



BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

SPECIAL MEETING	AGENDA	LOCATION
Wednesday, May 17, 2023	6:00 PM	North Branch 1170 The Alameda

Commission Members:

Amy Roth, President; Sophie Hahn, Vice President; Beverly Greene, John Selawsky

To submit an e-mail comment during the meeting to be read aloud during public comment, email BOLT@cityofberkeley.info with the Subject Line in this format: "PUBLIC COMMENT ITEM #." Please observe a 150 word limit. Time limits on public comments will apply. Written comments will be entered into the public record.

Please be mindful that the teleconference will be recorded as any Board of Library Trustees meeting is recorded, and all other rules of procedure and decorum will apply for Board of Library Trustees meetings conducted by teleconference or videoconference.

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to [Eve Franklin, Administrative Secretary, \(510\) 981-6102](mailto:Eve.Franklin@cityofberkeley.info). The Board of Library Trustees may take action related to any subject listed on the agenda.

I. PRELIMINARY MATTERS

- A. Roll Call
- B. Ceremonial Matters: *In addition to those items listed on the agenda, the President may add additional ceremonial matters.*
- C. Public Comment (Limited to Agenda Items)
Speakers are allowed 3 minutes each for up to 10 speakers; if more than 10 individuals have filled out and submitted cards to speak, the time for all speakers will be reduced to 2 minutes per person and if more than 20 individuals have submitted speaker's cards, the time per person will be reduced to one minute each, for a maximum of one hour of public comment.
- D. Comments from Board of Library Trustees

II. ACTION CALENDAR

- A. Recommendation to City Council on FY2024 Library Tax Rates
From: Nneka Gallaread, Admin and Fiscal Services Manager
Recommendation: Adopt the resolution to recommend that the Berkeley City Council set the FY 2023 tax rate for funding the provision of Library Services in the City of Berkeley at \$0.2698 (26.98 cents) per square foot for dwelling units and \$0.4080 (40.80 cents) per square foot for industrial, commercial, and institutional buildings.

III. ITEMS FOR FUTURE AGENDAS

These items are not scheduled for discussion or action at this meeting. The Board of Library Trustees may schedule these items to the agenda of a future meeting.

- A. Discussion of items to be added to future agendas

IV. ADJOURNMENT

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Tess Mayer, 510-981-6195, tmayer@cityofberkeley.info.

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: E-mail addresses, names, addresses, and other contact information are not required but, if included in any communication to a City board, commission, or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission, or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission, or committee for further information.

Any writings or documents provided to a majority of the commission regarding any item on this agenda will be made available for public inspection at the Berkeley Public Library Administration Office located at 2090 Kittredge Street - 3rd Floor Admin Wing, Berkeley, CA 94704.

COMMUNICATION ACCESS INFORMATION:



This meeting is being held in a wheelchair-accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

~~~~~  
I hereby certify that the agenda for this regular/special meeting of the Board of Library Trustees was posted at the display case located near the walkway in front of the Maudelle Shirek Building, 2134 Martin Luther King Jr. Way and in front of the Central Public Library at 2090 Kittredge Street as well as on the Berkeley Public Library's website, on May 15, 2023.

//s//

\_\_\_\_\_  
Tess Mayer, Director of Library Services  
Serving as Secretary to the Board of Library Trustees

**Communications:**



**ACTION CALENDAR**  
May 17, 2023

To: Board of Library Trustees  
From: Tess Mayer, Director of Library Services  
Subject: Recommendation to City Council on FY 2024 Library Tax Rate

**RECOMMENDATION**

Adopt the resolution to recommend that the Berkeley City Council set the FY 2024 tax rate for funding the provision of Library Services in the City of Berkeley at \$0.2698 (26.98 cents) per square foot for dwelling units and \$0.4080 (40.80 cents) per square foot for industrial, commercial, and institutional buildings.

**FISCAL IMPACTS OF RECOMMENDATION**

The total revenue generated by the Library Tax in FY 2024 is expected to be approximately \$25,050,748 (*net of Alameda County billing and collection fees*). It is estimated that the tax will cost residential taxpayers no more than the following average amounts during Fiscal Year 2024, as compared with amounts for FY 2023:

| Square Feet | Annual Tax – Dwelling Units |          | Annual Tax – All Other Properties |          |
|-------------|-----------------------------|----------|-----------------------------------|----------|
|             | FY24                        | FY23     | FY24                              | FY23     |
| 1,200       | \$323.77                    | \$310.07 | \$489.56                          | \$468.79 |
| 1,500       | 404.71                      | 387.59   | 611.95                            | 585.98   |
| 1,900       | 512.63                      | 490.95   | 775.13                            | 742.25   |
| 3,000       | 809.42                      | 775.19   | 1,223.90                          | 1,171.97 |
| 3,900       | 1,052.24                    | 1,007.74 | 1,591.06                          | 1,523.56 |
| 10,000      | 2,698.05                    | 2,583.96 | 4,079.65                          | 3,906.56 |

**BACKGROUND**

The Central Library and neighborhood branch libraries will have received up to 98% of 2023 fiscal year funding through a citywide special tax (referred to as the Library Relief Act of 1980) of \$0.2272 per square foot on all improvements to residential real property in the City of Berkeley, and \$0.3435 per square foot on all improvements to industrial, commercial, and institutional real property. The purpose of this voter-approved tax is to provide a stable revenue source to ensure the provision of library services at the level which permits library operations six days a week at branch libraries, seven days a week at the Central Library, and which permits the purchase of library materials at levels which are commensurate with the libraries’ hours of service, staffing, and patron needs. Refer to Attachment 2. *Tax Rate Indices: PIG + CPI* for table of rates since 2008 and the Board’s recommendation to the City Council.

**CURRENT SITUATION**

For the current fiscal year, Berkeley’s Library Tax will raise around \$23.8 million. The tax rates, initiated by a recommendation from the Director of Library Services to the Board, may be adjusted annually by indexing up to the greater of the Consumer Price Index in the immediate San Francisco Bay Area or the per capita Personal Income Growth factor in California.

The FY 2024 tax of \$0.2698 for dwelling units and \$0.4080 for all other property are recommended based on the per capita Personal Income Growth factor in California of 4.440%, as the voters approved the greater of that or the Consumer Price Index in the immediate San Francisco Bay Area of 4.192%. In addition, the

Director of Library Services recommends that the Board of Library Trustees recommend that the City Council adjust the tax rate by 4.44%. The recommended library tax rates for FY 2024 are expected to yield total revenue of approximately \$25,050,748 (*net of Alameda County billing and collection fees*).

At a special meeting of the Board of Library Trustees held on May 23, 2022, the Board of Library Trustees recommended via BOLT Resolution No.: R21-095 that the City Council increase tax rates for FY 2023.

RATIONALE FOR RECOMMENDATION

Adopting the per capita Personal Income Growth factor in California would contribute an incremental increase of approximately \$59,485 to projected FY 2024 revenue over that of the April Consumer Price Index in the immediate San Francisco Bay Area.

ALTERNATIVE ACTIONS CONSIDERED

The fiscal impact on the Library Tax Fund of adopting the April Consumer Price Index in the immediate San Francisco Bay Area of 4.192% instead of the per capita Personal Income Growth factor in California of 4.440% would be a reduction of \$59,485 in projected FY 2024 library tax receipts.

The fiscal impact on the Library Tax Fund of forgoing an adjustment to the fiscal year's library tax rate instead of the per capita Personal Income Growth factor in California of 4.44% would be a reduction of \$1,064,969 in projected FY 2024 library tax receipts.

FUTURE ACTION

The Board of Library Trustee's recommendation will be forwarded to the City's Director of Finance for inclusion as a submittal to the City Council for action.

CONTACT PERSON

Tess Mayer, Director of Library Services, 510-981-6195

Attachments:

1. Resolution
2. Tax Rate Indices: PIG + CPI

**BOARD OF LIBRARY TRUSTEES**

**RESOLUTION NO: R23-\_\_\_**

**RECOMMEND THAT THE BERKELEY CITY COUNCIL SET THE FY 2024 TAX RATE FOR THE LIBRARY SERVICES TAX AT \$0.2698 (26.98 CENTS) PER SQUARE FOOT FOR DWELLING UNITS AND \$0.4080 (40.80 CENTS) PER SQUARE FOOT FOR INDUSTRIAL, COMMERCIAL, AND INSTITUTIONAL BUILDINGS BASED ON THE PER CAPITA PERSONAL INCOME GROWTH FACTOR IN CALIFORNIA OF 4.44%**

WHEREAS, each year the City Council adopts an ordinance to establish the rates for the Library Services Tax, which supports the Library's operations; and

WHEREAS, the increase is based on up to the greater of the per capita Personal Income Growth factor in California or the Consumer Price Index in the immediate San Francisco Bay Area; and

WHEREAS, the Board of Library Trustees makes a recommendation to the City Council each year on the adoption of tax rates for library services, with a potential increase in the Library Services Tax rate based on either the per capita Personal Income Growth factor in California or the April Consumer Price Index in the immediate San Francisco Bay Area; and

WHEREAS, the Fiscal Year 2023-24 per capita Personal Income Growth factor for California is 4.44% and the April 2023 Consumer Price Index in the immediate San Francisco Bay Area is 4.192%; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the City of Berkeley to recommend that the Berkeley City Council set the FY 2024 tax rate for the Library Services Tax at \$0.2698 (26.98 cents) per square foot for dwelling units and \$0.4080 (40.80 cents) per square foot for industrial, commercial, and institutional buildings based on the per capita Personal Income Growth factor for California of 4.44%.

ADOPTED by the Board of Library Trustees of the City of Berkeley at a regular meeting held on May 17, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

---

Amy Roth, President

---

Tess Mayer, Director of Library Services  
Serving as Secretary to the Board of Library Trustee

BERKELEY PUBLIC  
LIBRARY  
TAX RATE INDICES: PIG + CPI

| Year        | PIG*                                | CPI^          | Notes                                           |
|-------------|-------------------------------------|---------------|-------------------------------------------------|
| 2008        | <b>4.42%</b>                        | 3.200%        | BOLT R07-043 (9MAY07)                           |
| 2009        | <b>4.29%</b>                        | 4.000%        | BOLT R08-046 (14MAY08)                          |
| 2010        | 0.62%                               | <b>0.802%</b> | BOLT R09-054 (10JUN09)                          |
| 2011        | -2.50%                              | <b>1.717%</b> | BOLT R10-039 (25MAY10)                          |
| 2012        | 2.51%                               | <b>2.821%</b> | BOLT R11-039 (11MAY11)                          |
| 2013        | <b>3.77%</b>                        | 2.078%        | BOLT R12-037 (13JUN12)                          |
| 2014        | <b>5.12%</b>                        | 2.381%        | BOLT R13-033 (29MAY13)                          |
| 2015        | -0.23%                              | <b>2.787%</b> | BOLT R14-026 (20MAY14)                          |
| 2016        | <b>3.82%</b>                        | 2.436%        | BOLT R15-108 (28MAY15)                          |
| 2017        | <b>5.37%</b>                        | 2.695%        | BOLT R16-018 (19MAY16)                          |
| 2018        | 3.69%                               | <b>3.789%</b> | BOLT R17-031 (31MAY17)                          |
| 2019        | <b>3.67%</b>                        | 3.217%        | BOLT R18-026 (6JUN18)                           |
| 2020        | 3.85%                               | <b>4.015%</b> | BOLT R19-023 (24MAY19)                          |
| 2021        | 3.73%                               | 1.110%        | BOLT R20-018 (3JUN20): <b>Increase declined</b> |
| 2022        | <b>5.73%</b>                        | 3.806%        | BOLT R21-095 (26MAY21)                          |
| 2023        | <b>7.55%</b>                        | 4.996%        | BOLT R22-026 (23MAY22)                          |
| 2024        | <b>4.44%</b>                        | 4.192%        | <b>Director Recommendation (MAY17) = PIG</b>    |
| <b>BOLD</b> | BOLT recommendation to City Council |               |                                                 |

\* per capita Personal Income Growth factor in California released late April/early May.

^ Consumer Price Index in the immediate San Francisco Bay Area released mid-May.