



**BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

REGULAR MEETING
APRIL 4, 2012

AGENDA
5:30 PM

WEST BRANCH
1125 UNIVERSITY AVENUE



The Board of Library Trustees may act on any item on this agenda.

I. PRELIMINARY MATTERS

- A. Call to Order
- B. Public Comments (5:30 – 6:00 PM)
(Proposed 30-minute time limit, with speakers allowed 3 minutes each)
- C. Report from library employees and unions, discussion of staff issues
Comments / responses to reports and issues addressed in packet.
- D. Report from Board of Library Trustees

II. DISCUSSION

- A. Preparation of Biennial Library Budget FY13 – Dennis Dang

III. CONSENT CALENDAR

The Board will consider removal and addition of items to the Consent Calendar prior to voting on the Consent Calendar. All items remaining on the Consent Calendar will be approved in one motion.

- A. [Approve minutes of March 14, 2012 Regular Meeting](#)
Recommendation: Approve the minutes of the March 14, 2012 regular meeting of the Board of Library Trustees.
- B. [Accept and Appropriate Pacific Gas & Electric Company – California Solar Initiative Rebate Program Grant Funds for the West Improvement Project](#)
Recommendation: Adopt a resolution authorizing the Director of Library Services to apply for, accept and appropriate to FY 2012/13 PG&E – CA. solar Initiative Rebate Program grant funds for the West Branch Improvement Project in an amount not to exceed \$42,352.
- C. [Approve Closure of West Branch Library effective May 7, 2012 for Construction and Initiate Branch Van Related Services.](#)
Recommendation: Adopt a resolution authorizing the Director of Library Services to close the West branch library, effective Monday, May 7, 2012 for approximately 15 months for construction and to begin Branch Van services to the community on Monday, May 7, 2012.
- D. [Accept Gift Funds From the Berkeley Public Library Foundation in the Amount of \\$200,000 Constituting Payment Toward the Foundation’s Branch Library Capital Campaign Pledge and Other Miscellaneous Gifts](#)
Recommendation: Adopt a resolution authorizing the acceptance and allocation of gift funds from the Berkeley Public Library Foundation constituting payment toward the Foundation’s branch library capital campaign pledge and accept other miscellaneous gift funds.

IV. INFORMATION REPORTS

- A. [Berkeley City Council Approval of Policy for Naming and Renaming Public Facilities](#)
- B. [Update on the Branch Bond Program](#)
Discussion of staff report on status of implementation of the Measure FF branch improvement program, to include update on Request for Proposals, schedule, and budget.

- C. [April 2012 Monthly Report from Library Director](#)
 - i. Library Development
 - ii. Professional Activities
 - iii. Programs, Services and Collections
 - iv. Personnel
- D. **Library events:** Calendar of events and press releases for various Library programs are posted at <http://www.berkeleypubliclibrary.org>

V. AGENDA BUILDING

The next meeting will be a Regular Meeting held at 6:30 PM on Wednesday, May 9, 2012 at the **North Branch Library, 1170 The Alameda**, Berkeley.

VI. ADJOURNMENT

Written materials may be viewed in advance of the meeting at the Central Library Reference Desk (2090 Kittredge Street), or any of the branches, during regular library hours.



Wheelchair accessible. To request a sign language interpreter, real-time captioning, materials in large print or Braille, or other accommodations for this event, please call (510) 981-6107 (voice) or (510) 548-1240 (TTY); at least three working days will help ensure availability.

Please refrain from wearing scented products to public programs.

I hereby certify that the agenda for this regular meeting of the Board of Library Trustees of the City of Berkeley was posted in the display cases located at 2134 Martin Luther King, Jr. Way and in front of the Central Public Library at 2090 Kittredge Street, as well as on the Berkeley Public Library's website on March 29, 2012.

//s//

Donna Corbeil, Director of Library Services
Serving as Secretary to the Board of Library Trustees

For further information, please call (510) 981-6195.

COMMUNICATIONS

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. **Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record.** If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information.

- 1. [Andrea Foley - The Friends of the Berkeley Public Library Celebrate Earth Day](#)

III Consent, Item A

MINUTES
BERKELEY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES REGULAR MEETING
Wednesday, March 14, 2012, 6:30 P.M.

WEST BRANCH LIBRARY – 1125 University Avenue

Board of Library Trustees:

| | |
|-----------------------------|---------------|
| Chair Winston Burton | Darryl Moore |
| Vice Chair Abigail Franklin | Julie Holcomb |
| | Jim Novosel |

I. PRELIMINARY MATTERS

A copy of the agenda packet and a digital recording of the meeting is accessible at http://www.berkeleypubliclibrary.org/about_the_library/bolt/bolt.php

A. Call to Order: 6:34 p.m.

Present: Trustees, Franklin, Holcomb, Moore and Novosel

Absent: Trustee Burton

Also Present: Donna Corbeil, Director of Library Services; Dennis Dang, Library Admin Manager; Eve Franklin, Administrative Secretary.

B. Public Comments: None.

C. Report from library employees and unions, discussion of staff issues: None.

D. Report from Board of Library Trustees:

1. Trustee Novosel – Attended South Branch closing , the magician was unbelievably good.
2. Trustee Holcomb – Misspoke at last meeting about parcel taxes. Parcel taxes are currently not deductible. Future tax returns will require parcel number on the return. The whole community is really excited about the new North Branch Library.
3. Trustee Franklin – North Branch is spectacular, you really notice the historic details.

II. CONSENT CALENDAR

Action: M/S/C (Trustee Holcomb / Trustee Moore to adopt Resolution# R12-013 to adopt the Consent Calendar as presented.

Vote: Ayes: Trustees Franklin, Holcomb, Novosel and Moore. Noes: None. Absent: Trustee Burton. Abstentions: None.

A. Approve minutes of February 8, 2012 Regular Meeting

From: Director of Library Services

Recommendation: Approve the minutes of the February 8, 2012 regular meeting of the Board of Library Trustees.

Financial Implications: None.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution# R12-014 to approve minutes as presented.

B. Contract: New Image Landscape Company

From: Director of Library Services

Recommendation: Adopt a resolution authorizing the Director of Library Services to enter into an agreement with New Image Landscape Company for the provision of landscape maintenance services at all Berkeley Public Library facilities for the anticipated period from July 1, 2012 through June 30, 2015 in a total amount not to exceed \$22,000 annually with the option to extend for two additional 12-month periods at \$25,000 per period.

Financial Implications: See report.

Contact: Donna Corbeil, Director of Library Services

Action: Adopted Resolution# R12-015.

C. Library Fee Schedule 2012

From: Circulation Services Manager

Recommendation: Adopt the resolution approving the Library Fee Schedule for 2012 and approve the Director of Library Services' submission of the fee schedule to the City of Berkeley, Budget Office, for inclusion in the City of Berkeley's Master Fee Schedule.

Financial Implications: see report.

Contact: Jay Dickinson, Circulations Services Manager

Action: Adopted Resolution# R12-016.

III. ACTION CALENDAR

A. FYTD JAN 2012 Budget Summary Performance Report and FY12 Budget Amendment

From: Administrative and Fiscal Services Manager

Recommendation: Adopt a resolution amending the FY 2012 Revised Budget for all Fund entities based upon recommended re-appropriation of budgeted expenditures as presented and amend the FY12 expenditure budget for a total revised budget of \$37,778,137.

Financial Implications: see report.

Contact: Dennis Dang, Administrative and Fiscal Services Manager.

Action: M/S/C (Trustee Moore / Trustee Novosel to adopt Resolution # R12-017.

Vote: Ayes: Trustees Burton, Franklin, Holcomb, Moore and Novosel. Noes: None. Absent: Trustee Burton. Abstentions: None.

IV. INFORMATION REPORTS

A. Update on the Branch Bond Program

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

B. March 2012 Monthly Report from Library Director

From: Director of Library Services

Contact: Donna Corbeil, Library Director

Action: Received.

C. Library events

From: Director of Library Services
Contact: Donna Corbeil, Library Director
Action: None.

V. AGENDA BUILDING

The next meeting will be a Regular Meeting held at 5:30 PM on Wednesday, April 4, 2012 at the West Branch Library, 1125 University Avenue, Berkeley.

- Naming Policy
- Biennial Budget
- Bond Budget
- Solar Program Grant
- West Branch Temporary Closure Date
- Acceptance of Donation from the Library Foundation

VI. ADJOURNMENT

Adjourned at 7:27 p.m.

COMMUNICATIONS: None.

SUPPLEMENTAL COMMUNICATIONS AND REPORTS: None.



BERKELEY PUBLIC LIBRARY

CONSENT CALENDAR

April 4, 2012

TO: Board of Library Trustees

FROM: Donna Corbeil, Director of Library Services

SUBJECT: APPLY FOR, AND IF AWARDED, ACCEPT AND APPROPRIATE CALIFORNIA SOLAR INITIATIVE REBATE PROGRAM GRANT FUNDS FROM THE PACIFIC GAS & ELECTRIC COMPANY FOR THE WEST BRANCH IMPROVEMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$42,352 IN FISCAL YEARS 2013 AND 2014.

RECOMMENDATION

Adopt a resolution authorizing the Director of Library Services to apply for, and if awarded, accept and appropriate to fiscal years 2013 and 2014 California Solar Initiative Program grant funds for the West Branch Improvement Project in an amount not to exceed \$42,352.

FISCAL IMPACTS OF RECOMMENDATION

The West Branch improvement project is designed to achieve a City mandated Silver LEED rating, but is also a Zero Net Energy (ZNE) designed building, which is considered a more green designation regarding energy efficiency. The West Branch project provides a valuable opportunity to incorporate state-of-the-art energy efficiency concepts, such as a solar thermal and natural ventilation system. The energy systems in the newly designed library are sized so that the amount of electricity produced by the system primarily offsets part or all of the electrical needs at the site itself – the off-set is directly attributable to the solar voltaic system incorporated into the design.

The funding to cover the West Branch build-out is provided by Measure FF program funds and will be covered in the executed construction contract. The grant award will supplement and/or offset the cost of a key feature, the solar voltaic system, if received. Given the timing of the grant application and award cycle the design is fully funded by Measure FF proceeds.

CURRENT SITUATION AND ITS EFFECTS

The project architect, Harley Ellis Devereaux, has assisted the Library in completing the PG&E grant application for submission. This has included calculations on the estimated annual kWh production of the proposed system and a Whole Building Energy Analysis. If approved, payments from PG&E will be made on a monthly basis over a 5-year period following system installation, submission, and approval of incentive claim materials. These payments will be based on the per-kWh incentive rate and the actual energy (kWh) produced during that time period. The incentive rate will remain fixed during the 5-year payment period. More information on PG&E's education and training opportunities for different



audiences on a variety of solar related topics and grant opportunities is available at: <http://www.pge.com/solareducation/>.

A completed application was submitted to PG&E for consideration on March 9, 2012. The West Branch Library Project has been given a reservation number. The Incentive Claim package must be submitted by September 8, 2013 to remain valid.

BACKGROUND

The West Branch project team met early in the design phase with staff representing PG&E and staff from the City of Berkeley Planning Department, the Sustainability Coordinator, and the Office of Energy & Sustainability Development to review the City's Green Building policies (Council Resolution No. 62,284-N.S.) and to explore the use of highly energy efficient systems, particularly solar.

The City's Sustainability staff has been a critical resource in identifying alternative funding and in providing required information for these grant opportunities. This is expected to continue, the current grant under consideration will require the Proof of Project Milestone checklist to be completed online at: <https://pge.powerclerk.com/>. The CPUC requires all customers to pay for 5 years of data communication and Performance Monitoring and Reporting Services (PMRS), unless exemption criteria are met (per the current California Solar Initiative Handbook). PBI projects have specific metering and data transmission requirements that must be met for incentive approval. The specific requirements for the project installation are at:

<http://www.pge.com/mybusiness/energysavingsrebates/solar/csi/csimeteringperformancemonitoring/>

These grant funds are restricted to a specific use per the terms of the application and agreement upon acceptance. In order for the Library to access these funds the board 1) authorizes acceptance of these monies, and 2) approves the appropriation of these monies to the budget before any portion thereof can be expended.

RATIONALE FOR RECOMMENDATION

By accepting and appropriating the funds received the Library will be able to honor the intent and wishes of the grantor/donor and fulfill identified community needs.

Attachments

1. Resolution



RESOLUTION NO.: R12-XXX

AUTHORIZING THE DIRECTOR OF LIBRARY SERVICES TO APPLY FOR, AND IF AWARDED, TO ACCEPT AND APPROPRIATE PACIFIC GAS & ELECTRIC GRANT FUNDS DURING FISCAL YEARS 2013 AND 2014.

WHEREAS, the Berkeley Public Library actively seeks and welcomes government and private funding support for its myriad of services; and

WHEREAS, the West Branch Library Improvement project is funded by Measure FF and a component of the project is heightened energy efficiency in a manner consistent with a Silver LEED rating; and

WHEREAS, the project's architectural design team Harley Ellis Devereaux has designed the new library to meet Zero Net Energy standards, and has assisted with the technical information required to complete the application; and

WHEREAS, the California Solar Initiative Program Grant opportunity, administered by Pacific Gas & Electric Company, has determined that the West Branch Library project may be eligible for a grant in an amount up to or equal to \$42,352; and

WHEREAS, for the Library to access these funds the board must 1) authorize acceptance of these monies, and 2) approve the appropriation of these monies to the budget before any portion thereof can be expended; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Library Trustees of the City of Berkeley hereby authorizes the Director of Library Services to apply for, and if awarded to accept and appropriate during a period extending over fiscal years 2013 and 2014 a PG&E California Solar Initiative Rebate Program Grant award in an amount not to exceed \$42,352.

ADOPTED by the Board of Library Trustees of the City of Berkeley at a regular meeting held on April 4, 2012 by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Winston Burton, Chairperson

Donna Corbeil, Director of Library Services
Serving as Secretary to the Board of Library Trustees



BERKELEY PUBLIC LIBRARY

CONSENT CALENDAR

TO: Board of Library Trustees
FROM: Donna Corbeil, Director of Library Services
SUBJECT: TEMPORARY CLOSURE OF THE WEST BRANCH LIBRARY FOR DEMOLITION AND CONSTRUCTION

RECOMMENDATION

Adopt a resolution authorizing the temporary closures of the West Branch Library for demolition and construction May 2012 for a period of approximately 15 months.

FISCAL IMPACTS

There are no fiscal impacts from requested action.

BACKGROUND

In November 2008, voters approved the sale of \$26M in bonds to renovate, expand, and make seismic and access improvements at the four neighborhood branch libraries.

In July 2009, program discussions with the board and staff had identified issues and assumptions most directly related to planning neighborhood services during the temporary branch closures, including recommending program timeline escalation yielding greater cost savings through increasing the overlap period of branch closures. At the September 2009 board meeting, the program project manager reported on the program's progress to-date and presented to the board a refined master schedule.

In February 2011, the board approved a recommendation which closed the South Branch on March 18th and opened the North Branch on April 7th; the Claremont Branch is scheduled to open May 5th, 2012. BranchVan service stopped to the North neighborhood and started to the South neighborhood in March 2012.

CURRENT SITUATION AND ITS EFFECTS

The design phase for West Branch has been completed, including a full series of community meetings and workshops, and open-to-the-public design presentations. Recently, the branch completed construction documents and went out to bid in March 2012; bid opening is scheduled to occur on April 10th, 2012, permitting the project to proceed into the construction phase. Because the site will be an active construction zone, West Branch must close temporarily for public safety to allow for demolition and new construction.



Prior to the start of construction, the branch is scheduled for a two week move out period, providing time for the Library to pack and store materials, remove furniture, and clean out the facilities prior to handover to contractors.

In order to provide alternative services to the West Branch Neighborhood, the Branch Van will begin providing services at Rosa Parks School on May 7th, 2012.

RATIONALE FOR RECOMMENDATION

Staff recommends that the West Branch Library close for demolition and construction for approximately 15 months for the period beginning May 2012. Closure delays may shorten the length of time available for staff to fully close-out the branches resulting in construction delays.

The Library Director will provide status reports during the branches' construction phases and will keep the board abreast of any project timeline changes.

FUTURE ACTION

None.

Attachments:

1. Resolution



RESOLUTION NO.: R12-XXX

**THE BOARD OF LIBRARY TRUSTEES APPROVES THE TEMPORARY CLOSURE OF THE
WEST BRANCH LIBRARY FOR DEMOLITION AND NEW CONSTRUCTION**

WHEREAS, in November 2008, voters approved the sale of \$26M in bonds to renovate, expand, and make seismic and access improvements at the four neighborhood branch libraries; and

WHEREAS, in July 2009, program discussions with the board included recommendation for program timeline escalation to result in greater cost savings; and

WHEREAS, at the September 2009 board meeting, the board was presented with a refined branch libraries improvement program master schedule, including greater overlap of branch closures with the recommendation that no more than two branches be closed at the same time; and,

WHEREAS, the West Branch project has completed construction documents, applied for building permits and is completing the bid process

WHEREAS, prior to the start of construction, the branch is scheduled for a move out period of 2 weeks to pack and store materials, remove furniture, and clean out the facilities prior to handover to contractors.

NOW, THEREFORE, BE IT RESOLVED that the Board of Library Trustees of the City of Berkeley adopt a resolution authorizing the temporary closure of the West Branch Library for demolition and new construction for a term of approximately 15 months for the period from May 7, 2012.

ADOPTED by the Board of Library Trustees of the City of Berkeley at a regular meeting held on April 4, 2012 by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Winston Burton, Chairperson

Donna Corbeil, Director of Library Services
Secretary of the Board of Library Trustees



BERKELEY PUBLIC LIBRARY

CONSENT CALENDAR

April 4, 2012

TO: Board of Library Trustees

FROM: Donna Corbeil, Director of Library Services

SUBJECT: ACCEPT GIFT FUNDS FROM THE BERKELEY PUBLIC LIBRARY FOUNDATION IN THE AMOUNT OF \$200,000 CONSTITUTING PAYMENT TOWARD THE FOUNDATION’S BRANCH LIBRARY CAPITAL CAMPAIGN PLEDGE AND OTHER MISCELLANEOUS GIFTS

RECOMMENDATION

Adopt a resolution authorizing the acceptance and allocation of gift funds from the Berkeley Public Library Foundation constituting payment toward the Foundation’s branch library capital campaign pledge and accept other miscellaneous gifts.

FISCAL IMPACTS OF RECOMMENDATION

The acceptance of these gifts will have no negative impact on the Library budget. Gift funds will be allocated to cover cost of contracts and purchasing associated with the procurement of equipment, furniture, and other activities or items needed to complete the branch renovation projects, or as otherwise noted in the table below.

| Type | Source | Amount | Program |
|------|------------------------|-----------|--|
| Gift | BPL Foundation | \$200,000 | Branch Measure FF, funds for FF&E related expenses |
| Gift | Friends of the BPL | \$10,000 | Installment #2 of FY 2012 Commitment |
| Gift | BPL Foundation | \$500 | Branch Measure FF Opening & Closing Festivities |
| Gift | League of Women Voters | \$120 | For Berkeley READS |
| Gift | Friends of the BPL | \$5,000 | New request – HABS display @ Central |

BACKGROUND

The Berkeley Public Library Foundation has demonstrated a strong history of support for the Library, particularly raising capital funds to support facility improvements. With the passage of Measure FF, the Foundation kicked off a major fund raising campaign in support of our branch libraries. At the December 9, 2009, regular meeting, the board adopted Resolution No. R09-120 recognizing the establishment of the Foundation’s Branch Library Capital Campaign for purchasing the furnishings, fixtures, equipment, and materials associated with the Branch Library Improvement Program and authorized a donor recognition plan.

At the April 14, 2010, BOLT meeting Resolution No. 10-028 was approved, accepting the Berkeley Public Library Foundation Board of Directors’ resolution to undertake a major multi-year capital campaign for the Measure FF bond program in the amount of \$3.5 million to fund the furniture, fixtures, equipment,



and other expenses associated with the Branch Library Improvement Program. As of April 2012 inclusive of this gift the Foundation has made payments totaling \$950,000 for this purpose to Fund 307.

Other monetary gifts include a second installment to the Friends of the Library's FY 2012 total commitment of \$88,554 of which to date \$71,250 has been received inclusive of this \$10,000 payment. The Library Foundation has gifted \$500, separate from their capital campaign receipts, for branch opening and closing festivities, and the League of Women Voters has donated \$120 in support of the Berkeley READS literacy program. The Use Permits for the South and West branch Libraries require, as a CEQA mitigation measure, that a permanent exhibition and interpretative program, which will include historic photographs and plans in a signage program and gallery to be placed in the branches and/or the Central Library. The Friends have approved a request to assist in the funding of this effort in the amount of \$5,000.

The Board of Library Trustees has in the past managed the acceptance and appropriation of all gifts, including substantial gifts, donations, and monetary awards designated for use by the Library. These practices are part of the regular budget management process, including quarterly budget reports, the annual budget appropriation, and are consistent with the Library's gift policy and the directives that the Board of Library Trustees approves the disposition of Library funds.

CURRENT SITUATION AND ITS EFFECTS

The Berkeley Public Library Foundation has indicated that they are prepared to make regular gifts to the Library through the fiscal year; the current gift of \$200,000 is intended to contribute to the Measure FF renovations.

This recommendation to accept the latest installment of gift funds is consistent with passage of a resolution by the City Council on September 20, 2011 accepting the recommendation of the Board of Library Trustees' Resolution No. 11-051, delegating to the board the authority to accept any non-duly restrictive gift of funds, goods, or services to the Library up to \$200,000 or gifts of any amount assignable to the Berkeley Public Library Foundation FF&E Capital Campaign Fund, and the annual reporting to the City Council of any gift in excess of \$1,000.

Following board approval the funds will be appropriated to fund procurement of furniture, computers, equipment, and services from vendors in accordance with the Library's purchasing policy.

RATIONALE FOR RECOMMENDATION

By accepting and appropriating the gift funds, the Library will be able to honor the intent and wishes of the grantor/donor and fulfill identified community needs. The City Council's delegation of authority to the Board of Library Trustees ensures that public noticing of gifts occurs on a regular basis, and annual reporting will ensure that the Council remains well-informed regarding gifts to the Library.

Attachments

1. Resolution



RESOLUTION NO.: R12-0XX

**ACCEPT GIFT FUNDS FROM THE BERKELEY PUBLIC LIBRARY FOUNDATION IN THE AMOUNT OF
\$200,000 CONSTITUTING PAYMENT TOWARD THE FOUNDATION'S BRANCH LIBRARY
CAPITAL CAMPAIGN PLEDGE AND OTHER MISCELLANEOUS GIFTS**

WHEREAS, the Berkeley Public Library regularly receives gifts from two support organizations, the Berkeley Public Library Foundation and the Friends of the Berkeley Public Library, as well as many individuals and groups; and

WHEREAS, at the regular BOLT meeting of April 14, 2010, by a vote of five ayes and no nays, Resolution 10-028 was approved accepting the Foundation's commitment to raise \$3.5 Million to fund expenses associated with the branch library bond projects (Measure FF); and

WHEREAS, the Foundation has donated to date a total of \$950,000 inclusive of this donation toward the Branch Library FF&E Campaign; and

WHEREAS, gift funds received from the Foundation for the purpose of the Branch Library FF&E Campaign, and once accepted by the board will be allocated towards the procurement of furniture, computers, equipment, and services from vendors as appropriate to the outfitting of the renovated branch libraries, and in accordance with the Library's purchasing policy; and

WHEREAS, following passage of the Open Government Ordinance by the City Council, the City Council by passage of Resolution No. 65,444-N.S. delegated to the Library Board of Trustees the authority to accept any gifts of funds, goods, or services made to the Library up to \$200,000 that do not include unduly restrictive conditions on their use, and all gifts from the Library Foundation constituting payments toward the Foundation's Branch Library FF&E Campaign.

NOW, THEREFORE, BE IT RESOLVED that the Board of Library Trustees of the City of Berkeley hereby authorizes the acceptance of \$200,000 from the Berkeley Public Library Foundation and the allocation of these funds to procure needed furnishings and equipment for the branch library Measure FF projects.

BE IT FURTHER RESOLVED that the Board of Library Trustees of the City of Berkeley hereby authorizes the acceptance of \$10,000 from the Friends of the Berkeley Public Library as the second installment of their FY 2012 commitment, a gift of \$500 for branch opening and closing festivities from the Library Foundation, a donation of \$120 from the League of Women Voters in support of the Berkeley READS literacy program, and a gift of \$5,000 from the Friends to fund an exhibit related to the branch histories.

ADOPTED by the Board of Library Trustees of the City of Berkeley at a regular meeting held on April 4, 2012 by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Winston Burton, Chairperson

Donna Corbeil, Director of Library Services
Serving as Secretary to the Board of Library Trustees



BERKELEY PUBLIC LIBRARY

INFORMATION CALENDAR

April 4, 2012

TO: Board of Library Trustees

FROM: Douglas Smith, Deputy Director of Library Services

SUBJECT: BERKELEY CITY COUNCIL APPROVAL OF POLICY FOR NAMING AND RENAMING PUBLIC FACILITIES

INTRODUCTION

This informational report provides background on the Board of Library Trustees' actions in developing and adopting a Library Facilities Naming Policy, and an update on recent City Council actions in updating the City Policy for Naming and Renaming Public Facilities.

FISCAL IMPACT

This report will have no fiscal impacts.

SUMMARY

Although there are currently no requests for facility name changes under consideration, the Board at its July 2011 regular meeting acknowledged the advisability of having in place a policy and guidelines related to naming facilities. The approval of such policies are the purview of the Board of Library Trustees. At its September 2011 meeting, the Board established a subcommittee consisting of Trustees Holcomb and Novosel to research and draft a policy. Subsequently, the subcommittee met and with the assistance of Library staff drafted a Library Facilities Naming Policy.

At its November 2011 and December 2011 meetings, the draft was discussed and proposed revisions agreed upon, in particular with regard to criteria for name changes and the proposed process for determining if a suggested name change is sufficiently documented to warrant further consideration. The Board subcommittee brought the draft to the full board for approval at its January 11, 2012 meeting, where it was approved by a unanimous vote of the Trustees (Attachment 1).

Consideration of naming public facilities in Berkeley has also been undertaken by the City Council, most recently at its January 31, 2012 meeting and prior to that at a special council sub-committee meeting in 2005. At the January 31, 2012 City Council meeting, the Council approved a policy which included the Boards of Library Trustees as one of the designated "lead commissions" that shall oversee, evaluate, and advise the Council in naming or renaming of public facilities, while receiving input from other Commissions and the public as appropriate. The Council referred the newly adopted policy to the Board of Library Trustees for consideration.

The Board may choose to agendize the Berkeley Public Library Facilities Naming Policy for any proposed changes at a future meeting following review of the City of Berkeley policy for naming and renaming public facilities (Attachment 2).

Berkeley Public Library Board of Library Trustees

Library Facilities Naming Policy

It has been the practice of the Berkeley Public Library, and shall henceforth be the formal policy of the Board of Library Trustees, to name libraries according to their geographic location in the City and/or to identify each branch facility with the neighborhood where it is located or the neighborhood it primarily serves. This policy enables patrons to easily ascertain the general location of a Library facility. While Berkeley's Central Library was originally known as "Main," our North, South, Claremont and West branch libraries have maintained their original names since the early part of the 20th century, although they have all changed locations at least once, and an "Ashby" branch was apparently merged into the South Berkeley Branch in 1927.

This policy does not address the naming of rooms or other areas or features within branch libraries or within other library facilities. This is addressed by Resolution 09-120, adopted by a vote of the Board of Library Trustees on December 9, 2009, and by Berkeley Public Library Gift/Donation Policy, Administrative Regulation 10.11.

It shall be the general policy of the Berkeley Public Library not to name any library facility for any person, living or deceased. However, in the rare instance where there are reasons so compelling that adding the name of a person to the geographic name of a specific branch library, or to another library facility, may be appropriate, it shall be the policy of the Berkeley Public Library not to name any library facility for any living person, or for any person deceased less than five years. This restriction permits the Board of Library Trustees to evaluate the lifetime contributions and accomplishments of a proposed honoree, and protects from making decisions in reaction to transitory or emotional considerations.

The Board of Library Trustees shall approve a change to the name of a specific branch library only where:

1. there must be a strong consensus among library users and, residents of the surrounding neighborhood, to change the name of the library facility in question;
2. the new name should avoid controversy and not carry the banner of a transitory cause, no matter how worthy, but rather, reflect the tradition and stability of the Library as an institution, and
3. it must be in the public interest to approve the proposed name.
4. A proposed honoree should reflect the spirit of the Berkeley Public Library's mission of free and equal access to information for all;
5. A proposed honoree is associated with a myriad of services and has dedicated a substantial amount of energy, time, resources, leadership and/or volunteer service to improve and benefit the Berkeley Public Library system or the library facility in question. The depth and breadth of the contributions must be obvious and compelling and must reflect a dedication and beneficence to the Berkeley Public Library system or the library facility in question over a great span of time;

In summary, adding the name of a person to a library facility is reserved for the rare individual whose dedication and service to the Berkeley Public Library system or the library facility in question is extraordinary, unique and of the highest quality.

PROCEDURES FOR EVALUATING PROPOSALS TO CHANGE THE NAME OF A LIBRARY FACILITY

1. Any member of the Board of Library Trustees or member of the public may propose a change to the name of a specific branch library by submitting a request in writing to the Board of Library Trustees, or by making an oral request during public open time at any regularly scheduled meeting of the Board of Library Trustees. If the proposal involves the addition of the name of a person to the geographic name of a library, the proponents of the name addition must submit thorough and rigorous written research demonstrating that the proposed honoree meets the stringent criteria set forth in this Policy.
2. The Chair, Vice-Chair and Library Director shall determine whether a proposal is sufficiently documented to warrant further consideration by the Board of Library Trustees. Where a proposal does not appear to meet the criteria of this Policy, or where the proposal lacks sufficient documentation to determine whether it satisfies the criteria, the President shall advise its proponents of the deficiencies and provide a reasonable opportunity for the proponents to supplement the request. The President shall keep the Board of Library Trustees advised as to the existence and status of pending naming requests.
3. The President of the Board of Library Trustees shall place any proposal that appears to meet the criteria set forth in this Policy on the Board of Library Trustees agenda for general discussion and public comment at one or more regular or special meetings of the Board of Library Trustees. The President shall schedule one or more meetings in the branch library for which the name is proposed and/or elsewhere in the neighborhood served by such facility, to obtain direct testimony from members of the public living in the neighborhood of the facility.
4. At any time after giving proponents of the name change and the public an opportunity to be heard, after obtaining direct neighborhood testimony (in the case of a branch library proposed name change), and upon proper notice, the Board of Library Trustees shall call for a vote on the issue of whether the proposal meets the criteria set forth in this Policy and whether it is in the public interest to change the name of a library facility. The affirmative vote by a majority of the members of the Board of Library Trustees shall be required to approve the change of a name of a library facility. In all cases involving branch libraries, the geographic name of the facility shall precede any added honorific name.
5. The Board of Library Trustees shall, either at the time it approves a name change, or in a subsequent meeting, designate the method of display of the new name or addition, which may be by exterior building signage, interior plaque, or any other means appropriate to the specific site. The party who proposed a name change of a branch library or other library facility shall bear all costs associated with changing the name, including staff time and material expenses, unless the Board of Library Trustees finds it in the public interest to waive this requirement in whole or in part.

CITY OF BERKELEY
POLICY FOR NAMING AND RENAMING PUBLIC FACILITIES

Purpose

To establish a uniform policy regarding the naming and renaming of existing and future parks, streets, pathways and other public facilities.

Objective

- A. To ensure that naming public facilities (such as parks, streets, recreation facilities, pathways, open spaces, public building, bridges or other structures) will enhance the values and heritage of the City of Berkeley and will be compatible with community interest.

Section 1 – Lead Commission

The City Council designates the following commissions as the ‘Lead Commissions’ in overseeing, evaluating, and ultimately advising the Council in any naming or renaming of a public facility. The lead commission shall receive and coordinate comment and input from other Commissions and the public as appropriate.

Board of Library Trustees

Parks and Recreation Commission –Parks, recreation centers, camps, plazas and public open spaces

Public Works Commission –Public buildings (other than recreation centers), streets and bridges or other structures in the public thoroughfare.

Waterfront Commission –Public facilities within the area of the City known as the Waterfront, as described in BMC 3.36.060.B.

Section 2 – General Policy

- A. Newly acquired or developed public facilities shall be named immediately after acquisition or development to ensure appropriate public identity.
- B. No public facility may be named for a living person, but this policy can be overridden with a 2/3 vote of the City Council.
- C. Public facilities that are renamed must follow the same criteria for naming new facilities. In addition, the historical significance and geographical reference of the established name should be considered when weighing and evaluating any name change.
- D. The City encourages the recognition of individuals for their service to the community in ways that include the naming of activities such as athletic events, cultural presentations, or annual festivals, which do not involve the naming or renaming of public facilities.

- E. Unless restricted by covenant, facilities named after an individual should not necessarily be considered a perpetual name.

Section 3 – Criteria for Naming of Public Facilities

When considering the naming of a new public facility or an unnamed portion or feature within an already named public facility (such as a room within the facility or a feature within an established park), or, the renaming of an existing public facility the following criteria shall be applied:

- A. Public Facilities are generally easier to identify by reference to adjacent street names, distinct geographic or environmental features, or primary use activity. Therefore, the preferred practice is to give City-owned property a name of historical or geographical significance and to retain these names.
- B. No public facility may be named for a living person, but this policy can be overridden with a 2/3 vote of the City Council.
- C. The naming of a public facility or any parts thereof in recognition of an individual posthumously may only be considered if the individual had a positive effect on the community and has been deceased for more than 1 year.
- D. When a public facility provides a specific programmatic activity, it is preferred that the activity (e.g. skateboard park, baseball diamond) be included in the name of the park or facility.
- E. When public parks are located adjacent to elementary schools, a name that is the same as the adjacent school shall be considered.
- F. When considering the renaming of an existing public facility, in addition to applying criteria A-E above, proper weight should be given to the fact that: a name lends a site or property authenticity and heritage; existing names are presumed to have historic significance; and historic names give a community a sense of place and identity, continuing through time, and increases the sense of neighborhood and belonging.

Section 4 –Naming Standards Involving a Major Contribution

When a person, group or organization requests the naming or renaming of a public facility, all of the following conditions shall be met:

- A. An honoree will have made a major contribution towards the acquisition and/or development costs of a public facility or a major contribution to the City.
- B. The honoree has a record of outstanding service to their community
- C. Conditions of any donation that specifies that name of a public facility, as part of an agreement or deed, must be approved by the City Council, after review by and upon recommendation of the City Manager.

Section 5 –Procedures for Naming or Renaming of Public Facilities

- A. Any person or organization may make a written application to the City Manager requesting that a public facility or portion thereof, be named or renamed.

1. Recommendations may also come directly of the City Boards or Commissions, the City Council, or City Staff.
- B. The City Manager shall refer the application to the appropriate lead commission as defined in Section 1 of the City's policy on naming of public facilities, for that commission's review, facilitation, and recommendation of disposition.
 1. The application shall contain the name or names of the persons or organization making the application and the reason for the requested naming or renaming.
 - C. The lead commission shall review and consider the application, using the policies and criteria articulated to the City Policy on Naming and Renaming to make a recommendation to Council.
 1. All recommendations or suggestion will be given the same consideration without regard to the source of the nomination
 - D. The lead commission shall hold a public hearing and notify the general public of any discussions regarding naming or renaming of a public facility.
 1. Commission action will be taking at the meeting following any public hearing on the naming or renaming.
 - E. The commission's recommendation shall be forwarded to Council for final consideration.



BERKELEY PUBLIC LIBRARY

INFORMATION CALENDAR

April 4, 2012

TO: Board of Library Trustees

FROM: Donna Corbeil, Director of Library Services

SUBJECT: APRIL 2012 MONTHLY BRANCH IMPROVEMENT PROJECT REPORT FROM LIBRARY DIRECTOR

INTRODUCTION

Every month the Library Director gives the Board a report on branch improvement activities and updates from the previous month.

FISCAL IMPACT

This report will have no fiscal impacts.

SUMMARY OF WORK

Meetings held during this reporting period include:

- Weekly project meetings facilitated by the KCEM project manager, Steve Dewan
- Meeting with City's Planning Department and architects as needed
- Meetings with branch project contractors / construction meetings as needed

COMMUNICATION

The BLOG, also accessible from the Library's website is updated regularly with pictures and project information, such as the narrative on our green features, for both construction projects at: <http://www.bplbranches.blogspot.com/>

Staff has added a heading, Schedule Update, to the library construction webpage and to the BLOG so patrons can check for updates. http://www.berkeleypubliclibrary.org/about_the_library/b-renovation.php. This is in addition to the weekly project updates which are posted for the locations under construction.



PROJECT UPDATES

West

Construction

The notice of invitation to bid for the branch construction was published in the paper of record, The Berkeley Voice on February 24, 2012. A bidder's walk-through was held at the branch on Tuesday, March 6, 2012. The date to open bids has been revised per Addendum #1 from April 3, 2012 to one-week later April 10, 2012 to allow sufficient time for Addendum #2, which will include plan corrections and clarifications to be issued as part of the bid documents.

Operations

The branch closing for construction event is scheduled for Saturday, April 14th in the afternoon; with the actual closing of service set as May 6, 2012 pending board approval per the agenda item on the current consent calendar. Alternative services will include the Branch Van and a local story time sessions, with the Literacy program moving temporarily to the Central Library and continuing their established outreach activities.

South/ Tool Library

Construction

The City executed the contract with Gonsalves and Stronck Construction on March 16, 2012. The notice to proceed was given with a start date of Monday, April 2, 2012. The branch closed for service effective Monday, March 19, 2012.

The Branch Van ended service to the North Branch community on Saturday, March 24, 2012 and began service to the South Branch community on Monday, March 26, 2012 at the MLK YAP Center.

The Tool Library re-opened at the alternate location on Tuesday, March 20, 2012 in the leased space at 2525 8th Street @ Dwight Way, Berkeley. They will operate the same hours as previously at this alternate location until the scheduled move-in to the new facility.

North

Construction

The library is nearing the end of the construction phase (construction began May 2011), with final completion schedule for the end of April 2012. The library has begun to occupy the space, with the arrangement of furniture delivery, training on new systems and other move-in activities underway. The design team has supplied the contractor with a punch list which is under review for completion in the next few weeks as part of project closeout.

Operations

The Library is on schedule to re-open on Saturday, April 7, 2012 with a program including music, refreshments, speakers and a ribbon cutting to begin at 1 pm and the branch to open for service at 2 to 5 pm with regular hours resuming on Monday, April 9, 2012.

The Branch Van will end service to the North Branch community on Saturday, March 24, 2012 and begin service for the South Branch community on Monday, March 26, 2012 at the MLK YAP Center.



Notice of the branch reopening date and special event is posted on the library's website and is available via postcard invitation, email to our list of interested community members and posters - <http://www.berkeleypubliclibrary.org/>. A banner has been hung at the entrance to the library announcing the grand reopening.

Claremont

The branch is currently under construction, with substantial completion anticipated in early April. The Library is on schedule to re-open on Saturday, May 5, 2012 with a program including music, refreshments, speakers and a ribbon cutting. Publicity on these activities and operations was released.

Summary of key dates:

South closing event March 10, 2012

South closed effective March 19, 2012

Tool library opens @ temporary location March 20, 2012

North reopens April 7, 2012

West closing event April 14, 2012

West closed effective May 7, 2012

Claremont reopens May 5, 2012

OTHER

Staff will be reassigned to alternate locations for the duration of the closures, including assignment to the BranchVan, other branch locations and the Central library.

ATTACHMENTS: None



BERKELEY PUBLIC LIBRARY

INFORMATION CALENDAR

April 4, 2012

TO: Board of Library Trustees
FROM: Donna Corbeil, Director of Library Services
SUBJECT: APRIL 4 2012 MONTHLY REPORT FROM LIBRARY DIRECTOR

INTRODUCTION

Every month the Library Director gives the Board a report on Library activities and updates from the previous month.

FISCAL IMPACT

This report will have no fiscal impacts.

PROFESSIONAL ACTIVITIES

Upcoming conferences:

The American Library Association has announced the dates for the [2012 ALA Annual Conference](#) in Anaheim, Calif., June 21-26 to continue important conversations about the transformation of libraries, e-content and other key topics.

The Public Library Association's 2012 conference took place from March 13–17 in Philadelphia, this and other staff conference reports are attached (Attachment 1).

PROGRAMS, SERVICES AND COLLECTIONS

Public Programs

Berkeley Public Library and Aurora Theatre Company invite you to an evening of theatre discussion on Tuesday, April 17 at 6:30 p.m. in the 3rd floor Community Meeting Room at Berkeley's Central Library. Michael Mansfield, Education Director at the Aurora, will be joined by renowned Schnitzler translator and expert Margret Schaefer. This new translation of Arthur Schnitzler's *Anatol* was commissioned by the Aurora and makes its world premiere here in Berkeley. Attendees will learn more about the playwright, hear about the struggles and joys of translation, and gain insight into the particular charms of *Anatol*, in which the titular character practices the arts of seduction, adultery, infidelity, and betrayal, encountering a series of mistresses in his search for the perfect faithful lover. This program was sponsored by the Friends of the Library.



Library Card Design Contest

The theme for the contest is, "Berkeley!" Patrons will submit photos or artwork of images that epitomize Berkeley to them. The contest will be announced to the public on March 26th, and submissions will be accepted from April 8th through the 14th. Submissions will be judged for quality and effective representation of the theme. The winner will be determined by a judging panel, and finally through a community vote. The judging panel will be composed of teens from the community, who will narrow down the selections for the final vote.

We will introduce four new cards in total, one of which will be decided by the contest. The current card designs will be retired when we run out of them. After the contest we will announce the launch date for the new cards.

Berkeley READS and Learner Web

Berkeley READS will be partnering with the Richmond Public Library, Portland State University and the Pacific Library Project for an LSTA project, Learner Web - California.

Learner Web-California is a pilot project to support literacy programs that have existing computer resource centers and staff with experience using computers as an integral part of the literacy program. With its presence in the Central Library's electronic classroom and its purpose-built computer lab in the new West Branch Library, Berkeley READS is a natural partner for Learner Web – California.

Developed at Portland State University, the Learner Web is a learning support system for adults who want to accomplish specific learning objectives or goals such as earning a GED, improving their English language or other basic skills, increasing digital literacy, transitioning to higher education, preparing for a job, or improving job-related basic skills. Richmond Public Library's LEAP started introducing the web-based instructional Learner Web to literacy students two years ago.

Through this partnership, Berkeley READS will receive a free license to access the Learner Web at the Library, as well as training and ongoing technical support. As part of this pilot project, our staff will be contributing to the development of Learning Plans for learners in our program, and for the benefit of learners throughout California.

FACILITIES/ OPERATIONS & PERSONNEL

Personnel

Library related items on the regular city council meeting agenda of March 20, 2012, the two consent items were approved.

[Personnel Rules and Regulations Amendment \(PDF\)](#)

From: City Manager

Recommendation: Adopt a Resolution amending Resolution No. 60,776-N.S., the Personnel Rules and Regulations, Section 9.03 - Promotion Through a Non-Competitive Personnel Action - to add the inexperienced and/or uncertified classifications of Librarian I and Building Inspector I (Certified) and the experienced and/or certified classifications of Librarian II and Building Inspector II (Certified).

Financial Implications: None

Contact: David Hodgkins, Human Resources, 981-6800

[Classification and Salary: Library Page \(PDF\)](#)

From: City Manager

Recommendation: Adopt a Resolution amending Resolution No. 64,173-N.S., Classification and Salary Resolution for Service Employees International Union Local 1021 (Community Services & PTRLA



Chapter), to establish the at-will Library Page classification with a single hourly salary step of \$13.52 effective March 26, 2012.

Financial Implications: Library Discretionary Fund - \$30,136

Contact: David Hodgkins, Human Resources, 981-6800

Library tax

[Audit Update: Parcel Based Special Taxes, Fees and Assessments Audit \(PDF\)](#)

From: City Manager

Contact: Robert Hicks, Finance, 981-7300

Operations

On Saturday, March 17 there was an incident at the Central library which caused flooding on the 1st and 2nd floors originating from the activated water sprinkler in the 2nd floor men's restroom. An investigation into the incident is underway by the Berkeley Police Department and the Fire Department. As a result of the incident the library closed early on Saturday and was closed all day Sunday for clean-up and assessment. The Library reopened on Monday, March 18 with no limitations on services as a result of the incident.

Attachments:

1 – Conference staff reports

Conference Staff Reports

Doug Smith, Deputy Director

On March 14-16, I attended the Public Library Association's Biennial conference in Philadelphia, PA. As has always been the case, this meeting is extremely rich in training and workshop opportunities, as it is of course focused entirely on the concerns of public libraries. I attended eight workshops; of particular relevance at this event were the following, described all too-briefly:

- A presentation by the Free Library of Philadelphia about how the creative ways they have used iPads in their Library. At BPL we have purchased iPads through a Pacific Library Partnership grant for use by disabled patrons who are making use of the many accessibility features inherent to these Apple handhelds. Once our grant period pilot project is completed, we will be assessing potential future uses of the BPL iPads, and some of the ideas in this session are potentially useful for future BPL programs.
- A session presented by leaders from Las Vegas/Clark County, Skokie, and Topeka/Shawnee County Libraries about using market segmentation research as an essential element for better outcomes in strategic planning, targeted programming, better customer service, and informed collection development. Certain software consulting firms specialize in this type of data analysis to map demographic realities and trends; data of this type may prove to have great utility to BPL in future strategic planning efforts, and in making key decisions about how, where, and why to deploy more mobile services in the community.
- A session that was essentially about rethinking reference service as presented by librarians from Arlington Heights and Ann Arbor Public Libraries: these folks countered the idea of "reference is dead" with the argument that—if reframed in some of the ways they have at their institutions—customer service in a framework formerly known as "reference" can be a nimble and adaptive way for libraries to remain a unique and vital center in their communities. In short, materials-based, passive reference is definitely Old School and indeed moribund of not actually dead. However, niche services such as business specialties, digital services, local history, and outreach-based services involving community partners are keeping these libraries relevant and connected to their local citizens.
- Library directors from Sacramento, Seattle, and Charlotte/Mecklenburg County led a far-reaching discussion "Choosing to Lead: Budget Decisions and Their Impacts" which addressed the many difficult aspects of communications during times of difficult budgets.

Alan Bern, Children's Librarian, Central Library

On March 3, 2012, I attended a full-day Conference presented by Support for Families in SF:
SUPPORT FOR FAMILIES OF CHILDREN WITH DISABILITIES PRESENTS:
THE 2012 INFORMATION & RESOURCE CONFERENCE

<http://www.supportforfamilies.org/pdf%20files/IRC%20Brochure%202012%20Final%20V3.pdf>

The morning activities included: exhibits from many organizations that serve disabled kids and their families in San Francisco and the Greater Bay Area. I was able to pick up relevant brochures and info to share with BPL Children's Services and with BIN as appropriate. For vital info from Support for Families Resources go to <http://www.supportforfamilies.org/resources.html> and click on **Information Packets** (www.supportforfamilies.org/resources/InformationPacketsPage.html) and **Information Sheets** ([supportforfamilies.org/resources/InformationSheetsPage.html](http://www.supportforfamilies.org/resources/InformationSheetsPage.html))

The Keynote sessions in the morning was made up primarily of San Francisco Unified School District administrators. Their message was powerful and should be adopted by other school districts asap: to fully served disabled kids as equally and transparently as the laws of access suggest. Richard Carranza, Deputy Superintendent, Instruction, Innovation & Social Justice, was most convincing in his presentation as he repeatedly suggested that there would great resistance to this projected plan, but that, over time, the SFUSD would succeed! His motto: *We must presume competence*. Agreed!

There were two sets of Concurrent Workshops to choose from, one in the late morning and one in the afternoon. Thanks to Elaine Butler, librarian for Support for Families and an active member of Bay Area Disability Services Librarians (BADSL) – where I originally met her – I was enrolled in two excellent Workshops, both extremely relevant to public library services to kids and their families:

1. Supporting Your Child’s Communication with Easy-to-Use Tools (A3)

Nancy B. Robinson, Program Director & Associate Professor, San Francisco State University

This workshop will focus on available, affordable, and easy-to-make tools for communication for young children. Parents and professionals will receive a guide for an accessible augmentative and alternative communication (AAC) toolkit to use anywhere.

Professor Robinson had material for at least ½ day workshop, but given the limitations of time, she shared the most important parts of her approach. She began with an Assistive Technology (AT) Confidence Scale (a quick way to get peoples’ knowledge before a training) – it can be used with workshop participants, caregivers, or families with kids who may benefit from use of AT. She gave participants an overview of her work and pointed us to scoe.net/seeds/resources/at/at.html for further info on Assistive Technology for Infants/Toddlers and Preschool, including Training Modules and Toolkits. For her participation, scoe.net/seeds/resources/at/workgroup.html She also shared a list of “Free Online Books and Materials for Communication About Books.”

Robinson covered a number of examples of such AT; here are a couple:

- Taking apart a book and putting back together in a three-hole binder (so it lays flat) with small sponges or Velcro pieces to improve ability of kids to turn pages. This, of course, applies to kids with physical limitations and disabilities, but also to many other kids at different stages of development.
- Use camera to take pictures of things familiar to kids and/or use free clip art to produce picture boards as ways of communicating with kids who can’t verbalize easily. Again, these are very appropriate to kids with communication limitations or disabilities, but also others.

Unfortunately Professor has no website to which I can refer, but much of her work pertinent to public library services to kids and their families is described under her participation in SEEDS, *Supporting Early Education Delivery Systems* -- SEEDS (scoe.net/seeds/about/project.html) is a project of the California Department of Education (CDE), Special Education Division and the Sacramento County Office of Education. The SEEDS Project offers training and technical assistance to administrators, staff and families involved in early childhood special education programs. Assistance is provided to programs serving children ages birth to five in Local Education Agencies (LEAs) throughout California. SEEDS has provided support and training at no cost to LEAs on behalf of CDE since 1994. SEEDS is a project of the California Department of Education (CDE), Special Education Division and is under the auspices of the Sacramento County Office of Education.

I have underlined above the most exciting possibility for BPL Children's Services. I believe that, by partnering with a school or aspect of school services we could participate in their training through our Family Place project. We would have to clarify requirements, but after speaking with Erica, I am even more convinced of this possibility, and, perhaps most importantly, I think this could be a great service to kids and parents involved the project regardless of the kids' particular disabilities or challenges.

If we are interested in visiting a SEEDS Visitation Site, we can contact SEEDS at (916) 228-2379.

<http://www.scoe.net/seeds/resources/at/visitationSites.html>

<http://www.scoe.net/seeds/about/visitation.html>

If we want to go forward with this idea, requesting technical assistance from SEEDS is easy. Here's how it works!

<http://www4.scoe.net/seedsForms/requesting.cfm>

Robinson is one of the authors of ***Assistive technology for young children : creating inclusive learning environments*** / by Kathleen Curry Sadao, and Nancy B. Robinson, Baltimore, Md. : Paul H. Brookes Pub. Co., c2010. I showed Robinson's book to our BPL iPad Project Consultant Jen, Jennifer McDonald-Peltier, MS, ATP, Assistive Technology Specialist, Center for Accessible Technology, and she was impressed though she pointed out it had a definite school bent. I put in a suggestion to order the book for the adult collection.

During lunch hour, I attended Jen's open house of different tech tools for kids. Especially impressed with a new communication device, a powerful spell/word predictor.

2. **Survival Guide for ADHD (B10)**

Sarah Roselli, 6th Grade RSP/Inclusion Teacher, SFUSD

Is ADHD real? What is it like to have ADHD? How are girls with ADHD different from boys with ADHD? What can I do to help a child with ADHD? This workshop will address these questions and many more. It is designed to provide guidance in the area of understanding, recognizing, and supporting those with ADHD. Topics will include prevalence, symptoms, impairments, treatments, interventions, strategies for home, and classroom accommodations for children with ADHD. Participants will leave the workshop with hundreds of strategies to help children with ADHD not just survive but thrive.

Sarah Roselli is not only an expert in the field, but also person with ADHD as well. She gave us a very personal accounting of her struggles and challenges with ADHD (most experts have subsumed ADD under the more accurate ADHD heading). She busted a number of myths that have been spread by – you guessed it, Talk Show hosts and their not particularly informed 'famous' guests. Examples: people with ADHD don't really need to take meds (WRONG! Many do and cannot function well without them); the meds can lead to addiction (WRONG! They are given in doses that do NOT lead to addiction); ADHD is over-diagnosed (WRONG! Just the opposite is true); there is no difference in traits of those with ADHD by sex (WRONG! She gave a long list of differing traits); all children with ADHD need the same type of help (WRONG! Not only is this completely wrong, but people with ADHD are more likely to have other mental challenges like Bipolar illness). Each child should be treated as an individual, and the key (and not an easy task) is to separate the behavior from the child. There are many, many positive traits that come with ADHD.

After this intro, Roselli divided the group into subgroups to handle various aspects for ADHD, everything from Behavior to Resources to the IEP process. These subgroups reported back to the larger group. Like Robinson, Roselli had too much material for this length of Workshop, but her presentation was rich, deep, and moving. She would make an excellent presenter to public library employees finding out about some of our excited, exciting, and often challenging and challenged patrons, kids, teens, and adults!

From: Andrea Foley [<mailto:andfo@comcast.net>]
Sent: Friday, March 23, 2012 11:24 AM
To: BOLT BOLT
Subject: Earth Day/Friends of the Berkeley Library

PRESS RELEASE

Friends of the Berkeley Public Library
2090 Kittredge Street
Berkeley, CA 94704
Contact Person: Andrea Foley, 510-524-8783
andfo@comcast.net

The Friends of the Berkeley Public Library Celebrate Earth Day

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Volunteers from The Friends of the Berkeley Public Library will sell recycled children's books in good condition for 50¢ each at the April 21 Earth Day event, Civic Center Park, Berkeley, 12-5 p.m.. Stop by the Friends booth and fill a bag of good books at bargain prices and visit us at berkeleylibraryfriends.org for information about future sales events.