistics Working Group Meets

Following the SDC meeting, IMLS convened on Dec. 4 the Library Statistics Working Group (LSWG), which advises IMLS on the conduct of national public libraries and state library agencies data collections.

The Working Group reviewed the LSWG process, received updates on IMLS activities, including current research projects on libraries and museums, and reviewed the Public Libraries Survey (PLS) and the State Library Agency (StLA) Survey cycles. It also evaluated State Data Coordinator conference activities including the new data elements and survey enhancements, and considered ways to improve the reporting and impact of the PLS and StLA data. Members of the group identified priorities, policy areas, and issues for future IMLS data analysis and briefs. They also discussed methods for improving the data's usefulness and new library statistics products.

The Working Group, which meets twice a year with bi-monthly conference calls, will assemble again in summer 2010. Members of the 2010 LSWG, together with two newly-elected SDC* members, include:

John C. Bertot, Professor and Director, Center for Library Innovation, University of Maryland; Hulen Bivins, State Data Coordinator, Alabama Public Library Service; Howard Boksenbaum, Chief of Library Services, Rhode Island Office of Library and Information Services; Ira Bray, State Data Coordinator, California State Library; Denise Davis, Director, Office for Research and Statistics, American Library Association; Peter Haxton*, State Data Coordinator, Kansas State Library; Edythe "Edie" Huffman*, State Data Coordinator, Indiana State Library; Martha Kyrillidou, Senior Director of Statistics and Service Quality Programs, Association of Research Libraries; Suzanne Miller, Director, Minnesota State Library Services; Frank Nelson, State Data Coordinator, Idaho Commission for Libraries; Wayne Onkst, State Librarian and Commissioner, Kentucky Department for Libraries and Archives; Peggy Rudd, Director and State Librarian, Texas State Library and Archives Commission; Chris Walker, Research Director, Local Initiative Support Corporation; and Jan Walsh, State Librarian, Washington State Library

About the Institute of Museum and Library Services The Institute of Museum and Library Services is the primary source of federal support for the nation's 123,000 libraries and 17,500 museums. The Institute's mission is to create strong libraries and museums that connect people to information and ideas. The Institute works at the national level and in coordination with state and local organizations to sustain heritage, culture, and knowledge; enhance learning and innovation; and support professional development. To learn more about the Institute, please visit www.imls.gov.
By Dayna Holz, Librarian, Art & Music Department


With the assistance of a scholarship from the American Library Association and support from BPL, I was delighted to attend this year’s International Book Fair of Spanish language materials in Guadalajara. The ALA scholarship provided me with a $100 travel reimbursement, three free hotel nights (with breakfast), and free registration to the book fair to offset the cost of attending. The combination of support from ALA and BPL made the trip much more accessible in a time when many librarians are forced to forgo professional development activities, and I am grateful for the encouragement.

My original intent in attending this year’s book fair in Guadalajara was to identify quality publishers and individual titles of Spanish language materials for the art and music collections. After meeting with Spanish language selector Marge Sussman and reviewing the Spanish language collections at Central and West, it became clear that the library as a whole could benefit from broadening my materials search to include Spanish language books on all topics. I went to Mexico with lists and suggestions from Marge, and arranged to coordinate with vendor Baker & Taylor for purchases at the fair.

I first attended an orientation to the book fair organized by ALA to get some guidance on navigating the 1,600 publisher booths and million square feet of exhibition hall space. The veteran attendees agreed that the first year of attendance can be so overwhelming to newcomers that the trip can end up being almost unproductive. Based on the advice of other librarians and the enormous size of the fair, I concentrated on familiarizing myself with various publishers and the types and qualities of books they carry, rather than attempting to buy a year’s worth of Spanish language books for the library in four days.

I met dozens of other librarians from all over the US, working in all sizes and types of libraries, all of whom made the trip to enhance their Spanish language collections. It was inspiring to talk with people who put so much effort into developing their collections, and who are reaching out to Spanish speaking populations in their areas in meaningful ways, regardless of budget size.

Though I did end up purchasing in the range of $1,500 worth of books, the more productive outcome of my trip was coming back with a stack of book catalogs and copious notes on publishers and vendors. My hope is that this first step will help make Spanish language materials buying more effective in the future by including a broader range of options. The sheer volume and variety of titles available at the fair confirmed that the books offered though the major Spanish language vendors in the US are just a fraction of what’s produced worldwide.

I have meetings planned with Marge, Marti from Collection Development, and Emma from Children’s to share some of the information I gathered at the fair. I was unexpectedly motivated by this experience to get more involved in Spanish language collection development, and I think that if I or another BPL librarian has the opportunity to visit the fair in the future, the tips I picked up there over four days will prove incredibly useful.

I want to express my appreciation for being given the opportunity to attend the fair, engage with colleagues, and learn ever more about how to be a better librarian.
2020 Vision For Berkeley's Children and Youth Workshop

Report by Doug Smith, Deputy Director

On Thursday Dec 17, the Central Library was host to a large-scale, half day workshop devoted to identifying citywide assets that each City department can bring to the strategies contained in recommendations the 2020 Vision planning team brought to a Joint City Council BUSD Board meeting in November 2009.

2020 Vision is a community-wide effort based on the shared belief that creativity and intellect are evenly distributed at birth and that the people of Berkeley find the status quo--wherein growing up Latino or African American in Berkeley and attending our public schools puts a child "at risk" of academic failure, poor health, and premature death--unacceptable. In 2008, the BUSD Board and City Council adopted resolutions to work together with United in Action, a community-driven multi-ethnic coalition, and key community stakeholders to make educational success, equity, and outcomes for all Berkeley’s children and youth a community-wide priority by removing barriers to learning and providing opportunities for all children to succeed. This initiative was given the name 2020 Vision for Berkeley’s Children and Youth and affirms: “That all children, regardless of race, ethnicity, and income, who enter Berkeley public schools beginning in will achieve equitable outcomes with no proficiency differences by the time they graduate in 2020; and that all children born in Berkeley receive a healthy start and are equally ready to learn and succeed in the Berkeley public schools.” Through the resolution, the City Council authorized the City Manager to develop plans and models for cross jurisdictional collaboration to close the achievement gap and thus promote the healthy development of all Berkeley children and youth. The resolution established a planning committee, which developed a framework of eight priority areas within which the goals and objectives of the 2020 Vision can be achieved. The draft recommendations are available online at http://www.berkeleyalliance.org/cms2/uploads/File/3NOV09_2020VisionDraftRecs.pdf

In attendance at the December workshop were staff from all City departments, BUSD Superintendent William Huyett, City Manager Phil Kamlarz, and Deputy City Managers Lisa Coronna and Christine Daniels. Deputy Director Douglas Smith attended on behalf of the Library and worked closely with staff of the Parks, Recreation, and Waterfront Department to identify commonalities between departmental missions and 2020 Vision strategies that are in alignment with current work being done, and in future work plans. An additional work session is slated to take place in late January. The Board of Library Trustees were given a summary of the Library's contributions to 2020 Vision strategies was included in the December 2009 BOLT agenda packet.
Information VI, Item C
Attachment # 1
Berkeley Daily Planet 12/03-09/2009

Holiday Guide

Shopping at the Berkeley Flea Market

Continued from Page Thirteen

according to Alameda County Supervisor Keith Carson, an early member who acted as manager for the first few years. The mechanics of the operation were complex. Carson described what it was like: “We didn’t have any road map. We had to deal with the BART administration, to deal with the surrounding neighborhoods and the impact in the community – (with) police and their concern around crime. (We) had to figure out how to keep the facility clean.” And they had to attract vendors. People’s memories differ but all agree that it took some time before the market was able to turn a profit.

Marty Lynch, now executive director of LifeLong Medical Care, was a representative to CSU in the early days. When we spoke several years ago he said, “Very early on we realized that part of the benefit was really to support the underground economy of south Berkeley. A community that then was even poorer than it is now. A lot of people were living on the edge, and this provided another venue to make a few bucks.” That’s true now more than ever.

There were some bumpy periods. At one point in the 1980s BART tried to kick them out. Apparently it was not so much a matter of objecting to the flea market but BART officials were afraid that it established a precedent whereby other groups might want to take over BART facilities for possibly less desirable purposes. There was a long drawn-out legal battle, which finally was granted the flea market the legal right to an ongoing lease.

Today the market is a smooth-running and decidedly successful operation. The roughly 250 stalls are fully rent-ed out to about 170 vendors (many rent two and some rent three stalls) every Saturday and Sunday except when it rains. The vendors themselves are a very diverse group: many are immigrants or refugees from other countries; others have a long history in the neighborhood. The stall fees, which have gone from $5 to $26 over the last 25 years, are still a bargain. The income from the stall fees pays all the expenses—the BART lease, toilet rental, dumping fees, insurance, security, staff salaries and all the miscellaneous expenses in addition to the regular contributions to the member organizations.

Enrol Davis, who has worked for the market since 1993 and been manager for the past eight years, keeps things running smoothly. He organizes the assignment of spaces to the vendors, supervises the other staff people and spends part of his time walking through the market making sure that everything is going as it should and that the vendors are satisfied. He has always liked the memory of south Berkeley. A community that then was even poorer than it is now. A lot of people were living on the edge, and this provided another venue to make a few bucks.” That’s true now more than ever.

The Berkeley Flea Market, as seen from Adeline Street.
THURSDAY, DEC. 3

CHILDREN
“The Nutcracker” Children’s dance program begins at 6:30 p.m., 59 Melrose St. for ages 3 and up. Cost is $5-$7.50.

EXHIBITIONS
“Pairs” Photographs, photographic collages and works by Jim Doolas. Artist talk at 7:30 p.m. at Gallery 406, 415 5th St., Oakland. Exhibition runs through Jan. 12 to 1 p.m. to 9 p.m.

clicksbyadrian@gmail.com

FRIDAY, DEC. 4

THEATER
“Another Kind of Christmas” Showcasing the talents of the Oakland Youth Chorus at 7 p.m. at The Mark Lindsay Center for the Arts, 1428 8th St., Oakland. Tickets are $10-$20. www.marklindsaycenter.org

ANNA’S JAZZ ISLAND, 2120 ALLSTON
Firebird at 8 p.m. at Zellerbach. Tickets are $20-$50.

Saturday, Dec. 5

MUSIC AND DANCE
Carols Holiday Concert at 7 p.m. at 20th Street Presbyterian Church, 2700 Bar-

TONIGHT
MUSIC AND DANCE
Choice The Oakland-Bay Men’s Chorus and Otto Voci “Baby It’s Cold Outside” at 7 p.m. at Lakeshore Baptist Church, Oakland. Tickets are $10-$20. 843-8277.

MUSIC AND DANCE
San Francisco Mandolin Orchestra at 4 p.m. at Al’s Episcopal Church, 1551 Washington Ave., Albany. Donation $15-$25. www.sfmo.org

BERKELEY REP, 2025 ADDISON ST.
The Tale of Two Tombs: Folkloric Tales in the Work of Thieneln Hochschild, Dita, Self of Ancient Mender” by Dr. Susan Mardell. Berkeley Conference on the Renaissance and now at Strawberry Creek Lodge, 1508 Walnut St. Free.

MUSIC AND DANCE
The Jill Knight Trio and poet Eva Scow & Ami Molinelli “Lucky Stiff” at 8 p.m. at La Peña. Cost is $5 for adults, $3 for seniors. www.lastiff.net

MUSIC AND DANCE
Masquers Playhouse “The Rocky Horror Show” at 8 p.m. at Studio U, 3607 Edwards Blvd. Tickets are $12-$20.

MUSIC AND DANCE

READINGS AND LECTURES
New World Symphony, “Women” and “Women Conceived” by Peter Seller, readings and reception at 6 p.m. at Alhambra Palace Theatre, 2238 3rd St., Berkeley. Cost is $5-$7.

READINGS AND LECTURES
Susan Gal talks about “Light and Life” the story of a child’s evening routine through the different lights of life and the flash of light in the right moment. At Books Inc., 1760 4th St., 5-6:30 p.m.

READINGS AND LECTURES
Anna’s Jazz Island, 2120 Allston
Dian Souliotis at 8 p.m. at Cafe Trapeze, 2500 San Pablo Ave. Suggested donation $15-$20.

READINGS AND LECTURES
Gonzalo Zuniga discusses “Amber Rose: A Memoir” by Jocelyn Mikes Millis at 5 p.m. at Arna’s Jazz Island, 2120 Allston Way. Cost is $20-$40. www.arnasjazzisland.com

READINGS AND LECTURES
“New Year, New Love,” “Women Conceived” and “Women” by Peter Seller, readings and reception at 6 p.m. at Alhambra Palace Theatre, 2238 3rd St., Berkeley. Cost is $5-$7.

READINGS AND LECTURES
“Harmonica” and “Manhattan” readings, and reception at 6 p.m. at Alhambra Palace Theatre, 2238 3rd St., Berkeley. Cost is $5-$7.

READINGS AND LECTURES
“Theater Arts and Literature.” Reading and discussion of stories from “Thrice Women” at 6:30 p.m. at The Allergy Stage, 901 Aldry Ave. Suggested donation $5-$10. 444-4753.

READINGS AND LECTURES
“The Christmas Memory” by Thomas Pynchon will be read by Tony Lorah at 7 p.m. at Mrs. Dalhousie, 2044 College Ave., 7-9 p.m. www.pynchon.org

READINGS AND LECTURES
Train: Tibetan Women on the Edge of History at 7 p.m. at 3201 Adeline St., Berkeley. Tickets are $15-$20.

READINGS AND LECTURES
“An Art Technology Showcases the talents of Oak- l’Opera de Paris” and “The Nutcracker” at 7 p.m. to Jan. 9.

READINGS AND LECTURES
The Bamboo Cats, Pat Nevins & R. Pocekay, Henry Epstein and Raul Jorcino, at 2 p.m. at Ashkenaz. Cost is $25. 525-5054. www.ashkenaz.com

READINGS AND LECTURES
“New Year’s Eve Concert” at 8 p.m. at The Kildare. Cost is $25.

READINGS AND LECTURES
Sarah Eden Davis & All-Star Band at 8 p.m. at Rudha Bella, 835 8th St., Berkeley. Tickets are $15.

READINGS AND LECTURES
Advent Lessons and Carols at 7 p.m. at 20th Street Presbyterian Church, 2700 San Pablo Ave., Oakland. Cost is $5.

READINGS AND LECTURES
Mary Lou Johnson, with the Holy Name Peace Commission,at 7 p.m. at St. Teresa’s Catholic Church, 3262 Shattuck Ave. Cost is $14. 544-1159.

READINGS AND LECTURES
Sarah Eden Davis at 7 p.m. at Zellerbach. Cost is $20.

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A Game of Chess: Teen Doings at the Public Library

By PHILA ROGERS
Special to the Planet

It’s 3:30 p.m. on a Wednesday afternoon at the North Branch of the Berkeley Public Library. A dozen teens are gathering as Teen Services Librarian Will Marston lays out chess sets on the tables along with the all-important bowls of popcorn. By 3:45, the full bowls are reduced to a few unpopped kernels.

The next day, Will is at the West Branch to coordinate the 4 p.m. Drawing Club, where students, after they’ve finished using their computer time, sit down at a table to draw.

Will also visits King Middle School and Berkeley High once a week, where he runs the Earphone English program for students for whom English is a second language. The library collection of 300 titles includes audiobooks with accompanying print versions to help students with comprehension and pronunciation.

“At Berkeley High we will be listening to Stephenie Meyer’s New Moon in class,” Will says, “and then we plan on hosting a Twilight-related program near the release date of the movie.”

Will has been at the Berkeley Library for 20 years, working his way up the ranks to become an intermittent librarian 10 years ago and a permanent full-time teen-services librarian three years ago.

“I love children’s and teen literature and enjoy sharing in the enthusiasm so many of them have for reading.” Will says. “I can also help them find what they’re looking for, without grading or judging them. Many of the kids in the library wait for parents to pick them up, so one of my jobs is to instill the idea of respecting others of the library while they still enjoy being here.”

The North Branch on the corner of Hopkins and the Alameda is often awash with students from King Middle School two blocks down the street. When not in the library, they lean against the porch railing under the olive trees bordering the grassy stone bench at the bus stop.

While Will is with the Chess Club on Wednesday afternoon, Teen Services Librarian Jack Baur is with his PlayReaders group at Central Library. The group was started 15 years ago by his predecessor, Debbie Caskey, who now runs a similar library group with adults.

“We read plays from every era and culture,” says Jack. “Our last play was A Fine Air Her Ear, an early 20th-century French farce by George Feydeau. The kids had tons of fun with the double entendre and the outrageous French accents.”

“Like any three kids are interested in pursuing theater beyond high school or maybe even college,” Jack continues. “PlayReaders gives them a great chance to learn about the breadth of theatrical literature.”

Amalie Vega, a senior at Berkeley High, is one of the PlayReaders. She says the group has a special link to her, saying, “We’re all big dorks.”

With her fellow “dorks,” she performs in the annual PlayReaders show Bizarre Shorts. Like many of the PlayReaders, she intends to pursue drama in college. “This summer, I did the CalShakes acting conservatory camp, and I’m keeping my fingers crossed about a professional audition in December,” she says. (Check out Jack Baur’s very cool and hilarious video promoting the teen summer reading program, which features some of the PlayReaders http://www.youtube.com/watch?v=JReK8jWgjSI, featuring some of the PlayReaders).

Jack Baur, a recent graduate of the University of Washington’s library program, is hardly more than a decade older than some of the teen participants, and he brings youthful energy and enthusiasm to the job he loves.

“When I started grad school, I imagined I’d end up at an academic library, wearing a tweed jacket and being intellectual all day,” says Jack. “But as I went through school I was inspired by some of the incredible Teen Services librarians at the Seattle Public Library, who really pushed the idea of the library as a comfortable place for teens to learn about themselves while learning about the world. It real-ized that all those things I cared about and wanted to do in my library career—advocacy, programming, and building exciting collections and reference work—were particularly important for the teen populations.”

Working with Jessica Lee, the teen-services librarian at Willard Middle School, Jack is developing the DigitalLit program to encourage young readers to explore technology while encouraging young computer users to read.

Like many librarians these days, both Jack and Will divide their time at teen-services librarians between the downtown Central Library and the four branches. Meanwhile back at Central Library, senior Teen Services Librarian Joy Shioshita hosts a class from Berkeley High with Teen Services Librarian Kay Finney. They are giving a tour and demonstrating how to use online databases for research and reports.

The Teen Room near the second-floor reference desk is full of students who have walked up the street from Berkeley High. Shelves on three sides are crowded with teen literature.

In what she calls “a rewarding and extremely time-consuming process,” Joy recently helped to choose teens for the seven part-time jobs out of the 114 applicants. “Because we only hire seniors last year, we have a new group. Three will be working at Central with the other four at the different branches,” Joy says. Their work will be as diverse as repairing headsets, working in the Children’s Department, or planning an urban-fiction book discussion group for teens.

Pratik Thapu, now a student at Berkeley City College, remembers his two years as a part-time teen employee as being “great.” “Along with shelving books, I sometimes helped my supervisor organize events, and occasionally I designed flyers. I worked eight hours a week and I had flexibility choosing my working hours around my classes. When I volunteered during the summer of 2008, I got to manage South Branch’s Myspace page.”

Joy continues, “Both Kay and I also staff the library’s main reference desk where we often field questions from teens. Kay typically staffs the reference desk four hours a day. If it’s one of our gaming weeks, on Friday afternoon we set up the Nintendo Wii with the large projector in the community meeting room. The four of us meet regularly, with Kay ordering for the Central Library Teen Room with Will and Jack making selections for their branches. I review the orders, maybe suggesting some changes such as ordering more copies of books that are expected to be popular.

And then there’s all those meetings that librarians attend. With never enough hours to do the day, you’re apt to see Joy reading a teen book while munching on an apple during her lunch break, or after work shopping at a bookstore to look over the teen inventory for titles she might have missed on the various publishers lists.

Joy has worked as a librarian for over nine years, first at the Oakland Public Library. “I started my present job in Berkeley in February as the teen-services librarian because I especially enjoy working with teens. I’m interested to see how we can expand teen programs here at the library. I think that teen titles are among the most exciting new books being published.”
Afghanistan or Bust

T om a political perspective, President Obama’s forceful 1. Speech on the war in Afghanistan ensured that the war will not be a major issue in the 2010 mid-term elections and guaranteed it will be a bone of contention in the 2012 presidential elections. The conflict is now Obama’s war.

The speech was notable both for what it said and what it didn’t say. Because “the situation in Afghanistan has deteriorated” the president will send 30,000 additional troops, thereby bringing the U.S. total to 100,000. These soldiers will deploy in mid-2011 and we will begin a phased withdrawal. To complement the troop increase, the United States will try to work more effectively with Afghanistan and Pakistan. Many of those who oppose the president’s escalation base their argument on the weak Afghan government. Obama acknowledged this risk, referring to the “fraud” in the recent Afghan presidential election and promising “the days of providing a blank check are over.”

Rather than focus on providing democracy for Afghanistan—an objective many observers regard as unattainable—President Obama spoke repeatedly of the necessity to provide “improved security.” He appeared to embrace the enclavist strategy: the United States now recognizes that Afghanistan is a Balkanized country, therefore our new objective is to ensure that the country has adequate security—become safe havens for women and progressive elements. “We will support Afghan ministries, governors, and local leaders that combat corruption and deliver for the people. We expect those who are inefficient or corrupt to be held accountable.”

Obama emphasized the necessity for an increased number of competent Afghan security forces. There are roughly 190,000 members of the Afghan army and police. What Obama didn’t say is that his military advisors want to raise the number of Afghan security forces to 400,000 (240,000 will be in the army—generally regarded as a competent group).

Eleven months from now, we’ll be able to judge the effectiveness of Obama’s Afghanistan strategy by the levels of safety within the country—particularly the border areas. Pakistan’s Global Rank for Corruption, currently 134; and the percentage of Pakistanis who say their country is headed in the right direction, only 18 percent think it is.

Currently, 500 al Qaeda operatives are said to be in Afghanistan and Pakistan. Eighteen months from now, that number should be drastically reduced.

In terms of U.S. politics, the president’s speech isn’t likely to change much in the next few months. If you are a liberal, you won’t be happy that Obama is upping the ante in Afghanistan; on the other hand, you’re likely to vote for your local Democrat in 2010. If you are a conservative, you won’t be happy that Obama specified a timeline for U.S. involvement; on the other hand, you’re likely to vote for your local Republican in 2010.

If you are an independent, Obama’s Dec. 1 speech may have heightened your level of confidence in the president. But you will watch the economy and reserve judgment.

Bob Burnett is a Berkeley writer. He can be reached at bobburnett@comcast.net.
Homeless Suffer in Cold Weather

It's cold outside! Ask the regulars who spend sleeping in the woods or along the sidewalks in Berkeley. For many of them, the winter months are especially difficult. However, programs which purport to stimulate investment in such projects by giving tax breaks are also notoriously gamed by investors. Public housing projects are plagued by shoddy construction, which results in buildings which self-destruct just about the time the tax incentives time out. Even technical non-profit developers game the system on occasion.

In many ways this looks a lot like the current debate over health care. Ever more complicated and confusing oblique incentives to get what we need are proposed, when anyone with any sense knows that single payer—where the government calls the shots—is what will work. The provision of decent housing for all segments of society in many civilized modern countries is just assumed to be the government's job. Of course, government everywhere don't do the job equally well. Britain's first set of council houses and France's skyscraper suburbs turned out to be just as nasty as St. Louis's now-demolished Pruitt-Igoe project, but it doesn't have to be that way. Attractive sustainable housing for low-income citizens has been taken for granted in Scandinavia and the Low Countries, though even they are not without problems. It's often believed that work-force housing and low-income or affordable housing are the same thing. In Berkeley one of the reasons we need affordable work-force housing is simply that our dominant employer, the University of California, doesn't pay its workers enough to live on, or at least to live anywhere close to the job site. Service workers in particular aren't paid well enough to live in Berkeley. That doesn't mean, however, that it's the nature of Berkeley's obligation to provide inexpensive housing for UC's underpaid staff.

On Wednesday night the American Federation of State, County and Municipal Employees Berkeley Chap-ter 3299 staged a march to the home of Vice Chancellor George Breslauer in Rockridge. An organizer told me that the Berkeley campus had taken the most drastic cuts in the lowest paid staff—custodians, kitchen workers, gardeners, and similar positions—and that he suspected it was because modest wage increases had been successfully negotiated in the most recent contract. The university should be required to accept its responsibility for providing its workers with a living wage. It's time for the citizens of Berkeley to stop trying to subsidize housing for UC employees—we have enough other people on the streets here with no jobs at all to take care of at the moment.

—Becky O'Malley

While we're on the subject of Berkeley citizens, we'd like to note with gratitude that several Berkeleyans who are aware of the nature of the movement of BDP advertisements were alarmed by the increasingly bigoted tactics and consequences of that campaign and thought a statement was necessary to clarify the issues from their perspective. They have no white or formal affiliation, so they asked the Planet to post their statement with signatures they are in the process of collecting. We have done so at www.berkeleydailyplanet.com/openletter. We deeply appreciate their support.

—Becky O'Malley

Letters to the Editor

General Assistance Cuts

Editors, Daily Planet:

As part of our campaign against the general assistance cuts in Alameda County that the Board of Supervisors voted for last June, 3-2, we from the ROSS Community Organizing Team are planning to go to the Alameda County Board of Supervisors meeting, Dec. 10 at 9:30 a.m. at 7221 Oak St. between 12th and 15th, near Lake Merritt, to speak to the issue of the GA cuts at the public comment. This is their last meeting of 2009. We are asking others to come join us. Some of the cuts—$40 for medical costs, $82 for shared housing—are already taking place, and next year they plan to implement the three month cutoff for the 7000 folks considered “employable” at a time when folks on unemployment keep getting extended as there are no jobs to be found in this economy.

Michael Diehl

Oak Grove Wood Chips

Editors, Daily Planet:

To Jerry Sullinger, who is voted to discover “treesitter wood chips” at Anna Head for a new low in town-grown relations. Jerry, thousands of citizens of Berkeley and environs, and the vast majority of Cal students, are delighted that the oak grove has been reduced to chips and a studentathletic facility is replacing it. And at only $5 a bushel, we can buy enough to make into wonderful little mementos to give to fellow Cal fans at Christmas.

To Charlotte Honigmann-Smith, who wonders why Caryl Churchill’s “Seven Jewish Children” can’t express what she wants, and wonders about Ms. Churchill’s dramatic skills. Charlotte, Caryl Churchill was expressing what she wanted to say, not what you wanted, and she is not only a remarkably skilful playwright, she is an important playwright.

Michael Stephens
Point Richmond

Letters may be edited for length and clarity.
Editor's Planet:

I am not afraid of going downtown, but I do feel sadness when I go there. No one can make me think that it has been economically healthy. I have been downtown recently. I have lived here in the hills a long time; happily living in a mini-village with some local shoe stores. Now they have long been gone. And it’s not just the shoe stores, it’s clothing and shoes. There still are some restaurants, some of the best; but compared to that the VISTA, Berkeley Repertory Theatre, Osher Lifetime Learning classes, and now Freight and Salvage are our salvation.

Some day my husband and I may have to consider buying into the downtown real estate. I have been in the late sixties to a more manageable apartment or condo in this area. (Horror!!! Really? And why not?) Our first choice would be that it be in Berkeley’s downtown. This is why I support the Downtown Area Plan as adopted by the City Council in July 2009, and refer the Referendum again.

Perhaps one can criticize how the plan started, but it is the result of a four year effort by a community group of dedicated citizens. The review by the Planning Commission and the City Council was required to be part of the process from the beginning. Also this it’s great as they made some changes to the Plan. I am hopeful as they will be able to grow with more affordable housing in its downtown and improved access for those who live in the hills. Then we can go there and breathe easy. We are living well without consuming so much. We can live well without consuming so much. Simply and be happy. Try. Try to drive less. Please. (John Eastman, T. Compost)

ALZHEIMER'S
Editors, Daily Planet:

The statistics are frightening! Alzheimer’s advocates call it a “loomining public health issue.” A new report projects that dementia will affect 24.7 million people by 2050. As many as 5.2 million Americans are currently living with the disease. In 2000 there were estimated 111,000 new cases. That number is expected to increase to 445,000 new cases by 2040 and 6.2 million by 2050.

Family caregivers are being stretched too thin. The average cost of providing round-the-clock care is $233,000. This is a trend that is expected to continue upward.

Most of all there would be no need for the farmers. The Taliban would run out of money and leave towns. The exhorbitant costs of the war would be paid and the farmers. The Taliban would run out of money and leave towns. The exhorbitant costs of the war would be paid for by the rest of the world and the rest of the world would then be able to spend its money and leave towns.

Editors, Daily Planet:

Now that another war escalation has begun thereby clarifying where the democrats and Obama are. I would like to be one of the first to use the phrase “Obama the Bomb,” since it is likely that those who voted for Cynthia McKinney and Ralph Nader would start using the less effective saying “I told you so.” Those of us who voted against hope, noted the Democratic party’s historic relationship to AIPAC (let Israel kill all Palestinians), Wal Street (Geithner and Summers) previously and currently responsible for delivering billions to the investment gamblers, stock brokers, bond holders, bankers, the Clinton’s foreign policy as in Honduras (supporting another South American coup), plus an expanded and continuous militaristic policy as headlined in the English capitalism press “Obama’s troop surge mirrors Bush on Iraq” (FT, Dec 2nd 2009 p.3)

In his contribution to the insolent debate, Obama stated each soldier will cost one hundred million dollars a year thereby spending 30 billion dollars for the expanding occupation.

As an ex-student I am forced to graduate before taxpayer funds for public education have been sent to Wall Street. War Industry and the grotesque Military (in charge of US foreign policy).

R. David Philips San Francisco

HOLIDAY SEASON SHARING
Editors, Daily Planet:

Reducing carbon emissions doesn’t actually happen in Copenhagen, it happens when you decide you can take the bike instead of drive. We don’t need to wait for expensive solutions to begin changing how we live. We can’t afford to. We need to start now and make an effort for the care of the future. Do you know which bus lines are near your house? Can we plan public transit from the city to the suburbs? I know it is not yours, and customers, will be getting around! Will it be every time you would use car, can I bike, bus, walk, carpool, avoid the rush hour? Can I combine trips, offer a ride to someone else? Vacation locally. Put on a sweater instead of turning on the heat.

It is time to do the same.

R. David Philips San Francisco

LEGALIZE ALL DRUGS
Editors, Daily Planet:

What would happen if we legalized all drugs? Most people would just pretend that they were illegal and just use them like before. But there would be no need for the rest of the world to spend its money and leave towns. The exhorbitant costs of the war would be paid for by the rest of the world.

I am writing letters to my members of Congress and asking them to join the chorus of concerned citizens on a legislative agenda that demands treatment for drug users and that puts women’s rights in human rights.

I will continue my advocacy to end violence against women in Darfur and around the world and urge my friends and family to do the same.

Philip Gibson Dalyville

LEGALIZE ALL DRUGS
Editors, Daily Planet:

When would we legalizae all drugs? Most people would just pretend that they were illegal and just use them like before. But there would be no need for the rest of the world to spend its money and leave towns. The exhorbitant costs of the war would be paid for by the rest of the world.

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LEGALIZE ALL DRUGS
Editors, Daily Planet:

What would happen if we legalized all drugs? Most people would just pretend that they were illegal and just use them like before. But there would be no need for the rest of the world to spend its money and leave towns. The exhorbitant costs of the war would be paid for by the rest of the world.

I am writing letters to my members of Congress and asking them to join the chorus of concerned citizens on a legislative agenda that demands treatment for drug users and that puts women’s rights in human rights.

I will continue my advocacy to end violence against women in Darfur and around the world and urge my friends and family to do the same.

Philip Gibson Dalyville
Downtown Berkeley Offers Many Holiday Activities

**Berkeley Public Library**

www.berkeleypubliclibrary.org

**Games of Berkeley**

Game sessions, Saturdays, 11 a.m., 1 p.m., 5 p.m.; Sundays, 11:30 a.m., 1 p.m.

**Habitot Children’s Museum**

www.habitot.org

**Singing, Art, Exhibits. Saturdays and Sundays,**

9:30 a.m.-4 p.m.

**Half Price Books**

www.halfpricebooks.com

Saturdays and Sundays, open until 11 p.m.

**Pegasus Books**

www.pegasusbookstore.com

Saturdays until 18:45 p.m., Sundays until 10 p.m.

**Covenant House California**

www.covenanthouseca.org

- **Christmas Trees**
  - $500 off msrp on all Vespa 150s.
  - 0% financing available

**COVENANT HOUSE CALIFORNIA**

- **A Celebration of the Winter Solstice**
  - THE 2009 CHRISTMAS REVELS
  - This year we explore the music, dance, foktales, and traditions of old Bavaria.

**THE EAST BAY COMMUNITY LAW CENTER (EBCLC)**

EBCLC provides vital legal advocacy and clinical education to promote justice and build a community that is more healthy, secure, productive, and hopeful.

**SPONSOR HEALING YOGA**

classes for cancer survivors, seniors and at-risk youth.

**FOFRIENDS OF THE BERKELEY PUBLIC LIBRARY**

supports various library programs.

- **2020 VISION FOR BERKELEY’S CHILDREN AND YOUTH**
  - is a community-wide movement to ensure academic success and well-being for all children growing up in Berkeley, by closing achievement and health gaps in Berkeley’s public schools by 2020.
  - Working together, our community can make this vision a reality!

Contact Community Alliance: (510) 694-7103

2020@berkeleyalliance.org

www.berkeleyalliance.org

- **ZAZOU SAMPLE SALE**
  - One-of-kind prototypes.
  - Fingerless Gloves.
  - Silk, Rayon, Velvets, and more.

**BERKELEY ARTISANS HOLIDAY OPEN STUDIOS**

100 Professional Artists, Craftpeople & Galleries

Weekends 11/28 through 12/20

www.berkeleyartisans.com

- **THE 2009 CHRISTMAS REVELS**
  - A Celebration of the Winter Solstice
  - This year we explore the music, dance, foktales, and traditions of old Bavaria.

**ROCKRIDGE TWO WHEELS**

Bikes and Vespa Sale

$500 off msrp on all Vespa 150s.

3-year extended warranty for FREE

(707) 357-1049.
BERKELEY COMMUNITY CALENDAR

THURSDAY, DEC. 17
Start/Finish Without the Cow; 2 p.m. at Chabot’s East Bay campus. A vigorous pre-holiday calorie burner, last paced with a group of dogs and great news. Call 546-1144.

COMMUNITY CALENDAR

SUNDAY, DEC. 20
Children and Youth Initiative Community Meeting: 7 a.m. at Berkeley Technology Magnet, 2nd floor, 2104 Le Conte Ave. Contact 548-3991.

DANCE

SATURDAY, DEC. 19
Telegraph Avenue Holiday Street Fair Sat. and Sun. from 10 a.m. to 3 p.m. at A to L on Telegraph. Free and for all, enjoy the spirit of the holiday season.

NIGHT LIFE

SUNDAY, DEC. 20
Women on Common Ground Wellness Sunday Walk join Mike at a Wild Walk, returning to the Tikun Nature Center is a sum fun and hot folks, from 11:30 a.m. to 1:30 p.m., for information call 244-2233.

FARMERS’ MARKETS

BERKELEY FARMERS’ MARKET: 10 a.m. to 2 p.m. at Civic Center Park, Center St. at 16th St. www.berkeleyfarmers.org

BERKELEY MARKET: 10 a.m. to 2 p.m. at 1645 Shattuck Ave. www.berkeleymarket.com

BERKELEY’S HANUKAH SHEDS NEW LIGHT, NOT JEWISH ENOUGH?

On This Question

This summer a film called ‘Not Jewish Enough?’ was released. The film documents a group of Berkeley Jews who have gathered to explore a sense of nonconformity in their Jewish identity. They examine issues of political, cultural and spiritual diversity within the Jewish community today.

Arlington Ave., Kensington. at the Kensington Library, 6151 Telegraph Ave.

BERKELEY CAMBERA CLUB MEETS AT 5:30 P.M., at the Northern Community Church, 941 4th St. Cost is $10. www.bccberkeley.com

SING-ALONG MESSIAH AT 3:30 P.M., at First Unitarian Church of Oakland, 1120 14th St. Cost is $10. www.humanisthall.org

BERKELEY WOMEN IN BLACK STAND WITH ISRAEL VIGIL, at Rincon Park, 2020 4th St., Oakland. To schedule an appointment go to www.freerabbis.org

Day 2 of the Local Farm Market, to make reloads for market halls, Sat. and Sun. from 10 a.m. to 3 p.m. at Museum of Children’s History, 539 9th St., Oakland. Cost is $17. 546-8770 www.mochsca.org

BERKELEY WOMEN IN BLACK

Berkeley Women in Black Stand with Israel Vigil, 5:30 p.m. at the Raleigh Artisans Park and 6 p.m. at University of California, 548-3991.

BERKELEY WOMEN IN BLACK STAND WITH ISRAEL VIGIL, at Rincon Park, 2020 4th St., Oakland. To schedule an appointment go to www.freerabbis.org

BERKELEY WOMEN IN BLACK STAND WITH ISRAEL VIGIL, at Rincon Park, 2020 4th St., Oakland. To schedule an appointment go to www.freerabbis.org
Local Artists Fill the Stalls for Telegraph Holiday Street Fair

By LYDIA GANS

If you love browsing the booths along Telegraph Avenue from the campus down to Dwight Way, the Telegraph Holiday Street Fair offers all that and much more. Held for the last three weekends in December, the entire street along those four blocks is closed to traffic and filled with about 100 craftpeople offering the most amazing variety of their creations for sale.

Along with some of the regular local vendors, many craftpeople from out of town bring in their wares for the fair. It started at Christmas time 26 years ago when they realized that the sidewalks didn’t provide enough space for all the vendors who wanted to set up, especially for the holidays.

“We appealed to the city for permission to open it up for vendors (who) are not licensed to sell on the streets of Berkeley,” recalls Janet Klein, one of organizers. “They granted us that wish. So we have a mix, locals and out of towners.” A requirement was that everything had to be made by hand.

Over the years different vendors have taken on the task of organizing the fair. Janet and Yolanda Castillo, who have both been vendors and volunteers for many years, have been running the fair for the past six years. Yolanda, who does beadwork, has been a vendor there for 10 years.

Except for setting up the barricades at the ends of the streets and providing a small stipend, the City of Berkeley is not involved nor does the fair have any major sponsors. Janet and Yolanda run the fair with the help of volunteers and a few employees, but it’s more like a community activity. There is a tremendous amount of work involved which occupies them for many months but it’s basically a “labor of love” as much as a business.

Of the 100 or so artists who participate, about half are regular local vendors and half are craftpeople from cities other than Berkeley. They all sell only handmade articles. Janet and Yolanda make sure that all the rules are followed and the proper paperwork is done. “We keep impeccable files,” Janet says. “We acquire three photographs of their work, a copy of their California sellers permit, and they have to fill out an application.” Though the fair happens every year in Berkeley, only handmade articles are allowed. If you love handmade articles, you’ll love this fair.

“The fair provides a fantastic opportunity to meet the artists, see new and unusual ideas, and purchase original artwork,” says Janet Klein.

For more information, you can visit the fair’s website at www.berkeleyartisans.com

December 17-23, 2009 THE BERKELEY DAILY PLANET Page 13
Holiday Entertainment Around the Bay

A s the holiday season advances, there’s still much to see and do, including the highlight of Menorah, New Year’s Eve. Here are a few of the highlights—and unusual specialties—along the way, including just a few New Year’s Eve celebrations.

Ongoing
- Oakland Ballet, The Nutcracker (Carlos Carvalho version), Michael Morgan conducting members of the Oakland East Bay Symphony, 11 a.m. Thursday (Christmas Eve), 2 and 4:30 p.m., Thursday, and 2 p.m. Sunday at Paramount Theatre, Broadway at 19th, Oakland. $11-$30. 485-6666. oaklandballet.org
- Suan Christmas Ballet, through Dec. 27, at Your Birthday Center, 781 Howard, San Francisco. $10-$15 ($15-$30, students, seniors, and groups). 845-7103. oaklandballet.org
- Aurora Theatre, The Coverletts Cover Christmas (Girl Group holiday tribute by a trio of pop singers), 8 p.m. through Saturday; 7 p.m. Sunday at 201 Addison St. $15-$26. 845-0822. auroratheatre.org
- Berkeley Rep, Aurelia’s Oratorio (a play about circus performers, created and directed by Charlie Chaplin’s daughter, starting his grandson(s)), through Jan. 4, $35-$71. 1817. Berkeleyrep.org

The Greatest Buble Show On Earth, by The Buble Man, including 11 a.m. matinees, and Fun-filled Holiday with with Unique Duet Fire & Friends (separate admission), both through Jan. 3 at The Kroc, 1001 Valencia, San Francisco; $7-$10. 800-738-3006. thekroc.org

Wednesday, Dec. 23
- Oakland Interfaith Gospel Choir Concert, noon, at 12th and Broadway, downtown Oakland. Free admission.
- Christmas Eve, Thursday, Dec. 24
- Telegraph Ave. 26th Annual Holiday Street Fair, 11 a.m. to 6 p.m.; Telegraph Avenue between Dwight and Bancroft. 234-1013. telegraphfair.com
- Christmas Eve Jazz Concert, 7 p.m., First United Methodist Church, 201 Martin’s, Richmond. 236-8887

Thursday, December 24, 5pm
BERKELEY FELLOWSHIP OF UNITARIAN UNIVERSALISTS
1924 Cedar Street, Berkeley
CANDLELIGHT CAROLS
(And for that sobering post-Epiphany let-down: Laughter Against the Machine, comedians Kamau Bell, Hari Kondabolu and Nate Green, 8 p.m., Jan. 7-9, The New Parish, 579-108 St., Oakland. $10-$15 ($5 extra, bring a friend). ThNewParish.com

Friday, December 25
- Oakland Interfaith Gospel Choir Concert, 9 a.m., at 12th and Broadway, downtown Oakland. Free admission.
- The East Bay Community Law Center (EBCLC) provides vital legal advocacy and clinical education to promote justice and build a community that is more healthy, secure, productive, and hopeful.

Friends of the Berkeley Public Library supports various library programs. We raise funds through the sale of donated used books at our two local stores
- Sponsor Healing Yoga classes for cancer survivors, those living with disabilities, and clinical clients. Donation-based yoga at the Niroga Center.
- 1808 University Ave. @ Grant. www.niroga.org/center/gifts/orderto.php

Community in itself
As we engage in our traditions of holiday gift-giving, we must not consider giving to local non-profits that serve our community as merely
a make a donation in someone’s name, create a new tradition! This is about uplifting spirit, enhancing community growth and providing resolution in a time when these services are needed more than ever. Here’s a list to get started!

- Non-Profit Gifting Guide
- Non-Profit Gifting Guide
- Non-Profit Gifting Guide
- Non-Profit Gifting Guide

**Holiday Announcements**

**CANDLEGLOW CAROLS AND LESSONS**
Thursday, December 24, 5pm
Berkeley Fellowship of Unitarian Universalists
1924 Cedar Street, Berkeley
(510)441-4624, www.blue.org

Gracie Costos Holiday Show, 10 p.m., Berkeley’s Irish Pub, 2271 Shattuck Ave. 647-1790.

Saturday, Dec. 26
- David Graeber, 8 p.m., Freight & Salvage, 2020 Addison St. $32-$30. 444-2020.

Sunday, Dec. 27
- Flumence Family Festival, with Yasuless and her students and other artists, 7 p.m. presented by Flumence Open Stage at Ashkenaz, San Pablo Avenue. (see story). $10. 525-5054. ashkenaz.com

Monday, Dec. 28
- Poetry Express Annual Between the Holidays Erotic Poetry Night, 7 p.m. at Priya Restaurant, 2702 San Pablo Ave. 444-9377

New Year’s Eve
- 28th annual Japanese New Year Bell Ringing Ceremony, 11 a.m. to 1 p.m. at Asian Art Museum, 200 Larkin, San Francisco; free with museum admission. $7-$17. 415-501-3500. asianart.org
- Pacific Pinball Museum, “Party Like It’s 1967” seventh anniversary party, 7 p.m. to 1 a.m. at 1510 Webster, Alameda. $25 ($30 pinball machines on free play. Mexico party toys, no host bar). 215-6999 pacificpinball.org
- San Francisco Chamber Orchestra, “Double Trouble,” 8 p.m., First Congregational Church, 2345 Clarendon Way. Free.
- An Evening of Classic Jazz Singers, with Ronis Gregory, Ed Reed & Anna de Leon, 6 and 10 p.m. at Anna’s Jazz Island, 2120 Adxion Way. Call for prices: 841-JAZZ. annasjazzisland.com
- Balkan Bash, 8 p.m. at Ashkenaz. $13-$20. 525-5054. ashkenaz.com
- High Country with Dix Beaus & Jim Nunnaly, 8 and 10 p.m. at Freight and Salvage, $26-$27.50 $46-$51. 845-7103. freightandsalvage.org
- Orquestra La Moderna Tradicion, 9:30 p.m. at La Peña. $26-$28. 445-2568. lapena.org
- San Francisco Chamber Orchestra, “Dou- ble Trouble,” 8 p.m., First Congregational Church, 2345 Clarendon Way. Free.
- California Honeydrops, 9:30 p.m. at Anna’s Jazz Island, 2120 Adxion Way. Call for prices: 841-JAZZ. annasjazzisland.com
- Ballet Trouble” 8 p.m., First Congregational Church, 2015 Addison, Alameda. $32-$33. 845-7103. lapena.org
- Pacific Pinball Museum, “Party Like It’s 1967” seventh anniversary party, 7 p.m. to 1 a.m. at 1510 Webster, Alameda. $25 ($30 pinball machines on free play. Mexico party toys, no host bar). 215-6999 pacificpinball.org
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Berkeley Public Library Invites You to...

Join us as the architectural design teams present updates on the conceptual and schematic design phases of your Branch Library Projects:

**West Branch Library**

January 7, Thursday, 6:30 - 8:00 PM at West Branch Library, 1125 University Avenue. Second Community Meeting on West Branch conceptual design phase with design team Harley Ellis Devereaux / GreenWorks Studio.

February 6, Saturday, 12:00 PM at West Branch Library, 1125 University Avenue. The design team Harley Ellis Devereaux / GreenWorks Studio presents an update on the West Branch conceptual design phase at a Special Board of Library Trustees meeting.

**North Branch Library**

January 13, Wednesday, 7:00 PM at Northbrae Community Church @ 941 The Alameda. The design team Architectural Resources Group w/Tom Elliot Flach presents an update on the North Branch schematic design phase at the Board of Library Trustees regular meeting.

**South Branch Library**

January 27, Wednesday, 6:30 - 8:00 PM at South Branch Library, 1901 Russell St. @ MLK Way. Community meeting on South Branch schematic design phase with design team Field Paoli.

February 10, Wednesday, 6:30 PM at South Branch Library, 1901 Russell St. @ MLK Way. The design team Field Paoli presents an update on the South Branch schematic design phase at the Board of Library Trustees regular meeting.

**Claremont Branch Library**

February 3, Wednesday, 6:30 - 8:00 PM at Claremont Branch Library, 2840 Bonvenue @ Ashby. Community meeting on Claremont Branch schematic design phase with design team Gould Evans / Baum Thornley.

February 10, Wednesday, 6:30 PM at South Branch Library, 1901 Russell St. @ MLK Way. The design team Gould Evans / Baum Thornley presents an update on the Claremont Branch schematic design phase at the Board of Library Trustees regular meeting.

We value your input! Refreshments will be served.

For accessibility info or other questions, go to www.berkeleypubliclibrary.org or call 510-981-6195.
December 4, 2009

Chairman Daryl Moore and the Board of Library Trustees
c/o Donna Corbell, Director of Library Services
Central Library
2090 Kittredge St.
Berkeley, CA 94704

Re: Upholding your promise to the citizens of Berkeley

Dear Chairman Moore and Library Trustees,

A year has gone by since the Peace and Justice Commission waived the Nuclear Free Berkeley Act so that the Library would have time to find an alternative to the 3M Company.

Action is needed now to innate the bidding process for finding this alternative to the 3M Company which refused to sign Berkeley's statement that they are not now, and will not be involved in the nuclear weapons industry.

Your vote to go forward with this process, ensures that when the consultant, Karen Coyle, submits her report on non-nuclear companies which install self-check out systems, you will be upholding your promise to the citizens of Berkeley.

Sincerely,

Sheila Andres
Berkeley, CA
94708