



MINUTES
Berkeley Public Library - Board of Library Trustees Regular Meeting
Wednesday, April 19, 2023 6:30 PM

Board of Library Trustees:
Amy Roth, President Diane Davenport
Sophie Hahn, Vice President Beverly Greene
John Selawsky

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

A. Call to order: 6:31 pm.

Present: Trustees Davenport, Greene, and Roth.
Trustee Greene arrived at 6:39 pm.

Absent: Trustees Hahn and Selawsky.

Also Present: Tess Mayer; Director of Library Services; Henry Bankhead, Deputy Director; Alicia Abramson, Manager, Library Information Technology; Bill Kolb, Library Services Manager; Amanda Myers, Library Services Manager; Aimee Reeder, Associate Management Analyst; Sierra Campagna, Supervising Librarian; Raylene Ezike, Supervising Library Assistant; Coley Mixan, Library Specialist; Eve Franklin, Administrative Secretary.

B. Public Comments: 1 speaker.

C. Comments from Library Unions:

- A. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
- B. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speakers
- C. Public Employees Union, LOCAL 1 – 0 speakers

D. Comments from Board of Library Trustees

- A. Trustee Roth – Sorry to have missed the first in-person meeting last month. Glad to see everyone.
- B. Trustee Davenport – attended two programs at West last month; both the Sargent & Spain Art Talk and the Chabot Planetarium event were wonderful.

II. CONSENT CALENDAR

Action: M/S/C Trustee Davenport / Trustee Greene to adopt resolution #R23-011 to approve the consent calendar as presented.

Vote: Ayes: Trustees Davenport, Greene and Roth. Noes: None. Absent: Trustees Hahn and Selawsky. Abstentions: None.

A. Approve Minutes of the March 1, 2023 Regular Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the March 1, 2023 Regular Meeting of the Board of Library Trustees as presented.

Financial Implications: None

Contact: Tess Mayer, Director of Library Services

Action: M/S/C Trustee Davenport / Trustee Greene to adopt resolution #R23-012 to approve the minutes of March 1, 2023 as presented.

Vote: Ayes: Trustees Davenport, Greene and Roth. Noes: None. Absent: Trustees Hahn and Selawsky. Abstentions: None.

B. Contract Amendment: Contract No. 31900159 with Pride Industries One

From: Deputy Director of Library Services

Recommendation: Adopt a Resolution to amend Contract No. 31900159 with Pride Industries One to provide for an increase of \$750,000 thereby increasing the contract's allowable not-to-exceed amount to \$2,000,000 and to extend the term end date to June 30, 2024 by issuing an additional extension letter for year five per the terms of the original contract.

Financial Implications: see report.

Contact: Henry Bankhead, Deputy Director of Library Services.

Action: M/S/C Trustee Davenport / Trustee Greene to adopt resolution #R23-013 to amend Contract No. 31900159 with Pride Industries One to provide for an increase of \$750,000 thereby increasing the contract's allowable not-to-exceed amount to \$2,000,000 and to extend the term end date to June 30, 2024 by issuing an additional extension letter for year five per the terms of the original contract.

Vote: Ayes: Trustees Davenport, Greene and Roth. Noes: None. Absent: Trustees Hahn and Selawsky. Abstentions: None.

C. Contract: Dell Computer Using California National Association of State Procurement Officials (NASPO) ValuePoint Cooperative Pricing Agreement for Server Hardware, Server Virtualization Software and Services

From: Manager, Library Information Technology

Recommendation: Adopt a Resolution authorizing the Director of Library Services to enter in to a contract with Dell Computers, Inc. for the purchase of server hardware, data storage equipment, server virtualization software, and related services, utilizing pricing and contracts, amendments, and extensions from the National Association of State Procurement Officials (NASPO) ValuePoint contract number MNWNC-108 for the period beginning May 19, 2023 through May 31, 2026 for an amount not-to-exceed (NTE) \$195,000.

Financial Implications: see report.

Contact: Alicia Abramson, Manager, Library Information Technology

Action: M/S/C Trustee Davenport / Trustee Greene to adopt resolution #R23-014 authorizing the Director of Library Services to enter in to a contract with Dell Computers, Inc. for the purchase of server hardware, data storage equipment, server virtualization software, and related services, utilizing pricing and contracts, amendments, and extensions from the National Association of State Procurement Officials (NASPO) ValuePoint contract number MNWNC-108 for the period beginning May 19, 2023 through May 31, 2026 for an amount not-to-exceed (NTE) \$195,000.

Vote: Ayes: Trustees Davenport, Greene and Roth. Noes: None. Absent: Trustees Hahn and Selawsky. Abstentions: None.

D. Amendment: Contract No. 32300079 Protiviti for Professional Services

From: Manager, Library Information Technology

Recommendation: Adopt a Resolution authorizing the Director of Library Services to amend contract No. 32300079 with Protiviti for additional professional services in support of Library IT operations using General Services Agency's (GSA) purchasing vehicle no. GS-35F-0280X for an incremental increase of \$34,000 for a total contract not to exceed amount of \$109,000.

Financial Implications: see report.

Contact: Alicia Abramson, Manager, Library Information Technology

Action: M/S/C Trustee Davenport / Trustee Greene to adopt resolution #R23-015 authorizing the Director of Library Services to amend contract No. 32300079 with Protiviti for additional professional services in support of Library IT operations using General Services Agency's (GSA) purchasing vehicle no. GS-35F-0280X for an incremental increase of \$34,000 for a total contract not to exceed amount of \$109,000.

Vote: Ayes: Trustees Davenport, Greene and Roth. Noes: None. Absent: Trustees Hahn and Selawsky. Abstentions: None.

III. ACTION CALENDAR

A. RFP for Library Technology Roadmap for the Berkeley Public Library

Presentation provided. (Attachment 1)

From: Deputy Director of Library Services

Recommendation: Adopt the resolution to authorize the Library to issue a Request for Proposals to engage a consultant to produce a Library Technology Roadmap for the Berkeley Public Library.

Financial Implications: None.

Contact: Henry Bankhead, Deputy Director of Library Services

Action: M/S/C Trustee Davenport / Trustee Roth to adopt resolution #R23-016 to authorize the Library to issue a Request for Proposals to engage a consultant to produce a Library Technology Roadmap for the Berkeley Public Library.

Vote: Ayes: Trustees Davenport, Greene and Roth. Noes: None. Absent: Trustees Hahn and Selawsky. Abstentions: None.

B. Report on recruitment process to fill vacancy on Board of Library Trustees that will be created by the end of Trustee Davenport's term effective May 15, 2023.

From: Tess Mayer, Director of Library Services

Recommendation: Adopt the resolution to form an ad-hoc subcommittee to review applications and select candidates in support of the process to recruit for vacancy on Board of Library Trustees created by the end of Trustee Davenport's term effective May 15, 2023.

Financial Implications: None

Contact: Tess Mayer, Director of Library Services

Action: M/S/C Trustee Greene / Trustee Roth to adopt resolution #R23-017 to form an ad-hoc subcommittee of Trustee Roth and Trustee Davenport to review the applications and select candidates to interview at a future BOLT meeting and to develop interview questions.

Vote: Ayes: Trustees Davenport, Greene and Roth. Noes: None. Absent: Trustees Hahn and Selawsky. Abstentions: None.

IV. INFORMATION CALENDAR

A. West Branch Update – Sierra Campagna, Supervising Librarian; Raylene Ezike, Supervising Library Assistant (Attachment 2)

From: Sierra Campagna, Supervising Librarian, and Raylene Ezike, Supervising Library Assistant

Action: Received

B. Monthly Library Director's Report – Tess Mayer, Director of Library Services

From: Tess Mayer, Director of Library Services

Action: Received

V. AGENDA BUILDING

Next regular meeting will be held May 3, 2023.

- Tax Rate

VI. ADJOURNMENT

Trustee Davenport / Trustee Greene to adjourn the meeting.

Vote: Ayes: Trustees Davenport, Greene and Roth. Noes: None. Absent: Trustees Hahn and Selawsky.

Abstentions: None.

Adjourned at 7:31 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of April 19, 2023 as approved by the Board of Library Trustees.

//s// _____

Tess Mayer, Director of Library Services, acting as secretary to BOLT

Attachments:

1. Library Technology Roadmap Presentation
2. West Branch Update Presentation