



BERKELEY PUBLIC LIBRARY  
BOARD OF LIBRARY TRUSTEES

LOCATION

REGULAR MEETING

AGENDA

Tarea Hall Pittman South Branch  
1901 Russell St.  
Berkeley, CA 94703

Wednesday, May 3, 2023

6:30 PM

Commission Members:

Amy Roth, President; Sophie Hahn, Vice President; Diane Davenport, Beverly Greene, John Selawsky

To submit an e-mail comment during the meeting to be read aloud during public comment, email [BOLT@cityofberkeley.info](mailto:BOLT@cityofberkeley.info) with the Subject Line in this format: "PUBLIC COMMENT ITEM #." Please observe a 150 word limit. Time limits on public comments will apply. Written comments will be entered into the public record.

Please be mindful that the teleconference will be recorded as any Board of Library Trustees meeting is recorded, and all other rules of procedure and decorum will apply for Board of Library Trustees meetings conducted by teleconference or videoconference.

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to [Eve Franklin, Administrative Secretary, \(510\) 981-6102](mailto:Eve.Franklin@cityofberkeley.info). The Board of Library Trustees may take action related to any subject listed on the agenda.

## I. PRELIMINARY MATTERS

### A. Roll Call

**B. Ceremonial Matters:** *In addition to those items listed on the agenda, the President may add additional ceremonial matters.*

### C. Public Comment on Non-agenda Matters

*Speakers are allowed 3 minutes each for up to 10 speakers; if more than 10 individuals have filled out and submitted cards to speak, the time for all speakers will be reduced to 2 minutes per person and if more than 20 individuals have submitted speaker's cards, the time per person will be reduced to one minute each, for a maximum of one hour of public comment.*

### D. Comments from Library Unions

*For regular meetings of the BOLT, representatives from the three unions representing Library employees may address BOLT, with a total time limit of 15 minutes. If all three (3) unions have representatives present and wish to speak, each union shall receive 5 minutes to address BOLT. If only two (2) unions have representatives present and wishing to speak, each union shall receive 7.5 minutes to address BOLT, for a total of 15 minutes. If only one (1) union has representatives present and wishing to speak, that union shall receive 15 minutes to address BOLT. The Secretary shall, at the start of the Comment from Library Union item, ask union representatives who wish to speak to identify themselves and which union they represent. The Secretary shall then determine the appropriate allocation of speaking time according to the rules stated herein.*

- i. SEIU, LOCAL 1021 (Maintenance and Clerical Units)
- ii. SEIU, LOCAL 1021 (Community Services and PTRLA Units)
- iii. Public Employees Union, LOCAL 1

### E. Comments from Board of Library Trustees

## II. CONSENT CALENDAR

*The Board will consider removal and addition of items to the Consent Calendar prior to voting on the Consent Calendar. All items remaining on the Consent Calendar will be approved in one motion.*

### A. Minutes of April 19, 2023 Regular Meeting

**From:** Tess Mayer, Director of Library Services

**Recommendation:** Adopt the resolution to approve the minutes of the April 19, 2023 Regular Meeting of the Board of Library Trustees.

### B. Contract Amendment: No., L.J. Kruse Comp

**From:** Henry Bankhead, Deputy Director of Library Services

**Recommendation:** Adopt the resolution authorizing the Director of Library Services to amend Contract No. 91259-1 with L.J. Kruse Company for HVAC, plumbing repair and preventative maintenance and to fund ongoing maintenance services, and to increase the Contract in an incremental amount of \$325,000 for a contracted value not-to-exceed \$1,200,000.

**III. ACTION CALENDAR**

**A. Trustee interviews**

**From:** Tess Mayer, Director of Library Services

**Recommendation:** Trustees will conduct interviews of candidates for the current vacancy on the Board of Library Trustees in order for the Trustees to make a recommendation to City Council. Packets of candidate applications are included in the agenda packet.

**B. Recommendation to City Council on appointment of Trustee to serve a four-year term commencing June 6, 2023 to fill vacancy left by the ending of Trustee Davenport’s second term.**

**From:** Tess Mayer, Director of Library Services

**Recommendation:** Trustees will discuss candidates interviewed on May 3, and adopt a resolution naming the recommended candidate to the City Council for appointment. There will be discussion of candidates interviewed, a vote by the Board on recommendation to City Council, and direction to staff to send name of recommended candidate to City Council for appointment.

**IV. INFORMATION REPORTS**

*All items for discussion only and no final action.*

**A. Monthly Library Director’s Report (written) – Tess Mayer, Director of Library Services**

**V. ITEMS FOR FUTURE AGENDAS**

*These items are not scheduled for discussion or action at this meeting. The Board of Library Trustees may schedule these items to the agenda of a future meeting.*

**A. Discussion of items to be added to future agendas**

**VI. ADJOURNMENT**

*This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Tess Mayer, 510-981-6195, [tmayer@cityofberkeley.info](mailto:tmayer@cityofberkeley.info).*

*Communications to Berkeley boards, commissions or committees are public record and will become part of the City’s electronic records, which are accessible through the City’s website. Please note: E-mail addresses, names, addresses, and other contact information are not required but, if included in any communication to a City board, commission, or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission, or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission, or committee for further information.*

*Any writings or documents provided to a majority of the commission regarding any item on this agenda will be made available for public inspection at the Berkeley Public Library Administration Office located at 2090 Kittredge Street - 3rd Floor Admin Wing, Berkeley, CA 94704.*

**COMMUNICATION ACCESS INFORMATION:**



This meeting is being held in a wheelchair-accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

I hereby certify that the agenda for this regular/special meeting of the Board of Library Trustees was posted at the display case located near the walkway in front of the Maudelle Shirek Building, 2134 Martin Luther King Jr. Way and in front of the Central Public Library at 2090 Kittredge Street as well as on the Berkeley Public Library’s website, on April ##, 2023.

//s//

Tess Mayer, Director of Library Services  
Serving as Secretary to the Board of Library Trustees

**Communications:**



**MINUTES**  
**Berkeley Public Library - Board of Library Trustees Regular Meeting**  
**Wednesday, April 19, 2023 6:30 PM**

Board of Library Trustees:  
Amy Roth, President                      Diane Davenport  
Sophie Hahn, Vice President          Beverly Greene  
John Selawsky

**I. PRELIMINARY MATTERS**

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

**A. Call to order:** 6:31 pm.

Present: Trustees Davenport, Greene, and Roth.  
Trustee Greene arrived at 6:39 pm.

Absent: Trustees Hahn and Selawsky.

Also Present: Tess Mayer; Director of Library Services; Henry Bankhead, Deputy Director; Alicia Abramson, Manager, Library Information Technology; Bill Kolb, Library Services Manager; Amanda Myers, Library Services Manager; Aimee Reeder, Associate Management Analyst; Sierra Campagna, Supervising Librarian; Raylene Ezike, Supervising Library Assistant; Coley Mixan, Library Specialist; Eve Franklin, Administrative Secretary.

**B. Public Comments:** 1 speaker.

**C. Comments from Library Unions:**

- A. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
- B. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speakers
- C. Public Employees Union, LOCAL 1 – 0 speakers

**D. Comments from Board of Library Trustees**

- A. Trustee Roth – Sorry to have missed the first in-person meeting last month. Glad to see everyone.
- B. Trustee Davenport – attended two programs at West last month; both the Sargent & Spain Art Talk and the Chabot Planetarium event were wonderful.

**II. CONSENT CALENDAR**

**Action:** M/S/C Trustee Davenport / Trustee Greene to adopt resolution #R23-011 to approve the consent calendar as presented.

**Vote:** Ayes: Trustees Davenport, Greene and Roth. Noes: None. Absent: Trustees Hahn and Selawsky. Abstentions: None.

**A. Approve Minutes of the March 1, 2023 Regular Meeting**

**From:** Director of Library Services

**Recommendation:** Adopt a resolution to approve the minutes of the March 1, 2023 Regular Meeting of the Board of Library Trustees as presented.

**Financial Implications:** None

**Contact:** Tess Mayer, Director of Library Services

**Action:** M/S/C Trustee Davenport / Trustee Greene to adopt resolution #R23-012 to approve the minutes of March 1, 2023 as presented.

**Vote:** Ayes: Trustees Davenport, Greene and Roth. Noes: None. Absent: Trustees Hahn and Selawsky. Abstentions: None.

**B. Contract Amendment: Contract No. 31900159 with Pride Industries One**

**From:** Deputy Director of Library Services

**Recommendation:** Adopt a Resolution to amend Contract No. 31900159 with Pride Industries One to provide for an increase of \$750,000 thereby increasing the contract's allowable not-to-exceed amount to \$2,000,000 and to extend the term end date to June 30, 2024 by issuing an additional extension letter for year five per the terms of the original contract.

**Financial Implications:** see report.

**Contact:** Henry Bankhead, Deputy Director of Library Services.

**Action:** M/S/C Trustee Davenport / Trustee Greene to adopt resolution #R23-013 to amend Contract No. 31900159 with Pride Industries One to provide for an increase of \$750,000 thereby increasing the contract's allowable not-to-exceed amount to \$2,000,000 and to extend the term end date to June 30, 2024 by issuing an additional extension letter for year five per the terms of the original contract.

**Vote:** Ayes: Trustees Davenport, Greene and Roth. Noes: None. Absent: Trustees Hahn and Selawsky. Abstentions: None.

**C. Contract: Dell Computer Using California National Association of State Procurement Officials (NASPO) ValuePoint Cooperative Pricing Agreement for Server Hardware, Server Virtualization Software and Services**

**From:** Manager, Library Information Technology

**Recommendation:** Adopt a Resolution authorizing the Director of Library Services to enter in to a contract with Dell Computers, Inc. for the purchase of server hardware, data storage equipment, server virtualization software, and related services, utilizing pricing and contracts, amendments, and extensions from the National Association of State Procurement Officials (NASPO) ValuePoint contract number MNWNC-108 for the period beginning May 19, 2023 through May 31, 2026 for an amount not-to-exceed (NTE) \$195,000.

**Financial Implications:** see report.

**Contact:** Alicia Abramson, Manager, Library Information Technology

**Action:** M/S/C Trustee Davenport / Trustee Greene to adopt resolution #R23-014 authorizing the Director of Library Services to enter in to a contract with Dell Computers, Inc. for the purchase of server hardware, data storage equipment, server virtualization software, and related services, utilizing pricing and contracts, amendments, and extensions from the National Association of State Procurement Officials (NASPO) ValuePoint contract number MNWNC-108 for the period beginning May 19, 2023 through May 31, 2026 for an amount not-to-exceed (NTE) \$195,000.

**Vote:** Ayes: Trustees Davenport, Greene and Roth. Noes: None. Absent: Trustees Hahn and Selawsky. Abstentions: None.

**D. Amendment: Contract No. 32300079 Protiviti for Professional Services**

**From:** Manager, Library Information Technology

**Recommendation:** Adopt a Resolution authorizing the Director of Library Services to amend contract No. 32300079 with Protiviti for additional professional services in support of Library IT operations using General Services Agency's (GSA) purchasing vehicle no. GS-35F-0280X for an incremental increase of \$34,000 for a total contract not to exceed amount of \$109,000.

**Financial Implications:** see report.

**Contact:** Alicia Abramson, Manager, Library Information Technology

**Action:** M/S/C Trustee Davenport / Trustee Greene to adopt resolution #R23-015 authorizing the Director of Library Services to amend contract No. 32300079 with Protiviti for additional professional services in support of Library IT operations using General Services Agency's (GSA) purchasing vehicle no. GS-35F-0280X for an incremental increase of \$34,000 for a total contract not to exceed amount of



\$109,000.

**Vote:** Ayes: Trustees Davenport, Greene and Roth. Noes: None. Absent: Trustees Hahn and Selawsky. Abstentions: None.

### III. ACTION CALENDAR

#### A. RFP for Library Technology Roadmap for the Berkeley Public Library

Presentation provided. (Attachment 1)

**From:** Deputy Director of Library Services

**Recommendation:** Adopt the resolution to authorize the Library to issue a Request for Proposals to engage a consultant to produce a Library Technology Roadmap for the Berkeley Public Library.

**Financial Implications:** None.

**Contact:** Henry Bankhead, Deputy Director of Library Services

**Action:** M/S/C Trustee Davenport / Trustee Roth to adopt resolution #R23-016 to authorize the Library to issue a Request for Proposals to engage a consultant to produce a Library Technology Roadmap for the Berkeley Public Library.

**Vote:** Ayes: Trustees Davenport, Greene and Roth. Noes: None. Absent: Trustees Hahn and Selawsky. Abstentions: None.

#### B. Report on recruitment process to fill vacancy on Board of Library Trustees that will be created by the end of Trustee Davenport's term effective May 15, 2023.

**From:** Tess Mayer, Director of Library Services

**Recommendation:** Adopt the resolution to form an ad-hoc subcommittee to review applications and select candidates in support of the process to recruit for vacancy on Board of Library Trustees created by the end of Trustee Davenport's term effective May 15, 2023.

**Financial Implications:** None

**Contact:** Tess Mayer, Director of Library Services

**Action:** M/S/C Trustee Greene / Trustee Roth to adopt resolution #R23-017 to form an ad-hoc subcommittee of Trustee Roth and Trustee Davenport to review the applications and select candidates to interview at a future BOLT meeting and to develop interview questions.

**Vote:** Ayes: Trustees Davenport, Greene and Roth. Noes: None. Absent: Trustees Hahn and Selawsky. Abstentions: None.

### IV. INFORMATION CALENDAR

#### A. West Branch Update – Sierra Campagna, Supervising Librarian; Raylene Ezike, Supervising Library Assistant (Attachment 2)

**From:** Sierra Campagna, Supervising Librarian, and Raylene Ezike, Supervising Library Assistant

**Action:** Received

#### B. Monthly Library Director's Report – Tess Mayer, Director of Library Services

**From:** Tess Mayer, Director of Library Services

**Action:** Received

### V. AGENDA BUILDING

Next regular meeting will be held May 3, 2023.

- Tax Rate

### VI. ADJOURNMENT

Trustee Davenport / Trustee Greene to adjourn the meeting.

Vote: Ayes: Trustees Davenport, Greene and Roth. Noes: None. Absent: Trustees Hahn and Selawsky.

Abstentions: None.

Adjourned at 7:31 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of April 19, 2023 as approved by the Board of Library Trustees.

//s// \_\_\_\_\_

Tess Mayer, Director of Library Services, acting as secretary to BOLT

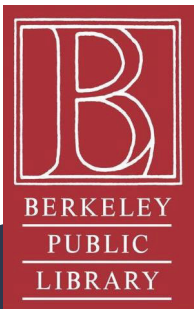
Attachments:

1. Library Technology Roadmap Presentation
2. West Branch Update Presentation

DRAFT

# RFP for a Library Technology Roadmap

*Henry Bankhead, Deputy Director of Library Services*



April 19, 2023  
Regular Meeting  
Board of Library Trustees (BOLT)

[www.berkeleypubliclibrary.org](http://www.berkeleypubliclibrary.org)

## What is a technology roadmap?

“A technology roadmap is a display, document, or diagram that illustrates the technology adoption plan at a given organization. Technology roadmaps are created to help business leaders plan and strategize

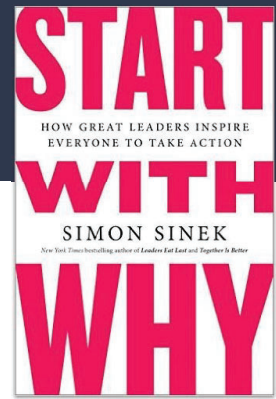
### which, when, and why

certain technologies will be onboarded while

- Avoiding expensive mistakes
- Even plan for technologies becoming obsolete.”

<https://www.lucidchart.com/blog/what-is-a-technology-roadmap>

## Why?



- In the [Final Report of the Berkeley Public Library Organizational Assessment](#) conducted by Moss Adams LLP (November, 2018) it was recommended that the Library, “create a culture of deliberate change management to ensure new programs and initiatives are effectively developed, communicated, implemented, and adopted.” (p.4).
- The City of Berkeley’s [Digital Strategic Plan \(DSP\), FUND\\$ Replacement Program and Website Redesign Project Update March 16, 2021](#), states on page 1, “The plan serves as a crucial tool to not only measure performance, but to **push us to look at the possibilities of what we can and should be doing to continue innovating** as we deliver projects and services to the City of Berkeley community.”

## Which Solutions?

- Which solutions are most user friendly?
- Which systems are most appropriate to ensure the most access to resources?
- What is the best website tool?
- Which Content Management systems are most appropriate?
- Which are working?
- Which should be replaced?
- Which solutions are entirely missing/should be added?

## Which Solutions are Missing?

- **Discovery Layer**  
Bibliocommons <https://scclid.org/>  
Aspen <https://library.nashville.org/>  
Pika <https://mesacountylibraries.org/>  
VuFind <https://catalogue.nli.ie/>
- **Electronic Resources Management System**  
CORAL <http://coral-erm.org>
- **Local History/Community Content Solution**  
OMEKA <https://omeka.org/>  
Biblioboard <https://biblioboard.com/>  
CONTENTdm <https://www.oclc.org/en/contentdm.html>
- **Web Based People Counter**
- **Distribution Lockers**

## When?

- In what order should change be adopted?
- Which technology should be looked at first?
- Which technology depends on other solutions?
- Which are independent?
- How long will the process take?
- How do these decisions affect the community?
- **Budget Planning**





# Some Roadmap Examples

## Roadmap Process



### DIGITAL ROADMAP for libraries

**SIDE A**

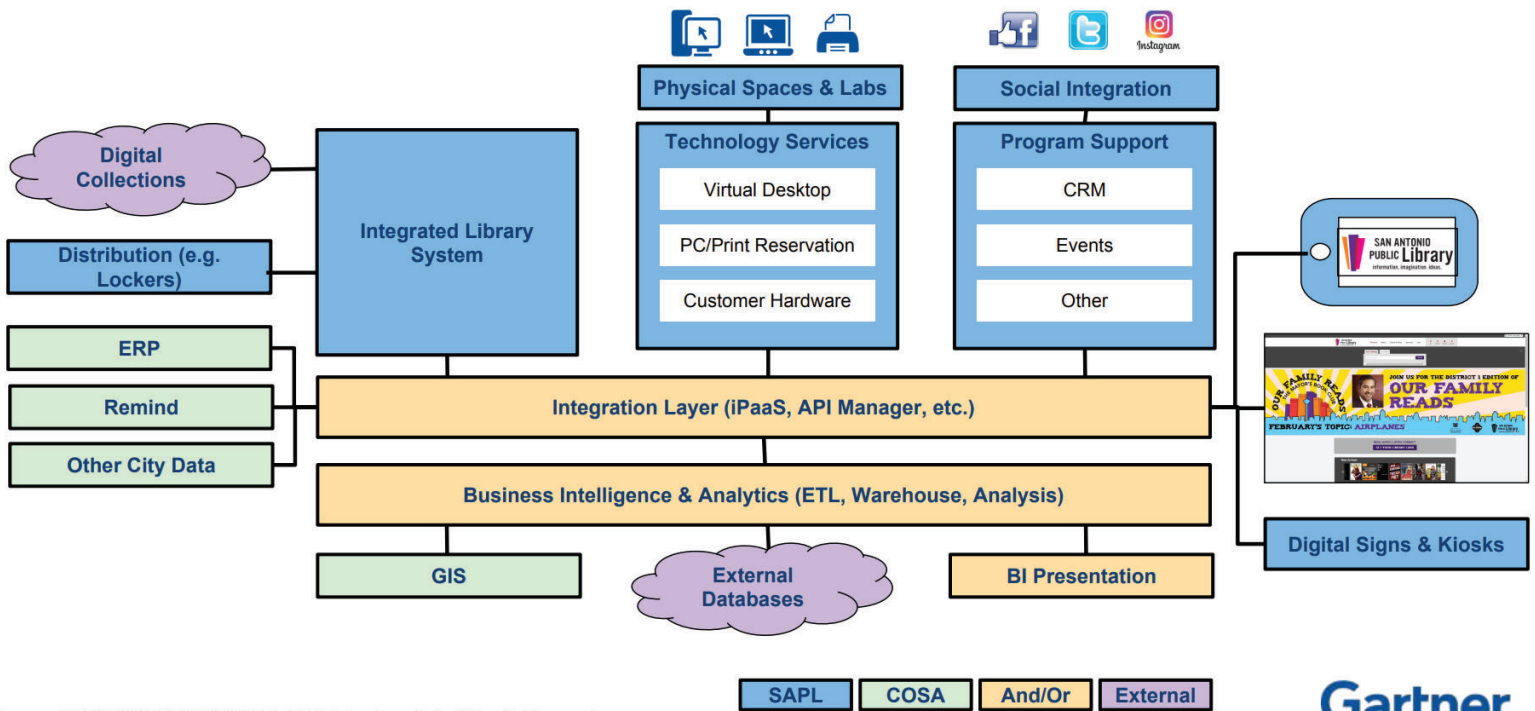
| TECHNOLOGY                                 | INFORMATION SERVICES (IS) |                |                     |               |                    |                  |                   |                   |                  |                | READING SERVICES    |               |                    |                  | LOAN SERVICES  |                     | TRAINING      |  |
|--|---------------------------|----------------|---------------------|---------------|--------------------|------------------|-------------------|-------------------|------------------|----------------|---------------------|---------------|--------------------|------------------|----------------|---------------------|---------------|--|
|  | COMMUNITY SERVICES        | ADULT SERVICES | CHILDREN'S SERVICES | TEEN SERVICES | REFERENCE SERVICES | LIBRARY SERVICES | ARCHIVAL SERVICES | RESEARCH SERVICES | LIBRARY SERVICES | ADULT SERVICES | CHILDREN'S SERVICES | TEEN SERVICES | REFERENCE SERVICES | LIBRARY SERVICES | ADULT SERVICES | CHILDREN'S SERVICES | TEEN SERVICES |  |
| <b>WEB-BASED TECHNOLOGIES</b>              | ...                       | ...            | ...                 | ...           | ...                | ...              | ...               | ...               | ...              | ...            | ...                 | ...           | ...                | ...              | ...            | ...                 | ...           |  |
| <b>WEARABLE TECHNOLOGY</b>                 | ...                       | ...            | ...                 | ...           | ...                | ...              | ...               | ...               | ...              | ...            | ...                 | ...           | ...                | ...              | ...            | ...                 | ...           |  |
| <b>LOCATION-BASED TECHNOLOGIES</b>         | ...                       | ...            | ...                 | ...           | ...                | ...              | ...               | ...               | ...              | ...            | ...                 | ...           | ...                | ...              | ...            | ...                 | ...           |  |
| <b>NEAR-FIELD COMMUNICATION TECHNOLOGY</b> | ...                       | ...            | ...                 | ...           | ...                | ...              | ...               | ...               | ...              | ...            | ...                 | ...           | ...                | ...              | ...            | ...                 | ...           |  |
| <b>BEACONS</b>                             | ...                       | ...            | ...                 | ...           | ...                | ...              | ...               | ...               | ...              | ...            | ...                 | ...           | ...                | ...              | ...            | ...                 | ...           |  |
| <b>AUGMENTED REALITY OR CODES</b>          | ...                       | ...            | ...                 | ...           | ...                | ...              | ...               | ...               | ...              | ...            | ...                 | ...           | ...                | ...              | ...            | ...                 | ...           |  |
| <b>FACEAL RECOGNITION SYSTEM</b>           | ...                       | ...            | ...                 | ...           | ...                | ...              | ...               | ...               | ...              | ...            | ...                 | ...           | ...                | ...              | ...            | ...                 | ...           |  |
| <b>STANDARD TECHNOLOGY</b>                 | ...                       | ...            | ...                 | ...           | ...                | ...              | ...               | ...               | ...              | ...            | ...                 | ...           | ...                | ...              | ...            | ...                 | ...           |  |

### DIGITAL ROADMAP for libraries

**SIDE B**

| TECHNOLOGY                     | INFORMATION SERVICES (IS) |                |                     |               |                    |                  |                   |                   |                  |                | READING SERVICES    |               |                    |                  | LOAN SERVICES  |                     | TRAINING      |  |
|--------------------------------|---------------------------|----------------|---------------------|---------------|--------------------|------------------|-------------------|-------------------|------------------|----------------|---------------------|---------------|--------------------|------------------|----------------|---------------------|---------------|--|
|                                | COMMUNITY SERVICES        | ADULT SERVICES | CHILDREN'S SERVICES | TEEN SERVICES | REFERENCE SERVICES | LIBRARY SERVICES | ARCHIVAL SERVICES | RESEARCH SERVICES | LIBRARY SERVICES | ADULT SERVICES | CHILDREN'S SERVICES | TEEN SERVICES | REFERENCE SERVICES | LIBRARY SERVICES | ADULT SERVICES | CHILDREN'S SERVICES | TEEN SERVICES |  |
| <b>TRACK TECHNOLOGY</b>        | ...                       | ...            | ...                 | ...           | ...                | ...              | ...               | ...               | ...              | ...            | ...                 | ...           | ...                | ...              | ...            | ...                 | ...           |  |
| <b>DRONES</b>                  | ...                       | ...            | ...                 | ...           | ...                | ...              | ...               | ...               | ...              | ...            | ...                 | ...           | ...                | ...              | ...            | ...                 | ...           |  |
| <b>STREAMING TECHNOLOGY</b>    | ...                       | ...            | ...                 | ...           | ...                | ...              | ...               | ...               | ...              | ...            | ...                 | ...           | ...                | ...              | ...            | ...                 | ...           |  |
| <b>BIOMETRIC TECHNOLOGY</b>    | ...                       | ...            | ...                 | ...           | ...                | ...              | ...               | ...               | ...              | ...            | ...                 | ...           | ...                | ...              | ...            | ...                 | ...           |  |
| <b>ANTICIPATION TECHNOLOGY</b> | ...                       | ...            | ...                 | ...           | ...                | ...              | ...               | ...               | ...              | ...            | ...                 | ...           | ...                | ...              | ...            | ...                 | ...           |  |

## Collaborating with the City, SAPL will combine key technologies to support Library objectives

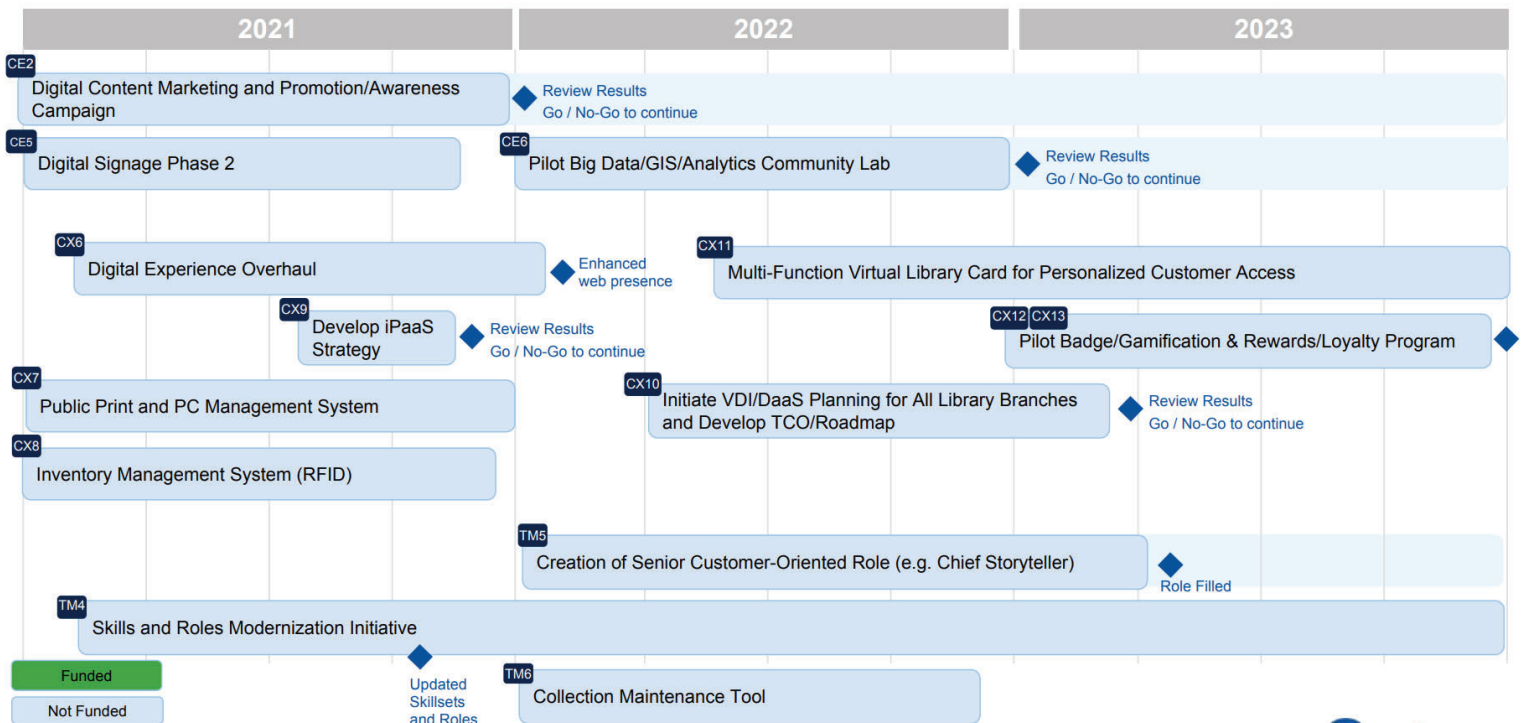


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[https://www.mysapl.org/Portals/6/Files/About/IT\\_Roadmap\\_Final\\_Report.pdf?ver=2019-05-31-080014-607](https://www.mysapl.org/Portals/6/Files/About/IT_Roadmap_Final_Report.pdf?ver=2019-05-31-080014-607)

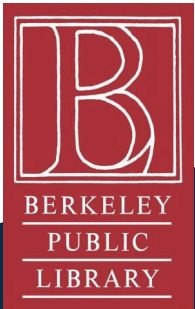
## SAPL IT Roadmap 2021-2023



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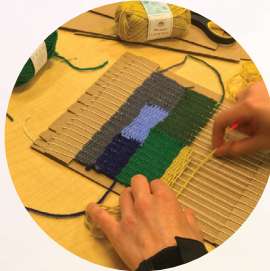


# Comments & Questions



[www.berkeleypubliclibrary.org](http://www.berkeleypubliclibrary.org)

# WELCOME TO WEST BRANCH



## CURRENT PRIORITIES

Programs &  
Outreach

Partnerships

Patron Experience





# Programs @West

Creative Art Play with MOCHA

## NEW REGULAR PROGRAMS

**ONE-ON-ONE  
BASIC TECH  
HELP**

March 21st & 28th  
10:30-11:30am  
@West Branch

NEED ASSISTANCE WITH EBOOKS OR OTHER TECHNOLOGY QUESTIONS? DO YOU NEED HELP NAVIGATING THE INTERNET, USING YOUR DEVICE, OR ACCESSING DIGITAL LIBRARY SERVICES?

PLEASE REGISTER FOR A 30 MINUTE SESSION TO GET YOU STARTED WITH TECHNOLOGY IN-PERSON AT THE INFORMATION DESK.

West Branch

**READ & SHARE  
BOOK CLUB  
IS BACK!**

WHEN: Thursday March 23 @ 4pm

WHERE: WEST BRANCH LIBRARY  
1125 UNIVERSITY AVE  
(510) 981-6270  
WWW.BERKELEYPUBLICLIBRARY.ORG

WHAT: bring any book you're reading and let's talk about it!

GET HANDS ON AT OUR

**CraftLab**

creative space for adults

April 12th & 26th  
4-5:30pm  
West Branch  
1125 University Ave

Electric Poetry  
In April, CraftLab will be celebrating National Poetry Month by creating high-top poetry cards and DIY poetry coloring sheets.

Come build your own paper circuit and learn about the basics of electronic circuitry using copper tape, a battery, and an LED!

**MOCHA @ Berkeley  
Public Library**

JOIN US FOR FREE WEEKLY ART WORKSHOPS

DROP-IN SESSIONS FOR CHILDREN AND FAMILIES

**SATURDAYS**  
Berkeley Public Library  
@ West Branch  
11:00am-12:30pm  
1125 University Ave,  
Berkeley, CA 94702

It's TODAY!

**Bilingual Baby Bounce**  
Hora de Cantos y Regazo

Friday, March 3, 10, 17, & 24  
Viernes 3, 10, 17 y 24 de marzo  
10:30am - 11:00am  
Ideal for ages 6-30 months

West Branch Library  
1125 University Ave

West Branch Library  
Whether available, to support a sign language interpreter, we have a sign language interpreter on hand for the event. Please call 510-981-6270 or email us at 510-981-6270 for more information on accessibility.

**DUNGEONS & DRAGONS  
CLUB @WEST**

TUESDAY, APRIL 25, 4:00PM-5:30PM

Come to West Branch's 1st and 2nd floor join our Dungeons and Dragons Club. Beginners welcome! Dice and treats will be provided!

Ages 14-22 Welcome

WEST BRANCH  
1125 UNIVERSITY AVE  
510-981-6270




WEST BRANCH LIBRARY

Celebrate National Poetry Month with a reading by three local poets.

Saturday, April 1st, 2:00pm.

GLENN INGERSOLL    JAMES CAGNEY    TIM XONNELLY



Poetry Reading

West Branch, 1125 University Ave. (510) 981-6270  
www.berkeleypubliclibrary.org

Finish the School Year on a High Note!

with Classroom Matters

@West Branch Library



SAT. MAY 6  
3:00 PM TO 4:30 PM

Mark Montgomery French's

**ALL YOUR FAVORITE MUSIC IS (PROBABLY) BLACK.**



SAT FEB 18 • 2PM  
Berkeley Public Library, West Branch  
1125 University Avenue • Free to the Public!

# SPECIAL EVENTS

MEET AUTHOR BRIANA LOEWINSOHN

@ WEST BRANCH

Tuesday, May 9 at 6:30 pm




THE JOYS OF Chinese Brush Painting @West

with Pauline Tsui



THURSDAY, MAY 18  
2:00 PM - 3:30 PM

Please register at <https://bit.ly/3npo07A>

Sargent and Spain

Art Talk @ West Branch

Monday, March 20  
2:00 pm



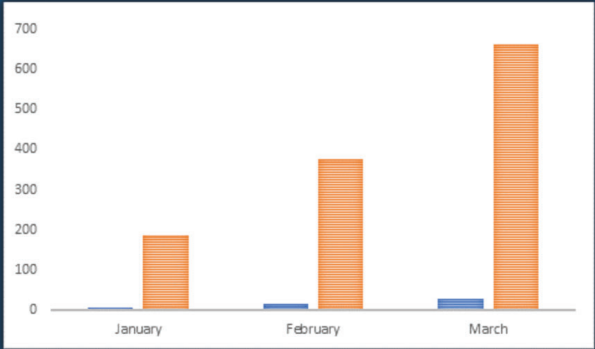

Over 350 people attended!

# SPACE WEEK @WEST



# OUTCOMES

| Month    | Events | Attendance |
|----------|--------|------------|
| January  | 7      | 185        |
| February | 14     | 376        |
| March    | 27     | 664        |



**The program 'All Your Favorite Music is (Probably) Black' was fabulous - fascinating, great information, entertaining and educational, kinda-sorta mind blowing. Thanks so much.**



**Black History Month Program February 2023**

# OUTREACH & CLASS VISITS



Math Night at Sylvia Mendez  
Elementary School

Berkeley Youth Alternatives (BYA)

Public Schools (Sylvia Mendez and Rosa Parks)

Bahia Preschools

James Kenney Afterschool Program

Early Childhood Education Center

Berkeley Youth Alternatives

Helios Senior Center



## Partnerships

- Fine Arts Museums of San Francisco
- Wonderfest
- MOCHA
- UC Master Gardeners
- Girl's Garage
- Other City Departments (Parks & Rec, Youthworks, Neighborhood Services)

Sargent & Spain Art Talk, March 2023





# Patron Experience

- Maintaining a clean, safe & welcoming space
- Applying merchandising techniques
- Foundation refresh

# WEST TEAM

- Fully Staffed with 6 FT and 5 PT staff
- 6 staff members hired within the last year
- 4 bilingual staff members



# EXPERIENCE THE SOUNDS & SIGHTS OF WEST

**Questions?**







**CONSENT CALENDAR**

May 3, 2023

To: Board of Library Trustees  
From: Henry Bankhead, Deputy Director of Library Services  
Subject: Contract Amendment: No. 91259-1, L.J. Kruse Company

**RECOMMENDATION**

Adopt the resolution authorizing the Director of Library Services to amend Contract No. 91259-1 with L.J. Kruse Company for HVAC, plumbing repair and preventative maintenance and to fund ongoing maintenance services, and to increase the Contract in an incremental amount of \$325,000 for a contracted value not-to-exceed \$1,200,000.

**FISCAL IMPACTS OF RECOMMENDATION**

The FY 2024 Library Tax Fund (101) budget includes funding to support this request on the property repairs and maintenance account line 101-22-242-272-0000-000-463-624110.

**BACKGROUND**

The Contract with L.J. Kruse Company dated May 31, 2012, was limited by scope to HVAC and plumbing systems' maintenance and repair servicing at the Central Library. A contract amendment dated August 6, 2012 expanded the scope to include all locations, increased the not-to-exceed value, and extended the duration of the Contract. An additional amendment dated February 8, 2013 further expanded the scope to allow for the purchase and installation of a new rooftop boiler compliant with updated emission limits imposed by the Bay Area Air Quality Management District and included an associated increase to the not-to-exceed value.

An amendment to the Contract dated November 12, 2014 increased the not-to-exceed amount and extended the duration of the Contract.

An amendment dated April 25, 2016 expanded the scope of the Contract to include annual preventative maintenance on HVAC systems and boilers at all locations and to extend the duration of the Contract.

Several months later, in response to ongoing complaints regarding poor ventilation at the Central Library, the Library conducted a review of the Central Library's HVAC system and identified a number of system deficits. An amendment dated September 25, 2016, expanded the scope of the Contract to address the issue of poor ventilation, to improve ambient air exchange, and to integrate the modified corrected system into the Central Library's building management system. This amendment also increased the overall not-to-exceed value of the Contract and extended the duration of the Contract to February 28, 2019.

An amendment dated February 7, 2019 increased the value of the Contract in an incremental amount of \$50,000 for a contracted value not-to-exceed \$425,000 and extended the Contract's date of expiration to September 30, 2020.

An amendment dated August 2, 2019 included Scope of Services Exhibit A.2 and increased the value of the Contract not-to-exceed \$625,000.

An amendment dated July 10, 2019, implemented July 19, 2021, increased the value of the Contract in an incremental amount of \$250,000 for a contracted value not-to-exceed \$875,000.

CURRENT SITUATION AND ITS EFFECTS

Contract No. 91259-1 with L.J. Kruse Company is valued at a not-to-exceed amount of \$875,000. As of April 6, 2023, total spending on this Contract stood at \$405,101.96. In 2022 and 2023, we have experienced significant HVAC, natural gas and plumbing emergencies including:

- In February 2023, a gas leak was discovered outside the Central Library on Kittredge street which resulted in the need to replace the gas line from Kittredge into the Central Library building and replace the broken concrete adjacent to the gas connection.
- North Branch Library heating unit (boiler) has been assessed as a priority for replacement.
- As of April 2023, the solar drain-back tank at the West branch will require replacement.

The Library is requesting an additional \$325,000 for ongoing maintenance issues, which includes \$25,000 for replacement of the gas line at the Central Library.

L.J. Kruse Company is currently the Library's contracted services provider for HVAC and plumbing systems maintenance and repair services. Board acceptance of this amendment request will allow the Library to proceed with ongoing HVAC and plumbing maintenance and repair services.

RATIONALE FOR RECOMMENDATION

The proposed contract amendment will allow for replacement of aged and failing equipment at the Central Library and the North Branch Library, as well as continuation of HVAC and plumbing maintenance and repair services through September 2023. The Library intends to solicit a public Request for Proposal solicitation for HVAC and plumbing systems maintenance and repair services in mid-2023.

FUTURE ACTION

No future action is necessary.

CONTACT PERSON

Henry Bankhead, Deputy Director of Library Services

**BOARD OF LIBRARY TRUSTEES**

**RESOLUTION NO: 23-\_\_\_**

**Title**

WHEREAS, the Berkeley Public Library currently contracts with L. J. Kruse Company to provide on-call and preventative HVAC and plumbing maintenance services for the Central Library and four branch libraries; and

WHEREAS, the Contract with L. J. Kruse Company was amended on August 6, 2012 to a not-to-exceed value of \$40,000; and

WHEREAS, the Contract with L. J. Kruse Company was amended on February 8, 2013 to a not-to-exceed value of \$175,000 to provide for the purchase and installation of a new the boiler at the Central Library compliant with the updated emission limits as contained in Bay Area Air Quality Management District's Regulation 9, Rule 7; and

WHEREAS, the Contract with L. J. Kruse Company was amended on November 12, 2014 to a not-to-exceed value of \$225,000; and

WHEREAS, the Contract with L. J. Kruse Company was amended on April 25, 2016 to include annual preventative maintenance on HVAC systems and boilers for the Central Library and four branch libraries; and

WHEREAS, the Contract with L.J. Kruse Company was amended on September 25, 2016 to address system issues related to poor ventilation and air exchange in the Central Library; and

WHEREAS, the Contract with L.J. Kruse company was amended on February 7, 2019 to a not-to-exceed value of \$425,000 for the period of June 1, 2012 through September 30, 2020; and

WHEREAS, the Contract with L.J. Kruse company was amended on August 2, 2019 to include Scope of Services Exhibit A.2 and a not-to-exceed value of \$625,000; and

WHEREAS, the Contract with L.J. Kruse company was amended on July 19, 2021 to a not-to-exceed value of \$875,000 for the period of June 1, 2012 through December 31, 2024; and

NOW THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the City of Berkeley to authorize the Director of Library Services to amend Contract No. 91259-1 and approve payments with L. J. Kruse Company for HVAC, plumbing repair and preventative maintenance and to fund ongoing maintenance services, for a not-to-exceed amount of \$1,200,000.

ADOPTED by the Board of Library Trustees of the City of Berkeley at a regular meeting held on Wednesday, May 3, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

---

Amy Roth, President

---

Tess Mayer, Director of Library Services  
Serving as Secretary to the Board of Library Trustee





Board of Library Trustees Interviews





APPLICATION FOR APPOINTMENT TO BERKELEY BOARDS AND COMMISSIONS

NAME: Delal Ali

PREFERRED PRONOUN(S): She / Her

RESIDENCE ADDRESS: [Redacted] Street City Zip

BUSINESS NAME/ADDRESS: n/a Street City Zip

EMAIL ADDRESS: [Redacted]

OCCUPATION/PROFESSION: Finance

HOME PHONE: [Redacted] BUSINESS PHONE:

I have been a resident of Berkeley since: 2016

I am interested in being considered for appointment to the following Berkeley board(s)/commission(s):

Name of board/commission: Board of Library Trustees

Name of board/commission:

List any qualifications (work experience, education, attributes and training) which you feel would provide positive input to the work of the commission and the reason why you are interested in being appointed:

I manage a team, their budget, and financial plan for my firm across the entire United States. I've spent many years fundraising in different shapes and forms, as well as raising health an safety awareness during covid in immigrant neighborhoods. As an immigrant, I can say that a significant part of my success, with career, family, friends, etc can be attributed to my local library.

Please use another sheet of paper, if necessary.

The following individuals are qualified to comment on my capabilities:

Table with columns: NAME, ADDRESS, PHONE NO. Content: Happily available up on request.

\*\*\*PLEASE COMPLETE DEMOGRAPHIC SURVEY \*\*\*

Demographic survey form with checkboxes for gender, student status, and racial/ethnic categories.

\*The City of Berkeley's Conflict of Interest Code requires members of all City of Berkeley Commissions except the Youth Commission and Commission on Status of Women to file Statements of Economic Interests – FPPC Form 700. The Form 700 is a public document. For more information, please contact the City Clerk's Department at 981-6900, or visit our website at <https://berkeleyca.gov/your-government/public-records/conflict-interest-reports>.

**AFFIDAVIT OF RESIDENCY\***

I, Delal Ali, hereby declare, under penalty of perjury, that I am a resident of the City of Berkeley. I understand that, with the exception of a temporary relocation outside of Berkeley not to exceed six months, I may no longer serve on a Berkeley Commission should this cease to be true.

Signature of Applicant: \_\_\_\_\_ Date: April 15, 2023

\*Not required for Police Review Commission, Loan Administration Board, Elmwood BID, Solano BID, or BUSD appointees

**Return this form to the City Clerk Department: 2180 Milvia Street, Berkeley, 94704**



**APPOINTMENT FORM - BOARDS AND COMMISSIONS**  
(For Mayor and Council use only)

**MAYOR/COUNCILMEMBER** \_\_\_\_\_

**NAME OF APPOINTEE** \_\_\_\_\_

**RESIDENCE ADDRESS**  
Street \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

**BUSINESS NAME/ADDRESS**  
Name \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

**EMAIL ADDRESS** \_\_\_\_\_

**OCCUPATION/PROFESSION** \_\_\_\_\_

**HOME PHONE:** \_\_\_\_\_ **BUSINESS PHONE:** \_\_\_\_\_

Check appropriate box:  New Appointment  Reappointment  Temporary Appt.

Temporary Appt.: From (date) \_\_\_\_\_ To (date) \_\_\_\_\_  
(only if appointing for more than one meeting)

Please send mail to:  Home  Business

Please indicate the name of the board/commission to which you are appointing this individual

**Board/Commission Name:** \_\_\_\_\_

**\*\*\*Please indicate the SPECIAL CATEGORY being fulfilled, if appointment is to ANY of the following boards or commissions:** Elmwood BID Advisory Board, Human Welfare & Community Action Commission, Loan Administration Board, Solano Avenue BID Advisory Board.

**Special Category** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Mayor/Councilmember

**For Mayor/Councilmember and City Use Only:**

|                |               |              |
|----------------|---------------|--------------|
| Interview Date | Appoint. Date | Process Date |
|                |               |              |

\*The City of Berkeley's Conflict of Interest Code requires members of all City of Berkeley Commissions except the Youth Commission and Commission on Status of Women to file Statements of Economic Interests – FPPC Form 700. The Form 700 is a public document. For more information, please contact the City Clerk's Department at 981-6900, or visit our website at <https://berkeleyca.gov/your-government/public-records/conflict-interest-reports>.

**AFFIDAVIT OF RESIDENCY\***

I, Delal Ali, hereby declare, under penalty of perjury, that I am a resident of the City of Berkeley. I understand that, with the exception of a temporary relocation outside of Berkeley not to exceed six months, I may no longer serve on a Berkeley Commission should this cease to be true.

Signature of Applicant:  Date: April 15, 2023

\*Not required for Police Review Commission, Loan Administration Board, Elmwood BID, Solano BID, or BUSD appointees

**Return this form to the City Clerk Department: 2180 Milvia Street, Berkeley, 94704**



**APPOINTMENT FORM - BOARDS AND COMMISSIONS**  
(For Mayor and Council use only)

MAYOR/COUNCILMEMBER \_\_\_\_\_

NAME OF APPOINTEE \_\_\_\_\_

RESIDENCE ADDRESS \_\_\_\_\_  
Street City Zip

BUSINESS NAME/ADDRESS \_\_\_\_\_  
Name  
Street City Zip

EMAIL ADDRESS \_\_\_\_\_

OCCUPATION/PROFESSION \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_

Check appropriate box:  New Appointment  Reappointment  Temporary Appt.

Temporary Appt.: From (date) \_\_\_\_\_ To (date) \_\_\_\_\_  
(only if appointing for more than one meeting)

Please send mail to:  Home  Business

Please indicate the name of the board/commission to which you are appointing this individual

Board/Commission Name: \_\_\_\_\_

**\*\*\*Please indicate the SPECIAL CATEGORY being fulfilled, if appointment is to ANY of the following boards or commissions:** Elmwood BID Advisory Board, Human Welfare & Community Action Commission, Loan Administration Board, Solano Avenue BID Advisory Board.

Special Category \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Mayor/Councilmember

**For Mayor/Councilmember and City Use Only:**

|                |               |              |
|----------------|---------------|--------------|
| Interview Date | Appoint. Date | Process Date |
|                |               |              |





SUPPLEMENTAL QUESTIONNAIRE  
FOR THE  
BERKELEY BOARD OF LIBRARY TRUSTEES

In addition to filling out the “Application for Appointment to Berkeley Boards and Commissions”, candidates are requested to provide additional information to assist the Board of Library Trustees in their process to recommend names to the City Council.

1. Describe your interest in serving as a Library Trustee.

I can describe my interest in two main ways:

1. I'd like to be more involved in my community. I moved with my husband to Berkeley while I was pregnant 7 years ago and now that my son is at school full time, I'd like to put my extra time into this.

2. I'm particularly thankful to the community of public libraries, without which I would not be where I am today. My parents hustled to provide what they could for us but we couldn't afford books. They were considered a luxury. I grew up an avid reader and have the library to thank for that.

2. What qualities do you consider necessary for an effective Trustee, and how do you demonstrate those qualities?

I manage a team, a budget, and financials for the US division of my firm. I have a heavy fundraising background, and I've volunteered to raise awareness for health and safety during covid.

In my professional experience, I've had to develop best practices policies, communicate changes effectively, and gain buy-in from stakeholders.

3. Provide examples of current or previous community service and leadership roles.

For years I worked with Alice Waters of Chez Panisse; teaching basic cooking skills to children in the community (in my 20s).

During covid, I partnered up with Kidpower to translate covid safety coloring books. I translated these books to from English to Arabic and Kurdish and then went out to the middle eastern community in El Cajon (by San Diego where my sister was a vaccination volunteer in Petco Park). In doing this, we raised awareness, raised the mask wearing population as well as vaccination rates.

4. What do you see as the Library's role in the community now and in the future?

Libraries are essential. They provide literacy and therefore history and learning, the bedrock of civilization. They educate, and in a way that's more than just learning what's in a book but what's happening in the community. It's the collection of activities propelling the community to thrive in a way that is usually just available to the wealthy. Libraries contribute to the growth of the economy and it's oftentimes overlooked because it's free. I'm the perfect example of a recipient of the many benefits from my childhood to today. I'd love to give back.

*Please return this form and the **Application for Appointment to Berkeley Boards and Commissions**  
to the Office of the City Clerk*



APPLICATION FOR APPOINTMENT TO BERKELEY BOARDS AND COMMISSIONS

NAME: Santhi Analytis

PREFERRED PRONOUN(S): she/her

RESIDENCE ADDRESS: [Redacted] Berkeley, CA 94705
Street City Zip

BUSINESS NAME/ADDRESS: N/A
Street City Zip

EMAIL ADDRESS: [Redacted]

OCCUPATION/PROFESSION: engineer

HOME PHONE: [Redacted] BUSINESS PHONE:

I have been a resident of Berkeley since: 2019

I am interested in being considered for appointment to the following Berkeley board(s)/commission(s):

Name of board/commission: Berkeley Public Library Board of Library Trustees

Name of board/commission:

List any qualifications (work experience, education, attributes and training) which you feel would provide positive input to the work of the commission and the reason why you are interested in being appointed:

Please see my supplemental questionnaire attached, and my profile at https://www.linkedin.com/in/santhi-analytis/.

I have advanced degrees in engineering, and have been built startups in medical devices and climate technology.

I believe my entrepreneurial experience and love of the library will allow me to succeed as a member of the BOLT.

Please use another sheet of paper, if necessary.

The following individuals are qualified to comment on my capabilities:

Table with 3 columns: NAME, ADDRESS, PHONE NO. Rows include Prof. James Analytis, Jan Cecil, Cara Delzer, Prof. Mark Cutkosky.


\*\*\*PLEASE COMPLETE DEMOGRAPHIC SURVEY \*\*\*

Demographic survey form with checkboxes for gender, student status, and racial/ethnic categories.

\*The City of Berkeley's Conflict of Interest Code requires members of all City of Berkeley Commissions except the Youth Commission and Commission on Status of Women to file Statements of Economic Interests – FPPC Form 700. The Form 700 is a public document. For more information, please contact the City Clerk's Department at 981-6900, or visit our website at <https://berkeleyca.gov/your-government/public-records/conflict-interest-reports>.

**AFFIDAVIT OF RESIDENCY\***

I, Santhi Analytis, hereby declare, under penalty of perjury, that I am a resident of the City of Berkeley. I understand that, with the exception of a temporary relocation outside of Berkeley not to exceed six months, I may no longer serve on a Berkeley Commission should this cease to be true.

Signature of Applicant:  Date: 14-APR-2023

\*Not required for Police Review Commission, Loan Administration Board, Elmwood BID, Solano BID, or BUSD appointees

**Return this form to the City Clerk Department: 2180 Milvia Street, Berkeley, 94704**



**APPOINTMENT FORM - BOARDS AND COMMISSIONS**  
**(For Mayor and Council use only)**

**MAYOR/COUNCILMEMBER** \_\_\_\_\_

**NAME OF APPOINTEE** \_\_\_\_\_

**RESIDENCE ADDRESS**  
Street \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

**BUSINESS NAME/ADDRESS**  
Name \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

**EMAIL ADDRESS** \_\_\_\_\_

**OCCUPATION/PROFESSION** \_\_\_\_\_

**HOME PHONE:** \_\_\_\_\_ **BUSINESS PHONE:** \_\_\_\_\_

Check appropriate box:  New Appointment  Reappointment  Temporary Appt.

Temporary Appt.: From (date) \_\_\_\_\_ To (date) \_\_\_\_\_  
(only if appointing for more than one meeting)

Please send mail to:  Home  Business

Please indicate the name of the board/commission to which you are appointing this individual

**Board/Commission Name:** \_\_\_\_\_

**\*\*\*Please indicate the SPECIAL CATEGORY being fulfilled, if appointment is to ANY of the following boards or commissions:** Elmwood BID Advisory Board, Human Welfare & Community Action Commission, Loan Administration Board, Solano Avenue BID Advisory Board.

**Special Category** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Mayor/Councilmember

**For Mayor/Councilmember and City Use Only:**

|                |               |              |
|----------------|---------------|--------------|
| Interview Date | Appoint. Date | Process Date |
|                |               |              |





SUPPLEMENTAL QUESTIONNAIRE  
FOR THE  
BERKELEY BOARD OF LIBRARY TRUSTEES

In addition to filling out the “Application for Appointment to Berkeley Boards and Commissions”, candidates are requested to provide additional information to assist the Board of Library Trustees in their process to recommend names to the City Council.

1. Describe your interest in serving as a Library Trustee.

As a mother of two young children, I am excited to have some influence on programming and services that the library offers. I remember visiting the library often (growing up in the East Coast & the Midwest), and participating in workshops, Winter Festival plays, and summer reading programs throughout my childhood. Due to my engineering background and experiences in STEM education, as well as being part of the Bay Area's technology startup community, I believe I could help design programming to foster the imagination of children and adults alike who like to tinker and build!

2. What qualities do you consider necessary for an effective Trustee, and how do you demonstrate those qualities?

I believe qualities for an effective Trustee include (1) having a fiduciary responsibility to the City of Berkeley and its constituents, and (2) being able to share diverse viewpoints, think creatively, and influence others. Through my corporate experience, I am familiar working with P&L statements, and have experience managing budgets ranging from \$500,000 to \$5,000,000. I am trustworthy, transparent, and find pride in supporting organizations to succeed. I am one of few female engineers of color who I know in executive and entrepreneurship roles, and I am passionate about helping rising stars through my volunteering and mentorship activities.

3. Provide examples of current or previous community service and leadership roles.

Mentor, Emergence at Stanford (<https://emergence.stanford.edu/>)  
Mentor, SheTO (<https://www.sheto.org/community>)  
Founding Member, ANGELS.vc (<https://angels.vc/>)  
Executive Member, CHIEF (<https://chief.com/>)  
Volunteer, Exploratorium Girls Electrical Engineering Camp  
Coordinator, Stanford Robotics Seminar  
Coach, FIRST Robotics League (Team 1700 at Castilleja School)

4. What do you see as the Library's role in the community now and in the future?

I believe the Library's primary role has been and always will be to educate and provide knowledge to the community. This knowledge comes in different forms - from gaining exposure to new musical genres via arts and cultural offerings, to trying out induction cooktops via the equipment loan program. I believe the library can continue to offer meaningful ways to connect the community and ensure a healthy future for our planet.

*Please return this form and the **Application for Appointment to Berkeley Boards and Commissions**  
to the Office of the City Clerk*





APPLICATION FOR APPOINTMENT TO BERKELEY BOARDS AND COMMISSIONS

NAME: Lupe Gallegos-Diaz

CITY OF BERKELEY - CITY CLERK

PREFERRED PRONOUN(S): She/Her/Ella

2023 APR 17 AM 11:16

RESIDENCE ADDRESS: [Redacted] Street City Zip

BUSINESS NAME/ADDRESS: [Redacted] Street City Zip

EMAIL ADDRESS: [Redacted]

OCCUPATION/PROFESSION: Instructor/Administration at UC Berkeley

HOME PHONE: [Redacted] BUSINESS PHONE: [Redacted]

I have been a resident of Berkeley since: 1984

I am interested in being considered for appointment to the following Berkeley board(s)/commission(s):

Name of board/commission: Berkeley Public Library Board of Library Trustee

Name of board/commission: [Redacted]

List any qualifications (work experience, education, attributes and training) which you feel would provide positive input to the work of the commission and the reason why you are interested in being appointed: See attached Resume

Please use another sheet of paper, if necessary.

The following individuals are qualified to comment on my capabilities:

Table with 3 columns: NAME, ADDRESS, PHONE NO. Rows include Beatriz Leyva-Cutler, Maryor Jesse Arreguin, Dyana Delfin-Polk, and Santiago Casal.

\*\*\*PLEASE COMPLETE DEMOGRAPHIC SURVEY \*\*\*

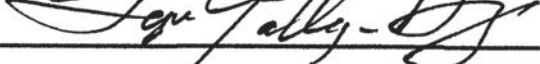
Demographic survey form with checkboxes for gender, student status, and racial/ethnic categories.



\*The City of Berkeley's Conflict of Interest Code requires members of all City of Berkeley Commissions except the Youth Commission and Commission on Status of Women to file Statements of Economic Interests – FPPC Form 700. The Form 700 is a public document. For more information, please contact the City Clerk's Department at 981-6900, or visit our website at <https://berkeleyca.gov/your-government/public-records/conflict-interest-reports>.

**AFFIDAVIT OF RESIDENCY\***

I, Lupe Gallegos-Diaz, hereby declare, under penalty of perjury, that I am a resident of the City of Berkeley. I understand that, with the exception of a temporary relocation outside of Berkeley not to exceed six months, I may no longer serve on a Berkeley Commission should this cease to be true.

Signature of Applicant:  Date: April 16, 2023

\*Not required for Police Review Commission, Loan Administration Board, Elmwood BID, Solano BID, or BUSD appointees

**Return this form to the City Clerk Department: 2180 Milvia Street, Berkeley, 94704**



**APPOINTMENT FORM - BOARDS AND COMMISSIONS**  
(For Mayor and Council use only)

MAYOR/COUNCILMEMBER \_\_\_\_\_

NAME OF APPOINTEE \_\_\_\_\_

RESIDENCE ADDRESS \_\_\_\_\_  
Street City Zip

BUSINESS NAME/ADDRESS \_\_\_\_\_  
Name  
Street City Zip

EMAIL ADDRESS \_\_\_\_\_

OCCUPATION/PROFESSION \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_

Check appropriate box:  New Appointment  Reappointment  Temporary Appt.

Temporary Appt.: From (date) \_\_\_\_\_ To (date) \_\_\_\_\_  
(only if appointing for more than one meeting)

Please send mail to:  Home  Business

Please indicate the name of the board/commission to which you are appointing this individual

Board/Commission Name: \_\_\_\_\_

\*\*\*Please indicate the SPECIAL CATEGORY being fulfilled, if appointment is to ANY of the following boards or commissions: Elmwood BID Advisory Board, Human Welfare & Community Action Commission, Loan Administration Board, Solano Avenue BID Advisory Board.

Special Category \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Mayor/Councilmember

**For Mayor/Councilmember and City Use Only:**

|                |               |              |
|----------------|---------------|--------------|
| Interview Date | Appoint. Date | Process Date |
|                |               |              |



## SUPPLEMENTAL QUESTIONNAIRE FOR THE BERKELEY BOARD OF LIBRARY TRUSTEES

### 1. Describe your interest in serving as a Library Trustee

My 30 years of experiences in education/higher education has provided me with expertise knowledge in issues of diversity, equity, inclusion, belonging and social justice. 2) I also have the experience of serving on various boards so I understand structures, finances, policies in practices both on for profit and nonprofit organizations. I am currently, the president of the Chicana Latina Foundation for Northern California which raises funds for Latinas in higher education and also the vice president of the Bay Area Hispano Institute for Advancement (BAHIA) in the City of Berkeley. 3) And finally, I want to also represent the growing Latinx community here in Berkeley. I am currently the co-chair of the grassroots organization Latinos Unidos of Berkeley that focuses on raising and lifting issues about Latinxs in education and health. While also celebrating our diverse Latinx identities and contributions to Berkeley and society at large.

### 2. What qualities do you consider necessary for an effective Trustee, and how do you demonstrate those qualities?

It is important to be an excellent listener as much is said in meeting but not all information understood. As someone who facilitates groups as part of my work it is very important when bring a group together or when someone coming into a new group is understanding the working agreements which includes expectations of all members. Listening then becomes a very important quality. Working with undocumented and marginalized individuals one develops a keen sense of listening which helps in addressing and recommendations solutions to what every is in front of the working group. Another quality very important is teamwork. This requires that the groups really get to know each other and their expertise knowledge and skills to assure everyone is engaging in the work that needs to get done. My experience leading team of students, staff, faulty/administrators and alumni has provided me a confident sense of skills to lead teams while still being humble and find solutions to complicated and complex issues.

### 3. Provide examples of current or previous community service and leadership roles

My community service and commitment to giving back stems from my parents and extended family who values of hard work and giving back. I learned very early that I was a very privilege Chicana who had access to a higher education and I was to use this positionality to address inequities in all areas of my journey. Since I arrived at Berkeley, I was very involved in the Latinx community but quickly worked with others and founders the United in Action that propelled the 2020 Vision in education. Eventually, the 2020 Vision framework also became part of the City of Berkeley to address other inequities in the entire city. I have been also very involved in my own south Berkeley neighborhood as a community representative for the 66th Block. And more recently, I was part of the redistricting for the City of Berkeley where I learned

so much on the City of Berkeley's various communities across and the needs of each neighborhood. It was great learning together as community leaders, residents and committee representatives with the help of amazing city staff. And in the Berkeley community I am the co-chair of Latinx Unidos of Berkeley. We just celebrated and hosted the Cesar E. Chavez, Dolores Huerta and Larry Itliong farmworkers event at the Berkeley City College. Part of this work for the future is to engage BUSD teachers and our local branch libraries to celebrate these heroes/sheros during the three week commemoration. I also hold various leadership roles across the state leading with UC Chicax Latinx alumni across all ten UC campuses. And also work binationally with California and Mexico co-leading the Latinxs and the Environment Initiative.

4. What do you see as the Library's role in the community now and in the future?

It is utmost importance that our libraries reflect and meet the needs of the City of Berkeley residents. Communicating and informing the various communities and stakeholders in the City of Berkeley will only improve both usage and engagement of growing communities in Berkeley. And as there is a very reactionary movement of closing library's it is important that there is a balance of how technology is part of this growth without losing the essence of what libraries are to provide to all ages of users. And assuring that funds and resources are reflected in the priorities of the strategic plan will be the responsibility of the trustees.

I believe that if selected to be part of the City of Berkeley Library's Trustees, I would be an excellent asset that bring both knowledge, skills and experiences that would add to the team.



# MARIA GUADALUPE "LUPE" GALLEGOS-DIAZ

1404 66<sup>th</sup> Street, Berkeley, CA 94702  
lupeg@berkeley.edu - (510) 812-0188

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## EDUCATION

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- 1995 - Certificate of Philosophy, Department of Ethnic Studies, University of California, Berkeley  
1987 - Master in Ethnic Studies, Department of Ethnic Studies, University of California, Berkeley  
1986 - Master in Social Work, University of California, Berkeley  
- Specialty: Administration and Planning  
1985 - Fellowship, El Colegio de Mexico, Mexico City, Consejo de Ciencia y Tecnologia, (CONACYT)  
1985 - Inter Cambio Program, Universidad de Guadalajara, National Institute for Mental Health (NIMH) program via the Social Work and Public Health at University of California, Berkeley.  
1984 - Bachelor of Science, Sociology, Santa Clara University
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## WORK EXPERIENCE

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### Senior Management Liaison, Core Team of Division of Equity and Inclusion

Centers for Educational Justice and Community Engagement (EJCE), UC Berkeley Fall 2019-Spring 2020

- Representative of EJCE at the Core team to communicate with colleagues in African American Student Development, Native American Student Development Asian Pacific American Student Development, Gender Equity Resource Center, and the Multicultural Community Center regarding issues of diversity equity and belonging.
- Propose, discuss, and implement innovative management strategies driven toward educational justice for complex programs (e.g., Development Offices and Centers) in support of "at-promise," underserved, underrepresented, diverse, and multicultural student's academic success and a campus climate honoring all people.
- Raise, discuss, analyze and recommend from EJCE on any financial, budgetary and policy issues made on behalf of EJCE.
- Use my expertise knowledge on the history of the campus, policies and procedures about academic affairs, student affairs, teaching and learning and equity and inclusion - specifically in the areas of student of colors and underrepresented student development and strategic fundraisings models.

### Director, Chicano Latino Student Development (CLSD) Office

Division of Equity and Inclusion, UC Berkeley Fall 1995-present

- Provide extensive academic and personal counseling using a holistic approach for students, including those "at-promise," such as first generation, low-income, racial/ethnic, women, AB540 status, LGBTQIA and historically marginalized students.
- Plan, develop and implement services and educational programming for the campus Chicano Latinx undergraduate and graduate populations.
- Create programs for greater accessibility and cultural inclusion of Chicano Latinx students and parents/guardians
- Build strategic partners with staff, faculty, administrators, departments, divisions, and colleges to create programming, research and fundraising opportunities.
- Develop relationships with Cal alumni and community stakeholders to strengthen the financial sustainability of CLSD, its resources and networks to benefit Chicano Latinx undergraduate, transfer, and graduate student success.
- Advocate and oversee community and social spaces to foster critical dialogues on issues facing Chicano Latino undergraduates, transfers, graduate students, faculty, administrators and alumni.
- Manage, develop, inspire and student leaders to complete their academic and professional pursuits.
- Innovate academic curriculum development for on campus and virtual platforms.
- Cross Cultural programming among Multicultural Student Development offices and Gender Equity Center and



various other partners on campus.

- Educate, advocate and build community between and across Latinx and People of Color on and off campus.
- Lead efforts in fundraising to reimagine an environment of financial stability within/across Berkeley community.

**Academic Coordinator/Advisor, US/Mexico Intercambio Program**

University of California, Berkeley – Universidad de Zacatecas, Zacatecas, Mexico Summer 2013

- Spearheaded cross-national collaborations to secure ten internships in Zacateca's local community for graduate students seeking to enrich their academics and global impact through experiential learning and cultural immersion.
- Managed program recruitment, budget, international agreements, and communication with Mexican stakeholders, in Spanish, to meet established goals and objectives.

**Student Affairs Officer/Academic Advisor, Ethnic Studies Department – Chicano Latino Studies**

University of California, Berkeley 1992-1995

- Advised and counseled one to one session for Chicano/Latino and Ethnic Studies major and minors.
- Shared academic and personal holistic counseling for undergraduates, transfer, and "at-promise" students.
- Supervised community service learning projects and student internships.
- Led programming, curriculum development, recruitment, and retention efforts.
- Sustained cross-campus collaborations for graduation planning, fundraising, and alumni cultivation.
- Maintained public relations with multiple on and off campus partnerships.

**Assistant Director, Casa Joaquin Murrieta (a non-profit Multi-Ethnic Theme Program)**

1990-1992

Greenlining Institute, Berkeley, CA

- Oversaw and was accountable for all financial transactions and leadership trainings.
- Executed assessments, interview selections, hiring, and supervision of staff, interns, and students.
- Envisioned programming and implemented academic, professional, and cultural activities.
- Served as liaison to student services, residential units, organizations, and campus departments.
- Fundraised for programmatic, retreat and speaker series.

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## TEACHING EXPERIENCE

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|  |                      |
|--|----------------------|
| Lecturer, <b>Chicanas/Latinas in the Nonprofit Sector - Fundraising and Philanthropy</b> | Summer 2023          |
| Lecturer, <b>Latinos and the Environment Seminar</b>                                     | 2017 - present       |
| Lecturer, <b>Leading by Modeling - Seminars</b>  | 2015- present        |
| Lecturer, <b>Casa Magdalena Mora</b>   | Fall 2000-2016       |
| Lecturer and Internship Coordinator, <b>Casa Sin Fronteras Program</b>                   |                      |
| Latino Center of Excellence, School of Social Work – UC Berkeley/Oaxaca, Mexico          | Summer 2019          |
| Lecturer, <b>Latinas and Globalization Course</b>  |                      |
| Latinos Studies Department – San Francisco State University                              | Fall 2013 & 2015     |
| Co-Instructor, <b>Mexico Solidarity Study Course.</b>                                    | Summer 2014 and 2016 |
| Partnership between San Francisco State University and University of California Berkeley |                      |
| Instructor, <b>Mexican-American Culture in the United States Course</b>                  |                      |
| Business/Social Science Division – Cañada College, Redwood City, CA                      | Summer 1995          |



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## LEADERSHIP EXPERIENCE

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### University of California, Berkeley

|   |                     |
|---|---------------------|
| <i>Member</i> , search committee on the Athletics department for the Director of Diversity, Equity and Inclusion (DEIB)   | April 2023          |
| <i>Member</i> , search committee for Chief of Staff, Assistant Vice Chancellor of Educational Justice and Community Engagement and Divisional Financial Leader in the Division of Equity and Inclusion  | Nov 2022-April 2023 |
| <i>Co-chair</i> , UCB Chicana Latinx Standing Committee<br>Committee advocating on behalf of Chicana Latinx students, staff, faculty and alumni   | Jan 2022 – present  |
| <i>Member</i> , Steering Committee on the Hispanic Servicing Initiative/Latinx Thriving Initiative  | August 2022-present |
| <i>Chair</i> , UC Berkeley Chicano Latino Alumni Legacy Event   | August 2020 - 2022  |
| <i>Member and Chair Elect</i> , UC Berkeley Staff Assembly(BSA)<br>Founder, Diversity, Equity, Inclusion and Belonging Committee–UC Berkeley Staff Assembly   | July 2020 - present |
| <i>President</i> , Chicana Latina Foundation, Burlingame, CA<br>Northern CA organization that raises funds and provides leadership development  | August 2020-present |
| <i>Convener/Co-Coordinator</i> , University of California Chicana Latinx Leadership Summit,<br>Hosted by UC Berkeley’s Division of Equity and Inclusion and partnered with the University of California Office of the President’s (UCOP) Office of Diversity and Engagement | 2020                |
| <i>Member</i> , Chancellor’s (invited)Advisory Board, 150yrs of Women’s History Committee, UCB  | 2019-2022           |
| <i>Member</i> , UCOP Hispanic Serving Institution (HSI) Advisory Board - representing UCB   | 2019-present        |
| <i>Co-Founder, Co-Chair</i> , UCOP Chicano Latino UC Alumni Association<br>The 10 UC Chicano Latino alumni associations advocating for issues across the system   | 2018-present        |
| <i>Co-Director</i> , Latinx and the Environment Initiative<br>Partnership between Rausser College of Natural Resources and Labor Center   | 2018-present        |
| <i>Director</i> , Strategic Initiatives for the Center for Latino Policy Research<br>Renamed as the Latinx Research Center  | 2016-2018           |
| <i>Member/Author</i> , Chicano Latino Taskforce Report (commissioned by the Chancellor)   | 2016                |
| <i>Campus Liaison</i> , UCB Chicano Latino Alumni Association -Programmatic and Fundraising   | 2016                |
| <i>Chair</i> , UC Berkeley Chicano Latino Alumni Legacy Event   | 2015                |
| <i>Member</i> , Search Committee for the Dean of School of Social Work  | 2012                |



|  |           |
|--|-----------|
| <i>Member, Search Committee for the President of the Social Welfare Alumni Association</i> | 2012      |
| <i>Founder/Convener, Undocu Ally Training Program (Campus-wide)</i>                        | 2012      |
| <i>Member, Chancellor's Advisory Committee on Student Services and Fees</i>                | 2012      |
| <i>Member, Hiring Committee for MSGC Administrative Assistant</i>                          | 2011      |
| <i>Member, Strategic Planning Team—Division of Equity and Inclusion</i>                    | 2011      |
| <i>Chair, Alianza – Chicano Latino Staff Association at UC Berkeley</i>                    | 1994-1995 |

### **Local, State, National and International**

|   |              |
|---|--------------|
| <i>Lead, La Red Binational de Mujeres Empresoras/Network of Binational Women Entrepreneurs</i>                                    | 2023-present |
| <i>Member, Bay Area Latino Kitchen Cabinet part of the San Francisco Foundation</i>   | 2020-present |
| <i>Co-chair, Latinos Unidos de Berkeley</i>   | 1992-present |
| <i>Board Member and Ex-Officio, UC Berkeley Chicana Latinx Alumni Association</i>   | 1986-present |
| <i>Commissioner, City of Berkeley Redistricting Commission.</i>   | 2021-2022    |
| <i>Board Member, Instituto Mexicano al Exterior (IME) Becas, Mexican Consulate of San Francisco scholarship board</i>             | 2020-present |
| <i>Coordinator/Member, Mujeres Activas en Letras y Cambio Social (MALCS), Berkeley, CA</i>  | 1990-present |
| <i>Chair/Member, National Association for Chicano and Chicano Studies (NACCS), San Jose, CA</i>                                   | 1992-present |
| <i>Commissioner, City of Berkeley's Commission for the Children, Youth and Recreation, Berkeley, CA</i>                           | 2013-2016    |
| <i>Founder/Coordinator, Mexican Consulate of San Francisco's Ventanilla de Educación Internship Program</i>                       | 2013         |
| <i>Facilitator, Women's Leadership, University of the Pacific</i>   | 2011         |
| <i>Facilitator, Campus Women Lead, American Council on Education (ACE) National Network for Women Leaders in Higher Education</i> | 2009-2011    |
| <i>National Advisor, Institute of Mexicans Abroad, Secretary of Exterior Relations</i>  | 2005         |
| <i>Member, City of Berkeley's Downtown Area Planning and Development Advisory Committee, Berkeley, CA</i>                         | 2004         |
| <i>Founder/Member, United in Action, Berkeley, CA</i>   | 1998-2003    |
| <i>Vice President of Diversity, Association of Fundraising Professionals—Golden Gate Chapter, Oakland, CA</i>                     | 1998-2003    |

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### **LEADERSHIP TRAININGS**

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|--|------|
| <i>Leadership and Career Enhancement Program for Staff of Color, UC Berkeley</i> | 2018 |
| <i>Executive Leadership Academy, University of California, Berkeley</i>          | 2012 |
| <i>Development Director Certificate, University of San Francisco</i>             | 1994 |

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### **AWARDS/RECOGNITIONS**

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#### **University of California, Berkeley**

|   |      |
|---|------|
| <i>UCB/UCOP - Kevin McCauley Award – staff/administrative recognition from all UC's 10 campuses</i> | 2022 |
| <i>On Equal Terms, Portraits of Remarkable Women Staff at UCB – 150 Years of Women at Berkeley</i>  | 2020 |



|  |      |
|--|------|
| Chancellor's Outstanding Staff Awards (COSA)   | 2018 |
| Latinx Center of Excellence Alumni Recognition Award – School of Social Welfare 75th Anniversary | 2018 |
| Chancellor's Public Service Awards – Individual Civic Engagement Award                           | 2007 |
| School of Social Work Alumnus of the Year Award  | 2001 |

### Local and National

|   |      |
|---|------|
| Recognition for academic and professional work for Chicana and Chicano Studies,<br><i>El Colegio de la Frontera Norte</i> , California Mexico Studies Center, San Diego State<br>University and <i>El Centro Cultural Tijuana</i> . | 2019 |
| National Tortuga Award, Mujeres Activas en Letras y Cambio Social (MALCS), Los Angeles, CA  | 2011 |
| Recognition for UCB Chicano Latino Alumni Legacy Celebrating Our Legacy Ensuring our Future,<br>California, Legislature Assembly – Tony Thurmond Assembly Member 15 <sup>th</sup> District.   | 2015 |
| Outstanding Woman of the Year Award, City of Berkeley–Commission on the Status of Women, Berkeley, CA   | 2008 |
| Casa Joaquin Murrieta Leadership Community Award, The Greenlining Institute, Berkeley, CA   | 2004 |
| The Charles Stephen Diversity Award, Association of Fundraising Professionals (AFP)   | 2002 |

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### SPEAKER/PRESENTATIONS

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- Invited Graduation Speakers, University of Santa Clara, Santa Clara – Sociology Department, May 12, 2023
- Convener/Panelist/Presenter, Transformational Change – Organizing UC Chicanxs Latinx alumni across the UC system, National Association for Chicana and Chicano Studies (NACCS), Denver, CO. March 29-April 1, 2023.
- Invited Speaker, Educational Success in Higher Education Amidst This Pandemic, hosted by Dr. Cesar A. Cruz Teolol and funded by HSI Grant, John F. Kennedy University, Online, June 24, 2020.
- Invited Speaker, Moving Past the Nostalgia: From the Origins of El Plan de Santa Barbara for Higher Education and Chicano Studies, Toward the Continuing Quest for Educational Equity, Cal State San Bernardino, March 13-26, 2020 (postponed).
- Invited Speaker, Vision of Chicano Studies in the Next 50 Years, International Conference Celebrating the 50th Anniversary of the Founding of Chicano Studies, co-hosted by *El Colegio de la Frontera Norte*, Mexico, San Diego State University, California-Mexico Center, Secretaria de Cultura, and Centro Cultural Tijuana, October 10-12, 2019.
- Invited Speaker, Latinx Resistance and Survival in Higher Education, Latinx Leadership and Empowerment–Alvarez Speaker Series, Trinity University, March 28, 2019.
- Convener/Presenter, Undocu-Grads: Testimonios of Three Latinas in Higher Education Navigating School in Trump Era, National Association for Chicana and Chicano Studies, Minneapolis, Minnesota, April 4-7, 2018.
- Invited Speaker, Educational Transformations at HSI's: Voces y Testimonios from Mujeres Activas en Letras y Cambio Social Leadership, New Mexico State University and Dona Ana Community College, February 2, 2018.
- Convener/Panelist/Presenter, Uplifting and Strengthening the Chicano Latino Community–Insights on the 2015 Chicano Latino Alumni Celebration at the University of California, Berkeley, National Association for Chicana and Chicano Studies (NACCS), Denver, CO April 6-9, 2016.
- Presenter, Building Collaboratives in Difficult Budgetary Times: Fundraising as an Option. Equity and Inclusion–Professional Development, University of California, Berkeley, CA, October 8, 2011.
- Panel presenter, Let's talk about it? Interrogating the Multicultural-Ethnic Specific Binary. The National Conference on Race and Ethnicity in American Higher Education (NCORE), San Francisco, CA, June 2, 2011.
- Panel presenter, Women of the Academy Creating Change: Drawing the Map–Finding the Spaces and Moving the Places, Annual National Conference on Race and Ethnicity in American Higher Education (NCORE), National Harbor, Maryland, June 1, 2010.
- Invited Speaker, College for All: Financial Aid, AB540 and Undocumented Students, 1st Annual Latino Parent



Conference, co-hosted by Oakland Unified School District and Educational Coalition for Hispanics in Oakland, Oakland, CA February 25, 2010.

Panelist, Making Diversity and Inclusion a Common-Sense Notion: 30 Years Done 30 Years to Go, National Conference on Race and Ethnicity (NCORE), San Francisco, May 30, 2008.

Panelist, Multicultural Alliance Building for Women's Transitional Leadership, Campus Women Lead (CWL)/Association of American Colleges and Universities (AAC&U), National Conference of Race and Ethnicity (NCORE), San Francisco, CA, May 30, 2008.

Invited Speaker, Strategies For Success for Women of Color: Building Multicultural Alliances Among Women, Annual UC San Francisco Luncheon for Women of Color, April 18, 2008.

Workshop Facilitator, Building Alliance Among Women of Color, Asian Pacific Americans in Higher Education National Conference, May 4th, 2007.



APPLICATION FOR APPOINTMENT TO BERKELEY  
BOARDS AND COMMISSIONS

CITY OF BERKELEY - CITY CLERK  
2023 APR 17 PM 12:29

NAME: Trina Ostrander

PREFERRED PRONOUN(S): she/her

RESIDENCE ADDRESS: [REDACTED]  
Street City Zip

BUSINESS NAME/ADDRESS: n/a  
Street City Zip

EMAIL ADDRESS: [REDACTED]

OCCUPATION/PROFESSION: education advocate (retired)

HOME PHONE: [REDACTED] BUSINESS PHONE: [REDACTED]

I have been a resident of Berkeley since: 1970

I am interested in being considered for appointment to the following Berkeley board(s)/commission(s):

Name of board/commission: Board of Library Trustees

Name of board/commission: \_\_\_\_\_

List any qualifications (work experience, education, attributes and training) which you feel would provide positive input to the work of the commission and the reason why you are interested in being appointed:  
Please see resume, attached, and Supplemental Questionnaire

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please use another sheet of paper, if necessary.

The following individuals are qualified to comment on my capabilities:

| NAME             | ADDRESS    | PHONE NO   |
|------------------|------------|------------|
| Irma Parker      | [REDACTED] | [REDACTED] |
| Bruce Simon      | [REDACTED] | [REDACTED] |
| Douglas Moorhead | [REDACTED] | [REDACTED] |
| Therese Powell   | [REDACTED] | [REDACTED] |

\*\*\*PLEASE COMPLETE DEMOGRAPHIC SURVEY \*\*\*

Please indicate gender:  Male  Female  Nonbinary  Prefer not to say

Please indicate whether you are currently a student:  Yes  No

Please indicate the racial / ethnic category which you most closely identify with below (response optional - please check only one category):

- WHITE (not of Hispanic or Latino origin):** All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East
- BLACK or AFRICAN AMERICAN (not of Hispanic or Latino origin):** All persons having origins in any of the Black racial groups of Africa
- HISPANIC or LATINO:** All persons of Central / South America or other Spanish culture or origin, regardless of race
- ASIAN (not of Hispanic or Latino origin):** All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent. This includes, Cambodia, China, Japan, India, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam
- AMERICAN INDIAN / ALASKAN NATIVE (not of Hispanic or Latino origin):** All persons having origins in any of the original peoples of North, Central, and South America, and who maintain cultural identification through tribal affiliation or community recognition.
- NATIVE HAWAIIAN / PACIFIC ISLANDER (not of Hispanic or Latino origin):** All persons having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands
- TWO or MORE RACES (not of Hispanic or Latino origin):** All persons who identify with more than one of the above six races



\*The City of Berkeley's Conflict of Interest Code requires members of all City of Berkeley Commissions except the Youth Commission and Commission on Status of Women to file Statements of Economic Interests – FPPC Form 700. The Form 700 is a public document. For more information, please contact the City Clerk's Department at 981-6900, or visit our website at <https://berkeleyca.gov/your-government/public-records/conflict-interest-reports>.

**AFFIDAVIT OF RESIDENCY\***

I, Trina Ostrander, hereby declare, under penalty of perjury, that I am a resident of the City of Berkeley. I understand that, with the exception of a temporary relocation outside of Berkeley not to exceed six months, I may no longer serve on a Berkeley Commission should this cease to be true.

Signature of Applicant: Trina Ostrander Date: 4/12/23

\*Not required for Police Review Commission, Loan Administration Board, Elmwood BID, Solano BID, or BUSD appointees

**Return this form to the City Clerk Department: 2180 Milvia Street, Berkeley, 94704**



**APPOINTMENT FORM - BOARDS AND COMMISSIONS**  
(For Mayor and Council use only)

MAYOR/COUNCILMEMBER \_\_\_\_\_

NAME OF APPOINTEE \_\_\_\_\_

RESIDENCE ADDRESS  
Street \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

BUSINESS NAME/ADDRESS  
Name \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

OCCUPATION/PROFESSION \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_

Check appropriate box:  New Appointment  Reappointment  Temporary Appt.

Temporary Appt.: From (date) \_\_\_\_\_ To (date) \_\_\_\_\_  
(only if appointing for more than one meeting)

Please send mail to:  Home  Business

Please indicate the name of the board/commission to which you are appointing this individual

Board/Commission Name: \_\_\_\_\_

\*\*\*Please indicate the SPECIAL CATEGORY being fulfilled, if appointment is to ANY of the following boards or commissions: Elmwood BID Advisory Board, Human Welfare & Community Action Commission, Loan Administration Board, Solano Avenue BID Advisory Board.

Special Category \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Mayor/Councilmember

**For Mayor/Councilmember and City Use Only:**

|                |               |              |
|----------------|---------------|--------------|
| Interview Date | Appoint. Date | Process Date |
|----------------|---------------|--------------|





SUPPLEMENTAL QUESTIONNAIRE  
FOR THE  
BERKELEY BOARD OF LIBRARY TRUSTEES

In addition to filling out the “Application for Appointment to Berkeley Boards and Commissions”, candidates are requested to provide additional information to assist the Board of Library Trustees in their process to recommend names to the City Council. PLEASE LIMIT YOUR ANSWERS TO 250 WORDS. Thank you.

1. Describe your interest in serving as a Library Trustee.

I have always thought the world would be a better place if everyone had access to good schools and libraries. I appreciate the difference these institutions made for me growing up, and I have devoted my career to supporting them in my own community.

My direct work with Berkeley’s libraries started in 1997, when I was invited to join the Board of the Berkeley Public Library Foundation, which had been recently formed to pursue the \$4 million capital campaign to restore the long-neglected Central Library. One of the proudest moments of my life was the day in 2002 that Central reopened its doors. People streamed into the beautiful new lobby to celebrate—our “We Love the Library” campaign had exceeded its goal! I later co-chaired the campaign to rebuild the West Berkeley branch into the welcoming, LEED-certified community center it is today. I have maintained my support for the Berkeley library system in numerous ways over the years.

My interest in serving also comes from my work experience, which I believe would be helpful to the library. My work at the Berkeley Public Education Foundation taught me the values and policies that motivate Berkeleyans to support their civic institutions. At Bayer my job entailed working with City staff and boards and commissioners on a range of public/private partnerships. I believe my wide range of communications and public policy work in Berkeley would help the Library in many ways.

2. What qualities do you consider necessary for an effective Trustee, and how do you demonstrate those qualities?

The Berkeley Public Library is a seat of idealism and democracy, but its Trustees must be rigorous and pragmatic. They must honor the responsibility that they undertake—to manage taxpayer and private funds wisely, to maintain a good workplace, to be creative and responsive in managing services, to demonstrate respect for users present and potential.

Trustees should value good, open communication—internally, in deeds as well as words, and to the broad community in order to generate usage, enduring voter/taxpayer approval, employee and customer satisfaction. They should be engaged in other community activities in order to foster new ideas and partnerships, keep up with evolving needs and resources, keep the Library front and center. They must expect to confront challenges, and be tenacious and creative in their response.

I bring experience in these critical areas. Communication has always been the crux of my work, and I understand the power of just bringing people together and making each person feel heard. I have experience in budget management, capital campaigns, managing long-term public/private use agreements (including the 30-year Development Agreement between Bayer and the City of Berkeley), public school and library administration. I also have a deep understanding of what motivates Berkeley voters and individuals. We remain, even in these horrible times, a community that loves to think, is unafraid of dialogue, is committed to equality, steps up for the collective good, takes pride in its public institutions. Our libraries are part of that, and I would like to be too.

Please return this form and the **Application for Appointment to Berkeley Boards and Commissions**  
to the Office of the City Clerk





SUPPLEMENTAL QUESTIONNAIRE  
FOR THE  
BERKELEY BOARD OF LIBRARY TRUSTEES

In addition to filling out the “Application for Appointment to Berkeley Boards and Commissions”, candidates are requested to provide additional information to assist the Board of Library Trustees in their process to recommend names to the City Council. Please limit your answers to 250 words. Thank you.

3. Provide examples of current or previous community service and leadership roles.

I came to Berkeley as a UC undergraduate in 1970, and have stayed for the views, and the culture, and the enthusiastic civic life that thrives here. It has been easy, and gratifying, to get engaged. My official community service began on the Fair Campaign Practices Commission, where I was appointed by three Councilmembers and the Mayor over twelve years (I was Chair from 1985-1988). I served on the School District’s Blue Ribbon Budget Advisory Commission in 1999, on several local political campaigns including Berkeley Schools Excellence Project renewals, and on the Measure A Site Development Committee to oversee the rebuilding of King Middle School after the 1989 Loma Prieta earthquake (this remodel enabled us to build a new cafeteria/kitchen to support the Edible Schoolyard and to pass a new facilities bond to complete district-wide school rehabilitation). I served on the Berkeley Public Library Foundation Board from 1997-2007, on the board of the Berkeley Chamber of Commerce from 2008-2016, and on the Alameda County Workforce Investment Board from 2015-2016. I have won honors for community leadership from the Berkeley City Council (2019), Alameda County (Distinguished Woman in Education, 2019), the California State Assembly (Woman of the Year in Education, 2013), the San Francisco Business Times (100 Most Influential Women in Business, 2010), and the Berkeley High School Parent Resource Center (2007).

4. What do you see as the Library’s role in the community now and in the future?

Public libraries aren’t required: cities forge them out of a commitment to helping their residents thrive. Voters, taxpayers, private donors, volunteers, dedicated staff, and all the users themselves unite to make and sustain the fundamental resource that is a public library.

Adam Gopnik recently described public schools as “a springboard to the wilder shores of ambition.” That too is what Berkeley’s libraries do. They serve a diverse community. People can learn to read there—some on a grandparent’s lap, some grandparents themselves. You can take home a stack of murder mysteries, or a computer, or a rake. Students repair to our libraries after school; community groups meet in the conference rooms. Thanks to strong support from taxpayers and ambitious capital campaigns—and not one but two supporting non-profits—Berkeley’s central library and four branches are beautiful, safe, environmentally-conscious centers of community life.

Over the years Berkeley’s library leaders have, with determination and invention, faced the hard challenges of transitioning to a digital age, rejuvenating what had been a deteriorating physical plant, maintaining relevance to new generations, serving as an active resource that improves the lives of everyone in our community. Moving into the future, the Berkeley Public Library will, assuredly, continue to listen, lead, strive, and manage its role as the vibrant center of civic life.

Please return this form and the **Application for Appointment to Berkeley Boards and Commissions**  
to the Office of the City Clerk



## TRINA OSTRANDER



### Employment History

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#### **CALIFORNIA STATE UNIVERSITY, EAST BAY—Institute for STEM Education (Science, Technology, Engineering, and Mathematics)**

*Executive Director, 2016 to 2019*

Leader of this innovative collaboration between the University's Colleges of Science and Education, dedicated to delivering quality STEM education to under-served students. Launched "cradle to career" STEM education initiatives including better training and recruitment of pre-k-12 science teachers, hands-on science beyond the school day, engaging local STEM companies with financial support, paid internships, and participation in the East Bay STEM Career Awareness and Preparation program. Supported diverse faculty Board of Directors. Managed all aspects of the Institute's operations including fundraising and communications.

#### **BAYER CORPORATION , Berkeley**

*Associate Director, Public Policy and Communications, 2007-2016*

Led Bay Area community relations, philanthropy, and corporate social responsibility for Bayer's global center of biopharmaceutical manufacturing—Berkeley's largest private employer, with facilities also, at various times, in Richmond, Emeryville, and Mission Bay. Managed the company's compliance with a 30-year site development agreement with the City of Berkeley, including provision of west Berkeley public transportation services and oversight of Biotech Partners, an award-winning workforce development program aimed at training disadvantaged local youth for career-track jobs in biotech. Significant accomplishments included leading several site development projects through complex public permitting processes; procuring \$1.4 million in start-up funding from the Bayer USA Foundation for the Institute for STEM Education at California State University, East Bay; playing a lead role in expansion of Oakland's federal Enterprise Zone into Berkeley and Emeryville as an incentive for an initial \$100 million investment by Bayer and other companies throughout the region; and securing Bayer's recognition as 2009's "Beyond the Check in Education" and 2016's "Education Collaboration" (with Wareham Development and CSU East Bay) awards from the *San Francisco Business Times*.

#### **BERKELEY PUBLIC EDUCATION FOUNDATION** (now Berkeley Public Schools Fund) 1993-2007 *Executive Director 2002-2007; Associate Director 2012-2002; Development Director 1993-2001*

As the Foundation's first paid employee, led the organization's evolution from a passionate volunteer-based group into a leading community organization respected for its responsiveness and creativity in meeting the needs of local public schools. Regular income nearly doubled in

my first two years. In addition, led two capital campaigns that raised nearly \$2 million to rebuild Rosa Parks Elementary and Longfellow Middle Schools. Responsible for strategic planning, communications, finances, all aspects of administration. Featured in the *Chronicle of Philanthropy* and "Effective Communications in a Noisy World," a nationally televised marketing program. The Foundation's 2004 fall newsletter was named the nation's best local education foundation newsletter by the Public Education Network.

**COMMUNICATIONWORKS** Berkeley *Principal, 1986-1993*

Owner of this marketing, public relations and fundraising consulting firm specializing in non-profits and small businesses.

**McGUIRE, BARNES, ANDRASCIOK** San Francisco, *1983-1985*  
*Senior Account Executive*

Senior account manager for a consulting firm specializing in public relations and marketing, government relations, and political campaign management and fundraising. Clients included GTE Sprint, the San Francisco Convention Facilities, the City of Brisbane, Congresswoman Barbara Boxer, and California Chief Justice Rose Bird.

**PUBLIC INTEREST CLEARINGHOUSE, Hastings College of the Law** San Francisco, *1976-1983*  
*Director and Co-Founder*

Chief administrator of the nation's first Public Interest Law Program west of the Hudson. Worked with faculty and community leaders on all aspects of launching the program. Secured initial funding, including student scholarships, from foundations and federal sources. Responsible for all publications, legal training programs, and an annual statewide legal conference. I am proud to say that the Clearinghouse still exists under the name OneJustice, training law students and providing legal services to the indigent throughout California.

**Education**

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University of California, Davis: M. A. English, 1976 University of California, Berkeley: A. B. English, 1975

**Community Activities**

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**Community Resources for Science:** Board member, 2020 to present.

**East Bay Economic Development Alliance:** Business Engagement in Education Advisory Committee—Chair 2015-2019; member 2012-2015.

**OneJustice:** Board member, 2015-2019.



**Alameda County Workforce Investment Board:** Member, 2015-2016.

**California State University East Bay, Gateways Cradle to Career Partnership:** Member, Steering Committee, 2009 to 2016.

**Berkeley Chamber of Commerce:** Board member, 2008-2016.

**Berkeley Public Library Foundation:** Board member, 1997-2007; assisted in capital campaign which surpassed its \$4 million goal to renovate the historic Central Library; later was Co-Chair of capital campaign to rebuild the West Berkeley Branch.

**Berkeley Unified School District, Superintendent's Blue Ribbon Budget Advisory Committee:** Member, 1999.

**City of Berkeley, Fair Campaign Practices Commission:** Member, 1984-1995; Chair, 1985-1988.

**Berkeley Organic Drygoods Conspiracy:** Co-Founder and Member, 1971.

### **Awards and Recognition**

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**City of Berkeley,** Distinguished Contribution to Community: City Council Resolution, 2019.

**Alameda County,** Distinguished Woman in Education 2019.

**California State Assembly,** Woman of the Year in Education, nominated by Assemblywoman Nancy Skinner, 2013.

**San Francisco Business Times,** 100 Most Influential Women in Business 2010.

**Berkeley High School, Parent Resource Center,** Certificate of Appreciation, 2007.

TRINA OSTRANDER



April 17, 2023

City of Berkeley  
Office of the City Clerk  
2180 Milvia Street  
Berkeley, CA 94704

To Whom it may Concern:

Enclosed please find my application for appointment to the Board of Library Trustees. I am planning to send the packet electronically as well.

Thank you for your consideration.

Sincerely,



Trina Ostrander





APPLICATION FOR APPOINTMENT TO BERKELEY  
BOARDS AND COMMISSIONS

CITY OF BERKELEY - CITY CLERK  
2023 APR 17 PM3:01

NAME: Carla Riemer

PREFERRED PRONOUN(S): She/Her

RESIDENCE ADDRESS: [Redacted] Street City Zip

BUSINESS NAME/ADDRESS: Street City Zip

EMAIL ADDRESS: [Redacted]

OCCUPATION/PROFESSION: I am a retired librarian and active library volunteer.

HOME PHONE: [Redacted] BUSINESS PHONE:

I have been a resident of Berkeley since: 1991

I am interested in being considered for appointment to the following Berkeley board(s)/commission(s):

Name of board/commission: Board of Library Trustees

Name of board/commission:

List any qualifications (work experience, education, attributes and training) which you feel would provide positive input to the work of the commission and the reason why you are interested in being appointed:

I am a retired librarian (and heavy library user), and spend time volunteering with library connected organizations.

My current focus is helping library staff fight censorship, particularly targeting comics and graphic novels. With years of experience with committee work, I can collaborate productively with colleagues to reach our goals. I want to be appointed to BOLT because I want to do my part to help the library continue to provide good service to our community.

Please use another sheet of paper, if necessary.

The following individuals are qualified to comment on my capabilities:

| NAME            | ADDRESS    | PHONE NO   |
|-----------------|------------|------------|
| MaryAnn Scheuer | [Redacted] | [Redacted] |
| Jennifer Vetter | [Redacted] | [Redacted] |
| Archana Nagraj  | [Redacted] | [Redacted] |

\*\*\*PLEASE COMPLETE DEMOGRAPHIC SURVEY \*\*\*

Please indicate gender:  Male  Female  Nonbinary  Prefer not to say

Please indicate whether you are currently a student:  Yes  No


Please indicate the racial / ethnic category which you most closely identify with below (response optional - please check only one category):

- WHITE (not of Hispanic or Latino origin):** All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East
- BLACK or AFRICAN AMERICAN (not of Hispanic or Latino origin):** All persons having origins in any of the Black racial groups of Africa
- HISPANIC or LATINO:** All persons of Central / South America or other Spanish culture or origin, regardless of race
- ASIAN (not of Hispanic or Latino origin):** All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent. This includes, Cambodia, China, Japan, India, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam
- AMERICAN INDIAN / ALASKAN NATIVE (not of Hispanic or Latino origin):** All persons having origins in any of the original peoples of North, Central, and South America, and who maintain cultural identification through tribal affiliation or community recognition.
- NATIVE HAWAIIAN / PACIFIC ISLANDER (not of Hispanic or Latino origin):** All persons having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands
- TWO or MORE RACES (not of Hispanic or Latino origin):** All persons who identify with more than one of the above six races

\*The City of Berkeley's Conflict of Interest Code requires members of all City of Berkeley Commissions except the Youth Commission and Commission on Status of Women to file Statements of Economic Interests – FPPC Form 700. The Form 700 is a public document. For more information, please contact the City Clerk's Department at 981-6900, or visit our website at <https://berkeleyca.gov/your-government/public-records/conflict-interest-reports>.

**AFFIDAVIT OF RESIDENCY\***

I, Carla Riemer, hereby declare, under penalty of perjury, that I am a resident of the City of Berkeley. I understand that, with the exception of a temporary relocation outside of Berkeley not to exceed six months, I may no longer serve on a Berkeley Commission should this cease to be true.

Signature of Applicant:  Date: 4.17.23

\*Not required for Police Review Commission, Loan Administration Board, Elmwood BID, Solano BID, or BUSD appointees

**Return this form to the City Clerk Department: 2180 Milvia Street, Berkeley, 94704**



**APPOINTMENT FORM - BOARDS AND COMMISSIONS**  
(For Mayor and Council use only)

MAYOR/COUNCILMEMBER \_\_\_\_\_

NAME OF APPOINTEE \_\_\_\_\_

RESIDENCE ADDRESS \_\_\_\_\_  
Street City Zip

BUSINESS NAME/ADDRESS \_\_\_\_\_  
Name  
Street City Zip

EMAIL ADDRESS \_\_\_\_\_

OCCUPATION/PROFESSION \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_

Check appropriate box:  New Appointment  Reappointment  Temporary Appt.

Temporary Appt.: From (date) \_\_\_\_\_ To (date) \_\_\_\_\_  
(only if appointing for more than one meeting)

Please send mail to:  Home  Business

Please indicate the name of the board/commission to which you are appointing this individual

Board/Commission Name: \_\_\_\_\_

\*\*\*Please indicate the SPECIAL CATEGORY being fulfilled, if appointment is to ANY of the following boards or commissions: Elmwood BID Advisory Board, Human Welfare & Community Action Commission, Loan Administration Board, Solano Avenue BID Advisory Board.

Special Category \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Mayor/Councilmember

**For Mayor/Councilmember and City Use Only:**

|                |               |              |
|----------------|---------------|--------------|
| Interview Date | Appoint. Date | Process Date |
|                |               |              |





SUPPLEMENTAL QUESTIONNAIRE  
FOR THE  
BERKELEY BOARD OF LIBRARY TRUSTEES

In addition to filling out the “Application for Appointment to Berkeley Boards and Commissions”, candidates are requested to provide additional information to assist the Board of Library Trustees in their process to recommend names to the City Council.

1. Describe your interest in serving as a Library Trustee.

After many years of being a library user, I'd like to give back. Berkeley Public Library plays a vital role in our community as a space that is welcoming, relevant, and responsive. We are fortunate to live in a city that values the library; I want to do my part to make sure that doesn't change.

2. What qualities do you consider necessary for an effective Trustee, and how do you demonstrate those qualities?

An effective Trustee understands the function of the library; actively engages with it; cares deeply about the library and is committed to its success. Through my work as a librarian I understand how a library functions internally, and how important it is to serve community needs, adjusting as necessary. I (and my whole family) regularly use library resources, both physical and digital, and have enjoyed participating in library programs. I am committed to the success of the library and will show that commitment by bringing my skills, experience, and passion for the library to my work as a Trustee.

3. Provide examples of current or previous community service and leadership roles.

Before becoming a librarian, I volunteered in my children's middle school and high school libraries. I am a member and past president of the Association of Children's Librarians of Northern California. I am a member of the American Library Association's Graphic Novels and Comics Round Table, where I chaired the Membership Committee, co-chaired the Libcomix Online Committee (responsible for coordinating online programming), and am currently a member of the Addressing Challenges Committee, working to give library staff resources, actionable tools and support for dealing with book challenges and bans. I am also working with Destiny Arts Center in Oakland to weed and update their onsite library.

+

4. What do you see as the Library's role in the community now and in the future?

The library is the place to find all sorts of resources: information, technology, education and even entertainment. It provides equal access and welcomes all. The library embraces inclusivity by taking programming and resources out into the community, not serving only those who can come to the building. I believe Berkeley Public Library should continue to play the same role, but not in the same way. Just as the library increased community access to technology as it became more and more essential, and just as it pivoted to continue to serve patrons during COVID, it should evolve as the needs of our community and resources available to us grow and change.

*Please return this form and the **Application for Appointment to Berkeley Boards and Commissions**  
to the Office of the City Clerk*







APPLICATION FOR APPOINTMENT TO BERKELEY  
BOARDS AND COMMISSIONS

CITY OF BERKELEY - CITY CLERK  
2023 APR 14 AM 11:16

NAME: Mina Sun

PREFERRED PRONOUN(S): She/Her

RESIDENCE ADDRESS: [REDACTED]  
Street City Zip

BUSINESS NAME/ADDRESS: \_\_\_\_\_  
Street City Zip

EMAIL ADDRESS: [REDACTED]

OCCUPATION/PROFESSION: PhD, president of Sun Access Inc, and Paths to Accessibility 501(c)3

HOME PHONE: [REDACTED] BUSINESS PHONE: \_\_\_\_\_

I have been a resident of Berkeley since: 2019 (2014- Albany)

I am interested in being considered for appointment to the following Berkeley board(s)/commission(s):

Name of board/commission: Berkeley Public Library Board of Library Trustees (BOLT)

Name of board/commission: \_\_\_\_\_

List any qualifications (work experience, education, attributes and training) which you feel would provide positive input to the work of the commission and the reason why you are interested in being appointed:

I moved to Berkeley area after getting my PhD in 2014 at Northwestern University. My older son is blind (4th grade now in BUSD) and grew up in Berkeley. I worked as a research scientist at UC Berkeley for 8 years, before I started to work on creating equal access for people with disabilities as my professional career. I founded a 501(c)3 non-profit organization, Paths to Accessibility, whose mission is to create access for people with disabilities in Education. I am on the board of directors for BORP, an adaptive sports center for people with disabilities. I run a consulting business, Sun Access Inc, guiding organizations to incorporate both digital and physical accessibility principles into their product development processes. I am passionate and heavily involved in working collaboratively with local schools (BUSD) and City of Berkeley to make education accessible to all.

*Please use another sheet of paper, if necessary.*

The following individuals are qualified to comment on my capabilities:

| NAME       | ADDRESS    | PHONE NO   |
|------------|------------|------------|
| Reichi Lee | [REDACTED] | [REDACTED] |
| Kathi Pugh | [REDACTED] | [REDACTED] |
| Pam White  | [REDACTED] | [REDACTED] |

\*\*\*PLEASE COMPLETE DEMOGRAPHIC SURVEY \*\*\*

Please indicate gender:  Male  Female  Nonbinary  Prefer not to say

Please indicate whether you are currently a student:  Yes  No

Please indicate the racial / ethnic category which you most closely identify with below (response optional - please check only one category):

- WHITE (not of Hispanic or Latino origin):** All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East
- BLACK or AFRICAN AMERICAN (not of Hispanic or Latino origin):** All persons having origins in any of the Black racial groups of Africa
- HISPANIC or LATINO:** All persons of Central / South America or other Spanish culture or origin, regardless of race
- ASIAN (not of Hispanic or Latino origin):** All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent. This includes, Cambodia, China, Japan, India, Korea, Malaysia, Pakistan, the Phillipine Islands, Thailand, and Vietnam
- AMERICAN INDIAN / ALASKAN NATIVE (not of Hispanic or Latino origin):** All persons having origins in any of the original peoples of North, Central, and South America, and who maintain cultural identification through tribal affiliation or community recognition.
- NATIVE HAWAIIAN / PACIFIC ISLANDER (not of Hispanic or Latino origin):** All persons having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands
- TWO or MORE RACES (not of Hispanic or Latino origin):** All persons who identify with more than one of the above six races



Mina Sun, PhD, She/her

Berkeley, CA | [REDACTED]

PROFESSIONAL EXPERIENCE

- Commissioner, Disability Commission, City of Berkeley** 2023-
- Board of Directors | Bay Area Outreach and Recreation Programs (BORP)** 2022-  
BORP provide sports and recreation opportunities for people with disabilities.
- Founder and President | Sun Access, Inc** 2021-  
Sun Access is an accessibility consulting company. Sun Access enables organizations (such as Google LLC) to build accessible products by incorporating accessibility principles into their product development process.
- Founder and Executive Director | Paths to Accessibility 501(c)(3) non-profit** 2020-  
*Paths to Accessibility is a 100% volunteer based non-profit organization, whose mission is to create access to both physical and digital worlds for individuals with disabilities.*
- Founder and CEO | Baby Centric, LLC** 2018-2020  
*Baby Centric was funded by SkyDeck, a UC Berkeley Haas Business School Startup Accelerator Program.*
- Scientist | University of California, Berkeley** 2019- 2021  
My research work at UC Berkeley is highly interdisciplinary. I led a highly cross-functional team of physicists, engineers and biologists, studying chromosome compaction in real-time.
- Postdoctoral Fellow | UC Berkeley** 2014–2018

EDUCATION

- Nonprofit Management Certification Program, Cal State East Bay 2022-now  
Ph.D., Biophysics, Northwestern University 2014  
M.S., Biophysics, University of North Carolina, Charlotte 2007  
B.S., School of Life Science, University of Science and Technology, China 2003

COMMUNITY SERVICE AND OUTREACHING

- Disability Right Advocate**
- Collaborated with US Department of Education in official Education Accessibility video series, "[Access for all, digital accessibility for students with disabilities](#)". Press release from [ed.gov here](#).
- Mentor | Society of Women on Physical Science (SWPS), UC Berkeley** 2016-21
- Serve as a mentor to undergraduate and graduate students by sharing career experience to encourage women and members of underrepresented minorities to pursue studies in the physical sciences
- Mentor | NIH Bridges to Baccalaureate Community College to University Transition** 2018
- Mentor Black/Latinx/pacific Islander students in community colleges to transition to 4-year universities
- "Be A Scientist" community outreach program instructor | Berkeley CA** 2016
- Science teacher for Willard Middle School students through a six-week mandatory science course to promote learning by hands-on experience and critical thinking. Serve as mentor and role model to inspire students to be interested in science
- Mentor and Interviewee | "Flip for Physics" Educational Campaign by American Physical Society** 2012
- Mentor and interviewed by local high school students as a role model to be interested in physics

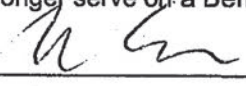
SELECTED AWARDS AND INVITED TALKS

- 2020 Invited panelist, Smith-Kettlewell Eye Research Institute summit, San Francisco CA  
2018 Keynote speaker Vision Gala, Foundation for Fight Blindness, San Francisco CA  
2015-2018 Helen Hay Whitney-HHMI Fellowship  
2013 Gordon Research Conference on Chromosome Dynamics, Lucca, Italy  
2012-13 Rappaport Award for Research Excellence  
2011 Presidential Fellowship Finalist, Northwestern University

\*The City of Berkeley's Conflict of Interest Code requires members of all City of Berkeley Commissions except the Youth Commission and Commission on Status of Women to file Statements of Economic Interests – FPPC Form 700. The Form 700 is a public document. For more information, please contact the City Clerk's Department at 981-6900, or visit our website at <https://berkeleyca.gov/your-government/public-records/conflict-interest-reports>.

**AFFIDAVIT OF RESIDENCY\***

I, Mina Sun, hereby declare, under penalty of perjury, that I am a resident of the City of Berkeley. I understand that, with the exception of a temporary relocation outside of Berkeley not to exceed six months, I may no longer serve on a Berkeley Commission should this cease to be true.

Signature of Applicant:  Date: 4/13/23

\*Not required for Police Review Commission, Loan Administration Board, Elmwood BID, Solano BID, or BUSD appointees

**Return this form to the City Clerk Department: 2180 Milvia Street, Berkeley, 94704**



**APPOINTMENT FORM - BOARDS AND COMMISSIONS**  
(For Mayor and Council use only)

MAYOR/COUNCILMEMBER \_\_\_\_\_

NAME OF APPOINTEE \_\_\_\_\_

RESIDENCE ADDRESS \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

BUSINESS NAME/ADDRESS \_\_\_\_\_  
Name \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

OCCUPATION/PROFESSION \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_

Check appropriate box:  New Appointment  Reappointment  Temporary Appt.

Temporary Appt.: From (date) \_\_\_\_\_ To (date) \_\_\_\_\_  
(only if appointing for more than one meeting)

Please send mail to:  Home  Business

Please indicate the name of the board/commission to which you are appointing this individual

Board/Commission Name: \_\_\_\_\_

\*\*\*Please indicate the SPECIAL CATEGORY being fulfilled, if appointment is to ANY of the following boards or commissions: Elmwood BID Advisory Board, Human Welfare & Community Action Commission, Loan Administration Board, Solano Avenue BID Advisory Board.

Special Category \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Mayor/Councilmember

**For Mayor/Councilmember and City Use Only:**

|                |               |              |
|----------------|---------------|--------------|
| Interview Date | Appoint. Date | Process Date |
|                |               |              |





SUPPLEMENTAL QUESTIONNAIRE  
FOR THE  
BERKELEY BOARD OF LIBRARY TRUSTEES

In addition to filling out the "Application for Appointment to Berkeley Boards and Commissions", candidates are requested to provide additional information to assist the Board of Library Trustees in their process to recommend names to the City Council.

1. Describe your interest in serving as a Library Trustee.

I am a community-minded person, who strongly believes that local Public Library is a vital part of our community gathering and resources. I have a long track record of being passionate to making literacy and lifelong learning accessible for ALL, especially for underrepresented communities and individual with disabilities. I have collaborated with National Braille Press (NBP.org) to publish children's books in Braille. I also have worked collaboratively with local and national organizations to make their digital resources accessible to seniors and people with disabilities. Moreover, I am a mother of two young kids in BUSD. In addition to my regular visit to the Berkeley Public Library (BPL) borrowing books, tools, meeting with authors, we are regular participants of the amazing toddler and youth programs BPL have to offer. As native Chinese speakers, our family especially appreciate the cultural events and gatherings BPL put together.

2. What qualities do you consider necessary for an effective Trustee, and how do you demonstrate those qualities?

**1. Commitment to the mission and the role of BPL in the community.** I am fully committed to the mission of BPL, and to the responsibility of being a Trustee. Being a regular user of the BPL programs, I would be honored to serve the community.  
**2. Communication Skills, Strategic Thinking and Financial Literacy.** I have acquired those leadership skills through years of experience of managing non-profit organizations, being a small business owner, and being a public speaker.  
**3. Commitment to Diversity, Equity and Inclusion.** I have demonstrated a strong DEI mindset with my other work experiences. This ensures that BPL can draw on the broadest set of people and interact with all members of our community.  
**4. Collaborative.** I am prepared to collaborate internally with other trustees, director of library service, and staff members, and externally with other key community stakeholders. I also actively seek out opinions from people with different age, socioeconomic and ethnic backgrounds.

3. Provide examples of current or previous community service and leadership roles.

**1. Founder and Executive Director, Paths to Accessibility, 501 (c)3 non-profit, PTAcess.org**  
A non-profit organization creating access for individuals with disabilities in Education/Sports and Rec/ Employment.  
**2. Founder, Sun Access, Inc.,** A consulting business enabling organizations to build accessible products for all by incorporating accessibility principles into their product development process.  
**3. Board of Directors, Bay Area Outreach and Recreation Programs, BORP.org**  
BORP is an adaptive sport and recreation center for individuals with disabilities serving the Bay Area.  
**4. Commissioner, Disability Commission, City of Berkeley.** Appointed by City Council Mark Humbert.  
**5. Science Teacher @ Willard Middle School and Mentor for UC Berkeley Women in Physics.**  
**6. Scientist Mentor,** mentoring Black/Latinx/Pacific Islander students in community colleges.

4. What do you see as the Library's role in the community now and in the future?

The library has served as important community resources, offering access to information, educational resources, and cultural events. In the digital age, the role of libraries has expanded even further to include digital resources and technologies, as well as opportunities for lifelong learning and social engagement. In the future, the library's role in the community will likely continue to evolve and expand to meet the changing needs of our community. I believe that in the future, the role of the libraries continues to expand in the following areas:

1. Access to Information. Further access to other large databases, specialized libraries, and expert help to navigate those.  
2. Digital Skills. As technology continues to expand in our society. Library can offer access and training to technology.  
3. Community Space. Serving as a hub for social and cultural events. Promote community connections.  
4. Lifelong Learning Accessible for ALL. Improve its accessibility to provide learning resources to hard to reach communities.

*Please return this form and the **Application for Appointment to Berkeley Boards and Commissions**  
to the Office of the City Clerk*

## **Board of Library Trustees Interview Questions**

### **Question #1:**

If you could pick **one** strength that you would bring to the Board of Library Trustees, what would it be? How would you use that particular "super power" in your work on the Board?

### **Question #2:**

As a Trustee, you will be asked many questions by our patrons about Library happenings. Imagine this scenario: You are a member of the Board of Library Trustees. A neighbor approaches you and asks: "I heard that North Branch is having a Drag Queen Storytime Program for young children. What does this have to do with the library?" How would you respond?

### **Question #3:**

What do equity, diversity, and inclusion mean to you?

Why is it important for our Library to engage in equity, diversity, and inclusion efforts?

### **Question #4:**

Would you be interested in future openings on the Board of Library Trustees within the next year?





**Candidate** \_\_\_\_\_

**Interviewer** \_\_\_\_\_

**Date** \_\_\_\_\_

**Level 1: Basic**

Satisfactorily performs the rudimentary skills in this area

**Level 2: Intermediate**

Above average in this area; consistently performs well in this area

**Level 3: Advanced**

This is a notable strength; better than most in this area; could be a coach in this area

**Level 4: Expert**

A model in this area; one of the best I've seen; gifted in this area; people often seek out this person for guidance in this area

| Qualification Rating: Strong public library advocacy, passionate about lifelong learning and community engagement |                          |                          |                          |                                      |                                 |   |
|---|--------------------------|--------------------------|--------------------------|--------------------------------------|---------------------------------|---|
| Level 1   | Level 2                  | Level 3                  | Level 4                  | Strong evidence skill is not present | Overuses skill (over dependent) | Insufficient evidence collected in application/ interview |
| <input type="checkbox"/>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>             | <input type="checkbox"/>        | <input type="checkbox"/>                                  |

Comments:

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Qualification Rating: Demonstrated commitment to equity, diversity and inclusion

Candidate \_\_\_\_\_ Interviewer \_\_\_\_\_

Date \_\_\_\_\_

| Level 1                  | Level 2                  | Level 3                  | Level 4                  | Strong evidence skill is not present | Overuses skill (over dependent) | Insufficient evidence collected in application/interview |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------------------|---------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>             | <input type="checkbox"/>        | <input type="checkbox"/>                                 |

Comments:

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Qualification Rating: Executive leadership, technology, business, financial management and/or administrative skills

| Level 1                  | Level 2                  | Level 3                  | Level 4                  | Strong evidence skill is not present | Overuses skill (over dependent) | Insufficient evidence collected in application/interview |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------------------|---------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>             | <input type="checkbox"/>        | <input type="checkbox"/>                                 |

Comments:

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Qualification Rating: Leadership experience in community-based, non-profit, or government agencies

| Level 1                  | Level 2                  | Level 3                  | Level 4                  | Strong evidence skill is not present | Overuses skill (over dependent) | Insufficient evidence collected in application/interview |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------------------|---------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>             | <input type="checkbox"/>        | <input type="checkbox"/>                                 |

Comments:

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**RECRUITMENT RECOMMENDATION:**

YES      NO





**ACTION CALENDAR**

May 3, 2023

To: Board of Library Trustees

From: Tess Mayer, Director of Library Services

Subject: Trustee interviews and recommendation to City Council on appointment of Trustee to serve a four-year term to fill the vacancy on the Board of Library Trustees that will be created by the end of Trustee Davenport's term effective May 15, 2023

**RECOMMENDATION**

Discuss candidates interviewed on May 3 and adopt a resolution naming the recommended candidate to the City Council for appointment.

**FISCAL IMPACTS OF RECOMMENDATION**

There is no fiscal impact from this report.

**BACKGROUND**

The Board of Library Trustees (BOLT) consists of five members appointed by the City Council upon recommendation of the Board of Library Trustees. Board members are appointed for terms of four years, shall not serve more than eight consecutive years, serve without compensation, and must be Berkeley residents.

Trustee Davenport's term ends on May 15, 2023. To ensure a replacement would be selected and confirmed by City Council in as timely a way as possible, the process to fill this vacancy began on March 3, 2023.

Applications were accepted from March 3 through April 17, 2023.

**CURRENT SITUATION AND ITS EFFECTS**

The Library received and reviewed 25 applications for the vacancy. An ad hoc subcommittee consisting of Trustee Davenport, President Roth, and Director Mayer (serving as Secretary to the Board), was appointed at the April 19 regular BOLT meeting to review applications and select candidates to interview. Per the Board of Library Trustees Nomination Policy, the subcommittee reviewed each application based on the applicant's submitted information, and identified nominees that met the search objectives, will be able to carry out the duties and functions of the Trustee as stated in the Bylaws, will advance the Vision and Mission of the Library, will be a resource for collaboration and partnerships on behalf of the Library, and meet the criteria as described in the BOLT Selection Criteria Summary.

The ad hoc subcommittee recommends six candidates for BOLT to interview.

Following interviews, BOLT will engage in an informal discussion of the candidates, followed by a motion to recommend a candidate, discussion of the motion, and vote on the motion. Once a motion is made to recommend a candidate, the motion must be resolved before entertaining a new motion. Thus, if the initial recommendation is not affirmed by a majority of Trustees, the process of proposing a motion will continue until a majority decision is affirmed.

BOLT's recommendation will be referred to City Council. A majority vote of all the members of the City Council is required to appoint a member to the board.

**BERKELEY PUBLIC LIBRARY**  
**CONSENT OR ACTION CALENDAR REPORT**

Discussion and recommendation to the City Council on appointment of trustee to serve a four-year term commencing September 15, 2021.

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**Page 2**

The new Trustee's term is anticipated to begin June 6 2023, in time for the June 7, 2023 6:30pm BOLT meeting.

CONTACT PERSON

Tess Mayer, Director of Library Services, Administration, 510-981-6195

Attachments:

1. Resolution
2. Candidate list
3. Board of Library Trustees Nomination Policy approved 04MAY 2022
4. Bylaws of the Board of Library Trustees approved 04MAY 2022
5. BOLT Selection Criteria Summary

**BOARD OF LIBRARY TRUSTEES**

**RESOLUTION NO: R23-\_\_\_**

**RECOMMENDATION TO THE CITY COUNCIL OF THE CITY OF BERKELEY  
REGARDING THE PREFERRED CANDIDATE TO FILL THE TRUSTEE VACANCY  
ON JUNE 6, 2023 ON THE BOARD OF LIBRARY TRUSTEES**

WHEREAS, Trustee Davenport’s four-year term ends on May 15, 2023; and

WHEREAS, during the March 1, 2023 meeting of the Board of Library Trustees (BOLT), the Board instructed staff to begin solicitation for applications to fill the upcoming vacancy; and

WHEREAS, the Board of Library Trustees directed staff to issue a press release, advertise on website, at all library locations, in newsletter, and as an insert with City Councilmember communications to constituents.

WHEREAS, the City Clerk’s Office of the City of Berkeley received 25 applications from interested parties; and

WHEREAS, the Board of Library Trustees interviewed 6 of the applicants during the regular BOLT meeting on May 3, 2023; and

WHEREAS, the Board recommends Council set the conditions for this appointment as a 4-year term with the effective dates of June 6, 2023 to June 5, 2027.

NOW, THEREFORE, BE IT RESOLVED that the Board of Library Trustees of the City of Berkeley recommends to the City Council of the City of Berkeley that the preferred candidate, \_\_\_\_\_, be appointed to the Board of Library Trustees beginning June 6, 2023.

ADOPTED by the Board of Library Trustees of the City of Berkeley during a regular meeting held on May 3, 2023.

AYES:

NOES:

ABSENT:

ABSTENTIONS:

\_\_\_\_\_  
John Selawsky, President

\_\_\_\_\_  
Tess Mayer, Director of Library Services  
Serving as Secretary to the Board of Library Trustee





**Trustee Candidate List**

| <b>First</b> | <b>Last</b>   | <b>Interview Date</b> | <b>notes</b> |
|--------------|---------------|-----------------------|--------------|
| Delal        | Ali           | May 3                 |              |
| Santhi       | Analytis      | May 3                 |              |
| Lupe         | Gallegos-Diaz | May 3                 |              |
| Trina        | Ostrander     | May 3                 |              |
| Carla        | Riemer        | May 3                 |              |
| Mina         | Sun           | May 3                 |              |





**BERKELEY PUBLIC LIBRARY  
POLICIES**

**SUBJECT: Board of Library Trustees Vacancies  
Policy**

|                    |            |
|--------------------|------------|
| ORIGINAL DATE:     | 05/04/2022 |
| BOLT Resolution #: | R22-025    |
| REVISED DATE:      | 05/04/2022 |
| PAGE:              | 1 of 2     |

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**I. PURPOSE**

Pursuant to Section 30 of the Charter of the City of Berkeley (the “Charter”), “five Library Trustees shall be appointed and may be removed by a vote of five members of the Council and one of such trustees must be appointed by the Council from its own members.”

When a Board of Library Trustees (“BOLT”) vacancy has occurred or is planned to occur, the Board of Library Trustees can assist the City Council by facilitating a nomination process. This policy enumerates that process.

**II. POLICY**

- A. **Ad-hoc Trustee Nominating Sub-committee** - When a BOLT vacancy has occurred or is planned to occur, the President of BOLT will appoint an ad hoc trustee nominating sub-committee to identify candidates. The Library Director as Secretary to BOLT will assist the sub-committee.
- B. **Candidate Search Objectives** - The sub-committee’s purpose will be to ensure that nominations are inclusive and broadly represents the diverse perspectives of the community. The sub-committee will seek candidates with varied backgrounds, knowledge, abilities, expertise, and networks that can advance the Mission and Vision of the Library. The search objectives include finding candidates able to carry out the trustee role, functions, and duties, as described in the BOLT Bylaws.
- C. **Search Process** - The sub-committee will convene to take account of current BOLT needs and to schedule the process for its purposes. The process will include the creation and posting of a vacancy announcement, the application period, the review of candidates, the recommendation to BOLT, and action taken by BOLT.
- D. **Vacancy Announcement** - The sub-committee will write an announcement that BOLT is seeking interested parties, including the requirements thereof, the manner and form of applying, and the due date for submission of applications; the sub-committee, working with the Library Director and the City, and with the approval of BOLT, will advertise the call for interest.
- E. **Application Procedure** - For consideration, any applicant must be a resident of the City of Berkeley, California. Applicants must submit a resume and a supplemental statement

of interest that addresses questions or topics enumerated by the ad hoc trustee nominating sub-committee.

- F. **Review of Candidates** - The sub-committee will review each application based on the applicant’s submitted information. The purpose of the review is to identify nominees that meet the search objectives, will be able to carry out the duties and functions of the Trustee as stated in the Bylaws, will advance the Vision and Mission of the Library, and will be a resource for collaboration and partnerships on behalf of the Library.
  
- G. **Nominations** – The sub-committee will provide a summary of its process, evaluation, and recommendation for one or more nominees to BOLT for action and furtherance to the Council. A recommendation from the ad hoc trustee nominating sub-committee is not binding.

|   |       |
|---|-------|
| <b>Reviewed by:</b> _____<br>Director of Library Services     | _____ |
|   | Date  |
| <b>Approved by:</b> _____<br>Chair, Board of Library Trustees | _____ |
|   | Date  |

# **Bylaws of the City of Berkeley Board of Library Trustees (BOLT)**

Berkeley Public Library strives to build community through its services, programs, and collections. The Library brings people together to share access to books, information, ideas, and culture. The Library is dedicated to building a community of lifelong learners who share an interest in personal and community development and enjoyment through literacies of all types. We serve a diverse community, and our services celebrate that diversity through a wide array of programs and collections that welcome, reflect, and include the diversity of Berkeley.

## **Mission Statement:**

“We believe free, universal access to information is fundamental to a healthy democracy and that reading, and learning are key to a well-lived life. The Berkeley Public Library is a trusted hub of reading, learning, and community engagement.” (May 2020)

The Board of Library Trustees (“BOLT”) shall endeavor to ensure that the mission of the Library is upheld, as well as the American Library Association’s Bill of Rights and the Urban Libraries Council’s Statement on Race and Social Equity.

BOLT is appointed by the Berkeley City Council to manage the Berkeley Public Library and all branch libraries (the “Library”) on behalf of the City and citizens of Berkeley, and to provide leadership, governance, and oversight.

## **Article I - Organization**

Pursuant to Section 30 of the Charter of the City of Berkeley (the “Charter”) and Berkeley Municipal Code (“BMC”) Chapter 3.04, BOLT is the governing body of the Library. BOLT delegates duties and powers to the Library Director. BOLT’s duties are enumerated in the Charter and BMC.

1. Employ a Library Director who will be administratively responsible for the day-to-day operation of the Berkeley Public Library.
2. All Duties prescribed in Section 30 of the Charter and BMC Chapter 3.04 including (excerpts):
  - a. manage and control the Library;
  - b. make and enforce rules, regulations, and bylaws necessary for the administration, governance and protection of the Library and Library property;
  - c. appoint officers and employees of the library as may be necessary to adequately conduct the business of the library, and to prescribe their duties and powers;
  - d. recommend to the City Council the purchase or lease of real property.



3. Annually evaluate the job performance of the Library Director.
4. Participate in the formation and adoption of a strategic plan for the Library and support achievement of such plan through the Library's programs and budget.
5. Develop budgetary priorities and recommend an annual budget for the operation and maintenance of the Library.
6. Approve by vote of BOLT library purchases of materials, supplies or equipment of \$50,000 or more, and contracts for services of \$25,000 or more.
7. Recommend to the City Council the purchase, lease and/or erection of buildings, quarters, and sites for the Library and its administration, and control all Library property.
8. Communicate the mission, goals, needs, and other important information about the Library to the City of Berkeley and to the public.
9. Make an annual report to the City Council describing the condition of the Library and a summary of BOLT's work over the course of the past year, as well as any other reports and information that may be requested by the City Council.

## **Article II - Membership**

1. **Membership** - The Board of Library Trustees shall consist of five (5) members ("Trustee" or "Trustees"), to be appointed by the City Council. All Trustees shall be residents of the City of Berkeley.
2. **Appointment** - Four of the five Trustees shall be non-City Councilmembers, appointed by the City Council. The fifth Trustee shall be a Councilmember, also appointed by the City Council.
3. **Removal** - Trustees shall be subject to removal from BOLT at the pleasure of the City Council, prior to the expiration of their appointed term.
4. **Majority Vote Required** - A majority vote of all the members of the City Council shall be required to appoint a Trustee, fill any vacancy, or to remove any member from the board prior to the expiration of their term of office.
5. **Terms** - The term of office of non-Councilmember Trustees shall be four (4) years. The term of the Councilmember Trustee shall expire on December 1 of the year their Council term expires.

- a. Each Trustee shall serve until a successor is appointed and qualified.
  - b. Vacancies from whatever cause, [except temporary vacancies], shall be filled by the City Council for the unexpired term.
5. **Compensation** - Trustees shall serve without compensation.
  6. **Oath of Office** - Before a Trustee participates as a voting member of BOLT, they must take the Oath of Office as required by law at the City of Berkeley Clerk's Department or through BOLT Secretary at a regular BOLT meeting. Failure to take the Oath of office within 30 days of appointment is cause for automatic termination.
  7. **Attendance Requirements** - BOLT members shall attend all regular and special BOLT meetings. If a Trustee is unable to attend a meeting, that member shall notify the BOLT President and Secretary.
  8. **Leaves of Absence** - If a Trustee must be absent for a period, a leave of absence not to exceed three months may be granted by the Council; the Library Director shall submit a consent item to the Council agenda to approve the absence prior to the commencement of the period of absence, in compliance with the procedures in the Commissioners' Manual
  9. **Resignation Procedure** - A Trustee wishing to resign shall submit a written resignation directly to the City Clerk and Secretary. Once submitted, a letter of resignation cannot be withdrawn. The effective date of the resignation is the date it is received by the City Clerk and Secretary unless a future date is indicated. The Secretary shall then notify BOLT and the City Council that a vacancy exists within three business days.

### **Article III - General Responsibilities of Trustees**

Each Trustee shall:

1. Abide by these Bylaws and all Library policy including, but not limited to, the Library's conflict of interest statement, code of ethics, and confidentiality requirements.
2. Abide by the requirements of the Brown Act and be familiar with Robert's Rules of Order.
3. Strive to build strong working relationships with other Trustees; during meetings, practice civility and decorum in discussions and debate, value each other's time, and preserve order and decorum.

4. Understand and periodically review existing Library Policies, including, but not limited to, the Board of Library Trustees Meeting Policy, Ethical Conduct Policy, and Privacy Policy.
5. Understand and support basic library tenets including, but not limited to, the Library Bill of Rights, the Urban Libraries Council's Statement on Race and Social Equity, The American Library Association's Freedom to Read Statement, Intellectual Freedom, and patron privacy rights.
6. Stay informed about BOLT and Library matters by reviewing all distributed minutes, reports, and documentation.
7. Assist BOLT in carrying out its fiduciary responsibilities including, but not limited to, reviewing, and approving financial reports, the annual budget, and the annual audit report.
8. Stay current on developments and trends related to public libraries and, when possible, participate in library conferences, workshops, and educational undertakings.
9. Periodically visit the Library locations, Central and branches.
10. Serve as an advocate for the Library through formal and informal communication opportunities with the public, businesses, civic groups, and other organizations.
11. Strive to establish relationships with the Berkeley Public Library Foundation, the Friends of the Berkeley Public Library and other community organizations affiliated with the Library.
12. Serve on ad hoc committees when assigned and complete associated projects.
13. Abide by and uphold BOLT's decisions.

#### **Article IV - Officers**

BOLT Officers shall be the President, Vice President, and Secretary. BOLT shall elect one of its members President, and one of its members Vice-President. The President and Vice-President have full rights to make or second motions. The Director of Library Services shall be ex officio Secretary of the board.

1. **Terms of Office:**
  - a. The President and Vice President shall be elected at the first BOLT meeting in October of each year.



- b. The President and Vice President shall hold office for one (1) year terms, and until their successors are elected, unless their terms as member of BOLT expire sooner.
- c. No board member shall serve as President for more than two (2) consecutive terms if so elected; The Vice President may serve an unlimited number of consecutive one (1) year terms, if so elected.
- d. The Vice President does not assume the position of President if the President resigns from the Office of President or from BOLT, or is removed, but remains as the Vice President; however, the Vice President shall execute the President's duties until a new President is elected
- e. In the event the Office of President or Vice President is vacated for any reason, a Special Election shall be completed within four months of such vacancy.
- f. There is no automatic or presumptive succession from the office of Vice President to President, but the Vice President may be nominated and elected to the position of President in the same manner as any other Trustee.
- g. If the offices of both the President and Vice President are vacated, the Trustee with greatest seniority on BOLT shall serve in the same manner as a Vice President, until such time as a President or Vice President is duly elected.

## **2. Procedures for Regular and Special Elections of the President and Vice President -**

- a. Regular Elections:
  - i. In August of each year, an information report shall be included on the Regular BOLT Meeting Agenda explaining the rules for elections to the Offices of President and Vice President and the duties of such Officers and calling for nominations to be made at the September BOLT meeting.
  - ii. At the September BOLT meeting, nominations shall be agendized as an Action item. Trustees may nominate themselves or other Trustees for consideration for either or both Offices. Nominations require a motion, but no second, and may be declined by the nominee.
  - iii. At the October BOLT meeting, the Election of a President and Vice President shall be agendized as two separate Action Items, with the office of President to be voted upon first. All Trustees accepting nomination for each office at the September meeting shall be listed. A duly nominated Trustee may be listed for either or both offices but may only be elected to one. The presiding officer shall call for any additional nominations (which may be declined) or declinations as the election for each office is taken up and, after closing nominations, shall allow each nominee an equal opportunity to speak on behalf of their own candidacy. Nominees may then be discussed by the full BOLT membership, after which the presiding officer shall call for a public roll-call vote for that office. Should a Trustee nominated to both the offices of President and Vice President be elected as President, their nomination for the office of Vice President shall be nullified. The results of each vote shall be publicly announced and recorded in the minutes.

- iv. In the event no President or Vice President is elected on the first round at the October meeting, the presiding officer may call for additional rounds of nominations, speaking, discussion and voting at the same meeting until the office is filled, or may postpone the election for that office to the next regular meeting, at which time the same procedures for nominations, speaking, discussion and voting shall be followed.
- b. Special Elections:
  - i. Special Elections for the office of President or Vice President, necessitated by the resignation or removal of a President or Vice President prior to the expiration of their term as an officer or as a Trustee, shall follow the same three-meeting process as required for Regular Elections, unless the resignation or removal takes place in the three months preceding the date for a Regular October election, in which case no Special Election shall be required.

### **3. Duties of the President**

- a. Serve as the Presiding Officer at all meetings and ensure BOLT's work is accomplished.
- b. Ensure that all viewpoints are heard and are considered in a fair and impartial manner, while exerting sufficient control to eliminate irrelevant, repetitious, or otherwise unproductive discussion.
- c. Ensure that the Charter, Berkeley Municipal Code, BOLT Bylaws and other BOLT policies are followed. The President cannot make rules related to the conduct of meetings; only the full BOLT may do so.
- d. Approve the agenda prior to distribution. This is limited to the structure and order of the agenda and does not grant the President the authority to remove items submitted by other Trustees or staff.
- e. Appoint Trustees to ad hoc subcommittees, subject to the approval of BOLT.
- f. Sign correspondence on behalf of BOLT.
- g. Represent BOLT before the City Council. Other Trustees may represent BOLT before the City Council, but only with formal approval by motion and majority vote of BOLT.
- h. Approve final BOLT reports to Council, without modifying content that was approved by the full BOLT.

### **4. Duties of The Vice President**

- a. Serve as the Presiding Officer in the absence of the President and perform all the functions of the President in their absence or disability.
- b. Perform such functions as may be assigned by the President or BOLT.

### **5. Duties of The Secretary**

- a. Keep a full account of all receipts and expenditures.
- b. Keep a record and full minutes of all proceedings.

- c. Fulfill all applicable duties of the Secretary, as defined in the City of Berkeley Commissioner's Manual.

#### **ARTICLE V: Filling BOLT Vacancies**

Pursuant to Section 30 of the Charter of the City of Berkeley (the "Charter"), "five Library Trustees shall be appointed and may be removed by a vote of five members of the Council and one of such trustees must be appointed by the Council from its own members."

Per Section 3.04.010 of the Berkeley Municipal Code ("BMC"):

"Vacancies on the Board of Library Trustees from whatever cause, except temporary vacancies as hereinafter provided, shall be filled by the City Council for the unexpired term. Each member of the board shall serve until his successor is appointed and qualified. A majority vote of all the members of the City Council shall be required to appoint a member to the board, or to fill any vacancy thereon, or to remove any member from the board prior to the expiration of his term of office."

1. **Vacancies** – When a BOLT vacancy has occurred or is planned to occur, the Board of Library Trustees can assist the City Council by facilitating a nomination process, by convening an ad hoc trustee nominating sub-committee to identify candidates.
2. **Process** – BOLT shall adopt and update a process for nomination that delineates candidate search objectives, provisions for the notice of the vacancy, application procedures, objective standards for the review of applications, and a selection process.
3. **Nominations** – The sub-committee will provide a summary of its process, evaluation, and recommendation for one or more nominees to BOLT for action and furtherance to the Council. A recommendation from the ad hoc trustee nominating sub-committee is not binding.

#### **Article VI - BOLT Meetings**

1. **Brown Act:** All meetings must be conducted in compliance with the Brown Act.
2. **Regular Meetings:** A regular meeting of BOLT shall be held at least once a month, at a time and place as determined by resolution of BOLT.
3. **Agenda and Notice Requirements:** Agendas for regular meetings of BOLT should follow the same content and notice requirements for agendas as enumerated in the Commissioners Manual, including:
  - a. At least 72 hours before a regular meeting, the Secretary shall post an agenda containing a brief general description of each item of business to be transacted

- or discussed at the meeting, including items to be discussed in closed session, if any.
- b. Agenda titles should fully describe the issue or action to be discussed and/or taken.
  - c. The agenda shall specify the time and location of the regular meeting.
  - d. The agenda shall include, but is not limited to, the following:
    - i. Call to Order
    - ii. Public Comment on Non-Agendized, Consent, and Information Items
    - iii. Comment from Unions
    - iv. Approval of Minutes
    - v. Consent Items
    - vi. Action Items
    - vii. Information Reports
    - viii. Communications
    - ix. Adjournment
  - e. The agenda must be posted in the following locations:
    - i. On the bulletin board at Old City Hall at 2134 Martin Luther King Jr. Way
    - ii. At the Central Library and all Branch Library locations
    - iii. The location where the meeting will be held if not held in one of the Library branches
    - iv. On the Berkeley Public Library website
  - f. The agenda and accompanying information for a meeting shall be approved by the President, pursuant to Section 3(d) of these Bylaws.
    - i. An item may be placed on the meeting agenda for BOLT consideration by any Board member by submitting it in person at a Regular BOLT Meeting or electronically to the BOLT President and Secretary, for consideration at the next Regular BOLT meeting.
    - ii. If an item is received after a BOLT meeting agenda has already been published, it will be considered at the next Regular BOLT Meeting for which appropriate notice can be given.
    - iii. Emergency items may only be added to an agenda at a BOLT meeting in accordance with the Brown Act, Gov. Code Section 54954.2(b).

#### **4. Special meetings**

- a. Special meetings of BOLT may be called at any time by the President or by any three (3) Trustees, by written notice at least twenty-four (24) hours before the time of the proposed meeting, or at any time by the President with the written consent of all BOLT members.
- b. Notice and agenda requirements for Special Meetings shall conform to the Commissioner's Manual.
- c. Subcommittee meetings are considered Special Meetings for the purposes of noticing and agenda requirements.



**5. Meeting Conduct:** All BOLT Meetings shall be conducted according to the Board of Library Trustees Meeting Policy (see appendix).

- a. In addition, Library Trustees are expected to clarify to the public and staff appropriate communication channels related to employee grievances as designated by labor union/City of Berkeley agreements.
- b. Trustees shall not engage in public negotiations that may contradict or jeopardize agreements and/or contracts between the City and other entities, such as businesses, community organizations, labor unions or other such organizations.

**6. Cancellation of Meetings**

Upon notification that a quorum of Board members will not be present at a meeting, the President may elect to cancel or reschedule the meeting. Public notice of cancelled or rescheduled meetings shall conform to the Commissioner's Manual.

**Article VII – General Conduct of Trustees**

1. By accepting board membership, a trustee is committing to honor the following code of conduct:
  - a. As a trustee, I shall do my utmost to ensure that Berkeley Public Library performs its mission and achieves its goals. As a trustee I agree to:
  - b. Act with honesty and integrity.
  - c. Support in a positive manner all actions taken by the board even when I am in a minority position on such actions. I recognize that decisions of the board can be made only by a majority vote at a board meeting and respect the majority decisions of the board, while retaining the right to seek changes through ethical and constructive channels.
  - d. Participate in annual strategic planning retreats and work sessions to evaluate the Library Director; participate in board self-evaluation programs; and participate in board development workshops, seminars, and other educational events that enhance my skills as a board member.
  - e. Keep confidential information confidential.
  - f. Exercise my authority as a trustee only when acting in a meeting with the full board or as I am delegated by the board.
  - g. Work with and respect the opinions of my peers who serve this board and leave my personal prejudices out of all board discussions.
  - h. Always act for the good of the organization and represent the interests of all people served by the organization.
  - i. Always represent this organization in a positive and supportive manner.
  - j. Observe the parliamentary procedures and display courteous conduct in all board and committee meetings.
  - k. Refrain from intruding on administrative issues that are the responsibility of management, except to monitor the results of the organization.

- l. Accept my responsibility for providing oversight of the financial condition of the organization.
  - m. Avoid acting in a way that represents a conflict of interest between my position as a board member and my personal or professional life, even if those actions appear to provide a benefit for the organization. This includes using my position for the advantage of my friends and business associates. If such a conflict does arise, I will declare that conflict before the board and recuse myself from consideration, discussion and voting on matters in which I have conflict. I agree to abide by the Berkeley Conflict of Interest Code and the conflict of interest provisions in the Commissioner’s Manual.
  - n. Develop familiarity with and follow City of Berkeley and Berkeley Public Library’s policies related to ethical conduct of staff and officials.
  - o. Abide by these board Bylaws.
2. BOLT members may interact with the public; however, if trustees are contacted by the public outside of a meeting, commissioners should encourage them to send their comments to the secretary for distribution to all commissioners or come to a BOLT meeting and speak at public comment. This will allow the full board to hear and consider all pertinent information and points of view.
3. Any time a commissioner uses their commission title or references their membership on the Board of Library Trustees when speaking publicly, they must state the following: “I am speaking in an individual capacity and not representing the Board of Library Trustees or the City of Berkeley.”
4. Each trustee has the obligation to work cooperatively with other trustees. Trustees should exercise self-discipline and strive always to be objective, fair, and courteous with each other as well as with staff and the public. A healthy respect for the time of other trustees, staff, and the public is of critical importance.

**Article VIII - Quorum and Resolution Adoption of the Berkeley BOLT**

1. A quorum of BOLT shall consist of a majority of Actually Appointed members of the Board. No action shall be taken by BOLT without a quorum present.
2. The number of affirmative votes needed to pass a motion is the same number that constitutes a quorum.

**Article IX - Ad Hoc Subcommittees**

1. From time-to-time BOLT or the President, with confirmation from BOLT, may appoint two BOLT Trustees to serve as a temporary subcommittee with a finite, single-purpose purview, and a tenure of up to one year, as established by BOLT.

2. Ad hoc Subcommittee meetings are Special Meetings and must comply with the Brown Act and the Commissioner's Manual. Trustees who are not members of the Ad Hoc Subcommittee may not attend Subcommittee meetings, even as observers.
3. Subcommittees are tasked with the study of a specific issue and with making a recommendation to BOLT. BOLT has the opportunity for input when the subcommittee reports its findings and makes recommendations. BOLT has final decision-making authority on the disposition of the subcommittee's work.
4. Only Trustees may serve on Ad hoc Subcommittees; however, Subcommittees should seek input and advice from the public.

#### **Article X - The Director**

1. Duties of the Director
  - a. Duties of the Director shall be to oversee the day-to-day operation of the Library.
  - b. In the Director's discretion, specific tasks may be delegated to a member of the Library Staff.
  - c. The Director's authority includes the approval of purchases of materials, supplies or equipment up to the amount of \$50,000 and contracts for services up to the amount of \$25,000.
  - d. The Director shall also have the authority to hire employees of the Berkeley Public Library and to negotiate with the various collective bargaining units on ongoing issues.
  - e. The Library Director shall act as secretary as defined in Article IV of these Bylaws.

#### **Article XI - Amendments of the Bylaws of the Berkeley BOLT**

1. Amendments to these Bylaws may be adopted by a majority vote at any regular meeting of BOLT. Proposed amendments must appear as Action Items on a Regular BOLT Meeting Agenda.





## **Board of Library Trustees, Selection Criteria Summary**

### **Desired Qualifications:**

- Candidates should be public library champions, passionate about lifelong learning and community engagement.
- A demonstrated commitment to equity, diversity and inclusion is essential.
- Candidates with executive leadership, technology, business, financial management and/or administrative skills are encouraged to apply.
- Candidates with leadership experiences in community-based, non-profit, or government agencies

### **General Qualifications**

- Demonstrated interest in and enthusiasm for the library
- Readiness to devote time and effort
- An open mind coupled with respect for the opinion of others and, a steadfast belief in intellectual freedom and privacy.
- Ability to plan creatively.
- Courage to withstand pressures and resist influences based on prejudice
- Ability to analyze the business and administrative procedures, and to be part of the accountability process to the public and provide oversight.
- Possession of common sense
- Reflects the diversity of the Berkeley community, including a diversity of experiences working in different sectors of the community as well as age, ethnicity, religion, gender identities, abilities, and sexual orientation
- Willing and able to work with management, staff and the union.

### **Practical background and/or direct experience in one or more of these areas is desirable:**

- Involvement in community organizations
- An understanding of local government operations, of public boards, and commissions; previous experience highly valued
- An interest in long-range planning
- Personal experience in one or more of these areas:
  - Education
  - Architecture/Construction Accounting/Finance Business
  - Personnel management Technology Law/Government
  - Humanities
  - The Arts
- Availability and openness to the public





**INFORMATION REPORTS**

May 3, 2023

To: Board of Library Trustees  
From: Tess Mayer, Director of Library Services  
Subject: Director’s Report

**Recruitment**

The Library currently has vacancies in the following positions:

- Sr. Librarian: pending recruitment
- Program Manager II (new): application review
- Mail Services Aide: interviews
- Library Assistant (2) – Circulation, due to internal promotions: pending recruitment
- Library Aide at THPS, due to internal promotion
- Library Aide at Claremont, due to internal promotion
- Associate Management Analyst in Administrative Services: interviews completed
- Librarian I (Adult Reference): recruitment closed; interviews pending
- Information System Specialist (2): pending recruitment

At the time of this writing, the Library has a total of 11 vacancies out of 144 positions (7.6% vacancy rate), down from 40 vacancies (that included 5 new positions) in December 2021.

**Restoration of Evening Hours Effective April 3**

The Library reverted to its original operation schedule pre-pandemic shutdown. This includes the addition of evening hours at the Central Library on Monday and Tuesday evenings from 6-8pm, as well as evening hours in branch locations on Tuesday, Wednesday, and Thursday from 6-8pm.

**Operating schedule effective April 3**

| <b>Central Hours:</b> | <b>Branch Hours:</b> | <b>TLL Hours:</b>    |
|-----------------------|----------------------|----------------------|
| Mon. 12pm-8pm         | Mon. 10am-6pm        | Sun.-Mon.: Closed    |
| Tue. 10am-8pm         | Tue.-Wed. 10am-8pm   | Tue: 10am-6pm        |
| Wed. 10am-6pm         | Thu. 12pm-8pm        | Wed.-Thurs. 12pm-8pm |
| Thurs. 10am-6pm       | Fri-Sat. 10am-6pm    | Fri.-Sat. 10am-6pm   |
| Fri. 10am-6pm         | Sun. Closed          |                      |
| Sat. 10am-6pm         |                      |                      |
| Sun. Closed           |                      |                      |

The change has gone smoothly, overall. The Library had received several comments from the public prior to the change, asking when evening hours would be provided.

Special thanks to all the staff that have established and are working new schedules. Thank you also to all the people who addressed the operational details that needed to be addressed to implement the schedule

change, particularly those in the Information Technology team that were called upon to do a lot behind the scenes.

Thank you to all the staff that made this possible. In recognition of the change, the Friends of Berkeley Public Library sponsored a pizza dinner for the staff at the Central Library on Monday and Tuesday evenings, and the staff in branches on Tuesday.

This marks one of the final areas of returning to pre-pandemic service levels since the beginning of the pandemic. One last area of service is still pending: Sunday hours at Central. There is no date yet for reinstatement of Sunday hours, but discussions will begin soon with a variety of stakeholders, including the Joint Labor Management team, around approach to implementation.

### Javier Zamora Program on April 19



Congratulations to Supervising Librarian Heather Cummins for coordinating the Javier Zamora author event hosted at Berkeley City College on April 19. This was a collaboration between three community partners that serve the youth of Berkeley – the Library, Berkeley High School, and Berkeley City College (BCC). This was a large-scale event that included both public and student attendance, and multiple components. Librarians Brianna Meli and Fabiola Hernandez-Soto welcomed guests and facilitated a question and answer session, and Library Specialist Sierra Gribble participated in hosting activities as well as staffing the event.



Javier Zamora had a conversation with Berkeley High School teacher, Becky Villagran (she/her). She teaches Chicane/Latine History of the US, as part of one of the first Chicane/Latine Studies programs for high schools in the United States. Becky is a UC Berkeley alum, and has a master's in history from CSU East Bay and a master's in education from Stanford. She is a skilled curriculum designer who is innovative and passionate in her approach to teaching history. Becky's favorite books include *The Sympathizer* and *Homegoing*.

After their conversation, Javier Zamora took questions from the audience. The audience of this event was comprised of multilingual students from the high school, Library patrons, Berkeley City College (BCC) students, and the public. After the public engagement portion of this event, Javier Zamora hosted a memoir writing workshop for students who are recently arrived immigrants with their own stories to tell. Berkeley City College has donated the use of their campus auditorium for the event and a classroom for the memoir writing workshop.

In preparation for this event, Berkeley High School's students enrolled in the school's language development academy have begun reading *Solito: A Memoir*. The Library donated 30 copies of the memoir to support their engagement in this event. Students had already shared the following questions with their teachers about what they want to ask Javier during the event's live Q&A. These questions are profound and indicative of their shared stories with his memoir:

- How did it feel to finish this book? Did your understanding of yourself change from writing it?
- Do you still keep in contact with any of the people who crossed with you?
- What changed about how you thought of your childhood as you wrote this book?
- After all that work to come here, was there any kind of "let down" once you settled here? (Some of our students experience depression from missing home and having a hard time feeling caught between two places).
- What was the hardest part of the book to write?
- How did you remember so much detail? How do you recreate dialogue and scenes? What's your process with your memory like?
- Have you gone back to El Salvador? Why or why not? What was that like?
- How does writing the memoir help you? What do you get out of it?
- What does writing do for you? Do you write other things? What about?

"Out of COVID, the Library was able to strengthen an already existing partnership with Berkeley High School. The Library understood that we needed to pivot our service delivery model from in-person to virtual author events from 2020-2022. Working closely with the school to strategically capture high school students as audience members for those literary events has helped us forge this incredible, in-person opportunity with them and Berkeley City College."—Heather Cummins

This was an incredible opportunity to bring one of country's premier memoirist and poets to our community.

**Recent foundation grants**

The Berkeley Public Library Foundation has awarded two new grants to the Library: one for \$126,550 for the Neighborhood Libraries Refresh project, and the other for \$35,000 for the Creative Laptop Programming Kits project. The Refresh project supports the purchase of new furniture for branch libraries, and the Creative Laptops supports new programming initiatives involving the use of different kinds of production and design software on laptops that the Library does not offer on regular public access computers. Library staff thank the Foundation for its ongoing support and look forward to launching these new projects.

CONTACT PERSON

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Attachments: none.