

MINUTES
BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES REGULAR MEETING
Wednesday, April 10, 2013, 6:30 P.M.

NORTH BRANCH LIBRARY – 1170 THE ALAMEDA

Board of Library Trustees:

Chair Winston Burton	Darryl Moore
Vice Chair Abigail Franklin	Julie Holcomb
	Jim Novosel

I. PRELIMINARY MATTERS

A copy of the agenda packet and a digital recording of the meeting is accessible at http://www.berkeleypubliclibrary.org/about_the_library/bolt/bolt.php

A. Call to Order: 6:38 P.M.

Present: Trustees Burton, Franklin, Holcomb, Moore and Novosel.

Absent: None .

Also Present: Donna Corbeil, Director of Library Services; Douglas Smith, Deputy Director; Dennis Dang, Administrative and Financial Services Manager; Eve Franklin, Administrative Secretary.

B. Public Comments:

1. Steve Douglas – spoke regarding budget.

C. Report from library employees and unions, discussion of staff issues:

1. Jacquelyn Morgan, Vice President of the Community Services local chapter of SEIU 1021 , asked the BOLT to balance needs of staff with desire of the patrons.

D. Report from Board of Library Trustees:

1. Trustee Novosel – Looking forward to South Branch opening.
2. Trustee Franklin – reported she and Trustee Holcomb have been working on a new model to evaluate the Director of the Library.
3. Chair Burton reported he had accepted a proclamation for the library from the City Council in honor of National Library Week.
4. Trustee Novosel – reported the North Branch had received an award for design excellence from the Berkeley Design Advocates.

II. PRESENTATIONS CALENDAR

A. Proposed Biennial Budget FY 2014 and FY 2015

1. Dennis Dang, Administrative and Financial Services Manager, reviewed the proposed budget. Followed by Board Discussion.

III. CONSENT CALENDAR

Action: M/S/C (Trustee Franklin / Trustee Novosel to adopt Resolution # R13-21 to adopt the Consent Calendar as presented.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, and Novosel. Noes: None. Absent: None. Abstentions: Trustee Moore abstained from item A only.

A. Approve minutes of March 13, 2013 Regular Meeting

From: Director of Library Services

Recommendation: Approve the minutes of the March 13, 2013 regular meeting.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution# R13-022 to approve minutes as amended.

B. Re-open the South Branch Library and Tool Lending Library

From: Director of Library Services

Recommendation: Adopt a resolution re-opening the South Branch Library and Tool Lending Library on Saturday May 11, 2013 in order to complete Measure FF branch library authorized improvements.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution# R13-023.

C. Accept Gift Funds from the Berkeley Public Library Foundation in the Amount of \$200,000 Constituting Payment toward the Foundation's Branch Library Capital Campaign Pledge

From: Director of Library Services

Recommendation: Adopt a resolution authorizing the acceptance and allocation of gift funds from the Berkeley Public Library Foundation constituting payment toward the Foundation's Branch Library Capital Campaign pledge.

Financial Implications: See report.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution# R13-024.

D. Amendment: Contract No. 8264 with Syserco, Inc.

From: Administrative and Financial Services Manager

Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 8264 with Syserco, Inc. for service maintenance and monitoring of the Alerton Building Management System at the Central Library and the soon to-be-reopened South Branch Library for a revised contracted value not-to-exceed \$85,000.00; and to amend the Contract's date of expiration to February 28, 2018.

Financial Implications: See report.

Contact: Dennis Dang, Administrative and Financial Services Manager

Action: Adopted Resolution# R13-025.

E. Amendment: Contract No. 7961 with Kitchell CEM, Inc.

From: Director of Library Services

Recommendation: Adopt a resolution recommending to the City Council that the City Manager be authorized to amend Contract No. 7961 with Kitchell CEM, Inc. for the provision of additional construction and project management services, and LEED commissioning agent services for the Measure FF, branch library improvement bond program for a revised contracted value not-to-exceed \$1,473,580.

Financial Implications: See report.
Contact: Donna Corbeil, Director of Library Services
Action: Adopted Resolution# R13-026.

F. Amendment: Contract No. 9200 One Workplace L. Ferrari, LLC

From: Director of Library Services

Recommendation: Adopt a resolution authorizing the Director of Library Services to amend Contract No. 9200 with One Workplace L. Ferrari, LLC for the procurement of furniture and associated delivery, temporary storage, and installation services for the Measure FF renovated South Branch library for a revised contracted value not-to-exceed \$210,000; and to amend the contract's date of expiration to March 13, 2014..

Financial Implications: See report.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution# R13-019.

IV. INFORMATION REPORTS

A. April 2013 Monthly Branch Improvement Project Report from Library Director

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

B. April 2013 Monthly Report from Library Director

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

C. Library events

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: None.

V. AGENDA BUILDING

The next meeting will be a Regular Meeting held at 6:30 PM on Wednesday, May 29, 2013 at the South Branch Library, 1901 Russell Street, Berkeley.

- Budget
- Innovative
- Contract
- Closed Session for Library Director performance evaluation

VI. ADJOURNMENT

Adjourned at 7:47 p.m.

COMMUNICATIONS:

1. Steve Douglas - 03/13/13 - Impact of Sunday branch openings.
2. Steve Douglas - 04/10/13 - Library Maintenance Overview.

SUPPLEMENTAL COMMUNICATIONS AND REPORTS: None