



BERKELEY PUBLIC LIBRARY BOARD OF LIBRARY TRUSTEES

REGULAR MEETING
JUNE 12, 2013

AGENDA
6:30 PM

SOUTH BRANCH
1901 RUSSELL STREET

The Board of Library Trustees may act on any item on this agenda.

I. PRELIMINARY MATTERS

- A. **Call to Order**
- B. **Public Comments (6:30 – 7:00 PM)**
(Proposed 30-minute time limit, with speakers allowed 3 minutes each)
- C. **Report from library employees and unions, discussion of staff issues**
Comments / responses to reports and issues addressed in packet.

II. PRESENTATION CALENDAR

- A. **Kitchell CEM Quarterly Update** – Steve Dewan

III. CONSENT CALENDAR

The Board will consider removal and addition of items to the Consent Calendar prior to voting on the Consent Calendar. All items remaining on the Consent Calendar will be approved in one motion.

- A. **Approve minutes of May 14, 2013 Special Closed Meeting**
Recommendation: Adopt a resolution to approve the minutes of the May 14, 2013 special closed session meeting of the City of Berkeley City Council and Board of Library Trustees.
- B. **Approve minutes of May 29, 2013 Special Meeting**
Recommendation: Adopt a resolution to approve the minutes of the May 29, 2013 special meeting of the Board of Library Trustees.

IV. ACTION CALENDAR

- A. **Revised Bond Program Budget**
Recommendation: Adopt a resolution accepting a revised program schedule and confirming ongoing acceptance of the Revised Budget dated December 19, 2012 for the Measure FF Neighborhood Branch Library Improvement Program for fiscal year 2014.

V. INFORMATION REPORTS

- A. **Update on the Branch Bond Program**
Discussion of staff report on status of implementation of the Measure FF branch improvement program, to include update on Request for Proposals, schedule, and budget.
- B. **June 2013 Monthly Report from Library Director**
 - i. Library Development
 - ii. Professional Activities
 - iii. Programs, Services and Collections
 - iv. Personnel
- C. **Library events:** Calendar of events and press releases for various Library programs are posted at <http://www.berkeleypubliclibrary.org>

VI. AGENDA BUILDING

The next meeting will be a Regular Meeting held at 6:30 PM on Wednesday, July 10, 2013 at the **South Branch Library, 1901 Russell Street**, Berkeley.

VII. ADJOURNMENT

Written materials may be viewed in advance of the meeting at the Central Library Reference Desk (2090 Kittredge Street), or any of the branches, during regular library hours.



Wheelchair accessible. To request a sign language interpreter, real-time captioning, materials in large print or Braille, or other accommodations for this event, please call (510) 981-6107 (voice) or (510) 548-1240 (TTY); at least three working days will help ensure availability.

Please refrain from wearing scented products to public programs.

I hereby certify that the agenda for this regular meeting of the Board of Library Trustees of the City of Berkeley was posted in the display cases located at 2134 Martin Luther King, Jr. Way and in front of the Central Public Library at 2090 Kittredge Street, as well as on the Berkeley Public Library's website on June 6, 2013.

//s//

Donna Corbeil, Director of Library Services
Serving as Secretary to the Board of Library Trustees

For further information, please call (510) 981-6195.

COMMUNICATIONS

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. **Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record.** If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information.

MINUTES
SPECIAL JOINT MEETING OF THE
BERKELEY CITY COUNCIL AND BOARD OF LIBRARY TRUSTEES
TUESDAY, MAY 14, 2013, 5:30 P.M.

CITY COUNCIL CHAMBERS – 2134 Martin Luther King, Jr. Way

I. PRELIMINARY MATTERS

A copy of the agenda packet is accessible

at http://www.berkeleypubliclibrary.org/about_the_library/bolt/bolt.php

Call to Order: 5:32 p.m.

Present: Councilmembers Capitelli, Maio, Moore, Wengraf, Wozniak and Mayor Bates.

Trustees Holcomb, Moore (Councilmember) and Novosel.

Donna Corbeil, Director of Library Services.

Absent: Councilmembers Anderson, Arreguin and Worthington.

Trustees Burton and Franklin.

Public Comments: Limited to items on this agenda only: 0 speakers.

II. CLOSED SESSION

Joint session with Board of Library Trustees and City Council

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a):

- a. Rollie French v Arntz Builders, City of Berkeley, et al. (Alameda County Superior Court No. 2002-043461) consolidated with:
 - i. Helix Electric v. Arntz Builders, et al. (Alameda County Superior Court No. 2002-061480);
 - ii. Thyssenkrupp Elevator Corp. v. Arntz Builders, et al. (Alameda County Superior Court No.2002-071479);
 - iii. F.W. Spencer & Son, Inc. v. Arntz Builders, et al. (Alameda County Superior Court No. RG03082302);
 - iv. Bay Systems Integrators, Inc. v. Helix Electric, Inc., et al. (Alameda County Superior Court No. RG03089440); and
 - v. Arntz Builders, Inc. v. City of Berkeley, et al. (Alameda County Superior Court No. RG 03095394.)

Action: No reportable action taken.

III. OPEN SESSION

Public Reports of actions taken pursuant to Government Code section 54957.1.

IV. ADJOURNMENT

Adjourn: 7:05 p.m.

COMMUNICATIONS

None.

SUPPLEMENTAL COMMUNICATIONS AND REPORTS

None.

MINUTES
BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES SPECIAL MEETING
Wednesday, May 29, 2013, 6:30 P.M.

SOUTH BRANCH LIBRARY – 1901 RUSSELL STREET

Board of Library Trustees:

Chair Winston Burton	Darryl Moore
Vice Chair Abigail Franklin	Julie Holcomb
	Jim Novosel

I. PRELIMINARY MATTERS

A copy of the agenda packet and a digital recording of the meeting is accessible at http://www.berkeleypubliclibrary.org/about_the_library/bolt/bolt.php

A. Call to Order: 6:31 P.M.

Present: Trustees Burton, Franklin, Holcomb, Moore and Novosel.

Absent: None.

Also Present: Donna Corbeil, Director of Library Services; Douglas Smith, Deputy Director; Dennis Dang, Administrative and Financial Services Manager; Sarah Dentan, Children's and Neighborhood Services Manager; Jenifer Shurson, Assoc. Human Resources Analyst; Eve Franklin, Administrative Secretary.

B. Public Comments:

1. Lydia Shiosaki – provided a copy of a letter regarding potential changes in the technical services department.
2. Angela McGowan – spoke regarding possible outsourcing of some of the technical services tasks to Baker & Taylor.
3. Greg McKean – spoke regarding possible outsourcing of some of the technical services tasks to Baker & Taylor.
4. Dayna Holz – spoke regarding possible outsourcing of some of the technical services tasks to Baker & Taylor.

C. Report from library employees and unions, discussion of staff issues:

1. Andrea Mullarkey – regarding library budget, possible outsourcing of some of the technical services tasks to Baker & Taylor and Automated Materials Handling at Central.
2. Diane Hayes, SEUI – spoke regarding proposed branch library services hours expansion.

D. Report from Board of Library Trustees:

1. Trustee Moore – South Branch ribbon cutting was wonderful.
2. Trustee Holcomb – Reported Headstart hopes to start scheduling parent meetings in the South Branch Community Meeting Room. Recently attended the Claremont reception to honor donors.

3. Trustee Novosel – Referred to whole pages of photos of the South Branch reopening in the latest issue of the Berkeley Times. Recently attended the Claremont and North Branch receptions to honor donors.
4. Trustee Franklin – South Branch opening was superb.
5. Chair Burton – Big changes with South Branch reopening, looking forward to West reopening.

II. CONSENT CALENDAR

Action: M/S/C (Trustee Burton / Trustee Novosel to adopt Resolution # R13-28 to adopt the Consent Calendar with corrections to minutes.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None. Abstentions: None.

A. Approve minutes of April 10, 2013 Regular Meeting

From: Director of Library Services

Recommendation: Approve the minutes of the April 10, 2013 regular meeting.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution# R13-029 to approve minutes as corrected.

B. Contract Amendment: No. 8658 Security Engineers, Inc.

From: Administrative Services Manager

Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 8658 with Security Engineers, Inc. to add fire service monitoring, testing, and inspections, and on-call servicing for the South and Claremont branch libraries in an incremental amount of \$53,000.00 for a contracted value not-to-exceed \$90,000.00; and to amend the Contract's date of expiration to June 13, 2011 from June 13, 2016.

Financial Implications: see report.

Contact: Dennis Dang, Administrative Services Manager

Action: Adopted Resolution# R13-030.

C. Contract: Universal Building Services

From: Administrative Services Manager

Recommendation: Adopt a resolution authorizing the Director of Library Services to execute a contract and any amendments with Universal Building Services (UBS) for janitorial services at all Berkeley Public Library locations effective July 1, 2013 through June 30, 2016 for an amount not to exceed \$210,000 annually with the option to extend for two additional consecutive 12-month periods at \$225,000 per period.

Financial Implications: see report.

Contact: Dennis Dang, Administrative Services Manager

Action: Adopted Resolution# R13-031.

D. Contract: Innovative Interfaces, Inc.

From: Library Information Systems Manager

Recommendation: Adopt a resolution authorizing the Director of Library Services to execute a contract and any amendments with Innovative Interfaces, Inc. for hardware and software maintenance services and products for the library's integrated library system effective July 1, 2013 through June 20, 2016 for an amount not to exceed \$1,000,000 with the option to extend for two additional consecutive 12-month periods.

Financial Implications: see report.

Contact: Alicia Abramson, Library Information Systems Manager

Action: Adopted Resolution# R13-032.

E. FY 2014 Library Tax Rate

From: Director of Library Services

Recommendation: Adopt a resolution to recommend that the Berkeley City Council set the FY 2014 tax rate for the Library Services Tax at \$0.1806 (18.06 cents) per square foot for dwelling units and \$0.2730 (27.30 cents) per square foot for industrial, commercial, and institutional buildings, based on the per capita personal income growth factor of 5.12% for the state of California.

Financial Implications: see report.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution# R13-033.

III. ACTION CALENDAR

A. Expand Branch Library Hours

From: Deputy Director of Library Services

Recommendation: Adopt a resolution authorizing the Director of Library Services to increase public services at the four branch libraries beginning in FY 2014 to 52 hours per week as a normal schedule, with one additional morning and one additional evening.

Financial Implications: see report.

Contact: Douglas Smith, Deputy Director of Library Services

Action: M/S/C (Trustee Moore / Trustee Novosel to adopt Resolution # R13-034.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None.

Abstentions: None.

B. Proposed FY 2014 and 2015 Berkeley Public Library Biennial Budget

Correction to date on resolution provided.

From: Administrative Services Manager

Recommendation: Adopt a resolution approving the FY 2014 and 2015 Proposed Biennial Budget as presented.

Financial Implications: see report.

Contact: Dennis Dang, Administrative Services Manager

Action: M/S/C (Trustee Moore/ Trustee Novosel to adopt Resolution # R13-035.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: None.

Abstentions: None.

IV. INFORMATION REPORTS

A. May 2013 Monthly Branch Improvement Project Report from Library Director

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: Received.

B. May 2013 Monthly Report from Library Director

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: Received.

C. FY 2013 – 3rd Quarter FYTD Update

From: Administrative Services Manager
Contact: Dennis Dang, Administrative Services Manager
Action: Received.

D. Tool Lending Library Service Hours

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: Received.

E. Library events

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: None.

V. AGENDA BUILDING

The next meeting will be a Regular Meeting held at 6:30 PM on Wednesday, June 12, 2013 at the South Branch Library, 1901 Russell Street, Berkeley.

Future agenda items:

- BranchVan future
- Project Labor Agreement Update
- Branch Hours expansion promotion
- Website update
- Programming update
- Bond Budget update
- Meet & Confer report

VI. ADJOURNMENT

Adjourned at 7:53 p.m.

VII. CLOSED SESSION

A. Public Employee Performance Evaluation (Pursuant to Government Code Section 54957)

Title of position being evaluated: Director of Library Services

Closed session called to order 8:00 pm

Closed session ended 8:35

VIII. OPEN SESSION

No public. No action taken. Board subcommittee will meet with the library director.

IX. ADJOURNMENT

Adjourned at 8:37 p.m.

COMMUNICATIONS: none

SUPPLEMENTAL COMMUNICATIONS AND REPORTS:

1. Corrected resolution for action Calendar Item B, Proposed FY 2014 and 2015 Berkeley Public Library Biennial Budget



**BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

RESOLUTION NO.: 13-035

APPROVE THE PROPOSED BIENNIAL REVENUE BUDGET FOR FY 2014 OF \$17,304,774 AND FOR FY 2015 OF \$16,523,685 AND THE PROPOSED BIENNIAL EXPENDITURE BUDGET FOR FY 2014 OF \$21,445,748 AND FOR FY 2015 OF \$16,847,890

WHEREAS, the Director of Library Services and Deputy Director of Library Services conducted a series of brainstorming sessions and discussions with all divisions and branches, and hosted a staff budget workshop to hear, identify, and incorporate needs and concerns for the FY 2014 and FY 2015 biennial budget period; and

WHEREAS, on December 19, 2012, the Board of Library Trustees by Resolution No. 12-084 adopted budget priorities for FY 2014 and FY 2015; and

WHEREAS, at the March 13, 2013 meeting of the Board of Library Trustees, the Library conducted the first of two public workshops on the Biennial Budget; and

WHEREAS, at the April 10, 2013 meeting of the Board of Library Trustees, the Library conducted the second of two public workshops on the Biennial Budget; and

WHEREAS, the Director of Library Services, the Deputy Director of Library Services, and the Administrative and Fiscal Services Manager have submitted balanced budgets for FY 2014 and FY 2014 to the Board of Library Trustees for their approval; and

WHEREAS, the Board of Library Trustees must adopt the biennial budgets no later than June 30, 2013; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the City of Berkeley to approve the Biennial Budgets for FY 2014 of revenue of \$17,304,774 and expenditures of \$21,445,748 and for FY 2015 of revenue of \$16,523,685 and expenditures of \$16,847,890 as presented.

ADOPTED by the Board of Library Trustees of the City of Berkeley at a regular meeting held on May 29, 2013 by the following vote:

AYES:	Trustees Burton, Franklin, Holcomb, Moore and Novosel.
NOES:	None.
ABSENT:	None.
ABSTENTIONS:	None.

Winston Burton, Chairperson

Donna Corbeil, Director of Library Services
Serving as Secretary to the Board of Library Trustees



BERKELEY PUBLIC LIBRARY

ACTION CALENDAR

June 12, 2012

TO: Board of Library Trustees

FROM: Donna Corbeil, Director of Library Services

SUBJECT: MEASURE FF PROGRAM SCHEDULE AND BUDGET UPDATE

RECOMMENDATION

Adopt a resolution accepting a revised program schedule and confirming ongoing acceptance of the Revised Budget dated December 19, 2012 for the Measure FF Neighborhood Branch Library Improvement Program for fiscal year 2014.

FISCAL IMPACT

None.

BACKGROUND

At the July 9, 2008 regular meeting, the Board of Library Trustees adopted (R08-73) by resolution approving the final Branch Library Facilities Master Plan report, which contained a program schedule and program budget.

At the November 12, 2008 regular meeting, the Board of Library Trustees approved (R08-103) by resolution adopting a project schedule and the launching of a process to select architectural service firms for the North Branch Library and the South Branch Library.

At the February 11, 2009 regular meeting, the Board of Library Trustees approved (R09-14) by resolution establishing a \$26M budget for the Neighborhood Branch Libraries Improvement Program and project schedules; both actions necessary to initiate the sale of Measure FF bonds by the City and to approve the process to select the design teams and project management consultant.

At the May 20, 2009 special meeting, the Board of Library Trustees approved (R09-39) by resolution appropriating fiscal years 2010 and 2011 budget funding for the Neighborhood Branch Library Improvement Program.

Since that time, on a regular quarterly basis Kitchell CEM has presented before the board detailed updates on the Measure FF branch bond program, including progress on individual projects, program scheduling, and budget related information. In addition, staff provides fiscal updates and activities as part of the Library's regular budget reporting, as well as directs contract amendments for all related



construction and architectural design contracts to the City Council for consideration and approval (see following table).

CC NTE Authorized	Site	Services	Designer	City Council Resolutions		
				Authorizing	Amend #1	Amend #2
\$751,245	NB	Architecture Design	Architectural Resources Group	64,514-N.S.	64,034-N.S.	
\$637,132	CB	Architecture Design	Gould Evans Baum Thornley	64,622-N.S.	65,816-N.S.	
\$893,500	SB	Architecture Design	Field Paoli Architects, Inc.	64,513-N.S.	65,036-N.S.	65,815-N.S.
\$788,194	WB	Architecture Design	Harley Ellis Devereaux	64,621-N.S.		
\$4,760,000	NB	General Contractor	BHM <i>*contract closed*</i>	65,240-N.S.		
\$3,300,000	CB	General Contractor	Fine Line <i>*contract closed*</i>	65,213-N.S.		
\$4,963,000	SB	General Contractor	Gonsalves & Stronck	65,610-N.S.		
\$5,985,000	WB	General Contractor	West Bay Builders, Inc.	65,702-N.S.		

Board Resolutions: Measure FF – Since JUNE 2012

BOLT Resolutions	Date	Action
R12-031	Jun 13, 2012	Contract Amendment: Field Paoli Architects, Inc. (Amend Value)
R12-032	Jun 13, 2012	Contract Amendment: Kitchell CEM (Amend Value)
R12-034	Jun 13, 2012	Contract Amendment: Gould Evans Baum Thornley (Amend Value)
R12-036	Jun 13, 2012	Contract: West Bay Builders, Inc. (Corrective Action)
R12-040	Jun 13, 2012	Adopting revised Measure FF budget and schedule
R12-062	Oct 10, 2012	Contract Amendment: Avidex Industries, LLC (Amend Value and End Date)
R12-085	Dec 19, 2012	Adopting revised Measure FF budget
R13-023	Apr 10, 2013	Authorizing reopening of South Branch Library and Tool Lending Library
R13-026	Apr 10, 2013	Contract Amendment: Kitchell CEM (Amend Value)

CURRENT SITUATION AND ITS EFFECTS

In addition to the major contract services for architectural & engineering, and for project management and construction, there have been other consultants needed to fulfill the programmatic goals of the Neighborhood Branch Library Improvement Program such as performance testing for building engineering, construction materials, and other functions. Among these ancillary services are the four artists selected through the City of Berkeley Civic Arts Program.

Currently, the North, Claremont, and South branch libraries are open for public services at the same hours offered before the Measure FF program branch closures. All major construction activities have concluded at North and Claremont, and both branches are undergoing final warranty review. Non-major residual construction activities are ongoing at the newly constructed South Branch Library. The West Branch is in major construction.



The following active service contracts have been determined to be completed and will be unencumbered of funds upon final billing and allowed to expire on the contracted date.

Spent	Site	Vendor	Expire	Services
est. \$6,000	SB	Atthowe Fine Art Services	6/30/13	DeStaebler Art Dismount, Storage, and Remount
est. \$26,630	CB+SB	Moovers Inc.	6/30/13	Moving Services
\$28,984	NB+SB	Rockridge Geotechnical, Inc.	6/30/13	Geotechnical Engineering Investigation and Analysis
\$728,619	NB	Architectural Resources Group	12/31/13	Architecture Design
\$614,322	CB	Gould Evans Baum Thornley	12/31/13	Architecture Design
\$8,354	SB	Construction Testing Services	12/31/13	Engineering Special Inspection and Testing
\$28,081	SB	Snapshot Mosaics	12/31/13	Public Art

Project Schedule and Budget Review

The previous Master Schedule dated May 15, 2012 has been revised with the following June 3, 2013 updates:

Schedule: South Branch Library

The South Branch Library – opened for public service on Saturday, May 11, 2013 – is still in the process of having work completed and ongoing punch list items addressed. To date the Notice of Completion document has not been issued confirming a contractual Final Completion date – per the attached schedule June 30, 2013 is projected for all work to be completed.

Although it was necessary to revise the prior scheduled final occupancy date of the project from May 3, 2013 to May 10, 2013 due to Substantial Completion not having been achieved by the general contractor’s contracted date of April 2, 2013, the Library occupied and opened the facility just one week behind schedule due to an overlapping and coordination of move-in activities around active construction.

Overall, the South Branch Library was occupied approximately five months behind the December 19, 2012 occupancy date predicted in the original 2009 Master Schedule; this almost completely due to delays related to completion of the Claremont Branch Library and its spill-over impacts on the start date for the South Branch new build.

Schedule: West Branch Library

The current Final Completion date shown in the attached schedule is projected at October 31, 2013 and at risk of further slippage. This date is later than the date shown in the most recent project schedule (revised, period ending April 30, 2013) developed by West Bay Builders which targets October 8, 2013. Construction for this project was delayed due to permitting and contract execution issues that took place shortly after release of the May 15, 2012 Master Schedule, moving the completion date out by an equal amount of time; and it appears to be further impacted by contractor in-house business delays originating outside of, yet possibly impacting, this contract.

The draft schedule indicates completion of occupancy on December 3, 2013 versus the May 15, 2012 Master Schedule date of July 8, 2013. Consequently, the project appears to be delayed by about 5



months from the May 2012 projection; and over 8 months behind the March 28, 2013 occupancy date predicted in the original 2009 Master Schedule.

Program Budget Update

No changes to the Program's Revised Budget dated December 19, 2012 are recommended at this time.

The North and Claremont branches are approaching their one-year anniversary since reopening and retain unexpended project funds of \$26,055 and \$20,271, respectively.

FUTURE ACTION

No future action is required at this time.

Attachments:

1. Resolution
2. Program Budget
3. Updated Master Schedule (June 3, 2013)
4. Project Schedule – South Branch (June 3, 2013)
5. Project Schedule – West Branch (June 3, 2013)



**BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

RESOLUTION NO.: 13-###

**ADOPT A RESOLUTION ACCEPTING A REVISED PROGRAM SCHEDULE AND CONFIRMING ONGOING
ACCEPTANCE OF THE REVISED BUDGET DATED DECEMBER 19, 2012 FOR THE MEASURE FF
NEIGHBORHOOD BRANCH LIBRARY IMPROVEMENT PROGRAM FOR FISCAL YEAR 2014**

WHEREAS, the Board of Library Trustees is responsible for managing the Library building program funded by voters, Measure FF, a \$26M bond program and is responsible for making annual reports on the fiscal status of the projects to the Council; and

WHEREAS, the Branch Library Master Facility Plan included recommendations for specific next steps, a Project Schedule, cost estimates and information relevant to the scope of each project; and

WHEREAS, since November 2008 and the passage of Measure FF, the board has approved the initiation of key activities related to implementing and managing the program including the selection of architectural design firms, Construction Management consultant, public artists, and assignment of a general contractor for each site; and

WHEREAS, since November 2008 and the passage of Measure FF, the Library has directed all contract amendments for all related construction and architectural design contracts to the City Council for consideration and approval; and

WHEREAS, major construction activities have been completed at the North, Claremont, and South branch libraries and each is open and operational delivering public services; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the City of Berkeley to approve as presented the revised Updated Master Schedule dated June 3, 2013 and to confirm ongoing acceptance of the Revised Budget dated December 19, 2012 for the Measure FF Neighborhood Branch Library Improvement Program.

ADOPTED by the Board of Library Trustees of the City of Berkeley at a regular meeting held on June 12, 2013.

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Winston Burton, Chairperson

Donna Corbeil, Library Director
Serving as Secretary to the Board of Library Trustees

PROGRAM BUDGET



PROGRAM COST CONTROL REPORT

BERKELEY PUBLIC LIBRARY Branch Library Improvement Program	Revised Budget - December 19, 2012	Current Committed Costs	Expended to Date (As of 05/31/13)	Notes - Since 01/01/13
NORTH BRANCH				
<i>Branch Total</i>	\$ 5,611,869	\$ 5,611,869	\$ 5,585,815	
SOUTH BRANCH / TOOL LENDING				
<i>Branch Total</i>	\$ 6,529,520	\$ 6,529,520	\$ 5,825,207	
WEST BRANCH				
<i>Branch Total</i>	\$ 7,514,455	\$ 7,514,455	\$ 3,647,403	
CLAREMONT BRANCH				
<i>Branch Total</i>	\$ 4,035,974	\$ 4,035,974	\$ 4,015,704	
TOTAL SITE COSTS	\$ 23,691,818	\$ 23,691,819	\$ 19,074,128	
GENERAL PROGRAM SOFT COSTS				
Consultants	\$ 486,000	\$ 487,910	\$ 403,604	
Construction Management	\$ 996,990	\$ 1,275,535	\$ 1,229,758	1
Fees & Miscellaneous	\$ 383,962	\$ 123,242	\$ 94,517	
TOTAL GENERAL PROGRAM COSTS	\$ 1,866,952	\$ 1,886,687	\$ 1,727,879	
TOTAL PROGRAM & SITE COSTS	\$ 25,558,770	\$ 25,578,505	\$ 20,802,007	
PROGRAM CONTINGENCY	\$ 456,230	\$ 436,495	\$ -	
TOTAL PROGRAM BUDGET	\$ 26,015,000	\$ 26,015,000	\$ 20,802,007	*

Berkeley Public Library - Updated Master Schedule

June 3, 2013

ID	Name	Duration	Start	Finish	2009												2010												2011												2012												2013												2014												2015											
					Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4																																								
1																																																																																								
2	North Branch	768 days	Wed 6/17/09	Fri 5/25/12																																																																																				
3	Design - Conceptual, SD & DD	245 days	Wed 6/17/09	Tue 5/25/10																																																																																				
4	CEQA Process / Zoning Approval	231 days	Wed 1/27/10	Wed 12/15/10																																																																																				
5	Design - Construction Documents	118 days	Wed 5/26/10	Fri 11/5/10																																																																																				
6	Building Permit Review	144 days	Wed 10/20/10	Mon 5/9/11																																																																																				
7	Bid	51 days	Thu 1/20/11	Thu 3/31/11																																																																																				
8	Contract Execution & Construction	287 days	Thu 3/31/11	Fri 5/4/12																																																																																				
9	Occupancy	30 days	Mon 2/27/12	Fri 4/6/12																																																																																				
11	Claremont Branch	742 days	Thu 7/23/09	Fri 5/25/12																																																																																				
12	Design - Conceptual, SD & DD	210 days	Thu 7/23/09	Wed 5/12/10																																																																																				
13	CEQA Process / Zoning Approval	130 days	Thu 12/3/09	Wed 6/2/10																																																																																				
14	Design - Construction Documents	140 days	Thu 6/3/10	Wed 12/15/10																																																																																				
15	Building Permit Review	127 days	Tue 10/26/10	Wed 4/20/11																																																																																				
16	Bid	28 days	Fri 1/21/11	Tue 3/1/11																																																																																				
17	Contract Execution & Construction	324 days	Tue 3/1/11	Fri 5/25/12																																																																																				
18	Occupancy	7 days	Thu 4/26/12	Fri 5/4/12																																																																																				
20	South Branch	1053 days	Wed 6/17/09	Fri 6/28/13																																																																																				
21	Design - Conceptual Planning	91 days	Wed 6/17/09	Wed 10/21/09																																																																																				
22	Design - SD & DD	165 days	Thu 10/22/09	Wed 6/9/10																																																																																				
23	CEQA Process / Zoning Approval	426 days	Tue 9/29/09	Tue 5/17/11																																																																																				
24	Design - CD's 0-50%	60 days	Fri 6/18/10	Thu 9/9/10																																																																																				
25	DESIGN ON HOLD	188 days	Fri 9/10/10	Tue 5/31/11																																																																																				
26	Design - CD's 60-100%	104 days	Wed 6/1/11	Mon 10/24/11																																																																																				
27	Building Permit Review	41 days	Thu 9/8/11	Thu 11/3/11																																																																																				
28	Bid	33 days	Fri 12/2/11	Tue 1/17/12																																																																																				
29	Contract Execution & Construction	378 days	Wed 1/18/12	Fri 6/28/13																																																																																				
30	Occupancy	20 days	Mon 4/15/13	Fri 5/10/13																																																																																				
32	West Branch	1119 days	Thu 8/20/09	Tue 12/3/13																																																																																				
33	Design - Conceptual Planning	180 days	Thu 8/20/09	Wed 4/28/10																																																																																				
34	Design - SD & DD	174 days	Fri 3/12/10	Wed 11/10/10																																																																																				
35	CEQA Process / Zoning Approval	419 days	Thu 10/8/09	Tue 5/17/11																																																																																				
36	DESIGN ON HOLD	144 days	Thu 11/11/10	Tue 5/31/11																																																																																				
37	Design - Construction Documents	201 days	Wed 6/1/11	Wed 3/7/12																																																																																				
38	Building Permit Review	129 days	Thu 12/22/11	Tue 6/19/12																																																																																				
39	Bid	35 days	Wed 2/29/12	Tue 4/17/12																																																																																				
40	Contract Execution & Construction	402 days	Wed 4/18/12	Thu 10/31/13																																																																																				
41	Occupancy	23 days	Fri 11/1/13	Tue 12/3/13																																																																																				



Berkeley Public Library - South Branch

PROJECT SCHEDULE

As of June 3, 2013

ID	Name	Duration	Start	Finish	9	2010	2011	2012	2013	2014		
					Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
1												
2	DESIGN START-UP	34 days	Wed 6/17/09	Mon 8/3/09	█							
5	CONCEPTUAL DESIGN	62 days	Mon 7/27/09	Wed 10/21/09	█							
16	SCHEMATIC DESIGN	104 days	Thu 10/22/09	Wed 3/17/10	█							
22	DESIGN DEVELOPMENT	80 days	Wed 2/17/10	Wed 6/9/10	█							
36	EIR PROCESS	315 days	Tue 3/2/10	Tue 5/17/11	█	█						
69	LPC Review	410 days	Tue 9/29/09	Tue 4/26/11	█	█						
75	ZAB REVIEW	286 days	Tue 4/13/10	Tue 5/17/11	█	█						
89	DRC REVIEW (Voluntary)	0 days	Wed 7/14/10	Wed 7/14/10			◆					
91	CONSTRUCTION DOCS - 50%	60 days	Fri 6/18/10	Fri 9/10/10	█							
95	DESIGN ON HOLD	183 days	Fri 9/10/10	Wed 5/25/11		█						
98	CONSTRUCTION DOCS - 50-100%	104 days	Wed 6/1/11	Mon 10/24/11			█					
110	PERMIT REVIEW	40 days	Thu 9/8/11	Thu 11/3/11			█					
116	BID	258 days	Mon 1/17/11	Thu 1/12/12			█					



Berkeley Public Library - South Branch

PROJECT SCHEDULE

As of June 3, 2013

ID	Name	Duration	Start	Finish	9	2010			2011			2012			2013			2014		
					Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
122	CONTRACT EXECUTION	48 days	Tue 1/17/12	Thu 3/22/12																
133	MOVE-OUT	10 days	Mon 3/19/12	Fri 3/30/12																
134	CONSTRUCTION	325 days	Mon 4/2/12	Fri 6/28/13																
135	OCCUPANCY	20 days	Mon 4/15/13	Fri 5/10/13																



Berkeley Public Library - West Branch PROJECT SCHEDULE

As of June 3, 2013

ID	Name	Duration	Start	Finish	2010				2011				2012				2013				2014					
					Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2		
1																										
2	CONCEPTUAL DESIGN	180 days	Thu 8/20/09	Wed 4/28/10	CONCEPTUAL DESIGN																					
23	SCHEMATIC DESIGN	72 days	Fri 3/12/10	Tue 6/22/10	SCHEMATIC DESIGN																					
37	DESIGN DEVELOPMENT	104 days	Fri 6/18/10	Wed 11/10/10	DESIGN DEVELOPMENT																					
53	EIR PROCESS	282 days	Mon 4/19/10	Tue 5/17/11	EIR PROCESS																					
90	LPC Review	405 days	Thu 10/8/09	Tue 4/26/11	LPC Review																					
97	ZAB REVIEW	265 days	Wed 5/12/10	Tue 5/17/11	ZAB REVIEW																					
107	DRC REVIEW	215 days	Thu 2/17/11	Thu 12/15/11	DRC REVIEW																					
112	DESIGN ON HOLD	140 days	Wed 11/10/10	Wed 5/25/11	DESIGN ON HOLD																					
115	CONSTRUCTION DOCUMENTS	201 days	Wed 6/1/11	Wed 3/7/12	CONSTRUCTION DOCUMENTS																					
128	PERMIT REVIEW	129 days	Thu 12/22/11	Tue 6/19/12	PERMIT REVIEW																					
129	Submit for Building Permit	0 days	Thu 12/22/11	Thu 12/22/11	Submit for Building Permit																					
130	Initial Permit Review	26 days	Thu 12/22/11	Thu 1/26/12	Initial Permit Review																					
131	Revisions by Design Team	26 days	Fri 1/27/12	Fri 3/2/12	Revisions by Design Team																					
132	City Review - Revision #1	12 days	Mon 3/5/12	Tue 3/20/12	City Review - Revision #1																					
133	Revisions by Design Team	34 days	Tue 3/20/12	Fri 5/4/12	Revisions by Design Team																					
134	City Review - Revision #2	33 days	Fri 5/4/12	Tue 6/19/12	City Review - Revision #2																					
135	Permit Approval	0 days	Tue 6/19/12	Tue 6/19/12	Permit Approval																					
136	BID	35 days	Wed 2/29/12	Tue 4/17/12	BID																					
137	Advertisement	0 days	Wed 2/29/12	Wed 2/29/12	Advertisement																					
138	Bid Documents Ready for Bidding	0 days	Wed 3/7/12	Wed 3/7/12	Bid Documents Ready for Bidding																					



Berkeley Public Library - West Branch

PROJECT SCHEDULE

As of June 3, 2013

ID	Name	Duration	Start	Finish	2010				2011				2012				2013				2014	
					Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2		
139	Pre-Bid Meeting & Site Walk	0 days	Tue 3/6/12	Tue 3/6/12									◆	Pre-Bid Meeting & Site Walk								
140	Addendum #1	0 days	Wed 3/28/12	Wed 3/28/12									◆	Addendum #1								
141	Addendum #2	0 days	Wed 4/4/12	Wed 4/4/12									◆	Addendum #2								
142	Addendum #3	0 days	Wed 4/11/12	Wed 4/11/12									◆	Addendum #3								
143	Addendum #4	0 days	Thu 4/12/12	Thu 4/12/12									◆	Addendum #4								
144	Bid Opening	0 days	Tue 4/17/12	Tue 4/17/12									◆	Bid Opening								
145	CONTRACT EXECUTION	40 days	Wed 4/18/12	Tue 6/12/12									■	CONTRACT EXECUTION								
146	Review of Proposals	3 days	Wed 4/18/12	Fri 4/20/12										Review of Proposals								
147	Confirm City Council Item, Placeholder	0 days	Wed 4/18/12	Wed 4/18/12									◆	Confirm City Council Item, Pla								
148	BOLT Recommendation on Bid	0 days	Mon 4/23/12	Mon 4/23/12									◆	BOLT Recommendation on Bid								
149	Notice of Intent to Award	7 days	Mon 4/23/12	Tue 5/1/12										Notice of Intent to Award								
150	City Council Approval	0 days	Tue 5/15/12	Tue 5/15/12									◆	City Council Approval								
151	Signed Council Action	5 days	Tue 5/15/12	Mon 5/21/12										Signed Council Action								
152	Contractor Assembling Documents	11 days	Tue 5/1/12	Tue 5/15/12										Contractor Assembling Docum								
153	City Purchasing Processing	9 days	Mon 5/21/12	Thu 5/31/12										City Purchasing Processing								
154	Pre-Construction Meeting	0 days	Wed 5/30/12	Wed 5/30/12									◆	Pre-Construction Meeting								
155	Notice to Proceed	0 days	Tue 6/12/12	Tue 6/12/12									◆	Notice to Proceed								
156	MOVE-OUT	15 days	Mon 5/7/12	Fri 5/25/12										MOVE-OUT								
157	CONSTRUCTION	359 days	Mon 6/18/12	Thu 10/31/13										CONSTR								
158	OCCUPANCY	23 days	Fri 11/1/13	Tue 12/3/13										OCCU								



BERKELEY PUBLIC LIBRARY

INFORMATION CALENDAR

June 12, 2013

TO: Board of Library Trustees

FROM: Donna Corbeil, Director of Library Services

SUBJECT: JUNE 2013 MONTHLY BRANCH IMPROVEMENT PROJECT REPORT FROM THE DIRECTOR OF LIBRARY SERVICES

INTRODUCTION

Every month the Director of Library Services gives the Board a report on branch improvement activities and updates from the previous month.

FISCAL IMPACT

This report will have no fiscal impacts.

COMMUNICATION

Staff has added a heading, Schedule Update, to the library construction webpage and to the BLOG so patrons can check for updates. http://www.berkeleypubliclibrary.org/about_the_library/b-renovation.php. This is in addition to the weekly project updates which are posted for the locations under construction.

The BLOG, also accessible from the Library's website is updated regularly with pictures and project information, such as the narrative on our green features, for both construction projects at: <http://www.bplbranches.blogspot.com/>

PROJECT UPDATES

South

The Library is working closely with the general contractor, Gonzalez and Stronck and the design team, Field Paoli on the punch list process in an effort to close out the project. Much headway has been made since opening and this work will continue until completed. The Commissioning, to be done by Kitchell CEM will follow and the LEED certification process is pending. Related to the South Branch and Tool Lending Library reopening is the closure of the temporary site at the Sawtooth building space (2525 8th Street #12A). Staff has completed the move out and all activities related to returning it to the owner in the condition prior to rental.



West

The current anticipated Final Completion date is Fall 2013.

North

At the annual membership meeting of BAHA (Berkeley Architectural Heritage Association) held on May 30, 2013, the North Branch Library received a preservation award (Attachment A). Rachel MacNeilly, North Branch Library Supervising Librarian was able to attend and represent the project. Copies of the certificate were sent to the builder and design team firms.

Claremont

None.

ATTACHMENTS:

1. BAHA meeting agenda and certificate

6. **North Berkeley Branch Library**
(James W. Plachek, architect, 1936)
 1170 The Alameda
Exterior & Interior Restoration
 City of Berkeley: *owner*
 Tom Eliot Fisch: *architect*
 Cathleen Malmstrom, Architectural Resources Group:
historic architectural consultant
 BHM Construction: *contractor*
 Rene Cardinaux: *project manager for the City of Berkeley*
 Rachel MacNeilly:
North Berkeley Branch manager
 Donna Corbell:
director of library services
7. **Hearst Greek Theatre**
(John Galen Howard, architect, 1903; Ernest Born, architect, 1956 alterations)
 University of California campus
Seismic Stabilization and Backstage Renovation
 Regents of the University of California: *owner*
 Nick Peterson, UC Berkeley Capital Projects: *project manager*
 Chris Wasney, Cody Anderson Wasney Architects: *architect*
 Michael Korolyk, SE, Tipping Mar: *structural engineer*
 Grant Giddings, Project Manager, Overaa Construction: *general contractor*
8. **Alumnae Hall, Anna Head School**
(Walter H. Ratcliff, Jr., architect, 1926)
 2537 Haste Street
Restoration
 Regents of the University of California: *owner*
 Kate Bolton, UC Berkeley Capital Projects: *project manager*
 Jake Skaer, UC Berkeley Capital Projects: *on-site coordinator*
 Keith Wainschel, Cody Anderson Wasney Architects: *architect*
 Kevin Mancuso, BHM Construction, Inc.: *general contractor*
9. **Berkeley City Corporation Yard**
(Walter H. Ratcliff, Jr., architect, 1916)
 1326 Allston Way
Renovation
 City of Berkeley: *owner*
 Jeff Egeberg: *project manager*
 Bill Blessing, Ratcliff Architects: *architect*
 Doree Friedman, Fine Line Construction: *contractor*
 Degenkolb Structural Engineers: *engineer*
 Guttmann & Blaevoet:
mechanical and plumbing
 O'Mahoney & Myer Consulting:
electrical
 Kister Savio & Rei, Inc.:
civil engineer
 Moore Incofano & Goltsman:
landscaping

Berkeley Architectural Heritage Association

P. O. Box 1137
 Berkeley, California 94701
 Tel: (510) 841-2242

baha@berkeleyheritage.com www.berkeleyheritage.com

THE BERKELEY ARCHITECTURAL HERITAGE ASSOCIATION

39TH ANNUAL MEMBERSHIP MEETING

AND

2013 PRESERVATION AWARDS PRESENTATION

HILLSIDE CLUB

2286 CEDAR STREET

(JOHN WHITE, ARCHITECT, 1924; CITY OF BERKELEY LANDMARK No. 266)

THURSDAY, MAY 30, 2013



SOCIAL HOUR (NO-HOST WINE)

6:30 TO 7:00

BUFFET DINNER

7:00

BUSINESS MEETING AND

ELECTION OF OFFICERS & DIRECTORS

7:30

PRESERVATION AWARDS PRESENTATION

8:00

ADJOURNMENT

WELCOME

- Opening Remarks

— Carrie Olson, President

BUSINESS MEETING

- 2012-13 Financial Report
— Stephanie Manning, Treasurer
- Election of 2013-14 Officers and Directors

Nominations

Officers

President: John McBride
 Vice-President: Ann Killebrew
 Corporate Secretary: Susan Cerny
 Treasurer: Stephanie Manning

Board Member

Continuing Directors

Jane Edginton
 Steven Finacom
 Neysa Garrett
 James Grandison
 Glen Jarvis
 Leila Moncharsh
 Carrie Olson
 Sally Sachs
 Arlene Silk
 Jerry Sulliger

Daniella Thompson
 Kelly Wong
 Michael Yovino-Young
 New Directors
 Dmitri Belser
 Judith Frisk
 Outgoing Directors
 Carl Bunch
 Michael Kelly

AWARDS PROGRAM

- 2013 BAHIA Preservation Awards Presentation
— Preservation Awards Committee
 Jeannie de Vries, Mary Lee Noonan, Carrie Olson,
 Sally Sachs, Jane Edginton, Chair

2013 Preservation Awards and Commendations

COMMENDATIONS

1. Warren Cheney Cottage
 (Carl Ericsson, designer, 1902)
 1632-62nd Street
Relocation
 Dmitri Belser and Tom White: owners
 Kevin Hufford, UC Berkeley Real Estate
 Phil and Celeste Joy, Phil Joy House
 Moving: house mover
 Andus Brandt: architect
 Eric Angress: contractor
 Dan Tobin: contractor
 Thomas Pedemonte Fine Woodworking
 Dale Morris, Walker Morris Painting
 Armando Esparza, Armando Plastering
 John Dalzell, Shelter Builders: roofer
 Bill Rayno, R&J Consulting:
 heating system

2. Anthony Hall (formerly Pelican Building)
 (Joseph Esterick, architect, 1956)
 University of California Campus
Renovation and Repair
 Regents of the University of California:
 owner
 Teri Mathers and Tom Leffler, UC Berkeley Capital Projects: project managers
 Noll and Tam Architects: architects
 McCarthy Building Company, Inc.:
 general contractor

AWARDS

1. Frederick Johnson House
 (1904)
 2823 Benvenue Avenue
Restoration
 Jenny Harrison: owner
 Harrison Pugh: son and collaborator
 Bob Buckter: exterior paint colors
 Victor Stuart: interior paint colors
 Alex Diaz: landscaping and woodwork restoration

2. Wallace-Sauer House
 (John White, architect, 1905)
 1340 Arch Street
Restoration of House and Garden
 Karyn and Jack Newman: owners
 Gary Earl Parsons: architect
 Zander Brennan, Zanderbuilt: contractor
 Chris D'Andrea, garden gate contractor

3. Marion Beadles House

- (John Hudson Thomas, architect, 1925)
 1464 Le Roy Avenue
Restoration
 Shirley and Michael Issel: owners
 Jim Williams, Jetton Construction:
 project coordinator
 Jerri Holan: permit plans
 Nathan Wood: master carpenter
 Richard Spenser, Berkeley Plastering:
 stucco/plaster
 Chris Mast, Eric Clausen: coppersmith;
 ironsmith
 Peitsa Hirvonen and Gregory Potter,
 SESCO: electrical
 Bob Sloat, Boss Mechanical:
 HVAC 2-zone system
 Stephan Ligne, Tri Color: painting
 Steve Peterson: cabinet finishing
 Keith Oppelt; Ragnar Borezen, Sink
 Factory; Cathy Strahan, Anawalt:
 plumbing and fixtures
 Carlos Canno and Redalfo Rizeo,
 WestCo: slate roof and gutters
 Riley Doty; Phyliece Snyder; Michelle
 Nelson: tile work and design
 Thomas Pedemonte; Isath Abbatiello:
 woodwork
 Theodore Ellison: stained glass
 Tom Brown: cabinets
 Baker Marble & Granite: counters

BERKELEY ARCHITECTURAL HERITAGE ASSOCIATION

PRESERVATION AWARD

for

THE NORTH BERKELEY BRANCH LIBRARY

(James W. Plachek, Architect, 1936)

1170 THE ALAMEDA

Exterior and Interior Restoration

CITY OF BERKELEY, OWNER

TOM ELIOT FISCH, ARCHITECT

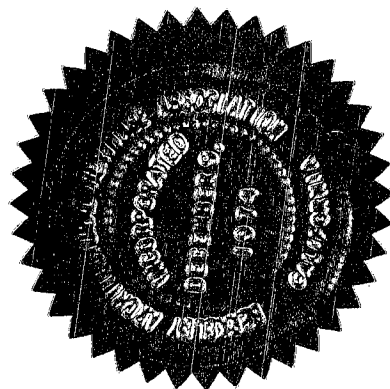
CATHLEEN MALMSTROM, ARCHITECTURAL RESOURCES GROUP,
HISTORIC ARCHITECTURAL CONSULTANT

BHM CONSTRUCTION, CONTRACTOR

RENE CARDINAUX, PROJECT MANAGER FOR THE CITY OF BERKELEY

RACHEL MACNEILLY, NORTH BERKELEY BRANCH MANAGER

DONNA CORBEIL, DIRECTOR OF LIBRARY SERVICES



Carrie Olson

PRESIDENT

BERKELEY, CALIFORNIA, MAY 30, 2013



BERKELEY PUBLIC LIBRARY

INFORMATION CALENDAR

June 12, 2013

TO: Board of Library Trustees

FROM: Donna Corbeil, Director of Library Services

SUBJECT: JUNE 2013 MONTHLY REPORT FROM THE DIRECTOR OF LIBRARY SERVICES

INTRODUCTION

Every month the Director of Library Services gives the Board a report on Library activities and updates from the previous month.

FISCAL IMPACT

This report will have no fiscal impacts.

LIBRARY DEVELOPMENT

Conferences / Staff Development

The 2013 annual American Library Association conference is scheduled for June 27 through July 2nd, to be held in Chicago this year: <http://ala13.ala.org/>. A number of library staff will be attending.

In addition, the annual California Library Association Conference will be held in Long Beach, November 3-5, 2013: <http://conference.cla-net.org/>.

The bi-Annual Public Library Association conference dates have been announced, the event will be held March 11 through 13, 2014 in Indianapolis. For more information go to: <http://www.placonference.org>.

Library Literacy Program

Berkeley Reads Library Literacy Program Coordinator, Linda Sakamoto and two adult-learners-on-staff (Faye Combs and Alma Miller) attended the 8th National Learner Leadership Institute (hosted by ValueUSA-national adult learner organization) in Washington DC from May 5-8. The two learners are respectively the Board President and Board Member with conference planning responsibilities in addition to Welcoming Remarks and Mistress of Ceremonies. The highlights included : Breakfasts with the Senate and the House representatives—Offices of Senators Feinstein and Boxer and Congressman Miller; a meeting with the US Secretary Of Education-Arne Duncan; luncheon with Chief of Staff, DC Public Library-Eva Poole; two workshop presentations provided by the three Berkeley Library Literacy staff. At each venue, the Berkeley learners advocated for continued Library and Literacy funding and provided personal testimonials in support of the effectiveness of library literacy programs. (Attachment 1)



PERSONNEL

Library Page

The Library is scheduled to give the City's Personnel Board an update on the implementation of the Library Page classification at their July 1, 2013 regular meeting. The Library Board recommended for approved the new library specific classification on April 13, 2011; it was approved at the Personnel Board on February 6, 2012; and adopted by Council on March 20, 2012.

As a condition of the approval of this classification, the Personnel Board asked the Library to return after 1 year and provide a report on the implementation and current status of the Library Page classification. This report will be presented at the meeting on July 1, highlights are summarized here.

In 2009 Library Administrators began to notice a trend; service needs were forcing hiring supervisors to consider more candidates with previous library experience to ensure the flexibility to assign higher class work. Additionally, with Library Aides being responsible for a range of higher-level support tasks they had less time to devote to manual library support tasks such as sorting and shelving which resulted in backlogs. The Library Aide no longer appeared to be an entry-level classification. The Library understood that having a legitimate entry-level classification in the library support series was essential to not only meeting service needs but also its goal to increase diversity at all levels throughout the organization through internal promotions. With that in mind the Library first proposed its new, truly entry-level classification of Library Page to the Library's Joint Labor Management Team in February of 2010. Following a lengthy Meet and Confer process with staff and the union, the Personnel Board approved the establishment of the Page classification.

During the months that followed Library administrators worked with a staff led oversight committee to develop a recruitment process, testing materials and a training program. The classification does not require previous Library-related work experience or a High School diploma and was designed to attract members of the community who might be passed over for Library Aide positions due to insufficient education or relevant experience. As we'd hoped, our candidate pool was quite diverse. The Library selected 5 Library Pages; 4 of the 5 are African American, incumbents range in age from 15 to 53 and have varying levels of library experience ranging from none to experience as a Youth Worker, 2 of the 5 would not have met the educational requirement for Library Aide. These individuals have been tremendous additions to our workforce. Staff appreciates their strong work ethic and positive attitudes and more importantly the much needed support that they have provided to circulation-related tasks. Of the current four Pages, one has completed his GED during his time working at BPL, another was selected and has been actively participating in the Library's Leadership Development Program and 3 of the 4 have just passed the test for Library Aide making them eligible for promotion. With the success of this program the Library agreed to add four additional Page positions to be assigned at our Branch Library's in FY14. A recruitment to fill these new positions will begin in July.

PROGRAMS

Summer Reading Program

Staff has planned a series of events that will be held at the Library throughout the summer; this year's theme is Reading Is So Delicious! Children's summer reading sign-ups begin Friday, June 14 and summer programs end Saturday, August 17. One unique aspect of this year's program is the initiation of a food drive, to be undertaken in cooperation with the Alameda County Food Bank, collection will continue throughout the summer in tandem with the summer reading program dates. A full program of performers, author readings, cooking classes, theater, art and much more is planned and of course young people are encouraged to read and win great prizes. All of these events are free. Thank you to the Friends of the Berkeley Public Library for their support of the summer reading program; other



community sponsors include Fenton's Creamery, San Francisco Bay Ferry, Pegasus Books, Albany Bowl and the Bay Area Discovery Museum.

OPERATIONS & FACILITIES

The boiler at the Central Library will be replaced in a project starting Monday, June 17th. The new boiler will meet air quality regulations mandated by the Bay Area Air Quality Management District, BAAQMD. Starting early on Monday 6/17 Kittredge St. will be closed and a large crane will lift the old boiler off of the roof and two smaller high efficiency boilers hoisted into position. Berkeley High will be out for summer and the reduced foot traffic will allow the sidewalk along the Kittredge side of the building to be closed. We anticipate the crane work to be completed by about noon in time for opening of the library. The boiler supplies hot water to heating valves in the ductwork, which adjust based on the need for heat. Connecting the new boilers will take most of that week, and with adjustments to the HVAC system we expect temperatures in the library to be satisfactory. Signage notifying the public of the work will be posted.

OTHER

City Council June 11, 2013 –

Consent Calendar:

1. [**FY 2014 Tax Rate: Fund Debt Service on Neighborhood Branch Library Improvements Project General Obligation Bonds-Election of November 2008**](#)
From: City Manager
Recommendation: Adopt first reading of an Ordinance setting the FY 2014 tax rate for funding the debt service on the Neighborhood Branch Library Improvements Project General Obligation Bonds (Measure FF, November 2008) at 0.0115%.
Financial Implications: See report
Contact: Robert Hicks, Finance, 981-7300 Honoring Cecelia Hurwich
2. [**11. FY 2014 Special Tax Rate: Fund the Provision of Library Services**](#)
From: City Manager
Recommendation: Adopt first reading of an Ordinance setting the FY 2014 tax rate for funding the provision of Library Services in the City of Berkeley at \$0.1806 (18.06 cents) per square foot for dwelling units and \$0.2730 (27.30 cents) per square foot for industrial, commercial, and institutional buildings.
Financial Implications: See report
Contact: Robert Hicks, Finance, 981-7300

Paperless Agenda Packets for elected officials in lieu of paper packets is included on the Council's June 11, 2013 consent calendar. This is a concept the board may want to consider for themselves.

http://www.ci.berkeley.ca.us/Clerk/City_Council/2013/06Jun/Documents/2013-06-11_Item_01_Paperless_Agenda_Packet.aspx

Attachments:

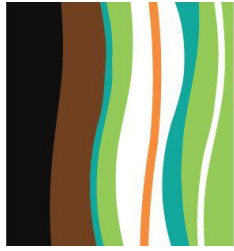
1. ValueUSA Conference
2. Measure M: Streets and Watershed Improvements

Triumphant Adult Learners Visit ED to Deliver a Message About "How to Improve Services for Adult Learners"



Secretary Duncan (at center in back row), Assistant Secretary Dann-Messier on left in front row, with current and former adult learners as a part of Secretary Duncan's Student Voices series. Photograph from U.S. Department of Education.

Adult learners who were in town to attend VALUEUSA's National Adult Learner Leadership Institute stopped by ED on May 18. VALUEUSA (Voice of Adult Learners United to Educate USA), the only national literacy organization governed and operated by current and former adult learners, works to improve the country's education system and to empower adults with low literacy skills to realize their human potential. To learn about the group's meeting with Secretary Arne Duncan and Assistant Secretary Brenda Dann-Messier, visit <http://www.ed.gov/blog/2013/05/adult-learners-share-stories-of-personal-triumph/>.



MEASURE M

Streets and Watershed Improvements

Attend a community meeting on Measure M

Community Meeting

Date: **Saturday, June 8, 2013**

Time: **10:00 am to Noon**

Place: **South Berkeley Senior Center**
2939 Ellis Street
 (Near Ashby and MLK)



The purpose of this meeting is to seek input on street and related watershed improvements. This meeting follows an initial community information session that was held on May 2nd.

Mark your calendars for a follow-up community meeting:

Thursday, July 18, 5:30 – 7:30 pm, South Berkeley Senior Center

- Provide input on the decision attributes.

The Berkeley Public Works Commission, in partnership with the Community Environmental Advisory Commission, the Transportation Commission, Parks and Recreation Commission and the League of Women Voters, invites you to a series of community meetings on the implementation of Measure M. We value your input to making Berkeley a city with better streets and sustainable infrastructure.

If you have questions, contact:

Ray Yep, Public Works Commission, rayyep1@gmail.com

Sherry Smith, League of Women Voters, president@lwvbae.org

