

**Berkeley Public Library
Board of Library Trustees**

III Consent, Item A

**Regular Meeting
March 9, 2011**

**MINUTES
6:30 p.m.**

**South Branch
1901 Russell Street**

I. PRELIMINARY MATTERS

*A copy of the agenda packet and a digital recording of this meeting is accessible at
http://www.berkeleypubliclibrary.org/about_the_library/bolt/bolt.php*

A. Call to Order

The regular meeting of March 9, 2011 was called to order by Chair Kupfer at 6:32 PM.

Present: Trustees Winston Burton, Abigail Franklin, Carolyn Henry-Golphin, Susan Kupfer and Darryl Moore.

Absent: none

Also present: Donna Corbeil, Director of Library Services; Douglas Smith, Deputy Director; Dennis Dang, Library Admin Manager; Suzanne Olawski, Branch Library Manager; Eve Franklin, Administrative Secretary

Jenifer Shurson, Assoc. Human Resources Analyst; Armin Arethna, Children's Librarian; Erica Glenn, Children's Sr. Librarian; Joy Shiohita, Acting Youth Services Manager; Kay Finney, Librarian II; Barbara Bent, Library Aide; Jack Baur, Librarian I; Debbie Carton, Librarian II (SEIU 1021 Steward); Shani Leonards, Supervisor Central Reference; Lisa Hesselgesser, Library Specialist II (SEIU 1021 Steward); Jeri Ewart, South Branch Manager; Uma Paul, Supervising Library Assistant; Deirdre Cerkanowicz, Library Specialist II.

B. Public Comments

1. Joy Shiohita, Acting Youth Services Manager – Expressed concerns that Youth Services will absorb a disproportionate amount of the proposed staffing reductions. Asked the Board to consider that children's, teens and families will lose the most with these cuts.
2. Jack Baur, Teen Services Librarian – Express concerns that budget cuts to Teen Services which will make it difficult to meet current commitments, already stretched thin.
3. Cynthia Alman, teacher at Malcolm X School – Spoke in support of Children's / Youth Services in the library. Not every child in Berkeley has shelf upon shelf of interesting books, except they do in the library. The librarian can find them books for their parents to read to them and to practice their skills.
4. David Snyder, Berkeley Public Library Foundation Executive Director – Expressed concern about wasting money and time for outside consultants, architects, lawyers and fees because a small group of individuals is trying to circumvent the public process that was utilized to select architects, design teams and the projects. Urged the Board to push ahead to move this project along and invited others to support these projects.
5. Armin Arethna, Children's Librarian – Spoke regarding proposed budget cuts to Youth Services. It will be difficult to maintain current services with the proposed cuts. Expressed concern about loss of Youth Services Manager position.
6. Linda Perkins – Identified self as former Youth Services Manager and Acting Deputy Director of the Library. Spoke regarding proposed cuts to Youth Services.
7. Peter Warfield, Library Users Association – Requested status report of the Nuclear Free Berkeley Act waiver regarding 3M maintenance contract for the self-check system. Spoke regarding Library BranchVan, Central Library layout changes and Branch Improvement Projects.
8. Becca Todd, BUSD District Library Coordinator – Expressed concerns regarding cuts to Youth Services.

- C. **Report from Library employees and Unions, Discussion of Staff Issues** – Debbie Carton spoke regarding the FY12/13 Budget and provided a copy of the Union Cost Saving Proposals to the Board. (Attachment #1)
- D. **Report from Board of Library Trustees**
 - 1. Trustee Burton reported on the recent Planning Commission 6-2 vote to adopt the zoning amendment for Library projects, an upcoming San Pablo Park event sponsored by Max Anderson and Darryl Moore, the North Branch closing event held on March 5 and the upcoming Claremont closing event.
 - 2. Trustee Moore – reported the San Pablo Park event is local meeting which will be expanded to a public meeting at a future date.
- E. **Approval of Agenda**

II. BUDGET WORKSHOP

A. FY 2012/13 Budget Workshop

Director Corbeil thanked everyone for the helpful, respectful way staff has worked on budget. It's been really helpful to get input from staff at all levels. To-Be-Delivered materials were distributed and discussed.

Dennis Dang gave an update on the budget development process for the FY2012-13 biennial budget. (Attachments 2 & a-j)

Deputy Director Smith reviewed proposed personnel changes.

Deputy Director Smith reported that budget workshop with staff, Library Council meetings, subcommittees and individual staff meetings with the Director and Deputy Director were held. Suggestions were gathered by the Union.

Director Corbeil – Goal is to reduce costs at manager and administrative levels, want to avoid reductions of front line staff. Have confidence in the Management Team to make the transitions.

Trustee Franklin – Is it possible to ask for more support from Friends and Foundation? *The Foundation is committed to the Capital Campaign. The Friends will continue to support existing programs. They also committed to making a large contribution to the Capital Campaign.*

III. PRESENTATIONS

A. **Kitchell CEM Quarterly Update** – Steve Dewan provided an update on the Branch Improvement Project. (Attachment #3)

North and Claremont are at building permit process with just a couple of issues to resolve.

North Branch – apparent lower bid was withdrawn, city is reviewing/evaluating the next lowest bid.

Claremont Branch – received 13 bids, Lowest bid was Fine Line Construction. A protest was received, Fine Line Construction is working on their response and the City will evaluate.

EIR process continues, public comment ended in January, DC&E is assembling the response. The longer the EIR process takes the more impact it could have on the overall schedule.

Chair Kupfer – When will the EIR be finalized? *Steve Dewan – The Planning Department runs this part of the process, not the Library. We'll publicize the dates when announced.*

West Branch was generally received well at the Design Review Commission.

North Branch to be closed 2nd Quarter 2011 – 2nd Quarter 2012.

IV. CONSENT CALENDAR

- R11-015** Moved by Trustee Franklin, seconded by Trustee Henry-Golphin, to approve Consent Calendar as presented. Motion passed unanimously.
- A. Approve minutes of February 16, 2011 Special Meeting**
- R11-016** Moved by Trustee Franklin seconded by Trustee Henry-Golphin to approve the minutes of the February 16, 2011 special meeting of the Board of Library Trustees as presented. Motion passed unanimously.

V. INFORMATION REPORTS

- A. Library Budget Update** – No action taken. Staff will continue discussions and development of proposed budget.
- B. Update on the Branch Bond Program** – No discussion.
- C. February 2011 Monthly Report from Library Director** – No discussion.
- D. Library events:** No discussion.

VI. AGENDA BUILDING

- A.** The next meeting will be a Regular Meeting held at 6:30 PM on Wednesday, April 13, 2011 at the South Branch Library, 1901 Russell Street, Berkeley.
- Possible agenda topics:
1. Budget
 2. BOLT Vacancy Interviews

VII. ADJOURNMENT

- R10-017** Moved by Trustee Henry-Golphin, seconded by Trustee Franklin, to adjourn the regular meeting of the board at 8:06 PM. Motion passed unanimously.

VIII. CLOSED SESSION

Closed Session called to order by Chair Kupfer at 8:11 PM

The Trustees went into closed session pursuant to Government code Section 54957, to conduct director of library performance evaluation.

- R10-018** Moved by Trustee Moore, seconded by Trustee Henry-Golphin, to adjourn the closed session of the meeting of the board at 9:00 PM. Motion passed unanimously.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of March 9, 2011 as approved by the Board of Library Trustees

Donna Corbeil, Library Director, Secretary to BOLT