



MINUTES
Berkeley Public Library - Board of Library Trustees Regular Meeting
Wednesday, November 1, 2023 6:30 PM

Board of Library Trustees:
Amy Roth, President Beverly Greene
Sophie Hahn, Vice President John Selawsky

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

- A. Call to order:** 6:30 pm.
- Present:** Trustees Greene, Hahn, Roth and Selawsky.
- Absent:** None.
- Also Present:** Tess Mayer, Director of Library Services; Henry Bankhead, Deputy Director; Nneka Gallaread, Administrative and Fiscal Services Manager; Dia Penning, Program Manager - EDI; Aimee Reeder, Associate Management Analyst; Chenice Jackson, Social Services Specialist; Eve Franklin, Administrative Secretary.
- A. Public Comments:** 5 speakers
- B. Comments from Library Unions:**
 - 1. SEIU, LOCAL 1021 (Community Services and PTRLA Units) - 0 speakers
 - 2. SEIU, LOCAL 1021 (Maintenance and Clerical Units) - 0 speakers
 - 3. Public Employees Union, LOCAL 1 - 0 speakers
- C. Comments from Board of Library Trustees -**
 - 1. Trustee Greene - Interested in learning the demographics of part time staff.
 - 2. Trustee Hahn - Invited staff to come speak with her in her office at City Hall.

II. PRESENTATIONS

- A. Oral Staff Report -** Chenice Jackson, Social Services Specialist (Attachment 1)

III. CONSENT CALENDAR

Action: M/S/C Trustee Selawsky / Trustee Greene to adopt resolution #R23-050 to approve the consent calendar as presented.
Vote: Ayes: Trustees Greene, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

- A. Approve Minutes of the October 4, 2023 Regular Meeting**

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the October 4, 2023 Regular Meeting of the Board of Library Trustees as presented.

Financial Implications: None

Contact: Tess Mayer, Director of Library Services

Action: M/S/C Trustee Selawsky / Trustee Hahn to adopt resolution #R23-051 to approve the minutes of October 4, 2023.

Vote: Ayes: Trustees Greene, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

IV. ACTION CALENDAR

- A. Budget Process Update**

From: Director of Library Services

Recommendation: Review Budget Process in Preparation for the FY 2025 & FY 2026 Biennial Budget Cycle. (Attachment 2)

Contact: Tess Mayer, Director of Library Services

Tess Mayer, Director of Library Services and Nneka Gallaread, Admin and Fiscal Services Manager reviewed the budget process.

Action: No action taken.

B. Recommendation to Amend the Bylaws of the Board of Library Trustees (BOLT) and the Board of Library Trustees Vacancy Policy

From: Tess Mayer, Director of Library Services

Recommendation: Adopt the resolution amending the Bylaws of the Board of Library Trustees and the Board of Library Trustees Vacancy Policy as described.

Contact: Tess Mayer, Director of Library Services

Action: M/S/C Trustee Greene / Trustee Hahn to continue the discussion to the next regular meeting.

V. INFORMATION CALENDAR

A. Monthly Library Director's Report

From: Tess Mayer, Director of Library Services

Action: Received

VI. AGENDA BUILDING

The next regular meeting will be held December 6, 2023.

- Literacy Report

VII. ADJOURNMENT

M/S/C Trustee Selawsky/Trustee Roth to adjourn the meeting.

Vote: Ayes: Trustees Greene, Hahn, Roth and Selawsky. Noes: None. Absent: None. Abstentions: None.

Adjourned at 8:22 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of November 1, 2023 as approved by the Board of Library Trustees.

//s// _____

Tess Mayer, Director of Library Services, acting as secretary to BOLT

Attachments:

1. Social Services Presentation