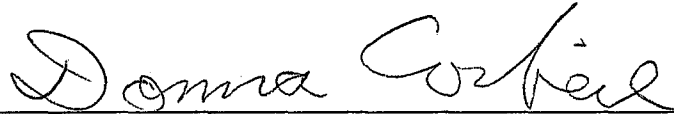


**Notice of Regular Meeting of the
Board of Library Trustees
of the City of Berkeley**

Notice is hereby given that a regular meeting of the Board of Library Trustees of the City of Berkeley is hereby called to be held on **Wednesday, February 21, 2007**, commencing at **7:00 p.m.** at the **South Branch Library, 1901 Russell Street, Berkeley, California.**

Date Issued: February 15, 2007



Director of Library Services

To request a meeting agenda in large print, Braille, or on cassette, or to request a sign language interpreter, assistive-listening device or other accommodation for the meeting, call 510-981-6195 (Voice) or 510-548-1240 (TDD). Providing at least five (5) working days' notice prior to the meeting will help to ensure availability.

Please refrain from wearing scented products at public meetings.

For further information, call 510-981-6195.



Berkeley Public Library
Board of Library Trustees

Regular Meeting
February 21, 2007

Agenda
7:00 p.m.

South Branch Library
1901 Russell Street

**Please refrain from wearing scented products at public meetings.
The Board of Library Trustees may act on any item on this agenda.**

I. CALL TO ORDER

II. PUBLIC COMMENTS (7:00 - 7:30 p.m.)

(Proposed 30-minute time limit, with speakers speaking for 3 minutes each)

III. APPROVAL OF AGENDA

IV. CONSENT CALENDAR

1. Approve minutes of January meeting – January 17, 2007
2. Approve resolution in appreciation of Yvette Gan, Administrative Secretary of Berkeley Public Library from February 22, 1999, through January 28, 2007

V. REPORTS FOR DISCUSSION AND POSSIBLE ACTION

1. Budget Workshop in Preparation for Development and Approval of the FY08 Library Budget

VI. REPORTS FOR INFORMATION

1. Report from Library employees and unions, discussion of staff issues **(15 Minutes)**
 - Voluntary Time Off (VTO) Program (Local 535)
 - Continued Use of Checkpoint (Local 535)
2. Report from Discussion Group on activities and community process for South Branch Library needs
3. Monthly Report, January 2006, from Library Director Donna Corbeil
 - *Library Development:* Berkeley Public Library now a member of the Urban Library Council and will be featured in the next ULC newsletter; need to begin process for appointing new Board Trustees to replace those two Trustees whose terms will be ending this year
 - *Professional Activities:* Berkeley Public Library presence and activities at the January 2007 American Library Association (ALA) mid-year conference; ALA discussion group re: overhaul of the "Planning for Results" strategic planning model; the Innovative Services Public Library Director's Symposium, February 2007; Senator Joe Simitian's \$4 billion library construction bond bill

- *Programs, Services and Collections:* New Children's Room tapestry unveiling January 10, managed by Elizabeth Overmyer; 5th Annual Public Library Foundation Authors Dinner, and thanks to all who worked on it; Infopeople workshops, "Oil on Water"
 - *Human Resources:* The Library's progress in filling vacant positions
4. Director's report on the current methods of giving public notice and public access to BOLT meeting agendas and materials presented
 5. Trustee Powell's memo in response to community request for more available BOLT meeting agendas
 6. Library events: Flyers and press releases for various Library programs

VII. AGENDA BUILDING

Next regular meeting: 7:00 p.m., Wednesday, March 21, 2007, South Branch Library, 1901 Russell Street, Berkeley.

1. Tracking Chart

VIII. ADJOURN

Berkeley Public Library
Board of Library Trustees

Regular Meeting
February 21, 2007

Agenda
7:00 p.m.

South Branch Library
1901 Russell Street

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VII. AGENDA BUILDING

Next regular meeting: 7:00 p.m., Wednesday, March 21, 2007, South Branch Library, 1901 Russell Street, Berkeley.

1. Tracking Chart

VIII. ADJOURN

Berkeley Public Library
Board of Library Trustees

Regular Meeting
January 17, 2007

Minutes
7:02 p.m.

South Branch Library
1901 Russell Street

I. CALL TO ORDER

The regular meeting of January 17, 2007, was called to order at 7:02 p.m.

Present: Trustees Laura Anderson, Susan Kupfer, Ying Lee, Darryl Moore, Terry Powell

Absent: None

Also present: Director of Library Services Donna Corbeil, Acting Deputy Director Linda Perkins, Library Financial Manager Beverli Marshall, Administrative Secretary Yvette Gan

Trustee Kupfer welcomed Donna Corbeil, the Director of Library Services, to her first Board of Library Trustees meeting.

II. PUBLIC COMMENTS

There were two speakers on the following topics: public comment procedures, availability of agendas for the Board of Library Trustee meetings, and a welcome from the Berkeley Public Library Foundation to the new Library Director.

III. APPROVAL OF AGENDA

Trustee Lee asked that Item VI.9 (Report from Library employees and union) be placed earlier on the list under "Reports for Information".

R07-01 Moved by Trustee Powell, seconded by Trustee Moore,, to approve the agenda as amended. Motion carried unanimously.

IV. CONSENT CALENDAR

R07-02 Moved by Trustee Moore, seconded by Trustee Anderson, to approve the Consent Calendar as presented. Motion carried unanimously.

R07-03 Approved minutes of special meeting – December 6, 2006

R07-04 Approved arrangements for Authors Dinner event on February 10, 2007

R07-05 Accepted grant award of \$5,000 from California State Library for "Early learning with Families Targeted Program"

R07-06 Approved contract with AT&T for the period July 1, 2007, through June 30, 2012, in an amount not to exceed \$483,622 to upgrade Library network connections contingent on E-Rate Funding

In response to Trustee Powell's enquiry regarding the length of the contract, Network Administrator Alicia Abramson distributed copies of a document detailing the amount of funds saved by entering into the contract and applying for E-rate funding. The cost for monthly telecommunications services would drop from the current rate of \$3414.87 per month to \$1653.13 per month. The Trustees expressed their thanks and appreciation to Ms. Abramson.

R07-07 Approved resolution in appreciation of Roger Pearson, Interim Director of Berkeley Public Library from July 1, 2006 through January 5, 2007.

V. REPORTS FOR DISCUSSION AND POSSIBLE ACTION

1. Delegate operating authority to Director of Library Services

R07-08 Moved by Trustee Lee, seconded by Trustee Moore, that the Board express its gratitude and appreciation to Trustee Kupfer for the work done in keeping the Library functional and for her many months of work on the selection of a new Director of Library Services. Motion passed unanimously.

Trustee Powell suggested that the following sentences be added to the resolution, "That the Board continue to acknowledge our responsibilities as defined in the City Charter" and "That the Board of Library Trustees does not relinquish its authority on the hiring of key management staff." Discussion took place immediately following.

R07-09 Moved by Trustee Powell, seconded by Trustee Lee, to add the following sentences to the resolution proposed by Trustee Kupfer: "That the Board continue to acknowledge our responsibilities as defined in the City Charter" and "That the Board of Library Trustees does not relinquish its authority on the hiring of key management staff." The motion did not pass (Aye: Trustees Powell and Lee. No: Trustees Moore, Anderson and Kupfer).

R07-10 Moved by Trustee Kupfer, seconded by Trustee Moore to approve the resolution as originally presented by Trustee Kupfer. Motion approved (Aye: Trustees Kupfer, Moore, Lee, and Anderson. Abstain: Trustee Powell).

2. Adopt City of Berkeley Administrative Regulations covering personnel, financial and purchasing as Berkeley Public Library Administrative Regulations (2nd reading)

Trustee Powell asked the five words be removed from the resolution "... and the Library's management staff..." Discussion followed on what constituted first and second readings of the Administrative Regulations (ARs). Trustee Moore felt that a vote would ratify the reading as such. Trustee Kupfer asked Trustee Powell to work with the staff on any further changes she felt were needed for the ARs.

R07-11 Moved by Trustee Moore, seconded by Trustee Kupfer, to officially adopt the Administrative Regulations listed in Exhibit A for the Berkeley Public Library and delegate the procedures and implementation to the Director of Library Services subject to the Board of Library Trustees' periodic review. Motion passed unanimously.

VI. REPORTS FOR INFORMATION

1. Report from Library employees and unions, discussion of staff issues

SEIU Local 535 representative Anes Lewis Partridge announced that there has been a restructuring of SEIU unions in Northern California. On January 2, 2007, ten unions merged into one. The restructuring should be completed by March 31, 2007. The new union will be known as SEIU 1021. She also welcomed the new Director of Library Services.

Trustee Kupfer asked about the resolution of grievances that had been filed earlier. Ms. Partridge noted that there were still some pending issues. Trustee Moore thanked Ms. Partridge for her assistance during the past six months.

2. 2nd Quarter Budget Update for FY 07

Library Financial Manager Beverli Marshall provided a report on the 2nd quarter of the FY07 budget. She answered several questions from the Trustees. She is projecting a 95% expenditure rate but that would change depending on how quickly some vacant positions are filled. Should all staff take their earned sick leave, vacation, etc., she estimates that it would take another 6.7 FTE to backfill those positions. Director Corbeil noted that the intermittent issue is common in public libraries. She plans to look at this in more detail.

Trustee Moore noted that the Berkeley Public Library Foundation had donated several large sums in the past few years. Ms. Marshall stated that the Library had made a specific request to the Foundation for \$300,000 and the last installment would be received during FY07. Foundation Board member Reed Schmidt asked that the Trustees inform the Foundation if there are any programs for which revenues would need to be raised.

3. Report from Discussion Group on activities and community process for South Branch library needs

Trustee Powell referred to page 4 of the report that was included in the agenda packet. She felt a staff committee would be especially valuable in carrying out the investigation of possibilities for fulfilling the library needs of the South and Southwest communities. Director Corbeil suggested that the Board next discuss the grant to provide planning documents for a new South Branch library.

4. Grant awarded in the amount of \$50,000 to the City of Berkeley to be used to provide planning documents for a new South Branch Library

The City of Berkeley has obtained a grant for \$50,000 to be used for needs assessment and planning documents for a new South Branch Library. Under the terms of the grant, recipients have two years to spend the funds and complete the work. All funds must be encumbered by June 30, 2007, and spent by June 30, 2009. Trustee Kupfer thought that the City of Emeryville might be interested in a joint program with Berkeley, which might affect library services in the southwestern part of the City. Trustees Kupfer and Anderson will meet with Emeryville representatives and report back to the Board on any interest. .

5. Report on Bookmobile possibilities

There was a brief discussion about the report on bookmobile possibilities. The committee that is currently considering the South branch area's library needs are aware of the bookmobile possibilities. Committee members are Trustees Powell and Lee, Community Relations Librarian Alan Bern, and Chris Adams from the Berkeley Public Library Foundation.

6. Report on Library Technology and E-rate funding application

Ms. Abramson stated that as the Board had adopted the resolution about upgrading the branch networks, it would now allow staff to implement a network to improve performance in the branches. Trustee Kupfer asked for a report in two months on the possibility of implementing wireless access. Ms. Abramson noted that there are bandwidth issues, as well as privacy and public services considerations.

7. Final Report on Great Stories Club

There was no discussion.

8. Monthly report, December 2006, from Interim Library Director Roger Pearson

- *Library Development:* Powell Re-appointed, Library Director Appointed, Ethics Training for BOLT
- *Programs, Services, Collections:* Expanded hours at Central, Burning Man at Central, Literacy Recognition Event
- *Human Resources:* HR Analyst, Supervisory Gaps Filled, Oil on the Waters

9. Library events: Fliers and press releases for various library programs

There was no discussion.

VII. AGENDA BUILDING

Next regular meeting: 7:00 p.m., Wednesday, February 21, 2007

Location: South Branch Library, 1901 Russell Street, Berkeley

Agenda Items:

1. Budget workshop

The Trustees discussed briefly a framework for the budget workshop. Trustee Moore asked that the Board devote the majority of their February 21st meeting to a budget workshop and that a special meeting be held on March 14th on the budget to consider the budget further.

2. Tracking Chart

Trustee Lee asked that the Quilt Show be reinstated on the tracking chart.

Trustee Powell asked how the Board could identify appropriate opportunities for the Trustees to participate in professional organizations, such as ALTA (Association for Library Trustees and Advocates). Staff will report to the Board on opportunities for participation.

Trustee Kupfer announced that Administrative Secretary Yvette Gan would be leaving the Library to take a new position, and expressed her gratitude on behalf of the Board for Ms. Gan's hard work and exemplary service.

VIII. ADJOURN

R07-12 Moved by Trustee Moore, seconded by Trustee Anderson to adjourn the meeting at 9:03 p.m. Motion carried unanimously.

RESOLUTION NO.: 07-_____

THE BOARD OF LIBRARY TRUSTEES EXPRESSES ITS GRATITUDE TO YVETTE GAN, WHO HAS SERVED AS ADMINISTRATIVE SECRETARY FOR THE BERKELEY PUBLIC LIBRARY FROM FEBRUARY 22, 1999, THROUGH JANUARY 28, 2007

WHEREAS, Yvette Gan served as the Administrative Secretary of the Berkeley Public Library from February 22, 1999, through January 28, 2007; and

WHEREAS, Ms. Gan brought to the position of Administrative Secretary her extensive knowledge of, and experience in, library services and operations; and

WHEREAS, she also brought to the position her love and dedication to the idea of public libraries; and

WHEREAS, she accepted and performed with excellence a wide range of duties for the Library; and

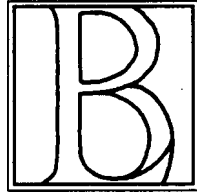
WHEREAS, she carried her responsibilities with clear devotion to, and appreciation of, the Library and its service to the citizens of Berkeley; and

WHEREAS, she was unwaveringly loyal to, and supportive of, the Library; and

WHEREAS, her knowledge, good humor, helpfulness, dedication, hard work and wisdom have been much appreciated by the Library staff, Board and the Berkeley community; and

WHEREAS, Ms. Gan will be missed on both a personal and professional level by all who worked with her at the Berkeley Public Library;

NOW, THEREFORE, BE IT RESOLVED that the Board of Library Trustees of the City of Berkeley expresses its deep appreciation and gratitude to Yvette Gan, for her service as Administrative Secretary for the Berkeley Public Library from February 22, 1999, through January 28, 2007.



BERKELEY PUBLIC LIBRARY

DISCUSSION/ACTION CALENDAR

February 21, 2007

To: Board of Library Trustees
From: Donna Corbeil, Director of Library Services
Subject: Budget Workshop in Preparation for Development and Approval of the FY08 Library Budget

INTRODUCTION

The purpose of this report is to provide introductory information regarding the FY08 Budget process.

FISCAL IMPACT

There is no fiscal impact from this report. However, the actions taken as part of the Budget process will have an impact on the Library's finances.

BACKGROUND

As in past years, the Library's annual budget will be developed over several Board meetings, beginning with a detailed review of the components of the FY07 baseline budget and ending with the adoption of the Library's FY08 Budget by resolution at the May 16, 2007, Board of Library Trustees meeting. The proposed increase to the Library Tax rate will be adopted at the same meeting.

CURRENT SITUATION AND ITS EFFECTS

Schedule for Budget Preparations

- | | |
|-------------------|--|
| February 21, 2007 | Detailed review FY07 Baseline Budget; overview of revenue sources for FY07 and FY08; and the development of priorities for the FY08 Budget. |
| March 14, 2007 | Supplemental budget meeting, if necessary. |
| March 21, 2007 | Discussion of personnel related expenditures and costs; FY07 Budget status report; FY08 Budget proposal based on budget priorities set by the Board; and Requests to Friends of the Library. |

- | | |
|----------------|--|
| April 18, 2007 | Proposed Budget submittal for final discussion. |
| May 16, 2007 | Resolution adopting the Berkeley Public Library Budget for FY08; resolution proposing Library Tax rate increase to the City Council. |

Budget Priorities

During the FY07 Budget process, the Board of Library Trustees discussed the following budget priorities for FY07:

1. Restore service hours at Central and the Branches.
2. Eliminate structural deficit.
3. Evaluate and recommend branch facility improvements, including:
 - Conduct a study of the needs for the South Branch, including the possibility of partnering with the Ed Roberts Campus project.
 - Investigate a request to the Berkeley Public Library Foundation for the purchase of the Bookmobile vehicle.
4. Implement Wi-fi services at all branches, including Central.

The Board of Library Trustees may want to consider other budgetary priorities raised during the FY07 process but not adopted as priorities, including:

1. Develop a plan to achieve an unrestricted reserve of 6% of revenues and maintain an adequate balance of funding.
2. Minimize impact on direct services to patrons.
3. Consider moratorium on all new expenditures without a corresponding increase in new revenue.

The Board may want to consider carrying forward those goals not yet fully achieved in FY07 into FY08 as well as the adoption of additional priorities.

1. Completion of the Public Library Association (PLA) Planning for Results model of strategic planning. This process would be an opportunity to identify core library services. As it is inclusive, all Library stakeholders both internal and external to the Library would be involved. This completed document offers the opportunity to directly link key goals to the development of future budgets.
2. A second area for consideration is capital improvements. Undertake a master facility planning process in the coming Fiscal Year. The completed document will allow for deliberate and considered long-range planning in the future. A professional and thorough assessment of the physical assets of the Library, focusing on the branches, would position the Library for any future grant

opportunities and would ensure these needs are considered as part of all future budget planning.

FUTURE ACTION

As noted in the above timeline, the Board needs to discuss personnel-related expenditures, based on staff recommendations, and develop the FY08 Proposed Budget. The FY08 Budget must be adopted no later than the May 16, 2007, meeting to allow for time to transmit the information to the City Council, which must be submitted to the City Manager's office no later than May 24, 2007.

ATTACHMENTS

1. Table of Contents from Budget binder

Table of Contents

BERKELEY PUBLIC LIBRARY

FY08 & FY09 BUDGET

Budget Priorities & Timeline

Financial Reports

Five-Year Fund Forecasts

Proposed Expenditure Revisions

Proposed Revenue Revisions

Staffing Reports

Organization Charts

Quarterly Budget Updates

**BERKELEY PUBLIC LIBRARY
FY08 Budget Timeline**

Date	Item	Documents
January 17, 2007	FY07 Annual Budget Update - 2nd Quarter	1. Y-T-D Expenditure Details: FY07 as of 12/29/06 2. Library Tax Fund: 5-Year Fund Analysis (1/10/07) 3. Gift Fund: 5-Year Fund Analysis (12/29/06) 4. All Other Funds: 5-Year Fund Analysis (12/29/06)
February 21, 2007	Budget Workshop in Preparation for Development and Approval of the FY08 Library Budget	1. FY08 Budget Binder
March 14, 2007	Supplemental Budget Meeting, if necessary	TBD
March 21, 2007	FY08 Baseline Budget and preliminary proposed changes	TBD
April 18, 2007	FY07 Annual Budget Update - 3rd Quarter FY08 Proposed Budget submission and discussion	TBD
May 16, 2007	Adoption of FY08 Budget and recommended Library Tax rate increase	TBD
June 20, 2007	No budget discussion scheduled	TBD
June 26, 2007	City Council to adopt Library Tax rate for FY08	TBD
July 18, 2007	FY07 Annual Budget Update - 4th Quarter	TBD

BERKELEY PUBLIC LIBRARY

Y-T-D Expenditure Details: FY07

as of 2/9/07

	Adopted Budget	Adjusted Budget	Y-T-D Actuals	Balance	% Expended	Target
Salaried Employees	6,849,347	6,849,347	3,179,064	3,670,283	46.4%	
Hourly Employees	544,886	544,886	392,778	152,108	72.1%	
OT and Additional Hours	4,366	4,366	79,881	(75,515)	1829.6%	
Misc. Wage Payments	-	-	13,869	(13,869)		
Benefits	3,891,623	3,891,623	1,746,104	2,145,519	44.9%	
Target Salary Savings	(195,542)	(195,542)	-	(195,542)		
	<u>11,094,680</u>	<u>11,094,680</u>	<u>5,411,696</u>	<u>5,682,984</u>	<u>48.8%</u>	<u>58.0%</u>
Temporary Agency Services	5,000	12,500	-	12,500	0.0%	
Securitas Security Services	70,000	94,213	60,800	33,413	64.5%	
OCLC	25,000	25,000	18,203	6,797	72.8%	
Unique Management	25,000	25,000	4,180	20,820	16.7%	
Innovative Interfaces Inc	86,100	86,100	81,894	4,206	95.1%	
Marina Mechanical	20,114	20,114	19,059	1,055	94.8%	
US Alarm System	12,268	12,268	-	12,268	0.0%	
Bldg/Maint. Services	193,604	176,993	53,584	123,409	30.3%	
Prof./Tech. Services	207,123	302,422	95,051	207,371	31.4%	
Grants/Gov. Payments	-	-	2,755	(2,755)		
Telephones	63,282	89,852	48,330	41,522	53.8%	
Water	18,812	18,812	7,838	10,974	41.7%	
Gas/Electricity	249,000	257,141	135,769	121,372	52.8%	
Refuse	34,251	24,251	12,339	11,912	50.9%	
Training	41,684	57,182	20,596	36,586	36.0%	
Other Purchased Services	115,024	68,616	45,605	23,011	66.5%	
Rental of Land/Buildings	7,090	7,090	2,916	4,174	41.1%	
Rental of Equip/Vehicles	2,200	4,700	1,779	2,921	37.9%	
Rental of Office Equip/Furnitu	11,000	18,219	7,988	10,231	43.8%	
Mail/Delivery Services	8,175	16,275	11,278	4,997	69.3%	
Office Supplies	86,900	60,500	21,661	38,839	35.8%	
Field Supplies	246,313	297,178	103,499	193,679	34.8%	
Library Materials	1,318,121	1,242,022	503,933	738,089	40.6%	
Misc. Supplies	64,400	145,026	18,314	126,712	12.6%	
Janitorial Services	130,000	142,525	77,180	65,345	54.2%	
Capital Projects	140,000	140,000	22,057	117,943	15.8%	
Machinery & Equipment	-	37,041	45,132	(8,091)	121.8%	
Furniture & Fixtures	15,021	53,531	4,414	49,117	8.2%	
Computers/Printers/Software	100,000	233,541	105,705	127,836	45.3%	
Misc. Property	-	11,673	-	11,673	0.0%	
Non-Capitalized Equipment	5,000	26,052	3,683	22,369	14.1%	
Non-Cap Furniture & Fixtures	-	9,438	1,149	8,289	12.2%	
Non-Cap Comp/Print/Soft	-	40,000	7,311	32,689	18.3%	
Internal Services	4,012	4,012	3,944	68	98.3%	
Interfund Transfers	50,822	50,822	29,652	21,170	58.3%	
Debt Service	119,337	127,280	55,696	71,584	43.8%	
	<u>3,474,653</u>	<u>3,937,389</u>	<u>1,633,294</u>	<u>2,304,095</u>	<u>41.5%</u>	<u>58.3%</u>
Total Expenditures	14,569,333	15,032,069	7,044,990	7,987,079	46.9%	

Note: Year-to-Date does not include encumbrances.

Expenditure Category Descriptions

Personnel Costs

- Salaries Employees: Career employees that are at least .50 FTE.
- Hourly Employees: Career employees that are less than .50 FTE and intermittent/temporary staff.
- Overtime and Additional Hours: Wages paid in excess of budgeted position. For example, an employee who normally works 20 hours per work is asked to work an extra 5 hours during a specific week. The employee would be paid 5 hours under Additional Hours pay. If an employee works more than 40 hours during a pay week, including leave and holiday hours, they are paid overtime (1.5 times pay).
- Miscellaneous Wage Payments: Payments made to employees for wage continuation through the Workers' Compensation program, Retroactive pay, Terminal Vacation pay and Holiday pay.
- Benefits: All benefits paid to employees or on their behalf (medical, dental, workers compensation premiums, Medicare, SRIP, CalPERS, etc.).
- Target Salary Savings: The City of Berkeley automatically calculates a 3% target salary savings for all departments except Police, Fire and Recreation due to their mandatory staffing levels. This line item reduces the actual salary savings that are achieved when positions are left vacant.

Non-Personnel Costs

- Temporary Agency Services: Employees provided by an outside employment agency, which is used only when no certified lists or internal candidates are available.
- Professional Services: Personal services performed for the library by an outside vendor that may or may not be through a formal contract. Services of \$25,000 or more are generally processed as formal contracts.
- Building/Maintenance Services: Services provided by an outside vendor to perform recurring or one-time maintenance on structures or systems. Does not include major improvements or renovations that would be accounted for under Capital Projects. Most expenditures in this category are less than \$5,000 per vendor. Some examples are: Thyssen Krupp Elevator service and system monitoring; Honeywell annual fire system testing; and specialized maintenance that cannot be performed by maintenance staff.
- Grants & Government Payments: The Library does not pay out grants, but it does pay other governmental agencies for services when needed.
- Telephones: Includes land lines, cell phones and Blackberry services.
- Water: Payments to East Bay Municipal Utility District are charged to this line item for all branches.
- Gas/Electricity: Payments to PG&E are charged to this line item for all branches.
- Refuse: The City of Berkeley's Public Works Department bills the Library for trash pickup and is paid through this line item and not an interdepartmental transfer.
- Training: Includes all expenses (registration fees, travel, hotels, meals, etc.) related to outside training seminars and conferences.
- Other Purchased Services: Includes all services provided by an outside vendor that do not fall into one of the detailed categories (professional dues or memberships, advertising, printing and binding, etc.).

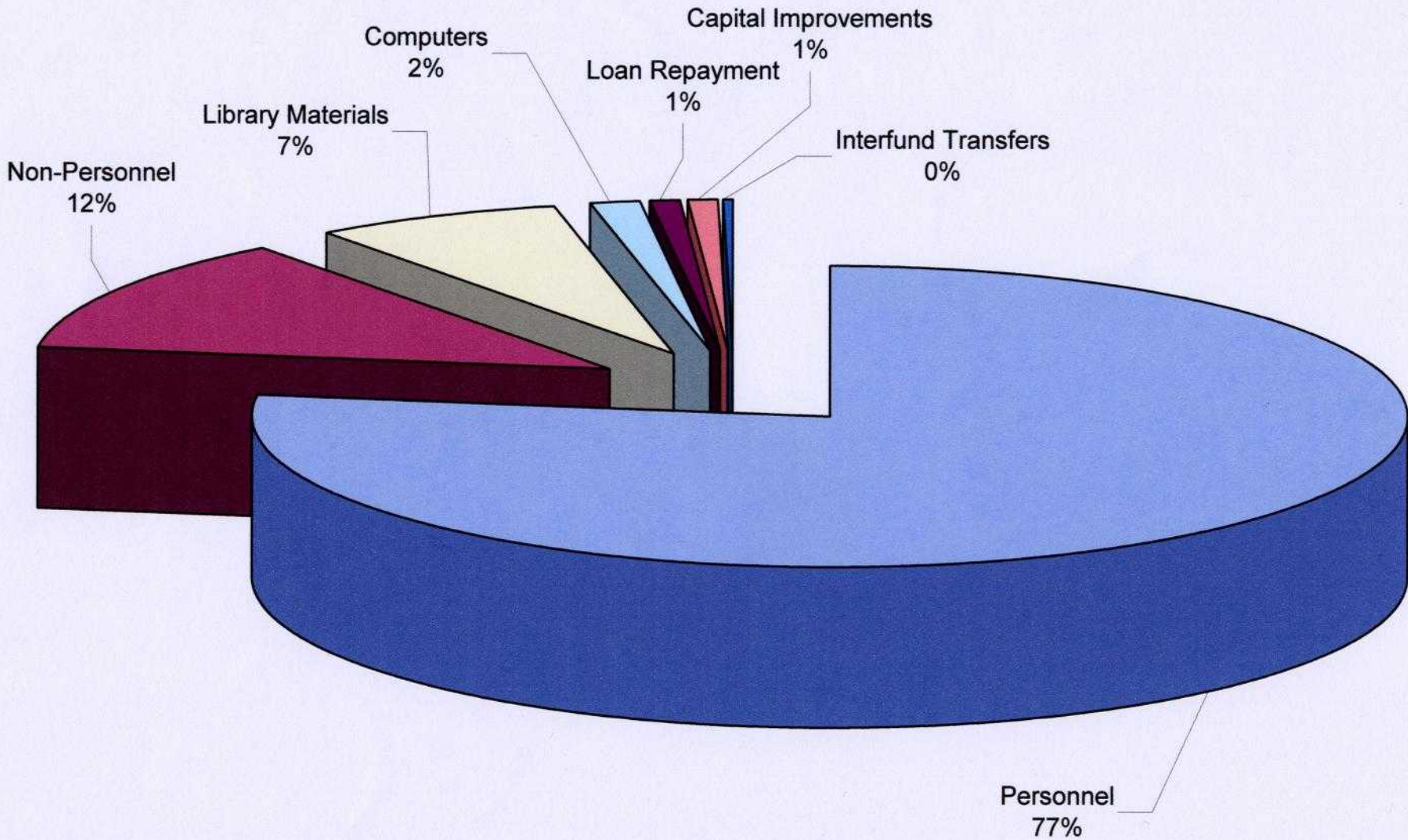
Expenditure Category Descriptions

- Rental of Land/Buildings: The Library rents storage units for items that it cannot store at the Central Library building.
- Rental of Equipment/Vehicles: Any field equipment that is leased is accounted for in this category.
- Rental of Office Equipment/Furniture: This category is used for the lease of office equipment, such as photocopiers.
- Mail & Delivery Services: This category includes postage, Fed Ex and local courier services.
- Office Supplies: Supplies purchased from outside vendors such as Office Depot that enable staff to perform their back office duties. Does not include supplies that are directly consumed by patrons.
- Field Supplies: Supplies purchased from outside vendors that are either consumed by patrons, are used to prepare or repair Library materials, or are used by maintenance staff to support facilities or systems. An example of a field supply would be arts & crafts materials used by Childrens' staff. This category also includes all materials purchased for the Tool Lending Library.
- Library Materials: All materials (books, audio/visual, periodicals, databases, etc.) purchased for the Library that are catalogued fall into this category. Items that are given away to the public are purchased under Field Supplies.
- Miscellaneous Supplies: Supplies purchased that enable staff to perform library functions that do not fall under any of the specified categories described above.
- Janitorial Services: Contract with outside vendor to perform janitorial services at all branch sites.
- Capital Projects: Services performed as part of a deferred or annual facility improvement plan that improves a structure, site or system within a structure or site. Examples of capital improvements are: partial or complete replacement of a roof; replacement of sections of the HVAC system; or major upgrades to the interior of a structure.
- Machinery & Equipment: Equipment that costs at least \$1,000 before taxes must be capitalized, tagged and tracked as assets.
- Furniture & Fixtures: Office and public service furniture and fixtures that cost more than \$1,000 each are capitalized, tagged and tracked as assets.
- Computers, Printers & Software: Computers, printers, software and other related items that cost less than \$1,000 each are capitalized, tagged and tracked as assets.
- Misc. Property: Items that cost more than \$1,000 each before taxes that do not fit into any of the other capitalized equipment categories and are tagged and tracked as assets.
- Non-Capitalized Equipment: Fax machines, microfilm machines and other related items that cost less than \$1,000 each are not capitalized but are still tracked separately from supplies.
- Non-Capitalized Furniture & Fixtures: Office chairs, tables, meeting chairs, display racks and other fixtures that cost less than \$1,000 each are not capitalized but are still tracked separately from supplies.
- Non-Capitalized Computers & Printers: Computers, printers, software and other related items that cost less than \$1,000 each are not capitalized but are still tracked separately from supplies.

Expenditure Category Descriptions

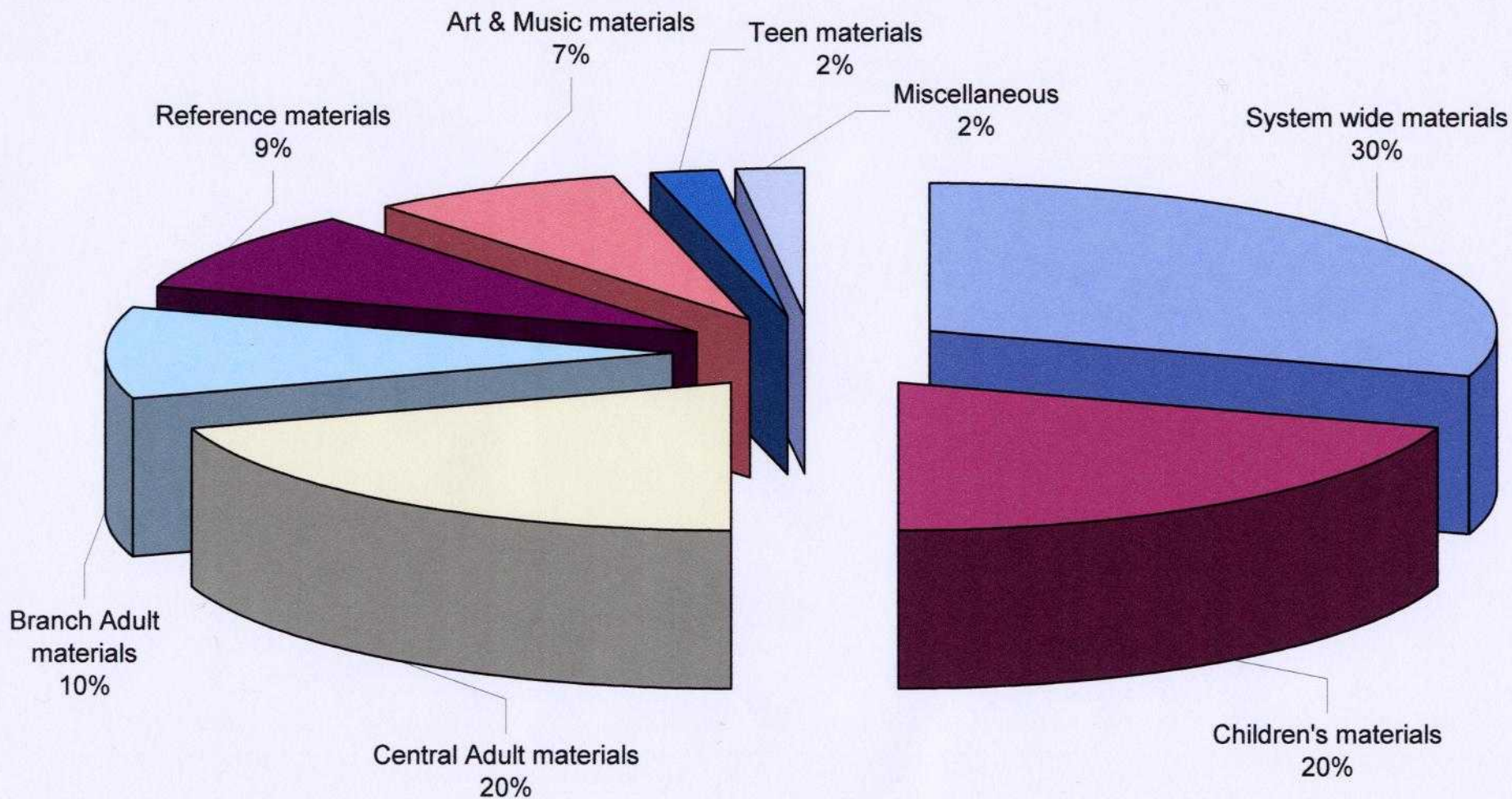
- Internal Services: Transfer of funds to other City departments for the payment of services (vehicle fuel and servicing; rental of Senior Center meeting space, etc.).
- Interfund Transfers: Monthly transfer of funds to City of Berkeley to pay for Earthquake Insurance premium.
- Debt Service: Repayment of Loan.

**BERKELEY PUBLIC LIBRARY
FY07 Adjusted Budget
\$14,212,143**



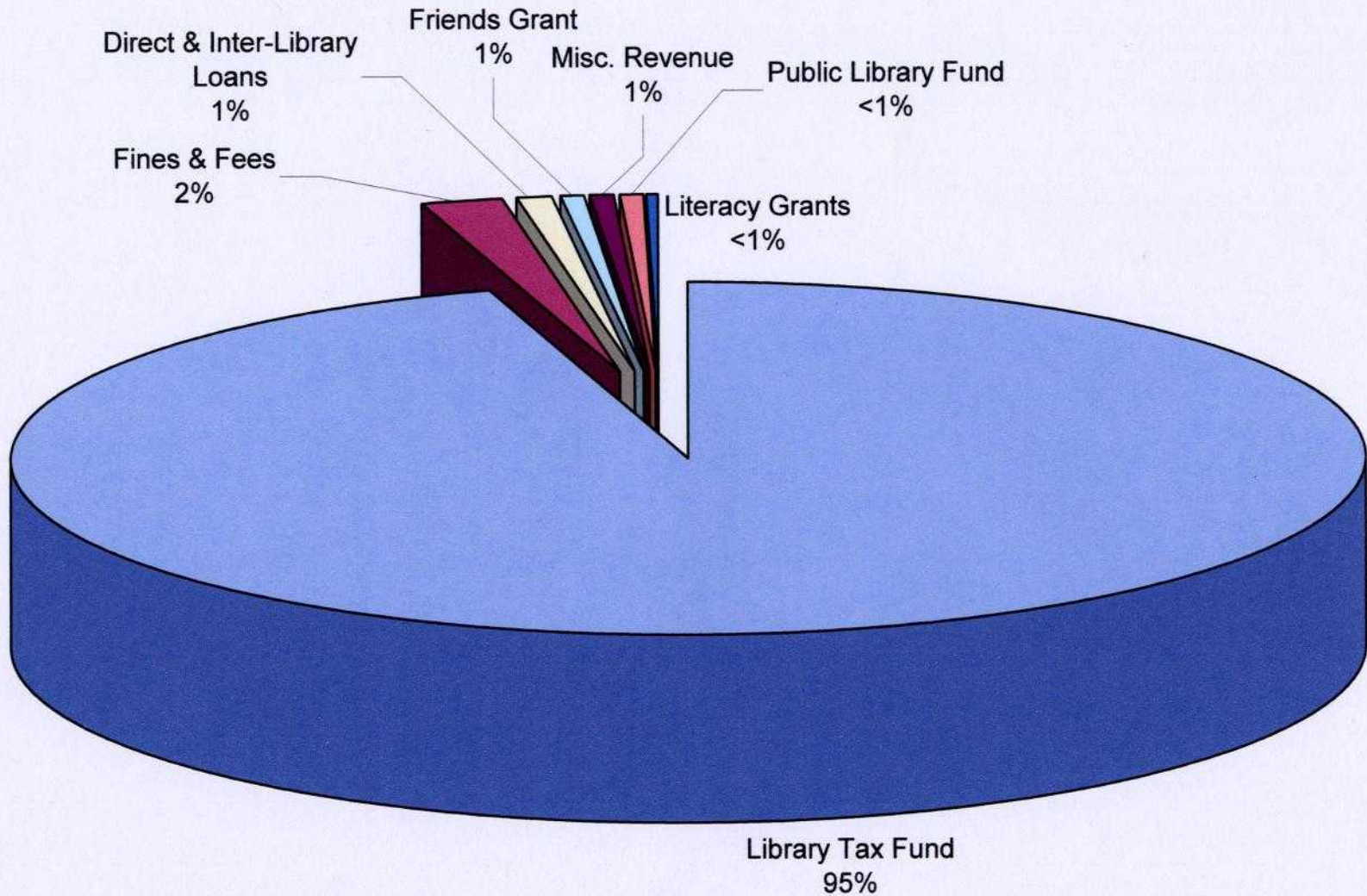
■ Personnel ■ Non-Personnel ■ Library Materials ■ Computer Replacement ■ Loan Repayment ■ Capital Improvements ■ Interfund Transfers

BERKELEY PUBLIC LIBRARY FY 07 Materials Allocation



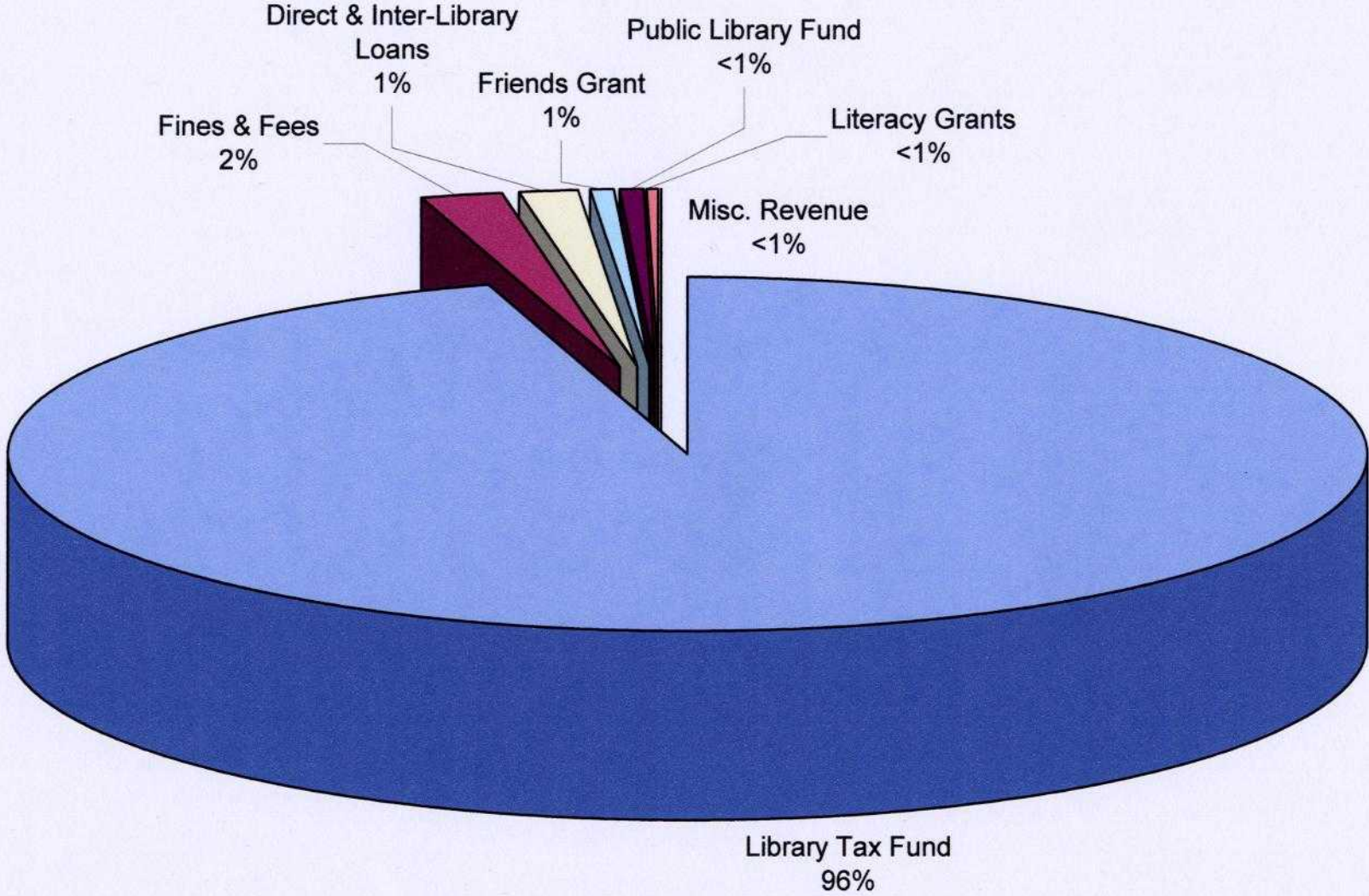
System wide materials	Children's materials	Central adult materials	Branch adult materials
Reference materials	Art & Music materials	Teen materials	Miscellaneous

**BERKELEY PUBLIC LIBRARY
FY07 Revenue
\$13,294,483**



- | | | | |
|------------------------|---------------------|------------------------------|--------------------------|
| Library Tax Fund | Fines & Fees | Direct & Inter-Library Loans | Friends of the BPL Grant |
| Misc. Grants & Revenue | Public Library Fund | Literacy Grants | |

**BERKELEY PUBLIC LIBRARY
FY08 Revenue
\$13,791,996**



■ Library Tax Fund ■ Fines & Fees □ Direct & Inter-Library Loans □ Friends of the BPL Grant ■ Public Library Fund ■ Literacy Grants ■ Misc. Donations

BERKELEY PUBLIC LIBRARY
LIBRARY TAX FUND: 5-YEAR FUND ANALYSIS

	FY 2006 ACTUALS	FY 2007 ADOPTED	FY 2007 ADJUSTED	FY 2007 ACTUALS	FY 2007 PROJECTED	FY 2008 PROPOSED	FY 2009 PROPOSED	FY 2010 PROJECTED	FY 2011 PROJECTED
Beginning Fund Balance	1,747,407	1,510,195	1,510,195	1,510,195	1,510,195	1,132,472	150,633	-406,436	-279,810
Revenues									
Library Tax	12,169,357	12,650,325	12,650,325	6,522,872	12,650,325	13,156,338	13,682,592	14,229,895	14,799,091
Grants	-1,400	0	73,500	74,000	74,000	0	0	0	0
Fines/Fees	272,069	260,000	260,000	151,514	259,738	260,000	260,000	260,000	260,000
Donations/Private	10,927	0	0	0	0	0	0	0	0
Miscellaneous Revenues	683	2,000	2,000	5,432	9,312	2,000	2,000	2,000	2,000
TOTAL REVENUE:	\$12,451,636	\$12,912,325	\$12,985,825	\$6,753,818	\$12,993,375	\$13,418,338	\$13,944,592	\$14,491,895	\$15,061,091
Expenditures									
Operations									
Personnel	9,786,811	10,971,098	10,971,098	5,321,208	10,203,121	11,434,395	11,535,455	11,535,455	11,535,455
Non-Personnel	1,527,336	1,606,904	1,755,915	746,016	1,688,042	1,606,904	1,606,904	1,606,904	1,606,904
Library Materials	1,057,158	977,121	977,457	449,026	977,121	977,121	977,121	977,121	977,121
RFID Loan Repayment	111,392	111,392	111,392	55,696	111,392	111,392	111,392		
Computer Replacement	141,427	100,000	227,541	105,705	227,541	100,000	100,000	75,000	75,000
CIP	0	100,000	100,000	22,057	100,000	100,000	100,000	100,000	850,000
Subtotal:	12,624,124	13,866,515	14,143,403	6,699,708	13,307,217	14,329,812	14,430,872	14,294,480	15,044,480
Charges From Other Depts									
Subtotal:	64,724	68,740	68,740	37,221	63,881	70,365	70,789	70,789	70,789
TOTAL EXPENDITURES:	\$12,688,848	\$13,935,255	\$14,212,143	\$6,736,929	\$13,371,098	\$14,400,177	\$14,501,661	\$14,365,269	\$15,115,269
Projected Surplus/(Shortfall) {Rev - Exp}	\$ (237,212)	\$ (1,022,930)	\$ (1,226,318)	\$ 16,889	\$ (377,723)	\$ (981,839)	\$ (557,069)	\$ 126,626	\$ (54,178)
GROSS FUND BALANCE {Bal + Rev - Exp}	\$ 1,510,195	\$ 487,265	\$ 283,877	\$ 1,527,084	\$ 1,132,472	\$ 150,633	\$ (406,436)	\$ (279,810)	\$ (333,988)
Budget Recommendations									
3% Personnel COLA							\$ 343,618	\$ 346,663	\$ 346,663
Revised Gross Fund Balance {Gross Fund Balance - Budget Recommendations and Adjustments}	\$ 1,510,195	\$ 487,265	\$ 283,877	\$ 1,527,084	\$ 1,132,472	\$ 150,633	\$ (750,054)	\$ (970,091)	\$ (1,370,931)
Annual Committed Reserve (1% of annual Tax Revenue)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 131,563	\$ 136,826	\$ 142,299	\$ 147,991
Uncommitted Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,070	\$ (886,880)	\$ (1,112,390)	\$ (1,518,922)

Assumptions:

Tax Rate Increase: 4% FY08 forward

COLA: 4.8% FY08; 0% FY09 forward (pending contract negotiations)

**BERKELEY PUBLIC LIBRARY
GIFT FUND: 5-YEAR FUND ANALYSIS**

	FY 2006 ACTUALS	FY 2007 ADOPTED	FY 2007 ADJUSTED	FY 2007 ACTUALS	FY 2007 PROJECTED	FY 2008 PROJECTED	FY 2009 PROJECTED	FY 2010 PROJECTED	FY 2011 PROJECTED
Beginning Fund Balance	847,522	869,725	869,725	869,725	869,725	737,385	270,296	180,687	138,390
Revenues									
Friends of Library Grant	76,405	75,000	88,050	44,460	75,000	75,000	75,000	75,000	75,000
B P L Foundation	137,538		100,000		100,000				
Donations/Private									
Miscellaneous Revenues	11,391								
Interest	32,235	26,092	26,092	20,565	35,254	22,122	8,109	5,421	4,152
TOTAL REVENUE:	\$257,569	\$101,092	\$214,142	\$65,025	\$210,254	\$97,122	\$83,109	\$80,421	\$79,152
Expenditures									
Operations									
Personnel	28,785	0	0	1,513	2,594	2,718	2,718	2,718	2,718
Non-Personnel	93,161	72,300	295,993	99,128	250,000	70,000	70,000	70,000	70,000
Library Materials	113,420	300,000	223,565	19,242	50,000	491,492	100,000	50,000	50,000
CIP		40,000	40,000	0	40,000				
Subtotal:	235,366	412,300	559,558	119,883	342,594	564,210	172,718	122,718	122,718
TOTAL EXPENDITURES:	\$235,366	\$412,300	\$559,558	\$119,883	\$342,594	\$564,210	\$172,718	\$122,718	\$122,718
Projected Surplus/Shortfall (Rev - Exp)	22,203	(311,208)	(345,416)	(54,858)	(132,339)	(467,089)	(89,609)	(42,298)	(43,567)
GROSS FUND BALANCE (Bal + Rev - Exp)	869,725	558,516	524,308	814,867	737,385	270,296	180,687	138,390	94,823

Assumptions:

Friends of the Berkeley Public Library grant estimated at \$75,000 each year.

BERKELEY PUBLIC LIBRARY
ALL OTHER FUNDS: 5-YEAR FUND ANALYSIS

	FY 2006 ACTUALS	FY 2007 ADOPTED	FY 2007 ADJUSTED	FY 2007 ACTUALS	FY 2007 PROJECTED	FY 2008 PROJECTED	FY 2009 PROJECTED	FY 2010 PROJECTED	FY 2011 PROJECTED
Beginning Fund Balance	0	136,303	136,303	136,303	136,303	213,259	236,003	258,747	281,491
Revenues									
Public Library Fund (SB 358)*	41,051	41,000	60,590	60,839	60,839	60,839	60,839	60,839	60,839
Library Literacy Services*	47,018	47,018	47,018	42,141	42,141	42,141	42,141	42,141	42,141
Direct Loan Program	119,308	113,000	113,000	142,056	189,408	185,000	185,000	185,000	185,000
Inter-Library Loan Program	2,086	2,000	2,000	3,842	3,842	3,500	3,500	3,500	3,500
Miscellaneous Grant Revenue	31,357	0	1,980	1,980	1,980	2,000	2,000	2,000	2,000
TOTAL REVENUE:	\$240,820	\$203,018	\$224,588	\$250,857	\$298,210	\$293,480	\$293,480	\$293,480	\$293,480
Expenditures									
Operations									
Personnel	45,331	105,664	105,664	81,406	105,664	110,736	110,736	110,736	110,736
Non-Personnel	18,686	55,000	79,590	37,691	74,590	100,000	100,000	100,000	100,000
Library Materials	40,500	41,000	41,000	35,665	41,000	60,000	60,000	60,000	60,000
Subtotal:	104,517	201,664	226,254	154,762	221,254	270,736	270,736	270,736	270,736
TOTAL EXPENDITURES:	\$104,517	\$201,664	\$226,254	\$154,762	\$221,254	\$270,736	\$270,736	\$270,736	\$270,736
Projected Surplus/Shortfall (Rev - Exp)	136,303	1,354	(1,666)	96,095	76,956	22,744	22,744	22,744	22,744
GROSS FUND BALANCE (Bal + Rev - Exp)	\$ 136,303	\$ 137,657	\$ 134,637	\$ 232,398	\$ 213,259	\$ 236,003	\$ 258,747	\$ 281,491	\$ 304,235
Budget Recommendations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3% Personnel COLA							\$ 3,322	\$ 3,422	\$ 3,524
{Gross Fund Balance - Budget Recommendations and Adjustments}						\$ 236,003	\$ 255,425	\$ 278,069	\$ 300,711

Assumptions:

COLA: 4.8% FY08; 0% FY09 Forward (pending contract negotiations)

*California Library Services per capita funds are dependent on Annual State Budget projections

**Berkeley Public Library
FY08 Position Summary
by Classification**

	FY03 Adopted	FY04 Adopted	FY05 Adopted	FY06 Adopted	FY07 Adopted	FY08 Baseline
Accounting Office Specialist III	1.00	1.00	1.00	1.00	1.00	2.00
Accounting Office Specialist Supervisor	-	-	-	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	1.00
Associate Management Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Automation Librarian	-	-	-	1.00	-	-
Building Maintenance Mechanic	1.50	2.00	2.00	2.00	2.00	2.00
Building Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Central Library Circulation Supervisor	1.00	1.00	1.00	-	-	-
Central Services Aide	-	-	-	1.00	1.00	1.00
Circulation Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
Dept. Administrative Officer	1.00	1.00	-	-	-	-
Deputy Director of Library Services	1.00	1.00	1.00	1.00	1.00	1.00
Director of Library Services	1.00	1.00	1.00	1.00	1.00	1.00
Information Systems Specialist	2.00	2.00	2.00	3.00	3.00	3.00
Information Systems Support Tech	1.00	1.00	1.00	-	-	-
Landscape Gardener	-	-	-	-	0.50	0.50
Librarian I/II	23.43	22.93	21.00	21.30	25.40	23.40
Library Aide	20.31	19.81	16.93	16.93	19.31	19.56
Library Assistant	26.11	23.08	21.96	20.96	18.95	18.10
Library Building Project Manager	1.00	1.00	1.00	1.00	-	-
Library Financial Manager	-	-	1.00	1.00	1.00	1.00
Library Literacy Program Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Library Network Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Library Services Manager	4.00	4.00	4.00	4.00	4.00	4.00
Library Special Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00

**Berkeley Public Library
FY08 Position Summary
by Classification**

	FY03 Adopted	FY04 Adopted	FY05 Adopted	FY06 Adopted	FY07 Adopted	FY08 Baseline
Library Specialist I	5.30	5.30	5.30	5.30	5.30	5.30
Library Specialist II	5.10	5.25	5.75	9.75	11.75	11.75
Office Specialist II	2.50	1.50	1.50	2.00	2.00	1.00
Senior Librarian	2.90	3.90	2.90	1.00	1.00	1.00
Supervising Librarian	6.00	6.00	6.00	8.00	8.00	8.00
Supervising Library Assistant	9.75	10.00	10.00	10.00	10.00	10.00
Tool Lending Specialist	2.00	2.13	2.13	2.13	2.13	2.13
Youth Enrollee	1.00	1.00	1.00	1.00	1.00	1.00
Total Library Services	125.895	122.895	116.470	119.870	127.335	124.985

Note: Hours of Operation at the Branches and Central were reduced effective July 1, 2004 (FY05).

**FY08 Position Summary
Berkeley Public Library**

	<u>FY03 Adopted</u>	<u>FY04 Adopted</u>	<u>FY05 Adopted</u>	<u>FY06 Adopted</u>	<u>FY07 Adopted</u>	<u>FY08 Baseline</u>
Career Employees:						
<i>Administration Division</i>						
Accounting Office Specialist Supervisor	-	-	-	1.00	1.00	1.00
Accounting Office Specialist III	1.00	1.00	1.00	1.00	1.00	2.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	1.00
Associate Management Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Director of Library Services	1.00	1.00	1.00	1.00	1.00	1.00
Director of Library Services	1.00	1.00	1.00	1.00	1.00	1.00
Dept. Administrative Officer	1.00	1.00	-	-	-	-
Library Financial Manager	-	-	1.00	1.00	1.00	1.00
Office Specialist II	2.00	1.50	1.50	2.00	2.00	1.00
	<u>8.00</u>	<u>7.50</u>	<u>7.50</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>
<i>Facilities Management Division</i>						
Building Maintenance Mechanic	1.50	2.00	2.00	2.00	2.00	2.00
Building Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Landscape Gardener	-	-	-	-	0.50	-
Library Building Project Manager	1.00	1.00	1.00	1.00	-	-
	<u>3.50</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>3.50</u>	<u>3.00</u>
<i>Information Technology Division</i>						
Automation Librarian	-	-	-	1.00	-	-
Information Systems Specialist	2.00	2.00	2.00	3.00	3.00	3.00
Information Systems Support Tech Librarian II	1.00	1.00	1.00	-	-	-
Librarian II	-	-	-	-	1.00	1.00
Library Network Administrator	1.00	1.00	1.00	1.00	1.00	1.00
	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
<i>Circulation Services Division</i>						
Central Library Circulation Supervisor	1.00	1.00	1.00	-	-	-
Central Services Aide	-	-	-	1.00	1.00	1.00
Circulation Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
Library Specialist I	2.00	2.00	2.00	2.00	2.00	2.00
Library Aide	11.93	11.43	7.305	5.93	7.055	7.180
Library Assistant	10.38	7.50	8.06	8.06	8.00	8.50
Supervising Library Assistant	3.00	3.00	3.00	3.00	3.00	3.00
	<u>29.31</u>	<u>25.93</u>	<u>22.365</u>	<u>20.99</u>	<u>22.055</u>	<u>22.680</u>
<i>Children's Services Division</i>						
Librarian I/II	1.60	2.40	2.60	2.40	3.40	3.40
Library Aide	1.625	1.625	2.25	2.25	2.625	2.625
Library Assistant	2.35	2.35	2.35	1.35	1.35	0.50
Library Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
Library Specialist II	0.80	0.80	0.80	0.80	0.80	0.80
Senior Librarian	1.00	1.00	1.00	1.00	1.00	1.00
Supervising Librarian	-	-	-	1.00	1.00	1.00
Supervising Library Assistant	1.00	1.00	1.00	1.00	1.00	1.00
	<u>9.375</u>	<u>10.175</u>	<u>11.00</u>	<u>10.80</u>	<u>12.175</u>	<u>11.325</u>

**FY08 Position Summary
Berkeley Public Library**

	FY03 Adopted	FY04 Adopted	FY05 Adopted	FY06 Adopted	FY07 Adopted	FY08 Baseline
<i>Adult Services Division</i>						
Librarian I/II	8.53	6.73	7.40	7.90	8.00	8.00
Library Aide	-	-	-	1.375	1.75	1.75
Library Assistant	0.63	0.63	0.50	0.50	0.50	0.50
Library Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
Library Specialist I	1.30	1.30	1.30	1.30	1.30	1.30
Library Specialist II	2.70	2.70	1.90	1.90	1.90	1.90
Office Specialist II	0.50	-	-	-	-	-
Senior Librarian	1.90	1.90	0.90	-	-	-
Supervising Library Assistant	0.75	1.00	1.00	-	-	-
Supervising Librarian	1.00	1.00	1.00	2.00	2.00	2.00
	18.31	16.26	15.00	15.975	16.45	16.45
<i>Literacy Programs</i>						
Library Literacy Program Coordinator	-	-	-	1.00	1.00	1.00
Library Assistant	-	-	-	0.50	0.50	0.50
Library Specialist I	-	-	-	1.00	1.00	1.00
	-	-	-	2.50	2.50	2.50
<i>Teen Services Division</i>						
Librarian I/II	-	-	-	4.00	4.00	4.00
<i>Branch Services</i>						
Library Services Manager	1.00	1.00	-	-	-	-
<i>North Branch</i>						
Librarian I/II	2.50	2.50	2.00	1.00	1.50	1.00
Library Aide	1.625	1.625	2.375	2.375	2.125	1.75
Library Assistant	2.50	2.50	2.00	1.50	1.50	1.50
Library Specialist II	-	-	0.80	1.80	1.80	1.80
Supervising Librarian	1.00	1.00	1.00	1.00	1.00	1.00
Supervising Library Assistant	1.00	1.00	1.00	1.00	1.00	1.00
	8.625	8.625	9.175	8.675	8.925	8.050
<i>South Branch</i>						
Librarian I/II	3.00	3.00	2.00	1.00	1.50	1.00
Library Aide	1.125	1.125	1.125	1.125	1.125	1.125
Library Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Library Specialist II	-	-	-	1.00	1.00	1.00
Supervising Librarian	1.00	1.00	1.00	1.00	1.00	1.00
Supervising Library Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Tool Lending Specialist	2.00	2.13	2.13	2.13	2.13	-
	9.125	9.255	8.255	8.255	8.755	6.125
<i>West Branch</i>						
Librarian I/II	2.00	2.50	2.00	1.00	1.50	1.00
Library Aide	1.125	1.125	1.125	1.125	1.125	1.125
Library Assistant	1.00	1.00	1.00	1.00	1.00	1.00

**FY08 Position Summary
Berkeley Public Library**

	FY03 Adopted	FY04 Adopted	FY05 Adopted	FY06 Adopted	FY07 Adopted	FY08 Baseline
Library Literacy Program Coordinator	1.00	1.00	1.00	-	-	-
Library Specialist I	1.00	1.00	1.00	-	-	-
Library Specialist II	-	-	-	1.00	1.00	1.00
Supervising Librarian	1.00	1.00	1.00	1.00	1.00	1.00
Supervising Library Assistant	1.00	1.00	1.00	1.00	1.00	1.00
	8.125	8.625	8.125	6.125	6.625	6.125
<i>Claremont Branch</i>						
Librarian I/II	2.00	2.00	2.00	1.00	1.50	1.00
Library Aide	1.625	1.625	1.50	1.50	1.50	2.00
Library Assistant	1.50	1.50	1.50	1.00	1.00	1.00
Library Specialist II	-	-	-	1.00	1.75	1.75
Supervising Librarian	1.00	1.00	1.00	1.00	1.00	1.00
Supervising Library Assistant	1.00	1.00	1.00	1.00	1.00	1.00
	7.125	7.125	7.00	6.50	7.75	7.750
<i>Tool Lending Library</i>						
Tool Lending Specialist	-	-	-	-	-	2.13
<i>Special Services Division</i>						
Library Special Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Library Specialist I	1.00	1.00	1.00	1.00	1.00	1.00
Library Specialist II	-	-	0.50	0.50	0.50	0.50
	2.00	2.00	2.50	2.50	2.50	2.50
<i>Collection Development Division</i>						
Library Assistant	-	-	0.55	0.55	0.60	0.60
Library Services Manager	-	-	1.00	1.00	1.00	1.00
	-	-	1.55	1.55	1.60	1.60
<i>Technical Services Division</i>						
Librarian I/II	3.00	3.00	3.00	3.00	3.00	3.00
Library Aide	1.25	1.25	1.25	1.25	2.00	2.00
Library Assistant	5.90	5.75	5.00	5.50	3.50	3.00
Library Services Manager	1.00	1.00	1.00	1.00	1.00	1.00
Library Specialist II	1.60	1.75	1.75	1.75	3.00	3.00
Senior Librarian	-	1.00	1.00	-	-	-
Supervising Librarian	1.00	1.00	1.00	1.00	1.00	1.00
Supervising Library Assistant	1.00	1.00	1.00	2.00	2.00	2.00
	14.75	15.75	15.00	15.50	15.50	15.00
Total Career Employees	123.245	120.245	115.470	118.870	126.335	123.235
Hourly Employees:						
Library Assistant	0.85	0.85				
Librarian I/II	0.80	0.80				
Youth Enrollee	1.00	1.00	1.00	1.00	1.00	1.00
	2.65	2.65	1.00	1.00	1.00	1.00
Total Library Services	125.895	122.895	116.470	119.870	127.335	124.235

**FY08 Position Summary
Berkeley Public Library**

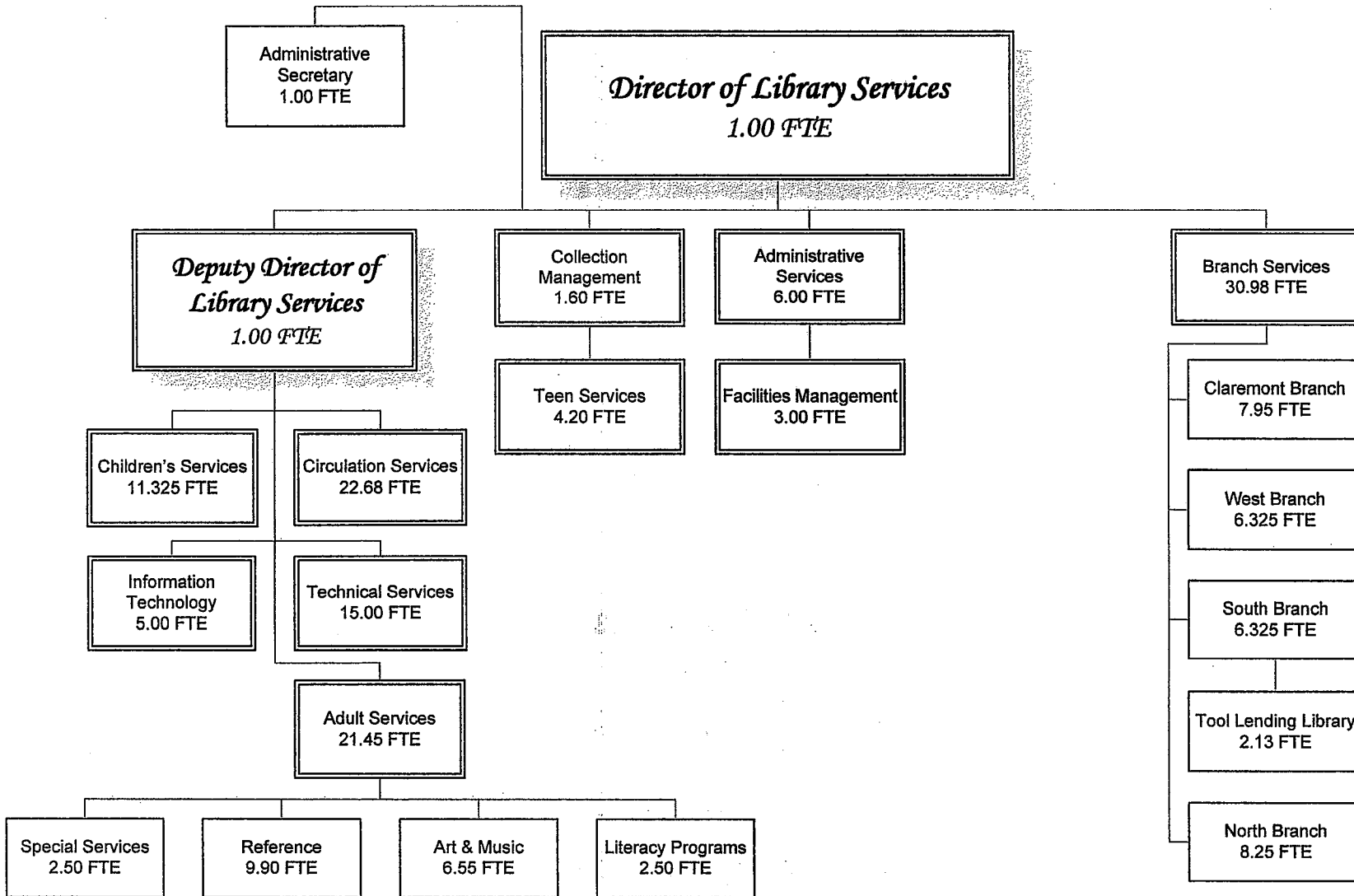
FY03	FY04	FY05	FY06	FY07	FY08
<u>Adopted</u>	<u>Adopted</u>	<u>Adopted</u>	<u>Adopted</u>	<u>Adopted</u>	<u>Baseline</u>

Note: Hours of Operation at the Branches and Central were reduced effective July 1, 2004 (FY05).

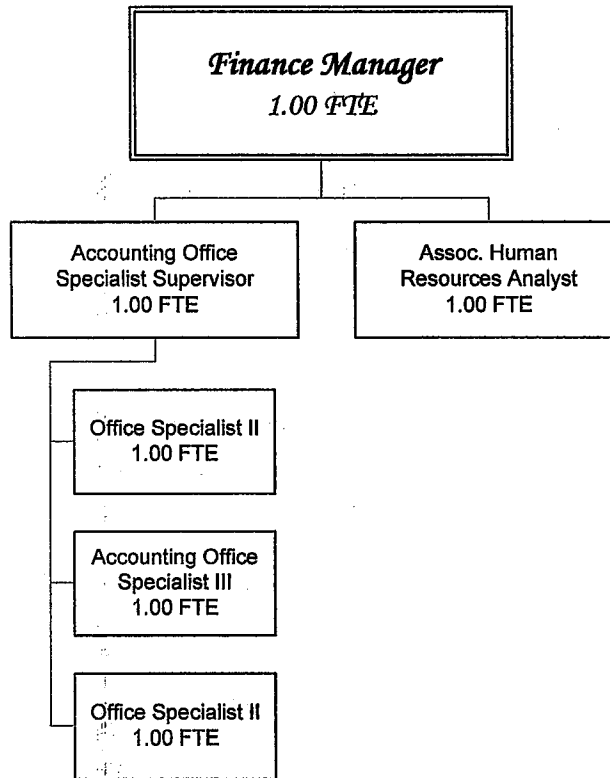
Berkeley Public Library

All Divisions

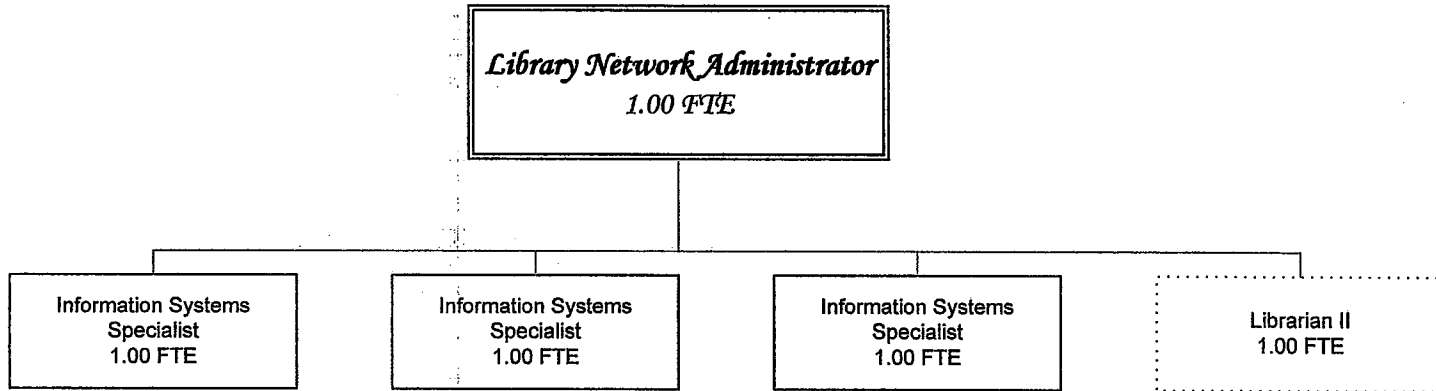
124.235 Total FTE



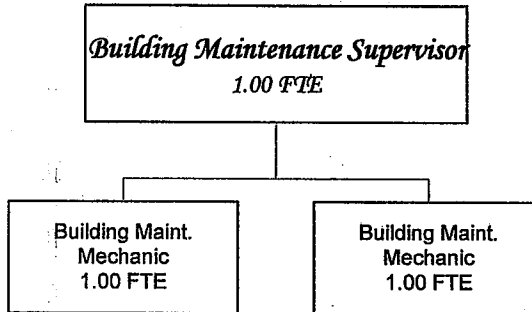
Berkeley Public Library
Administration Division
6.00 Total FTE



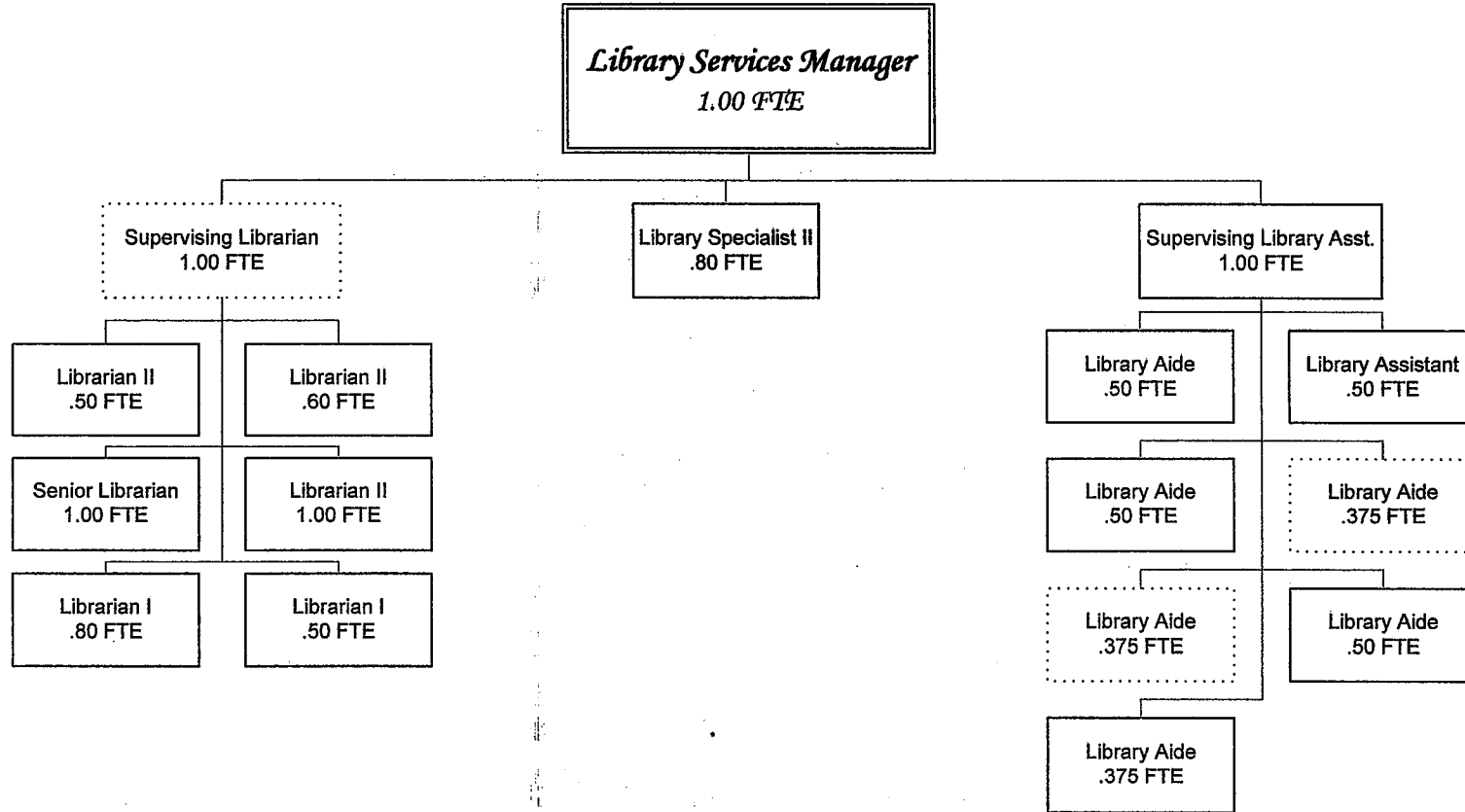
Berkeley Public Library
Information Technology Division
5.00 Total FTE



Berkeley Public Library
Facilities Management Division
3.00 Total FTE



Berkeley Public Library
Children's Services Division
11.325 Total FTE

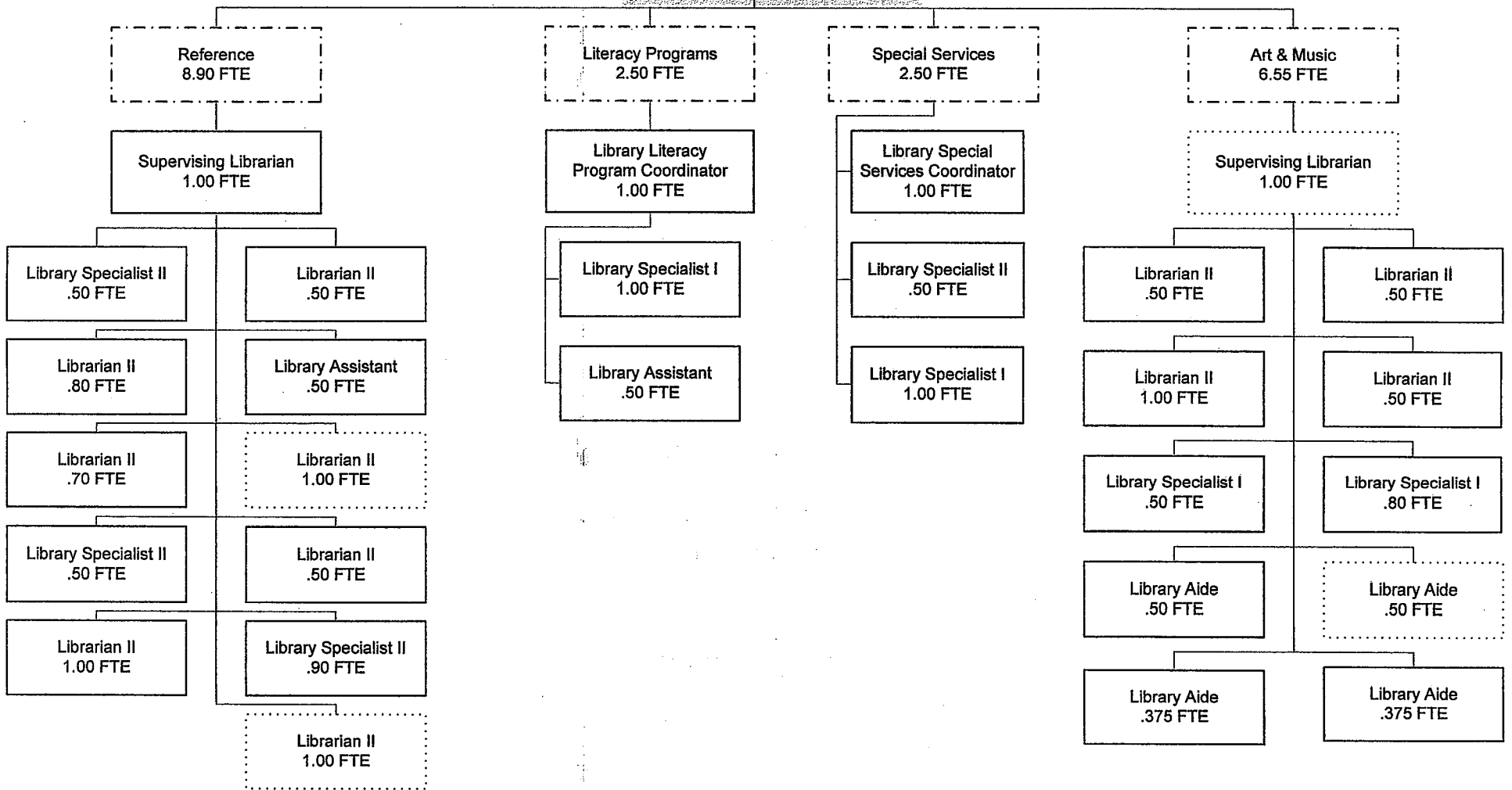


Berkeley Public Library

Adult Services Division

21.45 Total FTE

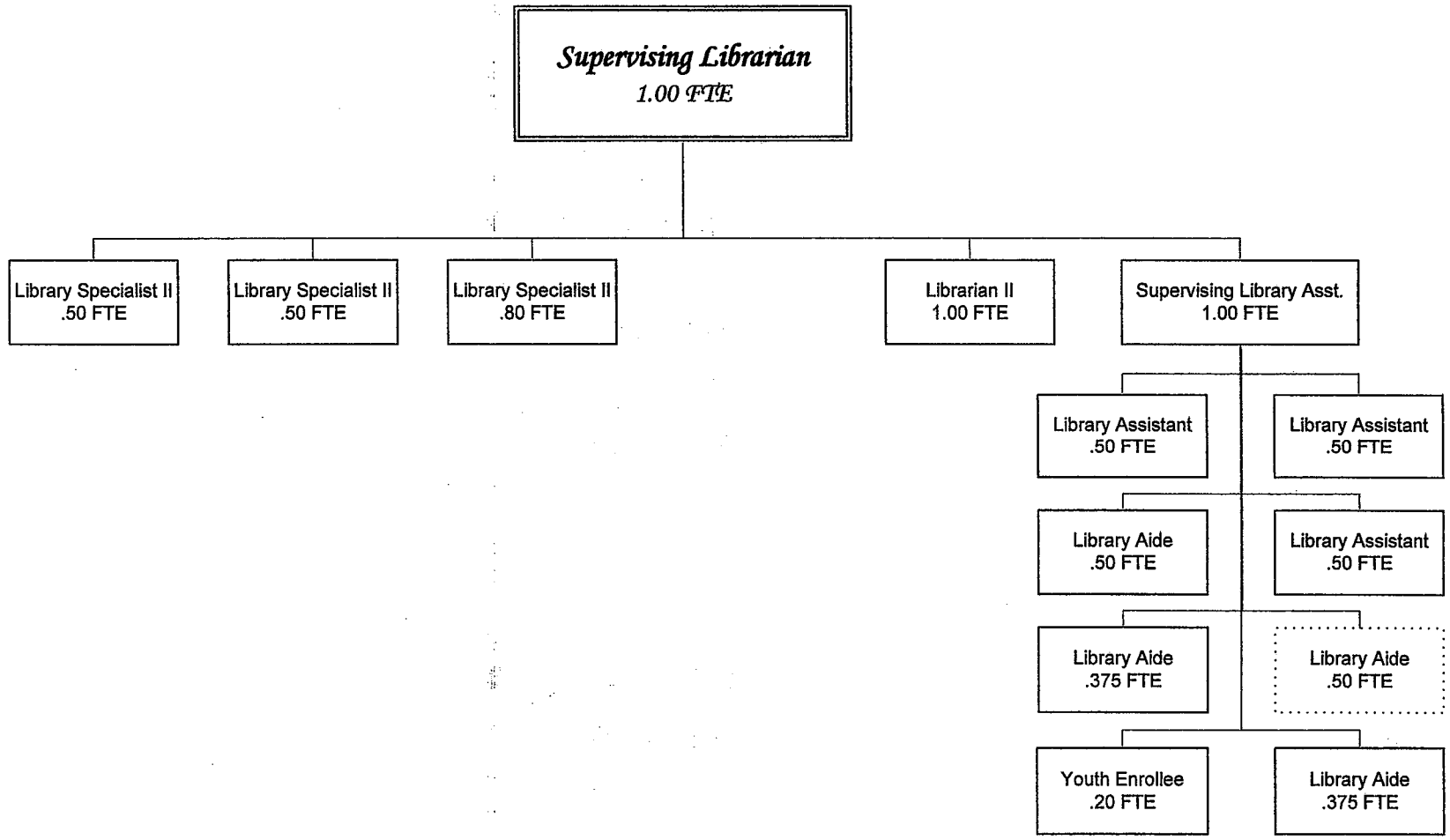
Library Services Manager
1.00 FTE



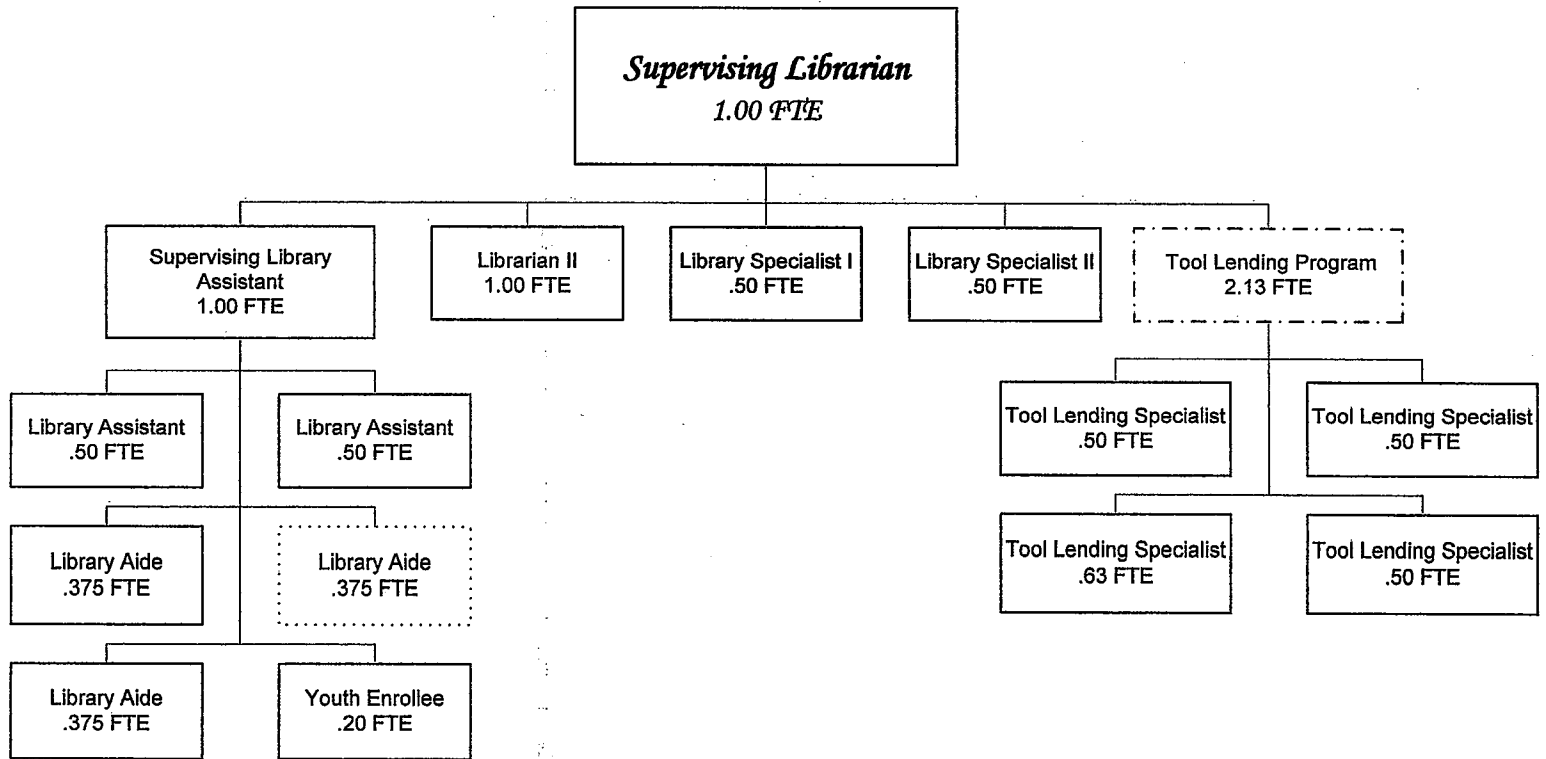
Berkeley Public Library

North Branch

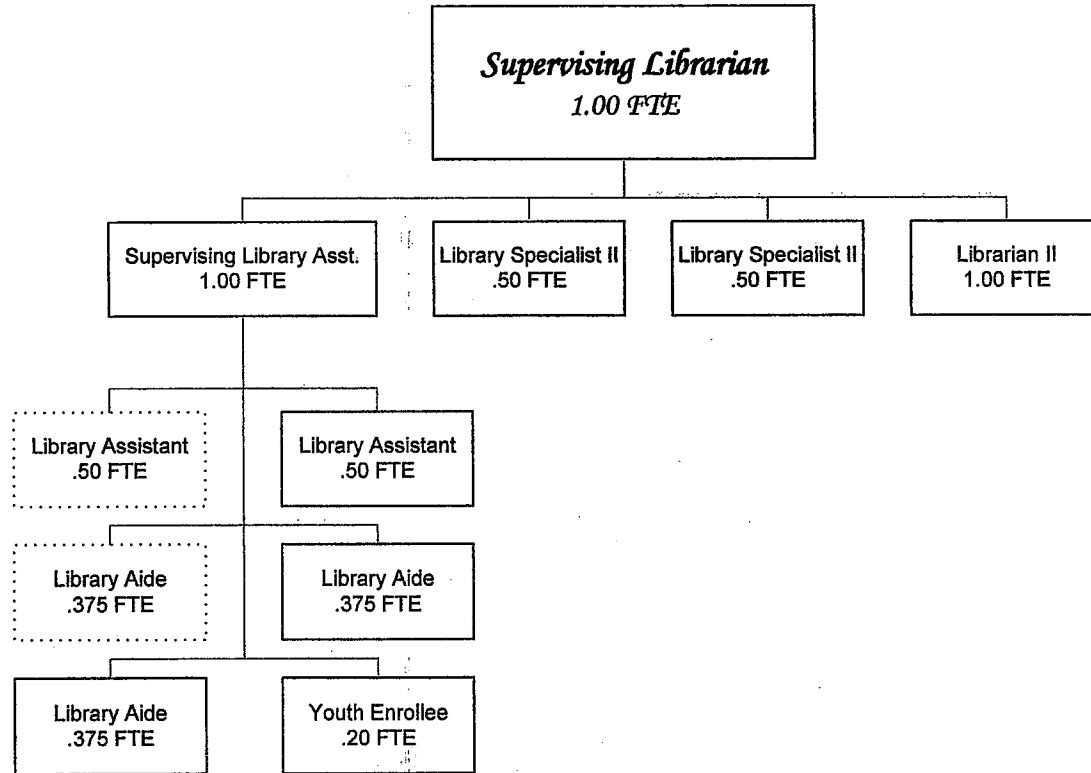
8.25 Total FTE



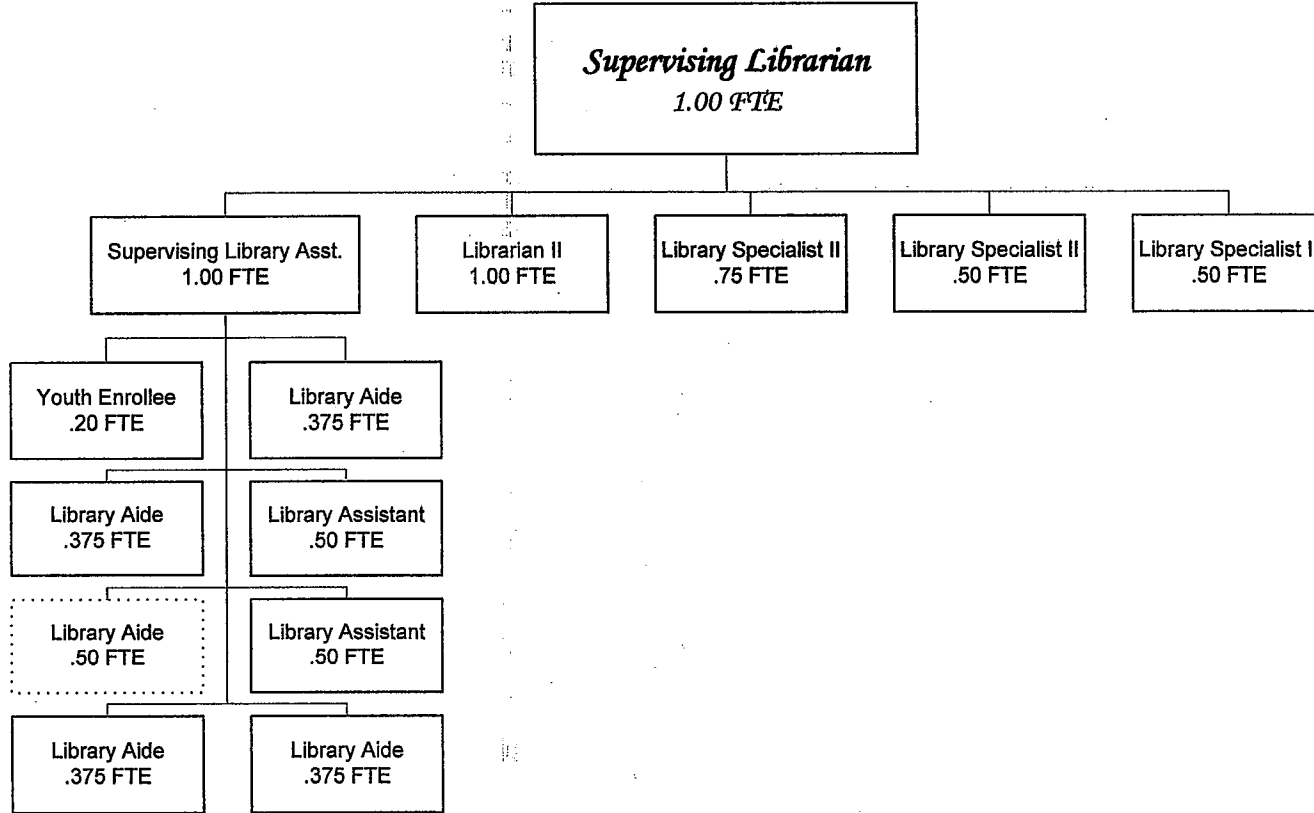
Berkeley Public Library
South Branch / Tool Lending
8.455 Total FTE



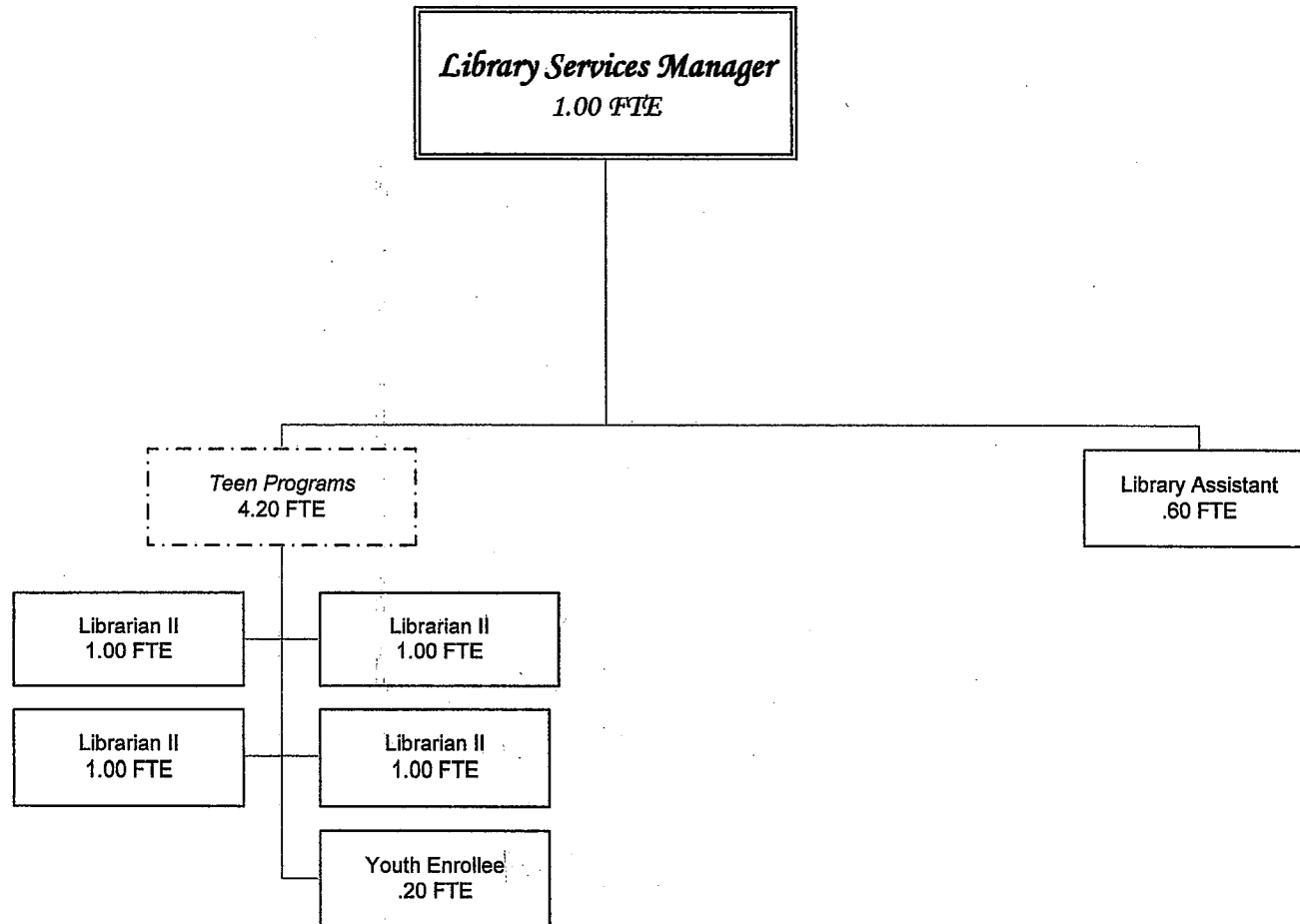
Berkeley Public Library
West Branch
6.325 Total FTE



Berkeley Public Library
Claremont Branch
7.95 Total FTE

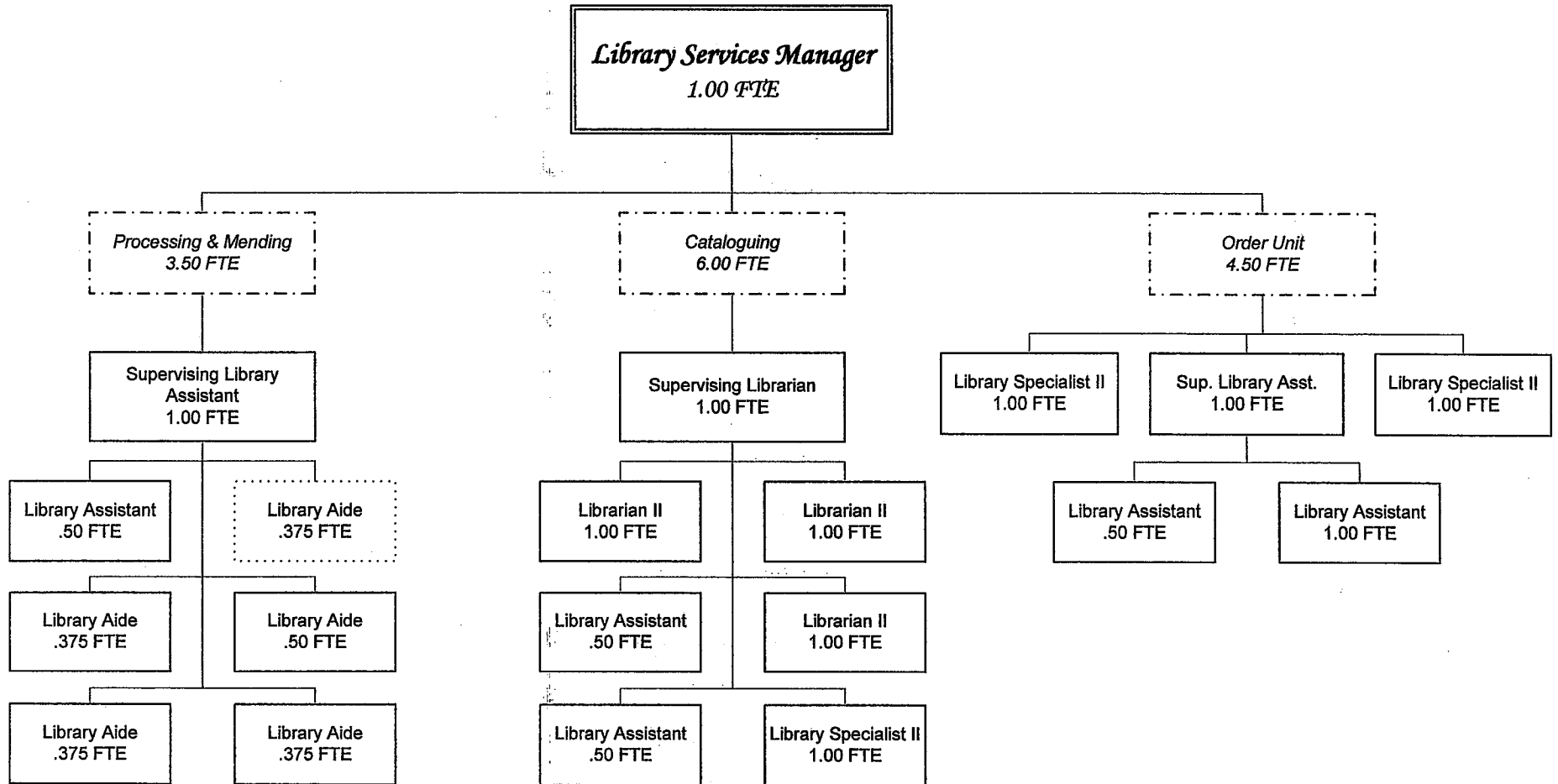


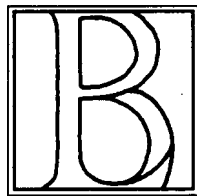
Berkeley Public Library
Collection Management
& Teen Services
5.80 Total FTE



Berkeley Public Library Technical Services Division

15.00 Total FTE





BERKELEY PUBLIC LIBRARY

INFORMATION CALENDAR

February 21, 2007

To: Board of Library Trustees

From: Ying Lee and Terry Powell, Trustees

Subject: Berkeley Public Library's South Berkeley Community's Library Needs and Ed Roberts Campus (ERC) Discussion Group Report

BACKGROUND

At their October 18, 2006, meeting the Board of Library Trustees appointed members Ying Lee and Terry Powell to continue to study the library needs of South Berkeley and the issues of the possibility of Berkeley Public Library's participation in the Ed Roberts Campus. Alan Bern, Berkeley Public Library's Community Relations Librarian, and Christopher Adams, Vice President of the Board of Directors of the Berkeley Public Library Foundation, are also in this discussion group. Director of Library Services Donna Corbeil has joined the group as well.

Although no decision has been made regarding actions to meet the library needs of the South Berkeley Community, we are continuing in the information-gathering stage in order to narrow our foci.

SOUTH BERKELEY COMMUNITY'S LIBRARY NEEDS AND ERC DISCUSSION GROUP GOALS:

1. Further investigate library needs of the South and Southwest Berkeley communities, with specific outreach to leaders and active members;
2. Continue to investigate the Ed Roberts Campus possibility for South Branch;
3. Develop additional information on a bookmobile, primarily for Southwest Berkeley, given the interest of the Berkeley Public Library Foundation and the possibility of a collaboration with the City of Emeryville and its School District and, perhaps, others; and

4. Give the Berkeley Public Library Foundation a focused, near-term fund-raising project.

UPDATE OF MEETINGS OF ED ROBERTS CAMPUS DISCUSSION GROUP AND IDEAS THAT SURFACED

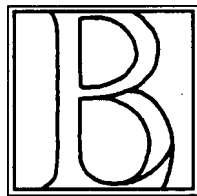
- Meeting with Fran Gallati, Executive Director, Berkeley-Albany YMCA: Library Director Donna Corbeil and Community Relations Librarian Alan Bern met with Fran Gallati and discussed the library and YMCA needs of Southwest Berkeley: a number of interesting collaborations seem possible and should be discussed: a jointly operated Health Bookmobile that could dispense health information and library services to audiences such as preschoolers and their families; a discussion with Emeryville School Board member Josh Simon and Emeryville City Clerk, Karen Hemphill, recently elected as a BUSD School Director. Other partners in this discussion could include the Berkeley Unified School District, the City of Berkeley Health and Human Services Department, and others.
- ERC Discussion Group (minus Christopher Adams) met at the St. Paul A.M.E Church at 2024 Ashby in South Berkeley with Reverend Allen Williams, Doris Floyd (a resident of South Berkeley), Carolyn Henry Golphin (former head of the Berkeley Chamber of Commerce), and Gerald Baptiste from the Center for Independent Living and also a member of the Church. This group was positive about the possibility of a move to ERC, and had suggestions which included: surveying South Berkeley residents through churches in South Berkeley; doing a feasibility study for moving the library; meeting with other community leaders and members, such as local school principals; using the St. Paul A.M.E Church for a future community meeting.
- Robert Reich's presentation on the Berkeley Economy at Berkeley City College evoked possible directions, including a focus food (and nutrition, of course), which are priorities of the BUSD. Since obesity is perhaps the number one health issue among youth, a Health Bookmobile, emphasizing health in its physical, mental, and spiritual manifestations, may be an option.
- With the help of Lupe Gallegos-Diaz, UC Berkeley, the Marketing Class of Bob Steiner, Regional Director, U.S. West Coast & Latin America TMC (www.tmc corp.com), ran a series of interviews and a focus group of Latinos from the South Berkeley community.
- South Berkeley Community's Library Needs and ERC Discussion Group met with ERC Project Manager Caleb Dardick and ERC Executive Director Dmitri Belser in order to get an update on the status of the project, give Library Director Donna Corbeil background on the project, and define next steps. Dmitri Belser will provide Donna Corbeil with a timeline of the ERC project, still slated to begin in Summer 2007.

IDEAS ON FINANCING A POSSIBLE MOVE

- Continue exploration of concepts – mortgage, leasing – as discussed in meetings with City's Economic Development Manager Caplan.
- Continue to explore the possibility of going back to Berkeley voters for the use of the bonds originally approved for the Library's West Branch renovations in Year 2000. According to preliminary estimates, this would cost only ~\$15 per household to allow Berkeley Public Library to begin a Branch Plan for renovating our Branches.

NEXT STEPS IN THE INVESTIGATION OF THE SOUTH AND SOUTHWEST BERKELEY COMMUNITY'S LIBRARY NEEDS

- Following the South Berkeley Community's Library Needs and ERC Discussion Group recognition of the benefits of having a Staff Committee to carry forward the investigation of possibilities for fulfilling the library needs of the south and southwest Berkeley communities, a Berkeley Public Library Staff Committee has been formed. In concert with the South Berkeley Community's Library Needs and ERC Discussion Group, the Staff Committee will:
 1. Use the opportunity of grant funds to oversee the issuing of two RFPs:
 - a. Cost estimating and space planning for four options at the ERC, including talking to current users and holding community for feedback;
 - b. Analysis of library needs in the Southwest Berkeley area, including talking to South Berkeley Community leaders such as Shirley Richardson Brower of the South Berkeley YMCA; setting up meeting around possibilities of working with Emeryville and other partners, such as the YMCA, for a bookmobile or shared branch – meet with Josh Simon, Emeryville School Board and East Bay Alliance for a Sustainable Economy (**Ebase**), and Karen Hemphill, BUSD School Director and Emeryville City Clerk.
 2. Develop acquisition and operating cost estimates with the help of Caplan and the City Manager's Office;
 3. Continue meetings with South and Southwest community leaders and members; e.g., representatives from churches, Bahia, etc.; and
 4. Continue to work with students in marketing research to further amplify information on Latino population's use (or lack) of South Branch Library and of library services in general.
- Communicate with the public after the February BOLT meeting with possible plans of action.



BERKELEY PUBLIC LIBRARY

INFORMATION CALENDAR

February 21, 2007

To: Board of Library Trustees

From: Donna Corbeil, Director of Library Services

Subject: The Director's Report, February 2007

LIBRARY DEVELOPMENT

The Berkeley Public Library is now a member of the Urban Library Council (ULC). We will be the featured library in the next ULC newsletter.

This year two Library Trustee appointments will come to end of their term, one in May and one in October. The process for filling Board of Library Trustee vacancies should begin soon in order to meet the timeline for appointment.

PROFESSIONAL ACTIVITIES

The American Library Association mid-year conference was held in Seattle, Washington from January 18 through 24. The mid-year conference is predominantly an opportunity for association sponsored committees and groups to meet. Berkeley Public Library was well represented at the conference as we have staff that serve as committee chairs and some who are long-term active association members. The Director and other Library staff took the opportunity to distribute recruitment material related to the Deputy Director position in addition to attending conference sessions.

One of the most interesting sessions was a discussion of the service responses used in the Planning for Results strategic planning model. This model is undergoing a complete overhaul (the last version was developed in 1996/97) and involves extensive feedback from the Library community. The revised document is expected to be finished in March 2007 and to be available in book format for sale at the Public Library Association conference scheduled to be held in April 2007. More information

regarding the process and access to a blog in which feedback can be contributed is available at <http://www.plaresults.org>. A service response is what a library does for, or offers to, the public in an effort to meet a set of well-defined community needs. These responses function to describe the primary service roles or priorities of public libraries, among which are the following:

- They provide a common vocabulary that can be used by librarians, trustees, and community leaders to identify service priorities.
- They define the resources (staff, collections, facilities, technology) required to support specific service priorities.
- They provide suggested measures that can be used to evaluate services in priority areas.
- They include specific examples of the activities offered by actual libraries that have selected each service priority.

The Innovative (iii) Services Public Library Director's Symposium was held in Oakland, California at the Claremont Resort & Spa on February 12-14, 2007. This conference was an opportunity for the Director to hear from corporate executives regarding their future plans for company and service directions as well as to listen to speakers addressing the current needs and challenges of technology in libraries.

Christine and Mike Dillion, the California Library Association lobbyists, have announced the introduction of a \$4 billion library construction bond bill by Senator Joe Simitian. The Bill, SB 156, is in its early stages and will most likely be assigned to the Education Committee in the Senate at which point community support in the form of letters of support to the policy and fiscal committees will be needed to ensure that it leaves committee. The Director will keep the board informed about the progress of this bill.

PROGRAMS, SERVICES AND COLLECTIONS

On January 10, 2006, the new tapestry based on the work of artist Elisa Kleven was unveiled in the Children's Meeting Room. Elizabeth Overmyer, Acting Manager of Children's Services is to be commended for all of her hard work in bringing this project to fruition. Thank you to her and all of the staff that worked so hard to make that Sunday afternoon a special day for the donor and attendees. The tapestry and original art work it is based on was made possible by the Max Delaware Neidorf-Weiderfeld Trust Fund.

On Saturday, February 10, 2007, the fifth annual Berkeley Public Library Foundation Authors Dinner was held in the Historic Reading Room of the Central Library. Honored guests included the writers, Khaled Hosseini, Ben Fong-Torres, Mark

Fainaru-Wada & Lance Williams, Peggy Knickerbocker, Nobelist George Smoot, California Poet Laureate Al Young, and 22 other local authors. The sold out crowd included community members, both current and retired Library staff, and several Board members. Thank you to the staff of Central, especially the General Services and second floor staff, Bob Baty and his crew, and all of those who volunteered, helping to make the evening a success.

Two sessions of the Infopeople workshop, "Oil On Water" were held on January 6 and January 26. A total of 71 staff attended. The workshop was well received by those attending. At staff's request two additional workshop sessions will be planned to give those that were not able to attend an opportunity. At Staff requests, additional sessions will be scheduled in the near future.

HUMAN RESOURCES

The attached chart is a summary of the Library's progress on filing vacant position.

ATTACHMENTS

- Jenifer Shurson, HR Associate, Summary of the Library's progress in filling vacant positions;
- Public Library Association, "What Are the Core Services Offered by Public Libraries?"; and
- Michael F. Dillon & Associates Inc., "News from the Capitol."

Berkeley Public Library Recruitment Timeline

<i>Classification</i>	<i>Posting Date</i>	<i>Closing Date</i>	<i>EXAM Date Tentative</i>	<i>Comments</i>
Library Aide	1/2/2007	2/5/2007	2/15/2007	EXAM: To Be Held 2/15/07.
Administrative Secretary	Berkeley Matters 2/2/07	ASAP	Interviews & Testing held wk of 2/5/07.	Alisa Somera selected. Anticipated start date : 2/27/07.
*Circulation Services Manager	1/29/2007	2/26/2007	N/A	Recruitment OPEN
*Deputy Director	2/5/2007	3/5/2007	N/A	Recruitment OPEN
Library Assistant	2/20/2007	3/19/2007	3/29/2007	Current list good through 3/30/07.
Supervising Librarian	3/1/2007	3/30/2007	N/A	
Library Specialist I & II	4/16/2007	5/14/2007	Competitive	List extended through 9/29/07
*Library Services Mgr	5/18/2007	6/15/2007	N/A	
Librarian I/II	8/20/2007	9/21/2007	10/4/2007	Lists good through 10/16/07.

*To be posted @ (WEB pages) ALA, CLA(Job Mart), libraryjobpostings.com
(emailing lists) Innovative Users group, BALIS, CALA, REFORMA, BCALA, AILA, APALA
(Will contact CAL & SJ State re: Ltrs to Alumni)

**To be posted @CLA, BALIS, IUG



What Are the Core Services Offered by Public Libraries?

PROPOSED SERVICE
RESPONSES

Help to Define the Unique Roles of Public Libraries Today and into the Future

WHAT DO YOU
THINK?

FAQ

Over 50 people attended an open meeting at the ALA Midwinter Conference in Seattle to discuss the draft service responses. The meeting attendees had many excellent suggestions and the service responses have been revised again to incorporate those suggestions. There are two significant changes in the service responses: a section on "Potential Partners" has been added to each of the service responses and a new service response, Celebrate Diversity: Cultural Awareness has been added.

- [Public Library Association Service Responses: 1-30-07 Draft](#)

Sandra Nelson and June Garcia, the editors of the PLA Results series, are still accepting comments and suggested revisions and will do so until February 15, 2007. You can also post your comments or suggestions on the PLA Blog.

For more information about the current service responses and the revision process, [click here](#) to see the Service Response FAQ.

Last revised: 1-30-07

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MICHAEL F. DILLON & ASSOCIATES INC.

925 L STREET • SUITE 1400 • SACRAMENTO, CA 95814
(916) 448-2196 FAX (916) 448-4808

January 30, 2007

TO: CLA Members/ Systems/ Network Contacts

FROM: Mike Dillon, CLA Lobbyist
Christina Dillon, CLA Lobbyist

RE: **News From the Capitol**

I. SENATOR JOE SIMITIAN INTRODUCES \$4 BILLION LIBRARY CONSTRUCTION BOND BILL, SPONSORED BY CLA

Late yesterday afternoon, Senator Joe Simitian, who is one of the most vocal library supporters at the Capitol, introduced a \$4 billion library construction and renovation bond measure. The bill, SB 156, is entitled the *California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2008*. SB 156 is sponsored by the California Library Association. Assemblywoman Lois Wolk, who, as members know, was very active in last year's bond campaign, is a principal co-author of SB 156.

SB 156 is the work product of an ad hoc committee of CLA Members and the Proposition 14 Steering Committee. The measure will be similar to the last proposed bond act (SB 1161-Alpert, which failed passage on the June 2006 ballot), except for the following:

- 1) The minimum amount per project has been increased from \$50,000 to \$500,000.
- 2) The maximum amount per project has been increased from \$20 million to \$30 million.
- 3) 5% of the total bond amount will be made available for joint-use projects, rather than the specific \$25 million set aside in the last bond act.
- 4) There will be no priority given to applicants submitted, but not funded, from the 2000 Bond Act (the so-called "Cycle 3" Applicants), as the committee felt too much time will have elapsed to make this provision appropriate. Thus, everyone will start on an even, competitive playing field with SB 156.

Upon hearing of the introduction of this bill, CLA President Margaret Donnellan Todd said, "The California Library Association is pleased to have such a strong library champion in Senator Joe Simitian, and we thank him for his willingness to shepherd

this important library construction and renovation bond measure. The state is simply not keeping pace with the infrastructure needs of California's 20 million library users."

The Senator's bill will need to be in print for 30 days before it may be heard in its first policy committee. As has been standard practice, CLA's bond bills are typically assigned to the Senate Education Committee in the Senate. We will alert you when the bill is, in fact, assigned to committee and when you may begin writing members of the committee to urge their support of this important legislation. SB 156 will face substantial competition from other bond measures this year, as well as the Governor's own proposed \$41 billion Strategic Growth Plan, a massive infrastructure bond package he is shopping, based on the success of his last bond package. Thus, the policy and fiscal committees will need to receive hundreds of letters on behalf of SB 156 in order to make the desired impact.

Special Note: In the coming days, Senator Simitian will be sending around a letter to his colleagues in the Legislature, asking them to be co-authors of his bond measure. If you are meeting with your legislator on Friday for "Day In The District," please encourage him or her to sign on to the co-author letter or to call Senator Simitian's office directly. If you have already met with your legislators, you may wish to follow up with them.

II. BUDGET COMMITTEES ANNOUNCED – OVERVIEW OF GOVERNOR'S 2007-08 BUDGET BEGINS

The Assembly Budget and Senate Budget Committees have been named for the 2007 session. In the Senate, Denise Ducheny will serve as the Chair of the Senate Budget Committee while Senator Dennis Hollingsworth will return as the Vice Chair of the Budget Committee. In the Assembly, John Laird resumes his post as the Chair of the Assembly Budget Committee, while Assemblyman Roger Niello will be a new face as the Vice Chair of the Budget Committee. These four appointments are significant, as they will likely be the designees for the powerful Budget Conference Committee, that will convene over the summer months to debate the differences between the Assembly Budget, the Senate Budget, and the Governor's Budget.

In addition, Budget Subcommittees have been named in each house. The Education Budget Subcommittees have the jurisdiction over State Library issues, including the Public Library Foundation and Transaction Based Reimbursement. These important subcommittees will begin reviewing the Governor's January Budget in March, and will hear our library issues in March or April for a preliminary discussion. They will then make their final decision on the majority of the issues pending before their subcommittee after the Governor's May Revision is released in mid-May. You will recall that when the Governor released his January Budget, he was silent on any increases for the Transaction Based Reimbursement, but he did make a small reduction to the Public Library Foundation in the amount of \$52,000. The \$52,000 is intended to "initiate the California State Library's Integrated Library System Replacement Project," according to the Budget document. However, CLA believes

that borrowing from the PLF source for this purpose is not appropriate, and we will be lobbying to request that the Administration, in working with the California State Library, create a separate Budget "line item" so that the monies come out of General Fund revenues to fund this program and not out of the Public Library Foundation baseline. In addition, CLA will be lobbying for a restoration of the \$52,000 to the PLF, and will be requesting that the PLF baseline be increased. (The PLF currently stands at \$21.3 million.)

Please take a moment today to write the members of the Assembly and Senate Budget Subcommittees and urge their support to 1) restore the \$52,000 that the Governor cut to the PLF, and 2) request that they continue increasing funding to this program that is woefully underfunded. (Full funding, according to statute, would require \$94,217,000.)

SENATE BUDGET SUBCOMMITTEE NUMBER ONE ON EDUCATION FINANCE

Senator Jack Scott, Chair
Senator Bob Margett, Member
Senator Joe Simitian, Member

Hearing Date: TBA

ASSEMBLY BUDGET SUBCOMMITTEE NUMBER TWO ON EDUCATION FINANCE

Assemblywoman Julia Brownley, Chair
Assemblyman Michael Duvall, Member
Assemblyman Mervyn Dymally, Member
Assemblywoman Jean Fuller, Member
Assemblyman Gene Fuller, Member
Assemblyman Sandre Swanson, Member

Hearing Date: TBA

SUPPORT FOR PUBLIC LIBRARY FOUNDATION: BUDGET ITEM #: 6120-221-0001

Sample address:

The Honorable Jack Scott, Chair
Senate Budget Subcommittee Number One on Education Finance
State Capitol
Sacramento, CA. 95814

We will let you know when official hearing dates are assigned and more details become available.



BERKELEY PUBLIC LIBRARY

INFORMATION CALENDAR

February 21, 2007

To: Board of Library Trustees
From: Donna Corbeil, Director of Library Services
Subject: Board of Library Trustees Meeting Notice and Agenda Distribution

INTRODUCTION

The purpose of this report is to provide information regarding public notice and access to the Board of Trustee's meeting agendas and packets.

FISCAL IMPACT

There is no fiscal impact from this report.

BACKGROUND

In compliance with the Brown Act, the agenda for regular Board meetings are posted at least 72 hours prior to the meeting. In the case of special meetings the prior notice period is 24 hours.

CURRENT SITUATION AND ITS EFFECT

The agenda packet is distributed at the Central Library and to all Branch Libraries as follows:

- Central Library: Reference Department – 5 copies;
- Branch Libraries: North, South, West, and Claremont – 3 sets to each for a total of 12; and
- At the meeting a master copy is available in binder format and 25 copies are available as handouts.

Meeting notice and agenda only are posted at each branch Library, on the bulletin board in the plaza outside the Central Library, an on the bulletin board outside the old City Hall on MLK Jr. Way. The Library has installed locked glass cases at each branch

in order to prominently display public notices, including the board meeting notice and agenda. Copies of the meeting notice and agenda only are available at the Central Library Information Desk and Paging Desk, with a total of 40 sets for these two locations.

An electronic copy of the agenda and minutes are posted on the City's web site.

In addition, a meeting notice and agenda are sent to the following:

- The BIN office, to be posted on BIN's public bulletin board;
- The City Attorney's office;
- The Mayor's office;
- City Council Member Kriss Worthington;
- The City Desk, the Daily Cal;
- The Berkeley Voice;
- The East Bay Daily News; and
- The Berkeley Daily Planet.

On an annual basis, the Library requests that regular Board meetings be listed in the community calendar of the Berkeley Daily Planet, the Contra Costa Times, and the East Bay Daily News.

Distribution is also made to individuals. The number of these requests varies. Individuals may request, in writing or via electronic mail, to be placed on the distribution list. The Library has adopted the City Council practice of asking all individuals to renew their request annually, in December. The Library does not remind individuals that it is time to renew their request.

Finally, the agenda and meeting minutes are available electronically. They are posted on the City of Berkeley home page under Boards & Commissions. In November 2005, the Board asked the Library to establish a link from the Library webpage to the Library Board's agenda and minutes on the city page, which it has done.

FUTURE ACTION

In order to increase access and availability to the Board agenda, packet and minutes, the Library staff could post meeting notice, agenda and the full packet on the Library's webpage. The most recent packet would be scanned and posted and replaced with the next meetings packet as it became available.



BERKELEY PUBLIC LIBRARY

INFORMATION CALENDAR

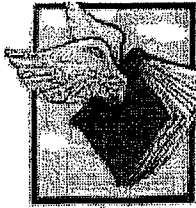
February 21, 2007

Memo To: Board of Library Trustees
From: Terry Powell, Board Trustee
Subject: Agenda Availability

After discussions in response to a community request for more available Board of Library Trustees meeting agendas, we recommend that each branch library display a copy of agendas at the circulation desk, in addition to the posted agendas on bulletin boards outside the branch library.

While it may be desirable to have paper copies available, in the interest of environmental sensitivity we recommend displaying a copy at this time.

Agendas are also available on the Library web site, <http://berkeleypubliclibrary.org/>.



BERKELEY PUBLIC LIBRARY
2090 KITTREDGE ST
BERKELEY, CA 94704
510-981-6100

News Release
December 27, 2006
Berkeley, California

Contact: Alan Bern
Community Relations Librarian
510-981-6107

Children's Program Series in January 2007

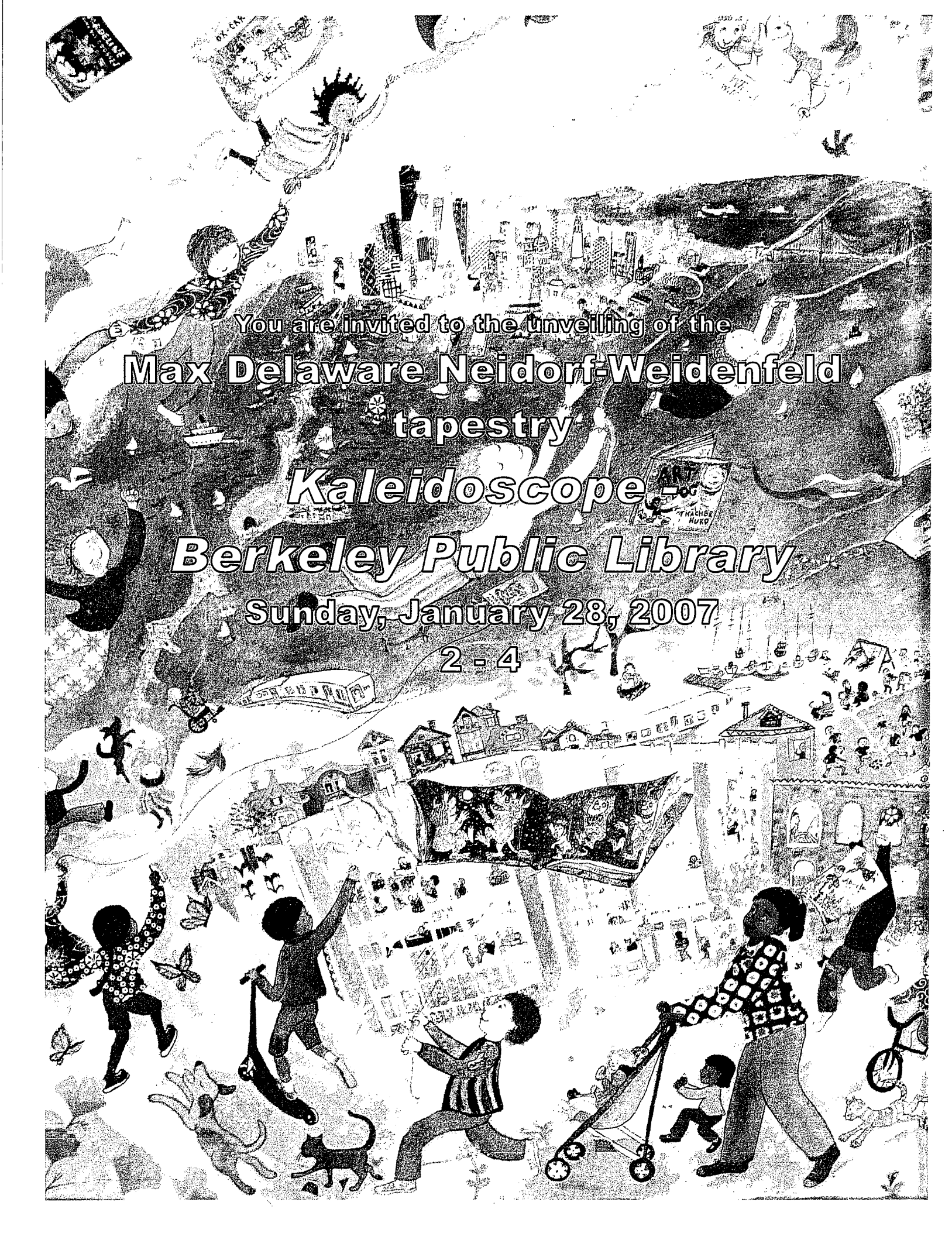
The Central Children's Library looks forward to a month of celebration in honor of artist Elisa Kleven and the tapestry she has created with the support of the Max Delaware Neidorf-Weidenfeld gift fund. The tapestry, which will be hung in the Story Room on the 4th floor in early January, will be officially "unveiled" on Sunday, January 28. It is based on artwork by local author and illustrator Kleven and features the Berkeley community and Library. In a piece bursting with movement, features of the Berkeley community, including the Marina, East Bay hills, BART trains, the San Francisco Bay, and the familiar green Central Library are surrounded with a bustling community of skateboarders, bike riders, and walkers of all ages, many of them pausing to savor a favorite book. Above them, the sky is filled with colorful kites whose design is based on familiar children's book illustrations, including *Where the Wild Things Are* by Maurice Sendak and *Charlotte's Web* as illustrated by Garth Williams. Many of the book kites have particular Bay Area connections, including *Art Dog* by Berkeley illustrator Thatcher Hurd, *Journey to Topaz* by the late Yoshiko Uchida, and *Oranges on Gold Mountain*, by Elizabeth Partridge. Visitors to the tapestry will find many other familiar items and local landmarks.

The original art was done in collage, watercolor and acrylic, and will be framed and displayed in the Central Children's Library. The tapestry was replicated from the art through a process of digitalization pioneered by Don Farnsworth of Magnolia Editions Studio in Oakland. The digital file was then woven in Belgium. The project was funded in its entirety by the Max Delaware Neidorf-Weidenfeld trust fund, donated to the Berkeley Public Library in memory of Georgia Neidorf's son Max. Many details of the tapestry also reflect the Max's favorite books and interests. His enthusiasm for salamanders and other small creatures has also been reflected in the book plates that identify the many children's library books that have also been purchased from this Trust Fund.

The Library will be celebrating the generosity of the Trust Fund and the excitement of this new art work in a number of ways. On Saturday, January 13, at 2:00 in the Story Room, the Berkeley Repertory Theater's StoryBuilders will be hosting a workshop through which children (ages 7-10) may act out the story of *Abuela* by Arthur Dorros, which is illustrated by Elisa Kleven. On Saturday, January 20th, also at 2:00 in the Story Room, children may meet Ms. Kleven and listen to her account of her work on the Berkeley Public Library art; she will also demonstrate her drawing techniques. On Sunday, January 28th, the Library will formally unveil the tapestry. Musician Juan Sanchez will present two family concerts, one at 2:15 and one at 3:15 on the 4th floor, and at 3:00, a brief ceremony will honor Ms. Kleven and others involved in this production. Bay area children's authors whose work is referred to in the tapestry will be invited, and Giorgia Neidorf, whose generosity has brought so many children's books as well as the tapestry to the community, will be thanked.

For more information, please call 510-981-6224 or go to <http://www.berkeleypubliclibrary.org>

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You are invited to the unveiling of the
Max Delaware Neidorf-Weidenfeld
tapestry

Kaleidoscope
Berkeley Public Library

Sunday, January 28, 2007

2 - 4

The Berkeley Public Library requests the pleasure of your company on Sunday, January 28, 2007, from 2-4 at the unveiling of the Max Delaware Neidorf-Weidenfeld tapestry, *Kaleidoscope – Berkeley Public Library*, in the Story Room, 4th floor, 2090 Kittredge Street, Berkeley, California.

This event will honor Elisa Kleven, on whose art the tapestry is based and the generosity of Giorgia Neidorf, who donated the Max Delaware Neidorf-Weidenfeld Trust Fund to the Library in honor of her son. The tapestry celebrates children's books, the public library and the Berkeley community.

Meet the artist, the donor, some of the local artists whose books are honored, and Don and Era Farnsworth of the Magnolia Editions Studio in Oakland, who developed the tapestry from Elisa Kleven's original art.

Children are invited to join in the celebration by attending one of two concerts by musician Juan Sanchez, scheduled at 2:15 and at 3:15 in front of the 4th floor fireplace. They may also create their own art in the style of the tapestry art.

SCHEDULE:

Concert with Juan Sanchez: 2:15-2:45, 4th floor, fireplace
Unveiling of the tapestry: 3:00, 4th floor, Story Room
Concert with Juan Sanchez: 3:15-3:45, 4th floor, fireplace

QUESTIONS? Contact Elizabeth Overmyer,
Berkeley Public Library, (510)-981-6224; eovermyer@ci.berkeley.ca.us

February 2007

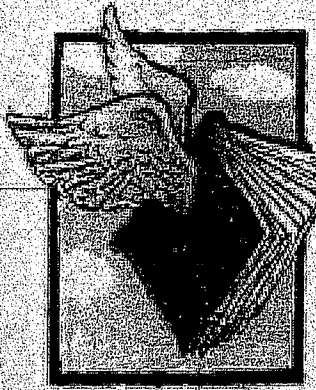
Children's Programs at the Berkeley Public Library

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
CENTRAL: MON 12-8, TUES 10-8 WED - SAT 10-6 SUNDAY 1-5 BRANCHES: MON - TUES 10-6 WED - THURS 12-8 FRI - SAT 10-6 SUNDAY CLOSED				1 3:30 @ Central Family Film 7:00 @ North Family Story Time	2 10:00 @ West Baby & Toddler Tales 10:30 @ Central Wiggles and Giggles	3 10:15 @ Claremont Baby & Toddler Time ages 6 - 36 mos 11:15 @ Claremont Preschool Storytime ages 3 - 5 yrs 10:30 @ Central Wild About Books Author Cynthia Chin-Lee	
4	5 10:15 @ North Baby & Toddler Time	6 10:30 @ South Baby Bounce 6 - 36 mos 11:00 @ North Picture Book Time	7 10:15 & 11:00 @ Central Baby Bounce & Toddler Time 3:00 @ Central "Make Valentines" 3:30 @ Claremont Storytime for 4 - 7 yrs 3:30 @ North Storyteller Awele 6:00 @ West Family Math & Science Program	8 7:00 @ North Family Story Time	9 10:00 @ West Baby & Toddler Tales 10:30 @ Central Wiggles and Giggles	10 10:15 @ Claremont Baby & Toddler Time ages 6 - 36 mos 11:15 @ Claremont Preschool Storytime ages 3 - 5 yrs 10:30 @ Central Wild About Books	
11	12 10:15 @ North Baby & Toddler Time 10:30 @ West Music by "Asheba"	13 10:30 @ South Baby Bounce 6 - 36 mos 11:00 @ North Picture Book Time	14 10:15 & 11:00 @ Central Baby Bounce & Toddler Time 3:30 @ Claremont Storytime for 4 - 7 yrs	15 7:00 @ North Family Story Time	16 10:00 @ West Baby & Toddler Tales 10:30 @ South Dan Chan the Magic Man	17 10:15 @ Claremont Baby & Toddler Time ages 6 - 36 mos 11:15 @ Claremont Preschool Storytime ages 3 - 5 yrs 10:30 @ Central Wild About Books	
18	19 LIBRARY CLOSED - HOLIDAY	20 10:30 @ South Baby Bounce 6 - 36 mos	21 10:15 & 11:00 @ Central Baby Bounce & Toddler Time 3:30 @ Claremont Storyteller Clara Yen	22 7:00 @ North Family Story Time	23	24 10:15 @ Claremont Baby & Toddler Time ages 6 - 36 mos 11:15 @ Claremont Preschool Storytime ages 3 - 5 yrs 10:30 @ Central Wild About Books	
25 2:00 @ Central JazzArt program	26 10:15 @ North Baby & Toddler Time	27 10:30 @ South Baby Bounce 6 - 36 mos 11:00 @ North Picture Book Time	28 10:15 & 11:00 @ Central Baby Bounce & Toddler Time 3:30 @ Claremont Storyteller Awele	* Sponsored by the Friends of the Berkeley Public Library *All programs are free * *See other side for teens and adults*			Central Library * Kittredge at Shattuck * 981-6223 Claremont Branch * Benvenue at Ashby * 981-6280 North Branch * Hopkins at The Alameda * 981-6250 South Branch * Russell at MLK Jr. Way * 981-6260 West Branch * University above San Pablo * 981-6270

February 2007

at the Berkeley Public Library

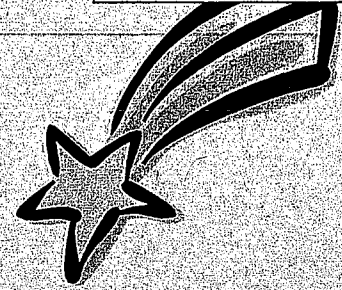
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>CENTRAL: MON 12-8 TUES 10-8 WED - SAT 10-6 SUNDAY 1-5 BRANCHES: MON - TUES 10-6 WED - THURS 12-8 FRI - SAT 10-6</p>				<p>1 10:00 AM Basic Computer Skills Class @ Central Library Electronic Classroom, 3rd floor 4:30 PM Teen Book Club discusses "The Excessives" @ Claremont 6:00 PM Lawyers in the Library @ North Branch</p>	<p>2 3:30 PM Cinema Central @ Central Library Community Room, 3rd floor</p>	<p>3 Tax Help @ South Branch. Please call 981-6263 for appointment.</p>
4	5	<p>6 12:15 PM Tax Help @ West Branch. Please call 981-6270 for appointment. 4:30 PM Teen Advisors Group (TAG) @ Central Library, Community Meeting Room</p>	<p>7 4:30 PM Urban Book Club discusses "Sheisty" and "Still Sheisty" @ South Branch</p>	<p>8 10:00 AM Basic Computer Skills Class @ Central Library Electronic Classroom, 3rd floor 12:15 PM Tax Help @ West Branch. Please call 981-6270 for appointment. 6:00 PM Lawyers in the Library @ South Branch 7:00 PM CAFÉ LITERARIO: Discussion Series in Spanish with Álvaro Sanabria as facilitator @ West Branch</p>	<p>9 3:30 PM Cinema Central @ Central Library Community Room, 3rd floor</p>	<p>10 3:00 PM Origami Lessons with Nga Trinh @ Central Library, 5th floor Tax Help @ South Branch. Please call 981-6263 for appointment.</p>
11	12	<p>13 12:15 PM Tax Help @ West Branch. Please call 981-6270 for appointment.</p>	14	<p>15 10:00 AM Basic Computer Skills Class @ Central Library Electronic Classroom, 3rd floor. 12:15 PM Tax Help @ West Branch. Please call 981-6270 for appointment. 4:30 PM Teen Book Club discusses "The Excessives" @ Claremont 6:00 PM Lawyers in the Library @ Claremont Branch</p>	<p>16 3:30 PM Cinema Central @ Central Library Community Room, 3rd floor</p>	<p>17 3:30 PM The Knitting Hour @ North Branch Tax Help @ South Branch. Please call 981-6263 for appointment.</p>
18	19	<p>20 12:15 PM Tax Help @ West Branch. Please call 981-6270 for appointment.</p>	<p>21 6:30 PM North Branch Book Club discusses "The Historian" by Elizabeth Kostova @ North Branch 7:00 PM Author Sonia Singh reads from "Ghosts, Interrupted" @ West Branch</p>	<p>22 10:00 AM Basic Computer Skills Class @ Central Library Electronic Classroom, 3rd floor 12:15 PM Tax Help @ West Branch. Please call 981-6270 for appointment. 6:00 PM Lawyers in the Library @ West Branch</p>	<p>23 3:30 PM Cinema Central @ Central Library Community Room, 3rd floor</p>	<p>24 Tax Help @ South Branch. Please call 981-6263 for appointment.</p>
25	<p>26 2:00 PM LOOKING AT JAZZ: America's Art Form. A film and discussion series moderated by Dr. Dee Spencer @ Central Library, Community Room, 3rd floor</p>	<p>27 12:15 PM Tax Help @ West Branch. Please call 981-6270 for appointment.</p>	28	<div data-bbox="1073 1717 1507 1833" data-label="Text"> <p>Central Library * Kittredge at Shattuck 510-981-6100 Claremont Branch * Benvenue at Ashby 510-981-6280 North Branch * Hopkins at The Alameda 510-981-6250 South Branch * Russell at MLK Jr. Way 510-981-6260 West Branch * University above San Pablo 510-981-6270</p> </div> <div data-bbox="1135 1864 1507 1936" data-label="Text"> <p>Sponsored by the Friends of the Berkeley Public Library. All programs are free. See other side for more events.</p> </div>		



Wild about Books!

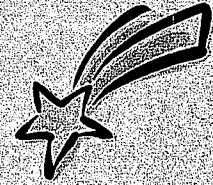


Updated
information for
winter 2007!



Visit the Central Berkeley Public Library EVERY Saturday morning at 10:30 and join the children's staff for storytelling, music and other fun for 3 to 7 year olds. On the FIRST Saturday of every month (and on a few others), guests present a special program.

Special guests include (all in the 3rd floor meeting room):



January 6, 2007 - Stories of the Season (and Kwanzaa Tales!) with Marijol

February 3, 2007 - Cynthia Chin-Lee, author of *A is for Asia*, shares stories, puppets, music and more!

March 3, 2007 - Awele brings stories of *The Days When the Animals Talked!*

And don't forget: EVERY Saturday morning at 10:30 you'll find stories, music and fun with the children's staff on the 4th floor!

- Special events at all locations are listed at www.berkeleypubliclibrary.org/kids/event_index.html
- Also ask about preschool storytimes, baby bounces and more at all branches of the Berkeley Public Library, or check our web site at www.berkeleypubliclibrary.org

Sponsored by the Friends of the Berkeley Public Library



Wheelchair accessible. Please refrain from wearing scented products to public meetings. To request a sign language interpreter, real-time captioning, materials in large-print or Braille, or other accommodations, call 510-981-6107 or 510-548-1240 (TDD) one week before the program.

Berkeley Public Library

12/06



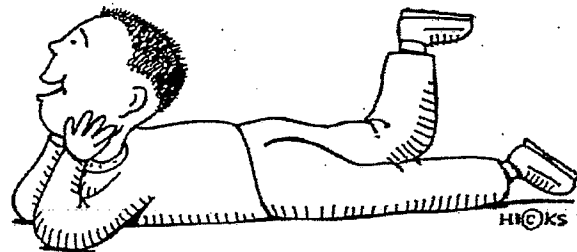
Wiggles and Giggles

Fridays, 10:30 am ~ January 12 – February 9
Fourth Floor – Children's Story Room
Central Berkeley Public Library
2090 Kittredge at Shattuck



Does your three year old love to move?

Does your four year old love fun stories?



Bring your three to five year old to our movement program, where we'll wiggle to music, giggle to funny stories, and pretend to be wild and wonderful animals and things!



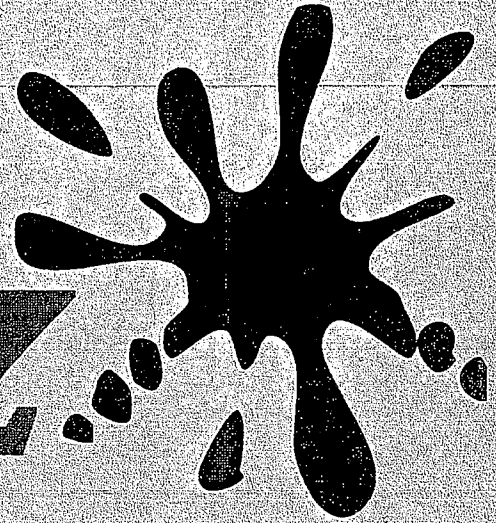
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Berkeley Public Library Presents

Lisa di Primo's

Jazz



Art



with

Don Robinson Duets

Sunday, February 25, 2:00pm

Central Library - 3rd Floor

**For families of all ages!!!
Listen to good music and draw -
Drawing materials provided**

Central Children's Library * Kittredge at Shattuck 981-6223
Claremont Branch * Benvenue at Ashby 981-6280
North Branch * Hopkins and The Alameda 981-6250
South Branch * Russell at MLK Jr. Way 981-6260
West Branch * University above San Pablo 981-6270

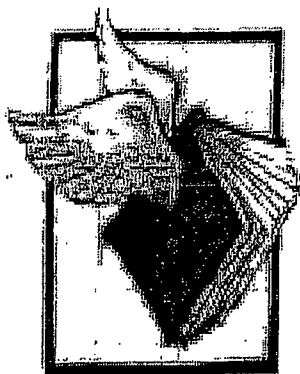


Wheelchair accessible. To request a sign language interpreter, real-time captioning, materials in large-print or Braille, or other accommodations, call 510-981-6106 or 510-548-1240 (TDD) one week before the program.

Please refrain from wearing scented products to public meetings.

There is limited space for *groups* at special events. Group leaders must call in advance.

Sponsored by the Berkeley Civic Arts Commission



VOLUNTEER AT THE BERKELEY



PUBLIC LIBRARY

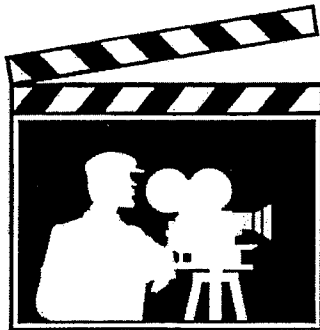
Volunteer at the Library and discover the rewards of volunteering. Meet new people and work with a dedicated staff who love books and libraries! Currently the Berkeley Public Library is seeking to engage interested community members to support a Library staff committed to public service.

- Work as a Library Guide and welcome and assist library users
- Work as a Technology Helper and help the public use computers, the online library catalog, ADA software and copiers

Six hours of training is provided.

We request a minimum commitment of 2-4 hours a week for 4 months.

For more information on volunteering at the Berkeley Public Library and any questions concerning accessibility, call 510-981-6146, TTY 510-548-1240. Please leave a message and our Volunteer Coordinator will return your call.



**Berkeley Public Library's
Cinema Central
February 2007**

Love in New York's Neighborhoods

This month's films comprise an sample of New York's neighborhoods and New Yorkers.
See the back of this flyer for books related to these movies.

- | | |
|---------------------|---|
| Friday, February 2 | Everyday People (2004)
The owner of a Brooklyn diner decides to sell his business in response to the neighborhood's gentrification. |
| Friday, February 9 | A Bronx Tale (1993)
In an effort to save his son, a city bus driver stands up to the local mob boss. |
| Friday, February 16 | The Old Settler (2001)
Harlem in the 1940's is this setting for this story of adult sisters, a young man from the South, and past disappointments. |
| Friday, February 23 | Mail Order Wife (2004)
In an effort to find a wife, a bachelor living in Queens agrees to a scheme involving the pretense of making a documentary film. |

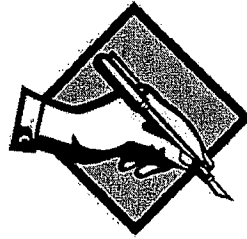
All showings are free and begin promptly at 3:30, in the Central Library Community Meeting Room (3rd floor), 2090 Kittredge Street. For more information, please call 510-981-6139.

Please arrive promptly. No food or beverages. Title substitutions may be unavoidable.
Not all films are appropriate for all audiences.

Wheelchair accessible. To request a sign language interpreter, real-time captioning, materials in large print or Braille, or other accommodations for this event, please call (510) 981-6107 (voice) or (510) 548-1240 (TTY); at least five working days will ensure availability. Please refrain from wearing scented products to public meetings. Sponsored by the Friends of the Berkeley Public Library.



Cinema Central's Featured Authors



February 2007

The following are representative works in which New York City is featured. Check Berkeley Public Library's online catalog for current availability, as well as for other works by these authors.

Auchincloss, Louis

Tales of Manhattan (1967)

Barton, Emily

Brookland (2006)

Black Artemis

Burn (2006)

Clark, Mary Higgins Clark

Kitchen Privileges (2002)

Davis, Lennard

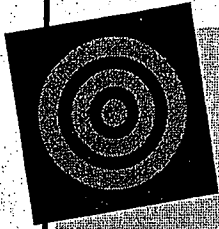
The Sonnets (2001)

Smith, Anna Deavere

Fires in the Mirror (1993)

Swados, Henry

Nights in the Gardens of Brooklyn (2004)



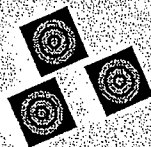
Volunteer as an Adult Literacy Tutor

at Berkeley READS, the
Adult Literacy Program of the
Berkeley Public Library

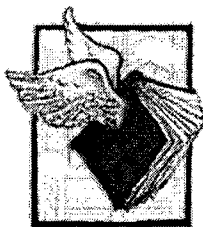
Please join us for...

Orientation ~ Thursday, January 25th, 7-8pm

Tutor Training ~ Saturday, January 27th, 10am-4pm



Berkeley READS Adult Literacy Program
Berkeley Public Library – West Branch
1125 University Ave
Berkeley, CA 94702
510.981.6299



BERKELEY PUBLIC LIBRARY
2090 KITTREDGE ST
BERKELEY, CA 94704
510-981-6100

Contact: David Howd (phone: 981-6250)

For Immediate Release
January 11, 2007

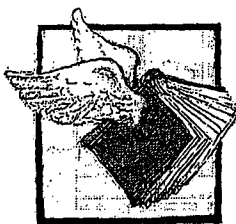
Family Story Time at the North Branch Library

Every **Thursday** evening at **7:00 p.m.**, the **North Branch of the Berkeley Public Library** offers a free story time for children 3 – 7 years old. The program includes new picture books, old favorites, and stretches, and lasts about a half an hour. There is no registration required. The library is located at **1170 The Alameda (at Hopkins Street)** in Berkeley.

Family Story Time is a Berkeley tradition. For over twenty-five years parents have been bringing their preschoolers and youngsters to this weekly program. They make it a family outing. Picture books introduce both literature and art to children. Story time offers an opportunity for both parents and children to see the range of books available at their public library. Come join the fun!

North Branch Library is open Mondays-Tuesdays, Fridays – Saturdays 10 a.m. until 6 p.m., Wednesdays –Thursdays 12 p.m. until 8 p.m. For accessibility information call 510-981-6107, TTY 510-548-1240, www.berkeleypubliclibrary.org.

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BERKELEY PUBLIC LIBRARY
510-981-6100
www.berkeleypubliclibrary.org

February 2007

what's happening here
Newsletter of the Berkeley Public Library

Literacy Corner: Student Profile
Berkeley Reads Adult and Family Literacy

Faye Combs

Faye Combs, native of Memphis, Tennessee, and her family moved to Bakersfield, California, when she was four months old and she grew up there. She came to the Bay Area when she was eighteen and has lived here for more than 45 years.

Faye has this to say about her background: "I went to public school, K through high school, but I always had a problem with reading and spelling, and not knowing why was a mystery to me. I didn't know how to seek help, nor did the schools have programs like they have today to help me. I was not taught the skills I needed to learn reading and writing."

A co-worker told Faye about Berkeley Reads. She said, "I went to a class that was offered to adult learners about twelve years ago. I found out I could get help with my spelling and grammar. Being in the Berkeley Reads writing group has made a great difference in my life. I am no longer ashamed of my shortcomings and have gained more self-confidence. Also, being part of the program is one of the best things that could have happened in my life. I have learned, and I appreciate knowing that **Learning is Lifelong.**"

Faye was very excited when she expressed with joy, "I now know how important it is to ask for help and not fake it like I did for many, many years. I am not the only person who has done so. Millions of people have the same reading and writing problems like I had and tried to hide them. I've learned the key to it all is to recognize, admit, and accept your problems and do something about it no matter how long it takes. When someone takes the first step to make a difference, they can get help. Because a person has spelling, grammar, and reading problems does not mean that he/she cannot function."

The help Faye needed was there when she took that step to get it. The step Faye took opened all

doors of success and made her life better. Since the doors of success opened, she was appointed Secretary to the Board of Directors for Voice for Adult Literacy United for Education (VALUE), a national organization for adult learners and the Coordinator of the City of Berkeley Meals-on-Wheels Program; she has also become a Poet and Author. We give honor to Faye Combs; she has become a great leader for her family, church, community, and Berkeley Reads. **Keep up the good work, Faye!**

*Submitted by Jean Shields, Student Advocate
and former Adult Student*

* * *

New Electronic Resources

Repair people and tinkerers can take Sams Photofacts Online for a drive while the Library has a trial subscription. Look for information about this on the General Reference portion of our Electronic Resources page. Also new to that page is GovSearchSuite, an online directory of all government employees and a description of their organizations at the federal, State, County, and Municipal levels. GovSearchSuite also provides information about employment and salary rates in every city in the US, maps and charts of government agencies and purviews, and more.

For more information, call 510-981-6100 or go to <http://www.berkeleypubliclibrary.org>

* * *

Berkeley Public Library's Volunteer Tax Help

South Branch tax service is scheduled for every Saturday from February 3 to April 14. The hours are 11:30 to 4:30 (last appointment at 4:30). Appointments are required. Drop-ins will be taken if possible, but there is no guarantee that drop-ins will be accommodated. For info, call 981-6260.

West Branch tax service is scheduled for every Tuesday and Thursday from February 6 - April 12, 12:15 pm - 3:15 pm. By appointment only; call 981-6270 during library open hours for appointments. Sign-ups start January 24.

Origami Lessons with Nga Trinh

Come to the Art and Music 5th floor, Saturday, February 10th, 3-4pm, to make fun and beautiful origami creations for Valentine's Day and Chinese New Year. From a single square sheet of paper, without using any glue, you will learn how to fold: a heart, a gift box, a rose, and more.

Nga Trinh came to the U.S. from Viet Nam in 1975, graduated from UC Berkeley in Fine Arts, and now works as a Library Aide in the Art and Music Department. She learned how to create origami objects from books when she was ten, and often uses origami in her artwork. For more information, call 510-981-6241.

* * *

Cinema Central - February 2007

Love in New York's Neighborhoods

This month's films comprise a sample of New York's neighborhoods and New Yorkers. See the back of this month's Central Cinema Central flyer for books related to the movies listed below.

Friday, February 2

Everyday People (2004) The owner of a Brooklyn diner decides to sell his business in response to the neighborhood's gentrification.

Friday, February 9

A Bronx Tale (1993) In an effort to save his son, a city bus driver stands up to the local mob boss.

Friday, February 16

The Old Settler (2001) Harlem in the 1940's is this setting for this story of adult sisters, a young man from the South, and past disappointments.

Friday, February 23

Mail Order Wife (2004) In an effort to find a wife, a bachelor living in Queens agrees to a scheme involving the pretense of making a documentary film.

All showings are free and begin promptly at 3:30, in the Central Library Community Meeting Room (3rd floor), 2090 Kittredge Street. For more information, please call 510-981-6139. Please arrive promptly. No food or beverages. Title substitutions may be unavoidable. Not all films are appropriate for all audiences. Wheelchair accessible. To request a sign language interpreter, real-time captioning, materials in large print or Braille, or other accommodations for this event, please call (510) 981-6107 (voice) or (510) 548-1240 (TTY); at least five working days will ensure availability. Please refrain from wearing scented products to public meetings. Sponsored by the Friends of the Berkeley Public.

* * *

All programs listed in this newsletter are supported by the **Friends of the Berkeley Public Library**. For more information on any program, call (510)981-6100 or (510)548-1240 (TTY) or go to <http://www.berkeleypubliclibrary.org>

For information on the **Friends of the Berkeley Public Library** or to join them and/or volunteer with them, phone **510-841-5604** or visit berkeleypubliclibrary.org/support/friends.html

* * *

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Story time offers an opportunity for both parents and children to see the range of books available at their public library. Come join the fun!

North Branch Library is open Mondays-Tuesdays, Fridays – Saturdays 10 a.m. until 6 p.m., Wednesdays –Thursdays 12 p.m. until 8 p.m.

For accessibility information call **510-981-6107**,

TTY 510-548-1240, berkeleypubliclibrary.org.

For more info, contact David Howd at 981-6250.

* * *

Berkeley Public Library presents:

Family Films at the Central Library

First Thursday of each month at 3:30 pm

Community Meeting Room, 3rd floor

Central Library, downtown Berkeley

February 1

Howl's Moving Castle (2004)

The vengeful Witch of the Waste casts a spell on a quiet girl who's been befriended by Howl, a mysterious wizard. In Howl's mobile castle, the two embark on a quest to break the spell. Recommended for age 5-Adult.

March 1

The Muppet Movie (1979)

Miss Piggy, Fozzie Bear, and the Great Gonzo join Kermit the Frog as he sets off for Hollywood to become a movie star. Recommended for age 2-12.

April 5

Holes (2003)

Plagued by a family curse, unlucky Stanley Velnats is sent to Camp Green Lake, a boot camp where the warden (Sigourney Weaver) orders each inmate to dig a hole a day. By learning teamwork, the boys solve a mystery and bring the warden to justice. Recommended for age 7-13.

Venga a disfrutar del

CAFÉ LITERARIO

Una serie de lectura y discusión de libros en español
con Álvaro Sanabria de moderador

Los jueves de 7:00 p.m. a 8:45 p.m.
Biblioteca Pública de Berkeley, West Branch
1125 University Avenue

Este programa es gratis para el público. Los participantes podrán pasar por la biblioteca West Branch a partir del jueves, 4 de enero, 2007, para registrarse y recoger una copia del primer libro. (La biblioteca West Branch abre de 12 a 8 p.m. los jueves.) Tendremos un número limitado de copias y serán solamente en español. Proyectamos leer y discutir las siguientes obras:

8 de febrero *La tía Julia y el escribidor* de Mario Vargas Llosa

8 de marzo *La sombra del viento* de Carlos Ruiz Zafón

NO HAY REUNIÓN EN ABRIL

10 de mayo *Inés del alma mía* de Isabel Allende

14 de junio *La dama azul* de Javier Sierra

12 de julio *Desencuentros* de Edmundo Paz Soldán

Para más información, favor de llamar a la biblioteca
al 510-981-6270 o a Connie Reyes al 510-981-6140.

Patrocinado por los Amigos de la Biblioteca Pública de Berkeley

Accesible para personas en sillas de ruedas. Si necesita un intérprete de lenguaje de señas u otro tipo de ayuda llame al 510-981-6107 o al 510-548-1240 (TDD) una semana antes del evento. Por favor no use productos perfumados en las reuniones públicas.

Berkeley Public Library and JAZZSCH00L present



Seniors are especially encouraged to attend!

All are invited to this FREE film and discussion series about innovators and developments in jazz. DR. DEE SPENCER moderates six Monday afternoon sessions at Berkeley Public Library's downtown Community Room, screening rare footage in combination with more familiar images to illuminate the depths of jazz and draw participants into hearty discussion.

Made possible by a grant awarded to the Berkeley Public Library with the Jazzschool as a partner, from the National Endowment for the Humanities, American Library Association and Jazz at Lincoln Center, and by the Friends of the Berkeley Public Library. No experience or registration required!

Explore the music discussed in this series further by attending live performances at the Jazzschool. Check out the Jazzschool's event calendar (www.jazzschool.com) for more details.

jazz on a monday afternoon

a six-part film discussion series moderated by Dr. Dee Spencer

Monday afternoons, 2:00 – 4:00 p.m.

- | | |
|----------------------------|---|
| January 22nd, 2007 | Session 1: New Orleans and the Origins of Jazz |
| February 26th, 2007 | Session 2: The Jazz Age and the Harlem Renaissance |
| March 26th, 2007 | Session 3: Jazz Vocalists |
| April 9th, 2007 | Session 4: The Swing Era |
| May 21st, 2007 | Session 5: Jazz Innovators: From BeBop, to Hard Bop, to Cool and More |
| June 25th, 2007 | Session 6: Latin Jazz and Jazz as an International Music |

**Berkeley Public Library: 2090 Kittredge Street
Community Meeting Room, 3rd floor**

**FOR MORE INFO CALL (510) 981-6100 or visit
<http://www.berkeleypubliclibrary.org> or <http://www.lookingatjazz.com>**

FREE

Sponsored by:



NATIONAL
ENDOWMENT
FOR THE
HUMANITIES

Friends of the Berkeley Public Library

Wheelchair accessible. To request a sign language interpreter, real-time captioning, materials in large print or Braille, or other accommodations for this event, call 510-981-6106 or 510-548-1240 (TTY). At least 5 working days will help ensure availability. Please do not wear perfumes or scents to public performances.

Berkeley Public Library and JAZZSCHOOL present



jazz on a monday afternoon

a six-part film discussion series moderated by Dr. Dee Spencer

Session 2: February 26th 2007 2:00PM-4:00PM The Jazz Age and the Harlem Renaissance

Dr. Dee Spencer, Professor of Music in the School of Music and Dance at San Francisco State University, moderates this film and discussion program on the emergence of the Jazz Age in the early 1920s and the Harlem Renaissance. This program will feature archival film footage of musical performances by Louis Armstrong, Duke Ellington, Cab Calloway and other key artists of the Harlem Renaissance.

Save the Date! March 26th, 2007
Session 3: Jazz Vocalists

**Berkeley Public Library: 2090 Kittredge Street
Community Meeting Room, 3rd floor**

FOR MORE INFO CALL (510) 981-6100 or visit
<http://www.berkeleypubliclibrary.org> or <http://www.lookingatjazz.com>

FREE

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Wheelchair accessible. To request a sign language interpreter, real-time captioning, materials in large print or Braille, or other accommodations for this event, call 510-981-6106 or 510-548-1240 (TTY). At least 5 working days will help ensure availability. Please do not wear perfumes or scents to public performances.

Berkeley Public Library
2090 Kittredge Berkeley CA 94704
January 23, 2007

Calendar Notice/Press Release

Contact: Jane Scantlebury—phone: 510-981-6233

For Immediate Release

For an event on Saturday, February 10th

ORIGAMI LESSON WITH NGA TRINH

Learn to make beautiful origami objects for Valentine's Day and Lunar New Year on Saturday, February 10th, 3-4pm, in Art and Music on the 5th floor of the Berkeley Public's Central Library, 2090 Kittredge in downtown Berkeley. From a simple square sheet of paper you will learn how to fold a heart, a gift box, a rose, and more. All are welcome.

Nga Trinh came to the United States in 1975 from Viet Nam. She has a Fine Arts degree from UC Berkeley, is a member of the Berkeley Art Center, and a Library Aide for the Art and Music Department at Berkeley Public Library.

Wheelchair accessible. **For more information: 510-981-6100 or
www.berkeleypubliclibrary.org**

Association for Library Trustees and Advocates (ALTA)
a division of the American Library Association

toll-free 800-545-2433 ext. 2161
<http://www.ala.org/alta>

Susan Kupfer, Board
Berkeley Public Library
2031 Bancroft St.
Berkeley, CA 94704

February 13, 2007

Dear Susan Kupfer,

Thank you for your membership interest in the Association for Library Trustees and Advocates (ALTA). Per our incoming President Donald Roakvam, and Linda Perkins, that you have members on you board that attended ALTA events at the New Orleans Conference. We would like to invite your board to join ALTA. I have listed a few perks for being a part of ALTA.

As an ALTA member, you are on the cutting edge of issues and trends in library trusteeship. Can you imagine the American Library Association **without** the voice of trustees and advocates; **without** our special concerns for the governance of libraries; **without** our legislative and fund raising efforts; **without** our commitment to intellectual freedom; **without** our special interest in continuing education for trustees and advocates? Of course not! And in the same way, one cannot imagine a library **without** a trustee or advocate member of ALTA.

Remember, as an ALTA member, you receive many benefits:

- Eleven issues of ***American Libraries***, the magazine of the American Library Association;
- **Access to the ALTA web site**, including a soon-to-be released members-only section with best practices and continuing education for library trustees and advocates;
- **Reduced registration fees** for ALTA educational conferences and for ALTA publications;
- **Member-only mailings** to keep you informed of trustee concerns and activities;
- Opportunities to **network** with your counterparts from across the country and review critical issues;
- **Electronic discussion lists** for library trustees and advocates,
- **Voting privileges** in ALA and ALTA; and
- Four issues of ***the Voice***, our quarterly newsletter.

Enclosed please find brochures and the most recent ALTA newsletter. Do not hesitate to contact me directly at 312.280.2161 for further assistance.

Regards,



Doll Thorn
ALTA Program Coordinator
dthorn@ala.org

What is the Association for Library Trustees and Advocates (ALTA)?

A division of the American Library Association, **ALTA** is a national network of enthusiastic library supporters who believe in the importance of libraries as the social and intellectual center of communities, and in the library's role in lifelong learning and equal access for all. ALTA members share information and experience on library trusteeship and advocacy to ensure vital, well-supported libraries that contribute to better communities and a strong, better-educated society.

As an Trustee Member of ALTA, you'll receive:

- **American Libraries magazine** — every month you'll receive ALA's official magazine, providing news as well as developments in library and information services from across the U.S.
- **The Voice** — ALTA's quarterly newsletter covering issues of special interest to trustees.
- **Education** — Each year ALTA education programs equip trustees to meet the changing roles and responsibilities of library stewardship. For new library trustees or those who have served for many years, from advocacy and fundraising to Internet filtering and serving diverse populations, there is a national or local ALTA program to meet the need:
 - ALTA programs and pre-conferences are also held at the ALA Annual Conference, which also plays host to more than 2,000 other programs and exhibits.
 - ALTA continues to co-sponsor and present programs at National Institutes held in various regions of the country every two years.
 - Beginning in 2002, ALTA will begin offering programs via the Internet. Registered members will have access to full courses, lectures and materials at their convenience.

- Programs at the local level are provided through the Trustee Leadership Seminars program — prepackaged modules that can be facilitated either by the Library Board or by a trained ALTA member. New modules like the revised ALA Library Advocacy Now! training become available each year.
- **Free consultation** — experienced ALTA and ALA staff are available to discuss issues such as intellectual freedom challenges, public awareness, automation and fundraising.
- **ALTA publications and fact sheets** — get practical information on topics such as duties and responsibilities of public library trustees, public relations, evaluating the library director, and much more.
- **Networking** — sharing challenges, and solutions, is a highly ranked benefit of belonging to ALTA. Members have access to a compilation of best-practices and policies, electronic discussion lists for both trustees and advocates, and a link to trustee organizations across the country. Ample time is also devoted to networking at ALTA and ALA events.
- **Libraries & The Internet Toolkit** — includes tips and guidelines for developing and communicating Internet policies.

National Library Legislative Day — gather with library supporters from across the country on Capitol Hill each spring.

- **ALA/ALTA product discounts** — save 10% on a variety of products including books, journals, posters, and creative tools to promote libraries, advocacy and literacy.



Awards — Each year ALTA recognizes and rewards distinguished service to library development and literacy through the presentation of the Trustee Citation and the Literacy Award. Two Annual Conference travel grants are awarded through the ALTA/Gale award for new trustees, and ALTA recognizes library benefactors through the annual Major Benefactor Award.

Being connected to a national network of trustees is helping me master my role in library stewardship; thus allowing me to contribute to the health of my local library.

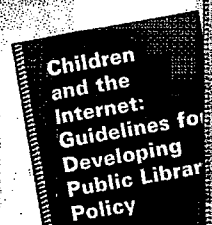
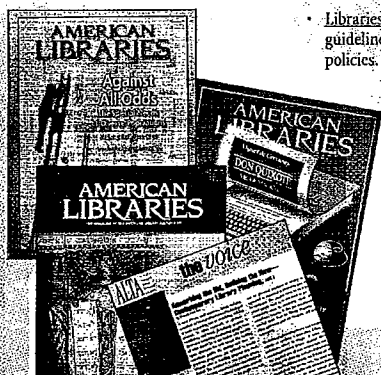
— Patricia Fisher
Trustee
Baltimore County
Public Library

- **A Voice in the National Advocacy Honor Roll** — The National Advocacy Honor Roll was created in 2000 to allow each state to join a national forum for identifying and celebrating those individuals and groups who through their passion, determination and commitment, strengthened library service for all. The initial honorees represented the best of 20th century library advocacy and future honorees will be selected to ensure the continued recognition of the vital role library advocates play in our society.
- **Library Advocacy Now! Training** — learn how to recruit and prepare friends and neighbors to be spokespersons and activists for your library.

Library trustees in every state use the exclusive member benefits of ALTA to enrich their stewardship of America's libraries.

In ALTA I have forged friendships with other committed and enthusiastic library supporters.

— Gail Dyleski
Trustee
East Brunswick (NJ)
Public Library



MEMBERSHIP ACCEPTANCE FORM

ASSOCIATION FOR LIBRARY TRUSTEES AND ADVOCATES

Name: First Middle Last

Title:

Library/Organization Name:

Address:

City/State/Zip:

Country:

Representative/Congressional District:

Work Phone: ()

Home Phone: ()

Fax: ()

Toll-Free Number:

E-mail:

Home Address:

City/State/Zip:

ALA Membership Number:

(if already an ALA member)

- YES!** I want to become a Personal Member of the Association for Library Trustees & Advocates (ALTA) at the annual dues rate of \$95 (includes ALA Membership). Please send me my New Member Kit immediately.
- No**, but I would like to support America's libraries as a Library Advocate for \$35.

I am a:

- Trustee Librarian Library Staff
 - Library User and Advocate Other
- (please specify)

Method of Payment

- Check enclosed (payable to American Library Association)
- VISA MasterCard American Express

Account #:

Name on Card:

Expiration Date:

Signature:

From time to time, ALA rents its membership lists to select organizations offering services or products related to libraries and educational organizations. If you DO NOT wish to be included in these mailings, please check the appropriate box(es).

- No mail listing No e-mail listing

Please return to ALA/ALTA
50 East Huron Street, Chicago, IL 60611 • Or fax to: (312) 944-7671

Get Engaged Nationally to Become More Effective Locally

Your mission is local — acting as steward for your community library.

Your challenges are enormous and are felt by library trustees all across our country — funding, finding library activities for all ages, hiring staff, advocating for your library in the community, overseeing library resources, plus much more.

Your resources and solutions come from one national organization — the Association for Library Trustees and Advocates (ALTA), a division of the American Library Association (ALA).

How ALTA Can Help You

ALTA is the only organization that has developed a national network of library trustees. This network plus the extensive resources of ALTA can empower you to advocate for and adopt policies that promote the highest quality library and information services.

Library trustees in every state use the exclusive member benefits of ALTA to enrich their stewardship of America's libraries. Now it's your turn to use the professional connections, experiences and resources of ALTA to help shape your library's future.

Who are ALTA members?

Like you, ALTA members are enthusiastic library supporters who as trustees or advocates speak with a united voice in championing their library and their dedicated library staff. They are people who know libraries are a vital part of their communities and our nation, and believe that excellent library service is the cornerstone of a better-educated, information literate society.



You Have Questions

Your library is facing a budget cut.

What can you do?

A parent is demanding that a certain book be removed from the library.

How should you respond?

You need to hire a new library director.

What qualifications should you be looking for?

Your library building needs to be replaced.

Can or should you renovate the current building?



ALTA has answers. Join Today!

ALTA/ALA's Advocacy Resources

ALA Washington Office

Promotes the best interests of libraries in a broad range of legislation, regulatory and public policy issues.

Phone: (800) 941-8478
Fax: (202) 628-8419
E-mail: alawash@alawash.org
www.ala.org/washoffi

ALA Public Information Office

Phone: (800) 545-2433, Ext. 2161
Fax: (312) 944-8520
E-mail: pio@ala.org
www.ala.org/pio/advocacy

ALA Legislative Action Center

This comprehensive Web page provides updates on key library and information issues, action alerts, contact information and links to members of Congress.
www.ala.org/washoffi

Washington Newswire (ALAWON)

Free online newsletter from the ALA Washington Office with timely updates and action alerts on federal legislation and policies regarding libraries and information issues. To subscribe, send the message 'subscribe ALA-wo' followed by your first and last name to listproc@ala.org.

Library Advocacy Discussion Group

Those with questions, suggestions or stories to share about library advocacy can share them via a Library Advocacy Now! electronic discussion list. To subscribe, send an e-mail message to: listproc@ala.org, leave the subject area blank and in the body of the message type: "subscribe aladnow" followed by your first and last name.



Association for Library Trustees and Advocates

50 East Huron Street
Chicago, IL 60611



@your library
The Campaign for America's Libraries
www.ala.org/yourlibrary

A Knowledgeable Library Trustee is a More Effective Library Steward and a Librarian's Best Advocate

For the support, of a national organization, information and guidance, and policy resources unique to Library Trustees...
Join ALTA Today!

TRUSTEE MEMBER

Association for Library Trustees and Advocates



Board of Library Trustees Tracking Chart

<i>ID</i>	<i>Date</i>	<i>Requested By</i>	<i>Person Assigned</i>	<i>Deadline</i>	<i>Status</i>	<i>Item</i>
1	11/9/2005	Trustees	Donna Corbeil	1/18/2006	Compilation completed; analysis begun	Analysis of Library Board Charter
7	11/9/2005	Trustees	AR Committee	1/18/2006	In process	Administrative Regulations for Library
9	11/9/2005	Trustees	Alicia Abramson	3/15/2006		Establish agenda calendar for Board items
14	12/21/2005	Trustee Powell	Donna Corbeil	1/18/2006	In process - sent to City Attorney	City Attorney's analysis of ALA resolution on workplace speech
37	3/15/2006	Trustee Lee	Donna Corbeil	7/21/2006	In process	Status of Quilt Show
42	4/19/2006	Trustee Lee	Donna Corbeil	5/17/2006	In process	Would like to see profile of benefits offered by other cities
43	4/19/2006	Trustee Powell	Alicia Abramson			Wishlist for staffing and equipment
45	5/10/2006	Trustee Moore	Management			Would like to hear regular reports from each library department at BOLT meetings.
49	5/17/2006	Trustee Moore	Beverli Marshall	7/19/2006		Form committee to look at the impacts of the FY07 budget adoptions.
52	6/21/2006	Trustee Powell				Report or outline on how Board budget policies are to be implemented.
62	7/19/2006	Trustee Moore	Trustees and Donna Corbeil	10/18/2006		Role of the Board

<i>ID</i>	<i>Date</i>	<i>Requested By</i>	<i>Person Assigned</i>	<i>Deadline</i>	<i>Status</i>	<i>Item</i>
70	9/26/2006	Trustee Powell	Donna Corbeil			List of deferred maintenance items.
72	10/18/2006	Trustee Powell	Trustees Powell and Lee		Ongoing	Further explore needs of South Berkeley community and investigate potential Ed Roberts Campus option.
73	10/18/2006	Trustees Powell and Lee	Donna Corbeil/Alan Bern	12/6/2006		Report on possible interest in bookmobile by City of Emeryville, and esimated costs of bookmobile.
75	10/18/2006	Trustee Kupfer	Donna Corbeil/Beverli Marshall			Determine if some part-time positions can be combined into full-time positions.
76	12/6/2006	Trustee Powell	Beverli Marshall			Quarterly reports on extra intermittent hours
77	1/17/2007	Trustee Kupfer	Alicia Abramson	3/31/2007		Possibility of implementing WiFi
78	1/17/2007	Trustee Powell	Trustees, Donna Corbeil			Identify opportunities for Trustees to participate in professional organizations, e.g. ALTA.