



BERKELEY PUBLIC LIBRARY BOARD OF LIBRARY TRUSTEES

SPECIAL MEETING
May 19, 2016

AGENDA
9:00 AM

Tarea Hall Pittman
South Branch
1901 RUSSELL STREET

I. PRELIMINARY MATTERS

- A. Call to Order
- B. Public Comments (Items on this agenda only)
- C. Comments from Board of Library Trustees

II. ACTION CALENDAR

- A. **Recommendation To City Council On FY 2017 Library Tax Rate**
Recommendation: Adopt a Resolution to recommend that the Berkeley City Council set the FY 2017 tax rate for the Library Services Tax at \$0.2030 (20.30 cents) per square foot for dwelling units and \$0.3069 (30.69 cents) per square foot for industrial, commercial, and institutional buildings, based on the per capita Personal Income Growth factor in California of 5.37%.

III. ADJOURNMENT

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Communication Access Information

This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please call at 981-6195 (V) or 981-6345 (TDD) at least three business days before the meeting date.

Please refrain from wearing scented products to this meeting.

I hereby certify that this amended agenda for the special meeting of the Board of Library Trustees of the City of Berkeley was posted in the display cases located at 2134 Martin Luther King, Jr. Way and in front of the Central Public Library at 2090 Kittredge Street as well as on the Berkeley Public Library's website on May 18, 2016.

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Beth Pollard, Interim Director of Library Services
Serving as Secretary to the Board of Library Trustees

For further information, please call (510) 981-6195.

COMMUNICATIONS

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. **Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record.** If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information.

Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at Berkeley Public Library Administration Office located at 2090 Kittredge Street, 3rd Floor Admin Wing, Berkeley, CA 94704.

Agendas and agenda reports may be accessed via the Internet at www.berkeleypubliclibrary.org/about/board-library-trustees and may be read at reference desks at the following locations:

- Central Library - 2090 Kittredge Street
- Claremont Branch - 2940 Benvenue
- West Branch - 1125 University
- North Branch - 1170 The Alameda
- South Branch - 1901 Russell



ACTION CALENDAR
May 19, 2016

To: Board of Library Trustees
From: Lucy Xie, Senior Management Analyst
Subject: RECOMMENDATION TO CITY COUNCIL ON FY 2017 LIBRARY TAX RATE

RECOMMENDATION

Adopt a resolution to recommend that the Berkeley City Council set the FY 2017 tax rate for the Library Services Tax at \$0.2030 (20.30 cents) per square foot for dwelling units and \$0.3069 (30.69 cents) per square foot for industrial, commercial, and institutional buildings, based on the per capita Personal Income Growth factor in California of 5.37%.

FISCAL IMPACT OF RECOMMENDATION

The total revenue generated by the Library Tax in FY17 is expected to be approximately \$17,893,335 (net of Alameda County billing and collection fees). The cost for residential dwellings and all other properties for the FY2017 is projected as follows:

Square Feet	Annual Tax – Dwelling Units		Annual Tax – All Other Properties	
	FY17	FY16	FY17	FY16
1,200	\$243.65	\$231.23	\$368.35	\$349.58
1,500	\$304.55	289.03	\$460.45	436.98
1,900	\$385.77	366.11	\$583.23	553.51
3,000	\$609.11	578.07	\$920.89	873.96
3,900	\$791.85	751.49	\$1,197.15	1,136.14
10,000	\$2,030.37	1,926.90	\$3,069.63	2,913.19

It is estimated that the cost of the tax for a 1,500 square foot residential dwelling will increase to \$304.55 in FY17 from \$289.03 in FY16. It is estimated that the cost of the tax for a 1,500 square foot commercial establishment will increase to \$460.45 in FY17 from \$436.98 in FY16.

BACKGROUND

The Central Library and neighborhood branch libraries received approximately 97% of their FY 2016 funding through a citywide special tax (referred to as the Library Relief Act of 1980) of \$0.1927 per square foot on all improvements to residential real property in the City of Berkeley, and \$0.2913 per

square foot on all improvements to industrial, commercial, and institutional real property. The purpose of this voter-approved tax is to provide a stable revenue source to assure the provision of library services at the level which permits library operations six days a week at branch libraries, seven days a week at the Central Library, and which permits the purchase of library materials at levels which are commensurate with the libraries' hours of service, staffing and patron needs.

CURRENT SITUATION

Berkeley's Library Tax raises over \$17.0 million per year and is indexed to either the Consumer Price Index in the immediate San Francisco Bay Area or the per Capita Personal Income Growth Factor in California. The Director of Library Services recommends that the Board of Library Trustees recommend that the City Council adjust the tax rate by the 5.37% increase in the per Capita Personal Income Growth Factor in California, which is greater than the 2.695% increase in the April 2016 San Francisco Bay Area Consumer Price Index. This recommended action will result in a rate increase of 1.03 cents from \$0.1927 in FY16 to \$0.2030 in FY17 on residential property and a rate increase of 1.56 cents from \$0.2913 in FY16 to \$0.3069 in FY17 on industrial, commercial, and institutional property.

ALTERNATIVE ACTIONS

The alternative action of adopting the April 2016 San Francisco Bay Area Consumer Price Index of 2.695% would be a reduction of \$454,253 in projected FY 2017 library tax receipts compared with adoption of the Personal Income Growth Factor. This is not recommended due to increased cost factors for personnel, materials, programs, and infrastructure maintenance in the FY 2017 Library budget. Adoption of the per capita Personal Income Growth factor in California would result in an increase to the Library Tax Fund of approximately \$513,812 over currently projected \$FY 2016 receipts.

FUTURE ACTION

The Board's recommendation will be forwarded to the City's Director of Finance for inclusion as a submittal to the City Council for action.

Attachments:

1. Resolution

BOARD OF LIBRARY TRUSTEES

RESOLUTION NO: R16-___

RECOMMEND THAT THE BERKELEY CITY COUNCIL SET THE FY 2017 TAX RATE FOR THE LIBRARY SERVICES TAX AT \$0.2030 (20.30 CENTS) PER SQUARE FOOT FOR DWELLING UNITS AND \$0.3069 (30.69 CENTS) PER SQUARE FOOT FOR INDUSTRIAL, COMMERCIAL, AND INSTITUTIONAL BUILDINGS, BASED ON THE PER CAPITA PERSONAL INCOME GROWTH FACTOR IN CALIFORNIA OF 5.37%

WHEREAS, each year the City Council adopts an ordinance to establish the rate for the Library Services Tax, which supports the Library's operations; and

WHEREAS, the increase is based on either the per capita Personal Income Growth factor in California or the San Francisco Bay Area Consumer Price Index; and

WHEREAS, the Board of Library Trustees makes a recommendation to the City Council each year on the adoption of a tax rate for Library Services, with a potential increase in the Library Services Tax rate based on either the per capita Personal Income Growth factor in California or the San Francisco Bay Area Consumer Price Index; and

WHEREAS, the per capita Personal Income Growth factor for California is 5.37% and the April 2016 San Francisco Bay Area Consumer Price Index is 2.695%.

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the City of Berkeley to recommend that the Berkeley City Council set the FY 2017 tax rate for the Library Services Tax at \$0.2030 (20.30 cents) per square foot for dwelling units and \$0.3069 (30.69 cents) per square foot for industrial, commercial, and institutional buildings, based on the per Capita Personal Income Growth Factor for California of 5.37%.

ADOPTED by the Board of Library Trustees of the City of Berkeley at a Special Meeting held on May 19, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Julie Holcomb, Chairperson

Beth Pollard, Director of Library Services
Serving as Secretary to the Board of Library Trustees