



MINUTES
Berkeley Public Library - Board of Library Trustees Regular Meeting
West Branch
Wednesday, July 5, 2023 6:30 PM

Board of Library Trustees:
Amy Roth, President Beverly Greene
Sophie Hahn, Vice President John Selawsky

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

- A. Call to order:** 6:30 pm.
Present: Trustees Greene, Roth and Selawsky.
Absent: Trustee Hahn.
Also Present: Tess Mayer; Director of Library Services; Henry Bankhead, Deputy Director; Amanda Myers, Library Services Manager; Eve Franklin, Administrative Secretary.
- B. Public Comments:** 1 speaker
- C. Comments from Library Unions:**
 - 1. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 2 speakers
 - 2. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
 - 3. Public Employees Union, LOCAL 1 – 0 speakers
- D. Comments from Board of Library Trustees –**
 - 1. **Trustee Greene** – Thank you to the Friends of the Berkeley Public Library for donation.
 - 2. **Trustee Roth** – Want to highlight the Friends and their contributions to the Library and Thank you to Jenna Brotsky for providing information.

II. CONSENT CALENDAR

Action: M/S/C Trustee Selawsky / Trustee Greene to adopt resolution #R23-030 to approve the consent calendar with corrections to the Minutes.

Vote: Ayes: Trustees Greene, Roth and Selawsky. Noes: None. Absent: Trustee Hahn.
Abstentions: None.

- A. Approve Minutes of the June 7, 2023 Regular Meeting**

From: Director of Library Services
Recommendation: Adopt a resolution to approve the minutes of the June 7, 2023 Regular Meeting of the Board of Library Trustees as presented.
Financial Implications: None
Contact: Tess Mayer, Director of Library Services
Action: M/S/C Trustee Selawsky / Trustee Greene to adopt resolution #R23-031 to approve the minutes of June 7, 2023 with corrections.
Vote: Ayes: Trustees Greene, Roth and Selawsky. Noes: None. Absent: Trustee Hahn.
Abstentions: None.
- B. Purchase Authorization in Excess of Director of Library Services' Granted Authority**

From: Director of Library Services
Recommendation: Adopt a resolution authorizing the Director of Library Services to enter into fiscal year 2024 purchase agreements and approve payments to specified vendors for services encompassing utility, telephone and intranet/internet services, library materials, state taxes, professional services, and office supplies that may exceed the director's delegated spending authority of \$50,000 for services and \$100,000 for goods, materials, and equipment.
Financial Implications: see report

Contact: Tess Mayer, Director of Library Services

Action: M/S/C Trustee Selawsky / Trustee Greene to Adopt a resolution #R23-032 authorizing the Director of Library Services to enter into fiscal year 2024 purchase agreements and approve payments to specified vendors for services encompassing utility, telephone and intranet/internet services, library materials, state taxes, professional services, and office supplies that may exceed the director's delegated spending authority of \$50,000 for services and \$100,000 for goods, materials, and equipment.

Vote: Ayes: Trustees Greene, Roth and Selawsky. Noes: None. Absent: Trustee Hahn. Abstentions: None.

III. INFORMATION CALENDAR

A. Review Rules for Nominations for the Selection of Board President and Vice-President

From: Tess Mayer, Director of Library Services

Action: Received

B. Board of Library Trustees Schedule FY2024 – Tess Mayer, Director of Library Services

From: Tess Mayer, Director of Library Services

Action: Received

C. BOLT Recruitment Process Report Update – Tess Mayer, Director of Library Services

From: Tess Mayer, Director of Library Services

Action: Received

D. Monthly Library Director's Report – Tess Mayer, Director of Library Services

From: Tess Mayer, Director of Library Services

Action: Received

IV. AGENDA BUILDING

The next regular meeting will be held September 6, 2023.

V. ADJOURNMENT

Trustee Greene / Trustee Selawsky to adjourn the meeting.

Vote: Ayes: Trustees Greene, Roth and Selawsky. Noes: None. Absent: Trustee Hahn. Abstentions: None.

Adjourned at 7:49 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of July 5, 2023 as approved by the Board of Library Trustees.

//s// _____

Tess Mayer, Director of Library Services, acting as secretary to BOLT

Attachments: none