



MINUTES
Berkeley Public Library - Board of Library Trustees Regular Meeting
Wednesday, March 1, 2023 6:30 PM

This meeting was conducted exclusively through videoconference and teleconference.

Board of Library Trustees:
Amy Roth, President Diane Davenport
Sophie Hahn, Vice President Beverly Greene
John Selawsky

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

- A. **Call to order:** 6:30 pm.
Present: Trustees Davenport, Greene, Hahn, and Selawsky.
Absent: Trustee Roth.
Also Present: Tess Mayer; Director of Library Services; Henry Bankhead, Deputy Director; Alicia Abramson, Manager, Library Information Technology; Jay Dickinson, Circulation Services Manager; Bill Kolb, Library Services Manager; Amanda Myers, Library Services Manager; My Chan, Associate Human Resources Analyst; Eve Franklin, Administrative Secretary.
- B. **Public Comments:** 0 speakers.
- C. **Comments from Library Unions:**
 - A. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
 - B. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speakers
 - C. Public Employees Union, LOCAL 1 – 0 speakers
- D. **Comments from Board of Library Trustees**
 - 1) Trustee Davenport – During Black History Month I attended a program on the history of Black residents and businesses in Berkeley at Tarea Hall Pittman South Branch that was co-sponsored by the Berkeley Historical Society. It was fabulous.
 - 2) Trustee Greene – Given the changes that the city of Berkeley has gone through, it is really important to think about our history as the city changes.
 - 3) Trustee Selawsky – Thank you to staff for efforts over the last 3 years. Staff has dealt with lots of changes, mandates and disgruntled patrons at times, I commend our staff for persevering.

II. CONSENT CALENDAR

Action: M/S/C Trustee Selawsky / Trustee Davenport to adopt resolution #R23-007 to approve the consent calendar as presented.

Vote: Ayes: Trustees Davenport, Greene, Hahn and Selawsky. Noes: None. Absent: Trustee Roth. Abstentions: None.

A. Approve Minutes of the February 1, 2023 Regular Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the February 1, 2023 Regular Meeting of the Board of Library Trustees as presented.

Financial Implications: None

Contact: Tess Mayer, Director of Library Services

Action: M/S/C Trustee Selawsky / Trustee Davenport to adopt resolution #R23-008 to approve the

consent calendar as presented.

Vote: Ayes: Trustees Davenport, Greene, Hahn and Selawsky. Noes: None. Absent: Trustee Roth.
Abstentions: None.

B. Approve Minutes of the February 1, 2023 Special Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the February 1, 2023 Special Meeting of the Board of Library Trustees as presented.

Financial Implications: None

Contact: Tess Mayer, Director of Library Services

Action: M/S/C Trustee Selawsky / Trustee Davenport to adopt resolution #R23-009 to approve the consent calendar as presented.

Vote: Ayes: Trustees Davenport, Greene, Hahn and Selawsky. Noes: None. Absent: Trustee Roth.
Abstentions: None.

III. ACTION CALENDAR

A. Report on recruitment process to fill vacancy on Board of Library Trustees that will be created by the end of Trustee Davenport's term effective May 15, 2023.

From: Tess Mayer, Director of Library Services

Recommendation: Adopt the resolution to approve timeline, documents and publicity plan for the process to recruit for vacancy on Board of Library Trustees created by the end of Trustee Davenport's term effective May 15, 2023.

Financial Implications: None

Contact: Tess Mayer, Director of Library Services

Action: M/S/C Trustee Davenport / Trustee Selawsky to adopt resolution #R23-010 to adopt the resolution to approve timeline, documents and publicity plan for the process to recruit for vacancy on Board of Library Trustees created by the end of Trustee Davenport's term effective May 15, 2023 with the following changes:

- Modify recruitment close date to April 17.

Vote: Ayes: Trustees Davenport, Greene, Hahn and Selawsky. Noes: None. Absent: Trustee Roth.
Abstentions: None.

IV. INFORMATION CALENDAR

A. Circulation Services Update – Jay Dickinson, Circulation Services Manager

From: Jay Dickinson, Circulation Services Manager

Action: Received

B. FYTD 2023 2nd Quarter YTD Budget Report – Nneka Gallaread, Fiscal Services Manager

From: Nneka Gallaread, Fiscal Services Manager

Action: Received

C. 2023 Priority Project Update – Tess Mayer, Director of Library Services

From: Tess Mayer, Director of Library Services

Action: Received

D. Monthly Library Director's Report – Tess Mayer, Director of Library Services

From: Tess Mayer, Director of Library Services

Action: Received

V. AGENDA BUILDING

Next regular meeting will be held April 19, 2023.

- Spreadsheet on what the board does every month

VI. ADJOURNMENT

Trustee Davenport / Trustee Selawsky to adjourn the meeting.

Vote: Ayes: Trustees Davenport, Greene, Hahn, and Selawsky. Noes: None. Absent: Trustee Roth.

Abstentions: None.

Adjourned at 8:15 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of March 1, 2023 as approved by the Board of Library Trustees.

//s// _____

Tess Mayer, Director of Library Services, acting as secretary to BOLT

Attachments:

- 1) Circulation Services Update Presentation